

Minutes of the Canterbury Civil Defence Emergency Management Group Joint Committee held at Environment Canterbury, 200 Tuam Street, Christchurch Monday 27 November 2023 at 2.00pm.

Present

Mayor Neil Brown (Ashburton DC), Councillor John Sunckell (Environment Canterbury), Mayor Marie Black (Hurunui DC), Mayor Craig Mackle* (Kaikōura DC), Mayor Anne Munro*, (Mackenzie District Council), Mayor Sam Broughton* (Selwyn DC), Mayor Nigel Bowen (Timaru DC), Mayor Dan Gordon (Waimakariri DC), and Mayor Craig Rowley* (Waimate DC).

In Attendance

- Elizabeth Cunningham (Te Rūnanga o Ngāi Tahu)
- Councillor Joe Davies (Environment Canterbury)
- Bede Carran*, Chief Executive, Timaru District Council (joined at 2.08pm during item 8.1)
- Jamie Ruwhiu, Te Rūnanga o Ngāi Tahu
- Owen Black*, Te Whatu Ora
- Jeff Millward*, Waimakariri District Council
- Phil Mackay, Team Leader, Regional Emergency Management
- Hamish Dobbie*, Chief Executive, Hurunui District Council (joined at 2.29pm during item 8.4)
- Rob Orchard, St John (On behalf of James Stewart)
- Bryan Buck*, New Zealand Police
- Rochelle Faimalo, National Emergency Management Agency
- Al Lawn, Selwyn District Council

*via audio/visual link.

1. Karakia/Mihi Timatanga - Opening

Committee Chair, Mayor Neil Brown opened the meeting with a karakia.

2. Apologies

An apology for absence was received from Mayor Phil Mauger (Christchurch City Council) and Chair Peter Scott (Environment Canterbury).

An apology for lateness was received from Mayor Sam Broughton (Selwyn District Council).

Apologies for absence were also received from Stuart Ducan (Waimate DC), Blair McKenzie (Ministry of Social Development), James Stewart (St John, Rob Orchard attended in lieu), Leeann Watson (Canterbury Employers' Chamber of Commerce) and Will Doughty (Kaikōura DC).

3. Conflicts of Interest

There were no conflicts of interest reported.

4. Public Forum, Deputations, and Petitions

There were no requests for public forum, deputations, and petitions.

5. Extraordinary and Urgent Business

There was no extraordinary or urgent business.

6. Notices of Motion

There were no notices of motion.

7. Minutes

Refer pages 10-23 of the agenda.

7.1 Unconfirmed Minutes - Civil Defence Emergency Management Group Joint Committee - 24 August 2023

Refer pages 10-23 of the agenda.

Resolved CDEMJC/2023/034

Staff recommendations adopted without change.

That the Civil Defence Emergency Management Group Joint Committee:

1. Confirms the minutes from the Civil Defence Emergency Management Group Joint Committee meeting held on 24 August 2023.

Mayor Dan Gordon/Councillor John Sunckell

CARRIED

Mayor Anne Munro joined the meeting at 2.06pm during discussion on item 8.1.

Bede Carran joined the meeting at 2.08pm during discussion on item 8.1.

8. Report Items

Refer pages 24-118 of the agenda.

8.1 Civil Defence Emergency Management Group Joint Committee Resolutions Status Report - November 2023

Refer to pages 24-33 of the agenda.

Staff provided visibility on the status of resolutions made by the Civil Defence Emergency Management Joint Committee.

Resolved CDEMJC/2023/035

Staff recommendation adopted without change.

That the Civil Defence Emergency Management Group Joint Committee:

1. Notes the status of previous resolutions provided in the Civil Defence Emergency Management Group Joint Committee Resolutions Status Report November 2023.

Mayor Marie Black/Councillor John Sunckell
CARRIED

Mayor Sam Broughton joined the meeting in person at 2.09pm during discussion on item 8.2.

Mayor Nigel Bowen joined the meeting in person at 2.12pm before the questions on item 8.2.

8.2 Civil Defence Emergency Management Group Review

Refer to pages 34-86 of the agenda.

Staff provided the Committee with the KPMG Review of the Canterbury Civil Defence Emergency Management (CDEM) Group.

Resolved CDEMJC/2023/036

Updated staff recommendations adopted without change.

That the Civil Defence Emergency Management Group Joint Committee:

1. Receives the KPMG Review of the Canterbury Civil Defence Emergency Management (CDEM) Group.
2. Notes that due to the timing of Environment Canterbury's Long-Term Plan process, Item 8.3 of this agenda recommends budget provision be made to enhance Group Office capacity, while all recommendations in the report are explored more fully.

Mayor Dan Gordon/Mayor Nigel Bowen
CARRIED

8.3 Civil Defence Emergency Management Long Term Plan

Refer to pages 87-89 in the agenda.

The Civil Defence Emergency Management Joint Committee received and endorsed the Canterbury CDEM Group part of Environment Canterbury's Draft 2024/34 Long Term Plan (LTP).

