

Minutes of the Audit, Finance and Risk Committee held at Environment Canterbury, 200 Tuam Street, Christchurch on Wednesday 1 February 2023 at 1pm.

Present

Committee Chair Councillor Grant Edge, Deputy Committee Chair Councillor John Sunckell, Independent Member Graham Naylor and Councillors Tutehounuku Korako, Ian Mackenzie, Genevieve Robinson and Vicky Southworth.

In attendance: Councillors Paul Dietsche and Joe Davies

1. Mihi/Karakia Timatanga - Opening

Cr Tutehounuku Korako opened the meeting with a Mihi and Karakia.

Committee Chair Cr Grant Edge welcomed everyone to the meeting.

2. Apologies

An apology for absence was received from Independent Member Graeme McGlenn.

3. Conflicts of Interest

There were no conflicts of interest reported.

4. Public Forum, Deputations, and Petitions

There were no requests for public forum, deputations, and petitions.

5. Extraordinary and Urgent Business

There was no extraordinary or urgent business.

6. Notices of Motion

There were no notices of motion.

7. Minutes

Refer pages 10-31 of the agenda.

7.1. Confirmed Minutes - Audit, Finance and Risk Committee - 8 December 2022

Refer pages 11-31 of the agenda.

Resolved AFRC/2023/001

Staff recommendations adopted without change.

That the Audit, Finance and Risk Committee:

1. Confirms the minutes from the Audit, Finance and Risk Committee meeting held on 8 December 2022.

Cr Robinson/Graham Naylor
CARRIED

8. Report Items

Refer pages 32-96 of the agenda.

8.1. Audit, Finance and Risk Committee Resolutions Status Report - February 2023

Refer pages 32-36 of the agenda.

Staff provided visibility on the status of resolutions made by Audit, Finance and Risk Committee.

Resolved AFRC/2023/002

Staff recommendations adopted without change.

That the Audit, Finance and Risk Committee:

1. Notes the status of previous resolutions provided in the Status of Audit, Finance and Risk Committee Resolutions report February 2023.

Cr Southworth/Cr Robinson
CARRIED

8.2. Portfolio Performance Q2 2022/23

Refer pages 37-45 of the agenda.

Staff provided an update on the delivery of the Annual Plan | Mahere ā Tau 2022/23, specifically an overview of progress towards achieving Levels of Service in quarter two, 1 July - 31 December 2022.

Resolved AFRC/2023/003

Staff recommendations adopted without change.

That the Audit, Finance and Risk Committee:

1. Notes the status of the Levels of Service for quarter two of 2022/23.

Cr Korako/Cr Southworth
CARRIED

8.3. Risk Framework

Refer pages 46-75 of the agenda.

Staff provided the Risk Management Framework to obtain feedback and comments and endorsement prior to it being presented to Council for approval.

The Chair requested that Committee members provide their feedback directly to staff.

Resolved AFRC/2023/004

Staff recommendations adopted without change.

That the Audit, Finance and Risk Committee:

1. Recommends that the Risk Management Framework be provided to Council for approval.
2. Notes that the framework will be updated with any feedback received from the Committee.
3. Notes that an ongoing training and support programme will be drafted and implemented.

Graham Naylor/Cr Sunckell
CARRIED

8.4. Monthly Financial Reporting (November/December 2022)

Refer pages 76-88 of the agenda.

Staff reported on the portfolio financial performance and financial results for the period ended 31 December 2022.

Resolved AFRC/2023/005

Staff recommendations adopted without change.

That the Audit, Finance and Risk Committee:

1. Receives the Portfolio Health and Financial Health report for the period ended 31 December 2022.

Cr Robinson/Graham Naylor
CARRIED

Councillor Southworth left the meeting at 2.02pm during discussion on item 8.5.

8.5. Key Projects Reporting (November/December 2022)

Refer pages 89-96 of the agenda.

Staff provided the Committee with an overview of the status of the key projects, as identified by the previous Council and the Executive Leadership Team.

Resolved AFRC/2023/006

Staff recommendations adopted without change.

That the Audit, Finance and Risk Committee:

1. Receives and notes the Key Projects Report for the period ending 31 December 2022.

Cr Korako/Graham Naylor
CARRIED

9. Resolution to go into Public Excluded

Resolved AFRC/2023/007

That John Gamba, Manager, Risk, Assurance and Security be permitted to remain at this meeting after the public have been excluded and that Brian Elliott, Chief Financial Officer be permitted to remain for items 9.2.2 and Juanita Victor, PwC Audit Partner and Lisa van der Plas, Health, Safety and Wellbeing Manager for item 9.2.3 because they have knowledge relevant to the matters under consideration.

AND

That at 2.07pm the resolution to exclude the public set out on pages 97 to 98 of the agenda be adopted.

Cr Sunckell/Cr Korako
CARRIED

10. Next Meeting

The next meeting will be held on Wednesday, 15 March 2023 at 1.00pm.

11. Mihi / Karakia Whakamutunga - Closing

A karakia was provided by Cr Tutehounuku Korako.

Meeting concluded at 3.07pm.

CONFIRMED 15 MARCH 2023

Chair, Councillor Grant Edge
Environment Canterbury