

Agenda

**Notice is hereby given of
a Lower Waitaki South Coastal Canterbury Zone
Committee Meeting**

Wednesday 21 September 2022

1:00pm

**Waihao Marae
26 Maori Road
Morven**

www.waimatedc.govt.nz

Notice is hereby given that a meeting of the Lower Waitaki South Coastal Canterbury Zone Committee will be held in the Waihao Marae, 26 Maori Road, Morven, on Wednesday 21 September 2022, commencing at 1:00pm.

Committee Membership

Michael Mcmillan	Chairperson
Suzanne Eddington	Waihao Rūnaka
Jen Fellowes	Community Representative
Fabia Fox	Waimate District Councillor
Jakki Guilford	Community Representative
Jim Hopkins	Waitaki District Councillor
Fraser McKenzie	Community Representative
Victoria Magazinovic	Community Representative
Nicole Marshall	Environment Canterbury Councillor
Bruce Murphy	Community Representative
Brent Packman	Community Representative
Jonnie Rutherford	Community Representative
Keiran Whyte	Moeraki Rūnaka

Quorum – no less than six members

Lower Waitaki SCC Zone Committee Meeting				
21 September 2022, at 1:00pm				
Waihao Marae, 26 Māori Road, Morven, Waimate				
	Time	Agenda item Title	Who	Paper/Verbal
1	1:00pm	Karakia Standing items <ul style="list-style-type: none">• Apologies• Visitors• Confirmation of Minutes• Correspondence• Declarations of Interest	Dave Moore	Verbal
2	1:20pm	Election of Deputy Chair	Dave Moore	Lower Waitaki Zone Committee Election of Deputy Chair 21 September 2022
3	1:30pm	Lower Waihao Community Drinking Water Scheme update	Dan Mitchell Paul Roberts	Lower Waihao Drinking Water Update
4	2:00pm	Zone Committee Action Plan	Dave Moore	Zone Committee Action Plan Budget
5	2:30pm	Close Meeting & Karakia		

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OPENING

- 1 APOLOGIES**
- 2 VISITORS**
- 3 DECLARATIONS OF INTEREST**

MINUTES

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE LOWER WAITAKI SOUTH COASTAL CANTERBURY ZONE COMMITTEE MEETING HELD ON 20 JULY 2022
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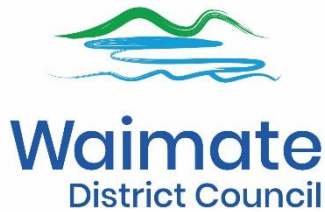
Author: Karalyn Reid, Committee Secretary and PA to the Mayor
Authoriser: Karalyn Reid, Committee Secretary and PA to the Mayor
Attachments: 1. Minutes of the Lower Waitaki South Coastal Canterbury Zone
Committee Meeting held on 20 July 2022

PURPOSE

To present the unconfirmed Minutes of the Lower Waitaki South Coastal Canterbury Zone Committee Meeting held on 20 July 2022 for confirmation.

RECOMMENDATION

That the Minutes of the Lower Waitaki South Coastal Canterbury Zone Committee Meeting held on 20 July 2022 be adopted as a true and correct record.



MINUTES

Lower Waitaki South Coastal Canterbury Zone Committee Meeting

20 July 2022

**MINUTES OF THE LOWER WAITAKI SOUTH COASTAL CANTERBURY ZONE COMMITTEE
MEETING HELD AT THE FUNCTION ROOM, WAIMATE EVENT CENTRE, PAUL STREET,
WAIMATE ON WEDNESDAY 20 JULY 2022, COMMENCING AT 1:00PM**

- PRESENT:** Chair Michael Mcmillan, Community Member Jared Ross, Community Member Fraser McKenzie, Community Member Jonnie Rutherford, Moeraki Runaka Keiran Whyte.
- Via Microsoft teams: Community Member Jakki Guilford, Waitaki Cr Jim Hopkins (*from 2.03pm due to connection problems*)
- APOLOGIES:** Cr Waimate Fabia Fox, Cr Environment Canterbury Nicole Marshall, Brent Packman, Bruce Murphy, Suzanne Eddington, Cr Waitaki District Council, Cr Jim Hopkins (for lateness)
- IN ATTENDANCE:** Dave Moore (Facilitator), Chris Eccleston (Zone Manager), Karalyn Reid (Committee Secretary)
- VISITORS:** ECan: Alison Bower (Community Partnerships Coordinator), DoC: John Benn

OPENING

The Chair Michael Mcmillan opened the meeting with a Karakia.