Resolved CDEMJC/2023/037

Staff recommendation adopted without change.

That the Civil Defence Emergency Management Group Joint Committee:

1. Endorses the proposed CDEM component of Environment Canterbury's Draft 2024/25 Long Term Plan Budget, noting a substantial component of the budget increases are linked to implementation of the KPMG Review of the CDEM Group.

Mayor Nigel Bowen/Mayor Sam Broughton
CARRIED

Hamish Dobbie joined the meeting at 2.29pm during the introduction to item 8.4.

8.4 National Emergency Management Agency Report

Refer to pages 90-93 of the agenda.

The Committee received an update from the National Emergency Management Agency (NEMA).

Resolved CDEM/JC/2023/038

Staff recommendation adopted without change.

That the Civil Defence Emergency Management Group Joint Committee:

1. Receives the National Emergency Management Agency Update.

Mayor Marie Black/Mayor Nigel Bowen

CARRIED

8.5 Lifeline Utilities Update

Refer to pages 94-101 of the agenda.

Mark Gordon, Lifelines Project Manager provided a presentation (Attachment 8.5.1) to the Committee with an update on the CDEM Group Lifeline Utility Coordination Group activities.

Resolved CDEMJC/2023/039

Staff recommendation adopted without change.

That the Civil Defence Emergency Management Group Joint Committee:

1. Receives the Canterbury Lifelines Utility Coordination Group report.

Mayor Sam Broughton/Mayor Nigel Bowen

CARRIED

Al Lawn left the meeting during the discussion in item 8.6

8.6 2021 Flood Recovery Update

Refer to pages 102-105 in the agenda.

Richard Ball, Group Recovery Manager CDEM provided an update on the four working groups addressing lessons learnt from the May/June 2021 floods.

Resolved CDEMJC/2023/040

Staff recommendations adopted without change.

That the Civil Defence Emergency Management Group Joint Committee:

1. Receives this report.
2. Notes the milestones achieved for the Impact and Needs Assessment Group, and the Roding Group.

Mayor Marie Black/Mayor Nigel Bowen

CARRIED

8.7 Civil Defence Emergency Management Financial Report

Refer to pages 106-108 in the agenda.

Staff provided the Committee with the 2023/24 first quarter Civil Defence Emergency Management (CDEM) Group financial report.

Resolved CDEMJC/2023/041

Staff recommendation adopted without change.

That the Civil Defence Emergency Management Group Joint Committee:

1. Receives the 2023/24 first quarter Civil Defence Emergency Management Group financial report.

Mayor Nigel Bowen/Mayor Dan Gordon
CARRIED

8.8 Group Controllers Report

Page 109-117 of the agenda.

The Committee received the Civil Defence Emergency Management (CDEM) Group Controller's report.

Resolved CDEMJC/2023/042

Staff recommendation adopted without change.

That the Civil Defence Emergency Management Group Joint Committee:

1. Receives the Civil Defence Emergency Management Group Controller's report.

Mayor Nigel Bowen/Mayor Marie Black
CARRIED

8.9 Committee Chair Report

Page 118 of the agenda.

Staff raised matters of current interest to the Committee and noted emerging issues.

Secretarial Note: Mayor Sam Broughton supported by Mayor Dan Gordon requested governance to investigate Board Pro/Stellar for the CDEM and Canterbury Regional Transport Committee agendas.

Resolved CDEM/JC/043

Staff recommendation adopted without change.

That the Civil Defence Emergency Management Group Joint Committee:

1. Receives the Chair's report.

Mayor Neil Brown/Mayor Marie Black
CARRIED

8.10 Resolution to include Supplementary Reports

Page 2 of the supplementary agenda.

Resolved CDEMJC/2023/044

Staff recommendations adopted without change.

That the Civil Defence Emergency Management Group Joint Committee:

1. Receive the following report to be considered at the Civil Defence Emergency Management Group Joint Committee on Monday, 27 November 2023:

- 1.1 Controller and Recovery Manager Appointments.

Mayor Marie Black/Mayor Dan Gordon
CARRIED

8.11 Controller and Recovery Manager Appointments

Page 3-5 of the supplementary agenda.

Staff requested the Committee appoint the Controller and Recovery Manager positions.

Resolved CDEMJC/2023/045

Staff recommendations adopted without change.

That the Civil Defence Emergency Management Group Joint Committee:

1. Appoints the following as Local Controllers for Canterbury:
 - Stephen Doran, and
 - Grant Finlayson
2. Appoints Paul Cooper as a Local Recovery Manager for Timaru District Council.
3. Notes that Peter Daly (Waimakariri) is no longer a Local Controller.

Cr Sunckell/Mayor Nigel Bowen
CARRIED

9. Next Meeting

The next meeting will be held on 22 February 2024 at 2.00pm.

10. Karakia/Whakamutunga - Closing

A karakia was provided by Jamie Ruwhiu.

Meeting concluded at 3.47pm

CONFIRMED 22 FEBRUARY 2024

Chair Mayor Neil Brown
Mayor, Ashburton District Council