



Agenda

Notice is hereby given of a Lower Waitaki South Coastal Canterbury Zone Committee Meeting

Wednesday 10 April 2024
2:30pm

Waimate Hotel
Waimate

Committee Membership

Jakki Guilford	Chairperson
Victoria Magazinovic	Deputy Chairperson
Michael McMillan	Arowhenua Rūnaka Representative
Sharyn Cain	Waimate District Deputy Mayor
David East	Environment Canterbury Councillor
Suzanne Eddington	Waihao Rūnaka Representative
Jen Fellows	Community Representative
Jim Hopkins	Waitaki District Councillor
Fraser McKenzie	Community Representative
Bruce Murphy	Community Representative
Brent Packman	Community Representative
Jonnie Rutherford	Community Representative
Vacant	Moeraki Rūnaka Representative

Quorum – no less than 6 members.

Order of Business**Minutes Opening**

- 1. Karakia**
- 2. Apologies**
- 3. Visitors**
- 4. Conflict of Interest**
- 5. Confirmation of Minutes**
 - 5.1 Minutes of the Lower Waitaki South Coastal Canterbury Zone Committee Meeting held on 8 November 2023.
- 6. Correspondence**

Reports

- 7. General Business**
 - 7.1 Declaration of Interest Register
 - 7.2 Te Reo Māori
 - 7.3 Correction of minutes of 13 September 2023
 - 7.4 Funding Applications
 - Friends of Studholme Bush
 - 7.5 Committee updates

Meeting Closure

UNCONFIRMED
Minutes of Waimate District Council
Lower Waitaki South Coastal Canterbury Zone Committee Meeting
Waihao Marae 26 Maori Road, Morven
On Wednesday 13 March 2024

Present:

Deputy Mayor Waimate District Council Sharyn Cain, Cr Waitaki District Council Jim Hopkins, Community Member Victoria Magazinovic, Community Member Brent Packman, Community Member Jonnie Rutherford, Community Member Bruce Murphy, Cr Environment Canterbury David East, Suzanne Eddington (Runanga Waihao)

Apologies:

Deputy Chair Jakki Guilford, Michael McMillan Runanga Arowhena and Community Member Fraser McKenzie.

In Attendance:

ECan: Dave Moore (Facilitator), Sam Morton (ECan), Peter Burt (Ecan), Anna Merhtens (Ecan) Claire Hitchcock (Waitaki District Council) and Andrew Oliver (Waimate District Council)

Online:

John Benn (DOC), Community Member Jen Fellows and Juliet Gray (HSC)

Opening

1. Welcome and Karakia:

Facilitator Dave Moore opened the meeting with a Karakia.

2. Apologies

Committee Resolution 2024/1

Moved: Waimate District Council Deputy Mayor, Sharon Cain

Seconded: Community Representative, Bruce Murphy

That apologies received from Chairperson Jakki Guilford, Community Member Fraser McKenzie and te Rūnanga o Arowhenua representative Michael McMillan be accepted.

Carried

3. Declaration of conflicts of interest:

There were no conflicts of interest declared.

4. Confirmation of Minutes:

Minutes of the Lower Waitaki South Coastal Canterbury Zone Committee Meeting held on 8 November 2023.

Committee Resolution 2024/2

Moved: Cr Hopkins

Seconded: Suzanne Eddington

That the minutes of the Lower Waitaki South Coastal Canterbury Zone Committee Meeting held on 8 November 2023 be adopted as a true and correct record, with amendments as agreed.

Carried

Amendment: That Suzanne Eddington is representing Te Rūnanga Waihao not Te Rūnanga Arowhenua as stated in the minutes.

5. Correspondence: Nil

6. Te Reo Maori

Facilitator -Dave Moore

To increase the te reo knowledge of the Zone Committee, new words or expressions are introduced at each meeting.

Ki uta ki tai – was the meeting’s expression.

Ki uta ki tai encapsulates the need to recognise and manage the interconnectedness of the whole environment. This term reflects the Manawhenua view of environmental and resource management. It is a traditional concept representing the holistic nature of kaitiakitaka, which must be exercised throughout all environments as they are all connected from the mountains and great lakes, down the rivers to the estuaries, and then to the sea.

