

Minutes of the Audit, Finance and Risk Committee, held at Environment Canterbury, Council Chamber, 200 Tuam Street, Christchurch on Thursday, 26 April 2023 at 1:03pm.

Present

Committee Chair Cr Grant Edge, Committee Deputy Chair Cr John Sunckell, Councillors Tutehounuku Korako, Ian Mackenzie, Genevieve Robinson, and Vicky Southworth, and Independent Members Graeme McGlinn and Graham Naylor.

Ex-Officio: Council Chair Peter Scott

In Attendance

Councillors David East, Claire McKay*, and Nick Ward

Report writers and other staff were also present.

*via online link

1. Mihi / Karakia Timatanga - Opening

Councillor Korako opened the meeting with a Mihi followed by a Karakia.

Committee Chair Grant Edge welcomed everyone to the meeting, noting in particular Tanja Smets, who was recently appointed Manager Risk, Assurance & Security, and also noting the reappointment of Independent Member Graeme McGlinn for another term.

Committee Chair Grant Edge granted permission for Cr David East to speak during the meeting.

2. Apologies

There were no apologies.

3. Conflicts of Interest

There were no conflicts of interest reported.

4. Public Forum, Deputations, and Petitions

There were no requests for public forum, deputations, and petitions.

5. Extraordinary and Urgent Business

There was no extraordinary or urgent business.

6. Notices of Motion

There were no notices of motion.

7. Minutes

Refer page 9 of the agenda.

7.1 Unconfirmed Minutes - Audit, Finance and Risk Committee - 16 March 2023

Refer pages 10-29 of the agenda.

Resolved AFRC/2023/30

Staff recommendations adopted without change.

That the Audit, Finance and Risk Committee:

1. Confirms the minutes from the Audit, Finance and Risk Committee meeting held on Thursday, 16 March 2023.

Cr Sunckell/Cr Southworth
CARRIED

8. Report Items

Refer pages 30-113 of the agenda.

8.1 Audit, Finance and Risk Committee Resolutions Status Report - April 2023

Refer pages 30-35 of the agenda.

Staff provided visibility on the status of resolutions made by the Audit, Finance and Risk Committee.

Resolved AFRC/2023/31

Staff recommendations adopted without change.

That the Audit, Finance and Risk Committee:

1. Notes the status of previous resolutions provided in the Status of Audit, Finance and Risk Committee Resolutions report April 2023.

8.2 Results of Public Sector Information Management Survey 2021/22

Refer pages 36-40 of the agenda.

A summary of the results of the Annual Report on the State of Recordkeeping by Te Rua Mahara o te Kāwanatanga (Archives New Zealand) was provided to the Committee.

Resolved AFRC/2023/32

Staff recommendations adopted without change.

That the Audit, Finance and Risk Committee:

1. Receives the report on the findings from the review on the State of Record Keeping completed by Te Rua Mahara o te Kāwanatanga (Archives New Zealand).
2. Notes the initiatives underway across Environment Canterbury to improve information management processes and understanding.

Cr Scott/Cr Robinson
CARRIED

8.3 Q3 Performance Reporting (January - March 2023)

Refer pages 41-57 of the agenda.

Staff provided an update on the delivery of the Annual Plan | Mahere ā Tau 2022/23, specifically an overview of progress towards achieving Levels of Service to the end of quarter three, 1 January – 31 March 2023.

Resolved AFRC/2023/33

Staff recommendations adopted without change.

That the Audit, Finance and Risk Committee:

1. Notes the status of the Levels of Service for quarter three of 2022/23.

Cr Southworth/Graeme McGlinn
CARRIED

8.4 Financial Performance (including Q3/monthly to 31 March 2023)

Refer pages 58-66 of the agenda.

Staff reported on the portfolio financial performance and financial results for the period ended 31 March 2023.

Resolved AFRC/2023/34

Staff recommendations adopted without change.

That the Audit, Finance and Risk Committee:

1. Receives the portfolio financial performance and financial results report for the period ending 31 March 2023.

Cr Sunckell/Cr Southworth
CARRIED

8.5 Key Projects Report to 31 March 2023

Refer page 67 of the agenda.

Staff provided a verbal update on the status of the Key Projects report.

Resolved AFRC/2023/35

Staff recommendations adopted without change.

That the Audit, Finance and Risk Committee:

1. Notes there is no Key Projects report presented to the Committee at the meeting dated 26 April 2023.
2. Notes that a report on reporting organisational performance, including key projects, will be presented at a future meeting.

Graham Naylor/Cr Southworth
CARRIED

8.6 Auditor-General's Strategic Intentions to 2028

Refer pages 68-106 of the agenda.

An update was provided to the Committee on the Office of the Auditor-General's strategic intentions through to 2028.

Resolved AFRC/2023/36

Staff recommendations adopted without change.

That the Audit, Finance and Risk Committee:

1. Receives the report from the Office of the Auditor-General.
2. Notes the Strategic intentions identified through to 2028.

Cr Scott/Graeme McGlinn
CARRIED

8.7 Office of the Auditor General - Managing Public Funding in an Emergency Response or Recovery

Refer pages 107-113 of the agenda.

Staff provided information on the report 'Managing Public Funding in an Emergency Response or Recovery' from the Office of the Auditor-General

Resolved AFRC/2023/37

Staff recommendations adopted without change.

That the Audit, Finance and Risk Committee:

1. Receives the report from the Office of the Auditor General on Managing Public Funding in an Emergency Response or Recovery.

Graham Naylor/Cr Sunckell
CARRIED

9. Resolution to go into Public Excluded

Refer pages 114-115 of the agenda.

Resolved AFRC/2023/38

That Stefan Theron, Senior Advisor – Audit Assurance, Tanja Smets, Manager Risk, Assurance & Security, and Robyn Fitchett, General Counsel remain for all items of the public excluded agenda and that Lisa van der Plas, Health, Safety and Wellbeing Manager, is permitted to remain after the public have been excluded for agenda item 9.2.2, that Connie Nicholson-Port, General Manager People and Capability is permitted to remain after the public have been excluded for agenda item 9.2.3, and that Juanita Victor, Audit Partner PwC NZ is permitted to remain after the public have been excluded for item 9.2.4 of the public excluded agenda as they have knowledge that is relevant to these item and will assist the Committee.

AND

That at 1:59pm the resolution to exclude the public set out on pages 114 to 115 of the agenda be adopted.

Graham Naylor/Graeme McGlinn
CARRIED

The public were re-admitted to the meeting at 3:55pm.

10. Next Meeting

The next meeting of the Audit, Finance and Risk Committee is scheduled to be held on Wednesday, 7 June 2023 at 1:00pm. Any changes to this time will be publicly advertised and updated on the Environment Canterbury website.

11. Mihi / Karakia Whakamutunga - Closing

A karakia was provided by Cr Korako

Meeting concluded at 3:56pm.

CONFIRMED 7 JUNE 2023

Committee Chair Grant Edge
Councillor, Environment Canterbury