1 APOLOGIES

COMMITTEE RESOLUTION 2022/18

Moved: Community Member Jared Ross

Seconded: Moeraki Runaka Keiran Whyte

That apologies from Cr Fabia Fox, Cr Nicole Marshall, Cr Jim Hopkins (for lateness), Bruce Murphy, Suzanne Eddington and Brent Packman be received and accepted.

CARRIED

2 VISITORS

DoC – John Benn

3 DECLARATIONS OF INTEREST

No change to the Declarations of Interest register.

MINUTES

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE LOWER WAITAKI SOUTH COASTAL CANTERBURY ZONE COMMITTEE MEETING HELD ON 18 MAY 2022

COMMITTEE RESOLUTION 2022/19

Moved: Community Member Jared Ross

Seconded: Community Member Jonnie Rutherford

That the Minutes of the Lower Waitaki South Coastal Canterbury Zone Committee Meeting held on 18 May 2022 be adopted as a true and correct record.

CARRIED

Note:

Some minor wording changes, raised outside of the meeting by Cr Hopkins, were later amended to the archived minutes.

REPORTS

5 GENERAL BUSINESS

5.1 CORRESPONDENCE REPORT

COMMITTEE RESOLUTION 2022/20

Moved: Community Member Jared Ross

Seconded: Moeraki Runaka Keiran Whyte

That the Correspondence Report be accepted.

CARRIED

5.2 DECLARATION OF INTERESTS REGISTER

There were no changes to the Declaration of Interests Register.

5.3 CHAIR'S UPDATE

COMMITTEE RESOLUTION 2022/21

Moved: Community Member Jared Ross

Seconded: Community Member Fraser McKenzie

That the Chair's Update be accepted.

CARRIED

Note:

The Chair read out a recent media article written by Jenna McKenzie – Real Communications (ECan communications contractor) on the Hakataramea Sustainability Collective (HSC). The article will be forwarded to other members of the Committee.

They suggested the article on the HSC be forwarded to other local media outlets, outside of the ECan website, once the HSC have received it as a courtesy.

The Committee suggested Jenna could be asked to provide an article on the Whiria te Waitaki project also.

The Committee have been invited by the HSC to a Hui at Cattle Creek Hall, at 12.30pm on 12 August 2022, to share objectives sustainability land use project.

A discussion was held on the high rainfall affecting the zone and flood protection work on at risk land, as well as concerns over the high level of the Waitaki, Meridian spilling water since the significant rainfall at Mt Cook, and potential for further land loss. Previous flood protection work that's been done on the Waitaki seems to be effective. Further rainfall forecast will have to be watched carefully.

The Committee agreed there needs to be high level conversations with stakeholders regarding flood risk land verses expected more frequent flooding events. The funding costs of flooding and insurability may force the hard decisions.

5.4 COUNCILLORS UPDATE - ENVIRONMENT CANTERBURY/WAIMATE/WAITAKI

Cr Nicole Marshall (apology)

- ECan's annual contestable fund is open. Last financial year only one group in the zone got funding. Increased funding this year. Please share with your networks:
<https://www.ecan.govt.nz/get-involved/support/waitaha-action-to-impact-fund>

Cr Fabia Fox (apology)

Cr Jim Hopkins (apology)

5.5 TE REO WORDS

Michael Mcmillan explained the purpose behind karakia timata, and encouraged members to give it a go at future meetings. The Committee decided to use this as the regular karakia for the opening of meetings for the next few meetings to learn the karakia.

5.6 WAITAHA ACTION TO IMPACT FUND 20 JULY 2022

Alison Bower spoke to the Committee on the Waitaha Action to Impact Fund, giving background on the region-wide contestable fund, and this year's details. Applications are now open with \$600k available. There may be an opportunity to pass on processed (pre-approved) unsuccessful applications to the Zone Committee for consideration.

The Committee asked for inclusion in future decision-making involvement in the assessment process and this will be investigated. They also noted that it is important that unsuccessful groups get feedback on why they were unsuccessful.

Cr Jim Hopkins entered the meeting via Microsoft teams at 2.03pm.

COMMITTEE RESOLUTION 2022/22

Moved: Community Member Jared Ross

Seconded: Chair Michael Mcmillan

That the Lower Waitaki South Coastal Canterbury Zone Committee receives the Waitaha Action to Impact Fund report, and follow up with a letter requesting the Lower Waitaki Zone Committee

are involved in the application and assessment process for all applicants within the Lower Waitaki zone.