Source: Waitaki Iwi Management Plan 2019

7. General Business

7.1 Councillors Update – Environment Canterbury/Waimate/Waitaki Cr Hopkins – Waitaki District Council

- Like all local councils, Waitaki is wrestling with the issue of high rate rises.
- Three Waters still sits with the council and that brings approximately \$60 million worth of upgrades that haven’t been budgeted for.
- The Long Term Plan has been deferred as the council comes to terms with the changes they face. Council will run with an Annual Plan for the 2024-25 period.
- Stressful times too as Taumata Arowai impose strict and unworkable time frames.

Sharon Cain - Deputy Mayor Waimate District Council

- Times of uncertainty for councils as Three Waters remain with council.
- It is very dry in Waimate but there have been no imposed restrictions apart from Hook which is on a conservation notice.

- Cr Cain is shocked that some people are more concerned about the ability to water their garden rather than making sure that there is enough clean water for drinking.

Cr David East (Environment Canterbury)

- Ecan is facing abuse as ratepayers hear of draft rate rises of 24.2%
- Ecan is reviewing the future of zone committees.
- There may be a move to focus on a catchment approach eg – splitting Waitaki in half.
- RMA – Ecan has a huge back log of resource consents.

Runanga Update

- No report.

COMMITTEE RESOLUTION 2024/05

Moved: Cr Hopkins

Seconded: Suzanne Eddington

That the Zone Committee receive the reports.

CARRIED

7.2 Action Plan Fund Application

Hakataramea Sustainability Collective (HSC) Action Plan Fund Request

RECOMMENDATIONS

1. That the Lower Waitaki South Coastal Canterbury Water Zone Committee receives the presentation and funding request, and
2. considers this funding application from Hakataramea Sustainability Collective.

Report

Hakataramea Sustainability Collective are requesting a total of \$18,720 from the Zone Committee Action Plan Budget for:

1. Administration, and Communications
1st June 2024 – 1st June 2025 \$7,200
2. Weed and Pest Projects Co-ordinator
1st June 2024 – 1st June 2025 \$11,520

A covering letter and application form provide further detail.

Members of Hakataramea Sustainability Collective joined the Zone Committee meeting online to present their application and answer any questions.

The members of the committee who visited the Hakataramea Sustainability Collective at the local river for Biodiversity Day were impressed by how much work a small community of volunteers had achieved. Cr Hopkins said it was an outstanding achievement and Cr East said he had given the collective a glowing report and continues to support their work.

Cr Cain suggested other options for funding – Mid and South Canterbury Trust Grants and Fonterra Environmental Projects.

Dave Moore will send information to Juliet on the two funding options mentioned above.

COMMITTEE RESOLUTION 2024/03

That the Zone Committee received the application for funding of \$18,720.00

Moved: Waimate District Deputy Mayor – Sharon Cain

Seconded: Cr Hopkins

A resolution was passed that the committee recommend funding for \$18,720.

CARRIED

7.5 Otai Makikhi Catchment Group Update

Victoria Magazinovic provided will provide an updated report for the meeting in May 2024.

7.6 Climate Change Update

Andrew Oliver (WDC) provided a presentation on Climate Resilience - an outline of the Waimate District Council's Climate Resilience Strategy pathway – why and how we're doing it.

He is hosting action plan workshops in Waimate for the month of April.

Information documents were presented to the committee.

7.7 Kurow Wetlands Group

Report received from Karen Turner, Kurow Wetland spokesperson, detailing where the funding they received from the committee has been spent. She was thrilled that the committee was able to walk us around the wetlands area and view the project.

The committee reiterated that the Kurow Wetlands Group had been successful with an incredible project that the community, tourists, and cyclists on the Alps to Ocean track can enjoy – all done by a team of volunteers who wanted to enhance water quality and wetlands.

Karen has asked if the LWSC CZ committee would like signage on the track to acknowledge the support of the committee.

Sam Moreton (Ecan) will look in the logistics of this and will report back with a proposal.

COMMITTEE RESOLUTION 2024/07

Moved: Victoria Magazinovic

Seconded: Cr Hopkins

That the Zone Committee look at the possibility of having signage erected at the Kurow Wetlands. **Carried**

7.8 LWSCC ZC Field Trip Report 16 February 2024

On February 16, 2024 – Jen Fellows, Cr David East, Jonnie Rutherford, Cr Jim Hopkins, Phil Brownie, Dave Moore, and Claire Hitchcock travelled to visit projects in the Lower Waitaki Valley. The report details of visits to Kurow Wetland, Hakataramea Sustainability Collective River Day, Takiroa rock art site, Duntroon Wetland and Te Puna a Maru (Bortons Pond).

