**MINUTES OF THE KAIKŌURA WATER ZONE COMMITTEE MEETING**

**HELD ON FRIDAY 9 DECEMBER 2022 AT 13.00 PM, AT THE KDC COUNCIL CHAMBERS AND ONLINE VIA MICROSOFT TEAMS**

**PRESENT:** Ted Howard (Chair), Rob Roche, Nicky McArthur, Ari Boyd, Councillor Tony Blunt (Kaikōura District Council), Desiree Bolton, John Murray; and Gina Solomon via Microsoft Teams

**IN ATTENDANCE:** Jaimee Grant (Environment Canterbury Zone Facilitator), Murray Griffin (Environment Canterbury Zone Facilitator); Emily O’Connell (Environment Canterbury Communications and Engagement Advisor) via Microsoft Teams; and Jodie Hoggard (Member of public)

1. **KARAKIA** Councillor Blunt led the Karakia.
2. **APOLOGIES:**  Councillor Grant Edge (Environment Canterbury), Clint McConchie, Teri Sonal

Moved: Cr T Blunt

Seconded: N McArthur

1. **REGISTER OF INTEREST** T Howard confirmed the details noted in the supporting information and it was agreed to update the Register by sending updates to J Grant.
2. **CONFIRMATION OF MINUTES**

**RESOLUTION**

*THAT the Committee:*

1. *Confirms as a true and correct record, the circulated minutes of the meeting of the Kaikōura Water Zone Committee held on* ***26 August 2022****.*

Moved: J Murray

Seconded: Cr T Blunt

**CARRIED UNANIMOUSLY**

1. **MATTERS ARISING AND ACTIONS:**

The Matters Arising and Actions were reviewed by the Committee. There were no comments from the Members.

1. **COMMITTEE CHAIR AND DEPUTY CHAIR APPOINTMENTS**

**RESOLUTIONS**

*THAT the Committee:*

1. *Appoints Ted Howard as the Chair of the Kaikōura Water Zone Committee for the next year.*

Moved: Cr T Blunt

Seconded: J Murray

**CARRIED UNANIMOUSLY**

1. *Appoints Rob Roche as the Deputy Chair of the Kaikōura Water Zone Committee for the next year.*

Moved: A Boyd

Seconded: G Solomon

**CARRIED UNANIMOUSLY**

G Solomon was nominated as Deputy Chair by J Murray but declined the appointment.

1. **ACTION PLAN CONFIRMATION**

**RESOLUTION**

*THAT the Committee:*

*Confirm the changes made to the Kaikōura Water Zone Committee’s Action Plan 2021-24 as being true and accurate, subject to references to Waikōau/Lyell Creek being updated for consistency.*

Moved: J Murray

Seconded: R Roche

**CARRIED UNANIMOUSLY**

1. **ZONE COMMITTEE CALENDAR**

**RESOLUTION**

*THAT the Committee:*

*Confirms the Committee will meet on 27 January 2022 for a workshop.*

Moved: R Roche

Seconded: A Boyd

**CARRIED UNANIMOUSLY**

The Committee reviewed and discussed the proposed dates and agenda for the first quarter of 2023:

* J Grant suggested the January meeting could be a workshop given Environment Canterbury Regional Council had not reconvened by that date.
* Zone Delivery will do a quarterly update in February (Marco and Team), which will be close to a six-monthly update since zone committee meetings were not held during elections and the post-election induction period.
* A field visit in March 2023 to Lake Rotorua was discussed and ties in with the Cawthron briefing last month. Topics of interest for the field visit include the impact of willow trees and rules around land use around sensitive lakes.

A discussion on the day for zone committee meeting days for 2023 with mixed views on the preferred day. It was noted a pre-meeting of the Chair/Deputy, Rūnanga and Councillors could be arranged for a non-Friday. It was noted R Roche, T Howard and the Zone Facilitator would discuss days for pre-meeting and meeting.

**Action:** J Grant to discuss pre-meeting timing with R Roche and T Howard.

1. **ZONE COMMITTEE ACTION PLAN INITIATIVES**

**RESOLUTIONS**

*THAT the Committee:*

1. *Supports the Hāpuku Catchment Collective Year 2 initiative be recommended for funding of $35,000 using the Kaikōura Zone Committee Action Plan Budget.*

Moved: T Howard

Seconded: Cr T Blunt

1. *Supports the Waiau Toa/Clarence River Rafting Trapline initiative be recommended for funding of $4,415 using the Kaikōura Zone Committee Action Plan Budget.*

Moved: J Murray

Seconded: Cr T Blunt

1. *Supports the Waikōau/Lyell Creek and Planting Day initiative be recommended for funding of $2,000 using the Kaikōura Zone Committee Action Plan Budget.*

Moved: R Roche

Seconded: A Boyd

**ALL CARRIED UNANIMOUSLY**

Jaimee provided an overview of key details on the three projects presented for the committee’s consideration. Key points of the discussion are noted below:

**Hapuku Catchment Collective ($35K)**

* J Grant clarified that Heath Melville, Environment Canterbury Senior Biodiversity Advisor, has spoken positively about the progress this forming collective is making
* Follow up with H Melville required to about the interest and buy-in of the larger landowners in the upper part of the catchment.

**Action:** J Grant agreed to follow up with H Melville to clarify the level of interest and buy-in of the larger landowners in the upper part of the catchment.