CARRIED

5.7 OTOP DRINKING WATER TESTING

COMMITTEE RESOLUTION 2022/23

Moved: Cr Jim Hopkins

Seconded: Community Member Jared Ross

That the Lower Waitaki South Coastal Canterbury Zone Committee receives the report, and supports a community well water testing event in Waimate in conjunction with the OTOP Zone Committee, or any other options, in this financial year.

CARRIED

Note:

The Committee supported the OTOP Committee's offer to combine with the LWZC Committee to run a 'Waimate-located' drinking water testing event, with the facilitator to proceed with making the arrangements. The opportunity will also be taken to look at other water issues that can be tested, or information given, including the upcoming Lower Waitaki Zone Committee sites at the Strawberry Fare in December.

5.8 COMMITTEE UPDATE

- The facilitator updated the Committee on the recent Committee Refresh.
- 17 August will be a field trip to meet at Waimate Event Centre at 10:00am, visit the Te Whiria te Waitaki (Waitaki river mouth), and drive past the Takiroa Rock Art site near Duntroon, and Te Puna a Maru (Borton's Pond).
- 21 September visit to Waihao Marae for a cultural day with short meeting if required. The Committee agreed the Upper Waitaki Zone Committee and Catchment Groups (Waihao Wainono and Hakataramea) could also be invited.
- October meeting (19 October) Waitaki Valley School visit to view progress. The Committee talked about their funding request reporting timeline, and the facilitator will confirm the October visit requesting a report/update.
- 16 November formal meeting.
- 10 December - Strawberry Fare sites booked (with either water testing, or display on water testing/promoting of upcoming event)
- A Chair and Deputy Chair's Meeting (and new members) may be also arranged.

5.9 LOWER WAITAKI SCC ZONE COMMITTEE ACTION PLAN BUDGET

The Zone Committee agreed it will be important to look at the Action Plan once the new members were on the Committee, and also by that stage the unsuccessful applicants would be known from ECan's Waitaha Action Plan Fund.

The Committee agreed a meeting/workshop would be held on 21 September at the Waihao Marae to enable the new members to get up to speed and look at the Action Plan.

5.9 GENERAL

John Benn updated that DoC has a change of staff in the Geraldine office and Tony Preston is the interim Manager.

The Committee acknowledged the work of Jared Ross, who was retiring from the Lower Waitaki Zone Committee, presented him with a card and thanked him for his input.

MEETING CLOSURE

There being no further business, the Chair closed the meeting at 3.07pm.

The minutes of this meeting are to be confirmed at the next meeting of the Lower Waitaki South Coastal Canterbury Zone Committee.

.....
CHAIRPERSON

REPORTS

5 GENERAL BUSINESS

5.1 ELECTION OF DEPUTY MAYOR

Author: Karalyn Reid, Committee Secretary and PA to the Mayor
Authoriser: Karalyn Reid, Committee Secretary and PA to the Mayor
Attachments: Nil

HUI/MEETING: Lower Waitaki Zone Committee	
AGENDA ITEM NO:	KAUPAPA/SUBJECT: Election of Zone Committee Deputy Chair
KAITUHI/AUTHOR: Dave Moore, Zone Facilitator	WĀ/MEETING DATE: 21 September 2022

PURPOSE

1. Election of Lower Waitaki South Coastal Canterbury Water Zone Committee Deputy Chair

BACKGROUND

2. The previous Deputy Chair, Jared Ross, finishing his term with the Zone Committee at the end of August. Therefore, the committee must now elect a new Deputy Chair.
3. Each year, the Committee will appoint a Deputy Chair from its members by simple majority. There is no limit on how long a person can be in this position. The Deputy Chair exercises the same roles as other members, and if the Chair is absent or incapacitated, the Deputy Chair must perform all the responsibilities and duties of the Chair.
4. The remuneration of Zone Committee members are as follows:

Chair	\$6,000 per annum
Deputy Chair	\$5,000 per annum
Community Members	\$4,000 per annum

PROCESS TO ELECT OF CHAIR (REF. SCHEDULE 7 CLAUSE 25, LOCAL GOVERNMENT ACT 2002)

5. For the election or appointment of the chairperson and deputy chairperson, a local authority or a committee (if the local authority has so directed) must determine by resolution that a person be elected or appointed by using one of the following systems of voting:

System A

- a. requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and
- b. has the following characteristics:
 - i. there is a first round of voting for all candidates; and
 - ii. if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and
 - iii. if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and
 - iv. in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.