It was a wonderful day and attendees were impressed with all the work that is being achieved by these groups.

7.9 Zone Committee Updates

Dave Moore, Facilitator

A key point is that Ecan is conducting a review of CWMS zone committees which will focus on what structure, function and resourcing are needed to support local freshwater leadership in the future.

Engagement with Zone Committees is planned for late March – early April. This was discussed and it was decided to hold our regular meeting on April 10, 2024, starting at 1pm with a workshop and then follow with the monthly meeting, if required the option for online attendance.

8.0 John Benn (DOC) Online

John wanted to make the committee aware of the Canterbury Biodiversity Fish Habitat Fund which closes on 19/4/2024. This for endangered and threaten species. For more information please refer to ECANZ website.

8.1 Peter Burt – ECANZ zone lead

ECANZ provided an overview of compliance in the Lower Waitaki South Canterbury Area. General concerns include crop double burns and odours.

They are recruiting for a compliance management officer.

There is concern about St Andrew's landfill which is eroding into the sea. It could cost \$135,000 for complete removal.

Cr Jim Hopkins said that a similar thing was happening in Waitaki with the unauthorized Beach Road landfill and also the Hampden site.

High nitrate in Lower Waihao drinking water scheme is an ongoing is a significant issue.

Meeting Closure

There being no further business, Dave Moore closed the meeting with a karakia at 3pm.

HUI/MEETING: Lower Waitaki South Coastal Canterbury Zone Committee	
AGENDA ITEM NO:	KAUPAPA/SUBJECT: Correction of minutes of 13 September 2023 Workshop
KAITUHI/AUTHOR: Dave Moore	WĀ/MEETING DATE: 10 April 2024

Purpose

To advise the Zone Committee of a correction to the minutes of the Lower Waitaki South Coastal Canterbury Water Zone Workshop held on 13 September 2023, which were confirmed at the 8 November 2023 Zone Committee meeting.

Recommendation

The Zone Committee receives and confirms the proposed correction to the minutes of the Lower Waitaki South Coastal Canterbury Water Zone Workshop held on 13 September 2023.

Report

In relation to the minutes for the Lower Waitaki South Coastal Canterbury Zone Committee Workshop held at the Waihao Marae on 13 September 2023, under the heading “Water Quality data”, in the last paragraph (page 14) that is attributed to Kennedy Lange and Trudy Heath, the recorded minutes are incorrect in reference to the fact that the Gail Tipa produced an “Iwi Management Plan” that was incomplete. It is recognised that Gail Tipa was contracted to produce a Mahinga Kai Iwi Management Plan for the Te Rūnanga o Waihao and did in fact comprehensively complete the work. The Te Runanga o Waihao executive are in receipt of that Plan and it is awaiting their action.

Proposed amendment to the minutes

Kennedy: a document was created back at the time of Te Mana O Te Wai funded project by MFE, the Rūnaka engaged Gail Tippa to produce an “iwi management plan” document. **but wasn't completed.** **Trudy** confirmed it is still available **but is incomplete.** It would be good to re look at this.

HUI/MEETING: Lower Waitaki South Coastal Canterbury Zone Committee	
AGENDA ITEM NO:	KAUPAPA/SUBJECT: <i>Friends of Studholme Bush</i> Action Plan funding request
KAITUHI/AUTHOR: Dave Moore, Zone Facilitator	WĀ/MEETING DATE: 10 April 2024

RECOMMENDATIONS

- That the Lower Waitaki South Coastal Canterbury Water Zone Committee receives the funding application from *Friends of Studholme Bush*, and decides whether or not to recommend this funding to Environment Canterbury.

Report

Below is the application from *Friends of Studholme Bush* for \$2,000 from the Zone Committee Action Plan Budget for:

Purchasing native flax (*Phormium tenax*), Toetoe (*Austroderia richardii*), Cabbage trees (*Cordyline australis*), *Coprosma rigida*, ribbonwood (*Plagianthus regius*), *Carex secta*.