**Waiau Toa / Clarence River Rafting trap line ($4,415 K)**

* This project highlights the value of getting more support for ‘on the ground’ staff to enable them to do the mahi. This was noted as an issue.
* Projects appears to be a great contribution for a small amount of money. There is potentially an opportunity to help promote the river rafting business given the environmental outcomes associated with the programme.
* Opportunity to draft a story on this to foster interest with other concession operators and build momentum for this type of work in the catchment. E O’Connell, Environment Canterbury Communications and Engagement Advisor, would likely follow up on this as a Zone Committee Action Plan story that can then be expanded.
* Several other operations on the river including freedom rafting/kayaking on the river who could be interested in contributing in a similar manner. This would be a great project to help
* Approach Department of Conservation (DOC) and Toitū Te Whenua Land Information NZ who have control over permits for operating in the catchment and the environmental benefits.
* J Grant confirmed the preference was for a decision to be made at this meeting in order for the traps to be made and ready for deployment in March 2023.
* Environment Canterbury staff would provide support for this project as H Melville is working closely with Clarence River Rafting and currently out with them on the river.
* It was agreed the next steps will be to connect to Jemima Rodden (DOC) regarding concessions, the owner of Hunting & Fishing, Clarence River Rafting and liaise with Emily around a story.

**Action:** J Grant to follow up with J Rodden, owner of Hunting & Fishing, Clarence River Rafting and E O’Connell

**Waikōau / Love the Lyell Stream and Beach Clean-up and community planting days ($1,200K)**

* Suggestion was made to increase the funding for this initiative to help enable more work to be undertaken. It was agreed to increase the funding for this initiative to $2K.
* The improvements in the Waikōau/Lyell Creek catchment over the last 12 years were noted. A significant change has been observed as people’s respect of the waterway has improved dramatically.

The Zone Committee agreed to $41,415 of funding based on the above discussion.

A discussion was had on potential wetland projects that could be supported:

* Several existing wetland projects require funding for maintenance and would be presented for discussion by the Committee at their January workshop.
* One wetland is under a change of ownership. This highlighted how a project is ‘protected’ is a consideration for some projects based on agreements with landowners.

A discussion on youth membership was undertaken and the following key points were made:

* J Hoggard noted a new teacher at the local High School, which may present an opportunity to re-engage with the School towards confirming a Youth Council.
* J Murray queried whether Zone Committee meetings were of interest to youth, and it was noted that providing the agenda before the meetings may help determine whether they need to attend or not. A Boyd mentioned the Te Hā Group as another local school age group to connect to.
* The Waimakariri Water Zone Committee was appointing a youth representative and that a teacher who is currently on the Zone Committee and the Rangiora High School Blue Globe Group were working together.
* Cr T Blunt noted that the Youth Council deputations to KDC usually have three young people attending, which is likely to be something that supports young people and could be something the Kaikōura Zone Committee considers.
* It was agreed to follow up with the new teacher and the potential youth representative.
* Also agreed to look at options with Youth Engagement and arranging and identifying topics of interest for inviting young people to attend. J Hoggard noted there would be science topics of interest to Year 12/13 students that could be invited to attend these briefings. Agreed this would be an ideal example of how/when to invite young people.

1. **COMMUNITY PROJECT UPDATES**

No updates received.

1. **COMMITTEE UPDATES**

*THAT the Committee:*

*Receive the updates for its information and in consideration of the Kaikōura Zone Committee’s 2021-2024 Action Plan.*

Moved: Cr T Blunt

Seconded: D Bolton

**CARRIED UNANIMOUSLY**

J Grant provided an overview of the updates. The key points of discussion are noted below:

**Lakes 380 programme**

* Discussion on the Lake Rotorua briefing, and work done around the lake such as fences and fencing repair. It was questioned whether the willows need to be there and what value they provided. T Howard noted the ones next to the fences could be removed as the shags aren’t nesting in these however, they are a highly mobile and prone to moving their locations.
* Cr T Blunt asked about winter grazing rule in sensitive lake zones. Confirmed that Rachel Bjornsson, Kaikōura Advisory Officer of Environment Canterbury, will have this information which she can provide.

**KDC Works & Services update**

* G Solomon noted her frustration with the reports from July which are now out of date. Discussion on ensuring these KDC reports are provided to the Kaikōura Water Zone Committee in a timelier manner. J Grant to follow up on this.
* It is uncertain whether the Fernleigh Scheme boiling water notice has been lifted which will occur once telemetry is being undertaken and Taumata Arowai are satisfied. J Murray clarified the Clarence Scheme is in a similar position.
* A Boyd noted a bad smell up near the hospital and the reserve in the morning.
* N McArthur and T Howard added the very high level of chlorine currently in the water.

**Action:** J Grant to arrange for most recent Kaikōura Works and Services Agenda to be provided to the Committee.

**Biosecurity Advisory Group**

* Applications are open to join the group.
* T Howard is part of this group as a Te Korowai representative alongside C McConchie and Councillor Edge.
* T Howard and Cr T Blunt noted the rapid increase in invasive species being added every month noting how daunting this is.

**WAI Fund**

* N McArthur will follow up with J Grant to discuss provisions for lighting setbacks from wetlands due to the impacts on biodiversity . J Grant added this would be discussed with H Melville.
* D Bolton noted the Hurunui Biodiversity Trust received $20K and serves as an example for the Kaikōura Zone and what could be achieved if a trust to receive funding was set up.

**Action:** N McArthur to follow up with J Grant and H Melville on lighting setbacks**.**

1. **GENERAL BUSINESS**

Cr T Blunt acknowledged J Grant for the facilitation work she has done through a challenging time.

D Bolton added there is always a seat available alongside Rad Gulliver, Environment Canterbury Science Field Team Leader on the field run with Dan at Amuri Helicopters. J Grant to confirm the schedule for the ZC members to take up the opportunity of joining on a run to get an overview of the catchment.

**Action:** J Grant to confirm monitoring run schedule for the coming months with R Gulliver.

1. **CLOSE MEETING**   
   There being no further business, the meeting closed at 3:14 pm.