Application for funding - Zone Committee Action Plan Budget 2023/24

For Ashburton, Ōrāri Temuka Ōpihi Pareora (OTOP), Lower Waitaki, and Upper Waitaki zones

The purpose of the CWMS Action Plan Budget is:

- To allow Zone Committees to **focus on implementing their action plan and leverage other funding opportunities to achieve the CWMS priorities.**

The funding is administered, distributed, and monitored by Environment Canterbury.

Applicant details

Organisation (if applicable):	Friends of Studholme Bush
Contact name:	Zuni Steer
Contact email:	
Contact phone number:	
Postal address:	c/- 169 High Street
Other address:	
Are you GST registered? (if yes, please provide number)	N
NZBN (NZ Business Number, if applicable)	9429050369843

About your project

The amount of information and detail we would like you to provide is in proportion to the amount of funding you are requesting. If it is smaller amount, then a simple description of your project, who's involved and what you will be doing, along with a simple budget is sufficient.

Project name:	Waimate Gorge Riparian Planting
CWMS zone where the activity will occur:	Lower Waitaki
Provide a brief project summary:	
<i>Planting out the Waimate Gorge waterway with native plantings to assist in both bank stability and enhancing biodiversity habitat.</i>	
Explain what the grant will be used for - what the money is mainly being spent on/what activities are involved in the project (in two sentences):	
<i>Purchasing native flax (Phormium tenax), Toetoe (Austroderia richardii), Cabbage trees (Cordyline australis), Coprosma rigida, ribbonwood (Plagianthus regius), Carex secta, \$10 X 200 = \$2000</i>	
Describe the outcomes or impacts of this project:	
<i>Outcomes or impacts are what will change or who will benefit from this work, including enduring benefits. For example, fencing off springheads will improve biodiversity and improve stream health.</i>	
<i>Suppression of Phalaris arundinacea weed species and other exotic grasses that clog waterways and hinder aquatic biodiversity. Enhanced bankside native habitat.</i>	
List the key outputs of the project:	
<i>An output describes what your group is proposing to do and is measurable. For example, install 250 m of fencing, or train 25 volunteers. Outputs are important and may be used as milestones in a funding agreement.</i>	
Plant 200 native riparian plants in the lower to mid-Waimate Gorge. We have 2.2km of	

stream running through the gorge, so we are doing the planting in stages.	
Please state how the project aligns with the relevant Zone Committee's 2021-24 Action Plan:	
<i>Links to Action Plans</i> <ul style="list-style-type: none"> • Ashburton Zone Committee Action Plan 2021-24 • OTOP Zone Committee Action Plan 2021-24 • Lower Waitaki Zone Committee Action Plan 2021-24 • Upper Waitaki Zone Committee Action Plan 2021-24 	
<i>All .pdfs of action plans can be found as a link at the bottom of the "What's happening in my zone" page on the Environment Canterbury website. (https://www.ecan.govt.nz/your-region/your-environment/water/whats-happening-in-my-water-zone/)</i>	
Identifying and championing new and existing riparian, stream and wetland projects providing the most benefit for water quality in the zone.	
Tell us what activities you're intending to do and when you intend to have the project completed (timeline):	
This is a project that can be completed quite easily as the terrain is flattish. It will involve bringing our local community and schools together to plant. Site preparation and post planting care would be minimal. The project could be finished within 3 months depending on soil moisture content.	
Tell us why you think your project is feasible/realistic:	
We have community buy-in and support based on our track record to date. The terrain is easily accessible for planting as some vehicles can drive and deliver to the site. Ample evidence supports native species as a means of enhancing biodiversity and stream bank stability. We have already planted along the stream bank for about 200m.	
Tell us about the project management, including leadership and financial oversight:	
We have a robust and well established committee who are already proactive in the planting, management and financial space. We have planted 1600 plants so far in the reserve, most of this was done by the committee and friends and family and also a weekly plant working team (depending on weather). We do grow some of our own plants from seed, but mainly buy in plants from the local nurseries.	
List any other groups or organisations you are partnering with on this project, such as community groups, schools etc:	
Waimate High School Enviro Group	
How will you engage the community on the project:	
Through adverts, email and social media pre and post planting engagement. We often have articles about our work published in the print media.	
Do you know of any cultural values associated with this site?: If yes, what engagement has occurred or is planned (if any) with local Papatipu Rūnanga about this project?:	YES / NO
We have a letter of support from Te Runanga o Waihao for our holistic work in the ecological restoration of this area.	
Please provide an accurate location with grid reference and/or map (if relevant to your project):	
NZTM Grid Ref X (Easting): 171.022824 NZTM Grid Ref Y (Northing): -44.756319	
Who owns the land?:	
<i>Attach evidence of permission from the landowner, or their representative (if undertaking a project on land you do not own).</i>	
Crown land managed by Department of Conservation.	

Funding details

Your budget should include estimates of income and expenditure, including other funding and in-kind

contributions. You should show clearly what you are planning to spend the Action Plan funds on if successful. For applications for less than \$15,000 a simple budget is fine. We would like more detail if your application is for a larger amount e.g. more than \$15,000 or more than \$50,000. We have a budget template in the guidance document.

How much funding are you requesting?	\$2,000.00
If you are successful with this application, what components of your project will you spend the money on?* <i>If you have a project budget, please attach it to your application.</i>	
100% on native riparian plants	
Have you applied to or received funding from other organisations for this project?: If yes, please provide details below or note if it is included in your attached budget. <i>The CWMS Action Plan Budget is seed funding or leverage for partnering and collaboration so it is positive if you have received or are applying for other funding.</i>	YES / NO
We have applied for a recreational track grant from the Waimate District Council to plant riparian species between the Railway Track and the stream, at specific locations, amount \$2,726.07. This project covers about 50m x 50m.	
Is the project receiving any other monetary or “in-kind” contributions from your organisation or others e.g. manpower, use of resources, facilities and equipment? If yes, please provide details below:	YES / NO
Our volunteers and committee will provide some of the manpower.	

Working with us and Environment Canterbury

In the last three years have you received funding or other support from Environment Canterbury for this, or any other project?* If yes, what was the funding/support for, and when did you receive it?:	YES / NO
\$30k for our pest-proof perimeter fence.	
Are you intending on applying to another Environment Canterbury fund this financial year for this, or any other project? If yes, what fund are you applying to?	YES / NO

Additional information

Do you have supporting information you would like to provide (optional)?:

Please attach any supporting information with your application.

Once completed, please send this application form to the relevant Zone Facilitator:

- Ashburton - Jaimee Grant (jaimee.grant@ecan.govt.nz) Note: applications for Ashburton close Thursday 29 February 2024.
- OTOP and Lower Waitaki – Dave Moore (dave.moore@ecan.govt.nz)
- Upper Waitaki – Murray Griffin (murray.griffin@ecan.govt.nz)

The Zone Facilitator will keep in touch with you about timeframes, whether the Committee would like you to give them a presentation, and whether there are any questions or further information is required.

HUI/MEETING: Lower Waitaki South Coastal Canterbury Zone Committee	
AGENDA ITEM NO:	KAUPAPA/SUBJECT: Zone Committee updates
KAITUHI/AUTHOR: Dave Moore	WĀ/MEETING DATE: 13 March 2024

Purpose

To update the Committee on actions from the previous meeting, relevant information and upcoming engagement opportunities.

Recommendation

The Zone Committee receive the update and provides Feedback.

Report

1. Kurow Wetland sign

At the 13 March meeting the Zone Committee discussed the possibility of assisting Kurow Wetland with an information sign beside the Alps to Ocean cycle trail. The Committee asked the Environment Canterbury's Senior Communications and Engagement Advisor Sam Morton to report back with information on signage logistics.

Sam advises that it's fine to have the Lower Waitaki Zone Committee name/logo on signage. Any cost implications need to be discussed and agreed to by the Zone Committee. Environment Canterbury's signage and overall comms budget will not cover this specific work - however, their Creative team may be able to help with the design and would like to review all final content. Please allow suitable lead-in time - likely between 4-6 weeks.

2. CWMS Zone Committees Refresh

Due to the Zone Committee review, the Community Member refresh process will be postponed until near the end of the 2024 calendar year.

3. Upcoming meetings

8 May – Meeting

Formal meeting to enable the finalisation of the Action Plan funding for this financial year and a workshop to plan meetings for the rest of the year and potential funding.

12 June – No meeting