System B

- a. requires that a person is elected or appointed if he or she receives more votes than any other candidate; and
- b. has the following characteristics:
 - i. there is only 1 round of voting; and
 - ii. if 2 or more candidates tie for the most votes, the tie is resolved by lot.

RECOMMENDATION

That Lower Waitaki South Coastal Canterbury Zone Committee choose whether to use system A or B (above); and accordingly elects the Deputy Chair.

5.2 CORRESPONDENCE REPORT

Author: Karalyn Reid, Committee Secretary and PA to the Mayor
Authoriser: Karalyn Reid, Committee Secretary and PA to the Mayor
Attachments: 1. Letter to Ali Bower from Chair LWZC
2. Response Letter from Tafflyn Bradford-James, Director Communications & Engagement ECan

PURPOSE

The correspondence is presented for the information of the Committee:

- a. Letter to Alison Bower from Chair of the Lower Waitaki Zone Committee – 22 July 2022
- b. Response Letter from Tafflyn Bradford-James, Director Communications and Engagement ECan – 19 August 2022

RECOMMENDATION

That the Correspondence Report be accepted.

Lower Waitaki South Coastal Canterbury Water Zone Committee

22 July 2022

Alison Bower
Community Partnerships Coordinator
Environment Canterbury Regional Council

Dear Ali

Waitaha Action to Impact Fund

Thank you for your excellent presentation on the Waitaha Action to impact fund to the Lower Waitaki South Coastal Canterbury Water Zone Committee (the Committee) on 20 July.

As discussed during the meeting, the Committee has the following feedback:

1. The Committee felt their local knowledge could be useful and would like to be involved in the application and assessment processes for applicants in the Lower Waitaki Zone; and
2. The Committee would like to receive details of pre-approved unsuccessful applications in the Lower Waitaki Zone; and
3. The Committee encourages Environment Canterbury to provide feedback to unsuccessful applicants to help them improve future applications.

Thank you for your time and for consulting and we look forward to future updates.

Yours sincerely



Michael Mcmillan
Chair and Te Rūnanga o Arowhenua Representative
Lower Waitaki South Coastal Canterbury Water Zone Committee

The Lower Waitaki South Coastal Canterbury Water Zone Committee
is a community led committee supported by councils.

 fb.com/canterburywater





Date 19.08.2022

Sent via email to mikeymcm56@hotmail.com

Subject: Response to LWZC letter to Alison Bower

Customer Services
P. 03 353 9007 or 0800 324 636

PO Box 345
Christchurch 8140

P. 03 365 3828
F. 03 365 3194
E. ecinfo@ecan.govt.nz
www.ecan.govt.nz

Kia ora Michael,

Thank you for your letter, and we're pleased that you found the presentation on the Waitaha Action to Impact Fund useful.

As you will be aware, staff were asked by Councillors to establish this fund for community organisations, with funding provided through the Long-Term Plan 2021-31 and subsequent Annual Plans. As part of establishing the fund, staff have workshopped criteria and processes with Councillors.

The purpose of the fund is to build community engagement and action for the environment, with funding available for community-led projects that align with the council priorities of:

- freshwater management
- climate change resilience
- emissions reduction
- pest control
- protection and regeneration of biodiversity.

These priorities are not in order of importance.

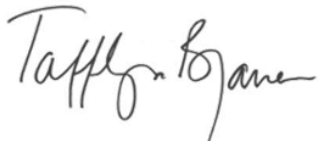
While there is high degree of overlap with the interests and priorities of the zone committees, the scope of this fund is broader. For that reason, the assessment and decisions are made by senior staff from across our organisation who are familiar with the breadth and complexity of all our work. This is informed by local knowledge of our staff on the ground where appropriate. Our decision panel is aware of the zone committee priorities and action plans, and they provide helpful context for decision making.

Regarding your second point, we do not 'pre-approve' applicants/applications, but we do require them to meet certain eligibility criteria, namely, to be a legal entity, to align with our strategic direction and priorities, and to be able to provide a minimum of 30% of the project budget in other funding or equivalent in-kind contributions. For those applications that meet these criteria, but are unsuccessful or partially successful in receiving funding, it is our intention, as happened in 2021, that those from each zone will be passed on to zone committees if there is alignment with the relevant action plan. This is conditional upon the applicants giving permission for us to share the information with you and, for 2022, we have included this question in the application form to speed up the process.

All applicants will be informed of the outcome of their applications as soon as practicable. For those that have been unsuccessful, they are encouraged to contact our Community Partnership Coordinator to talk through any feedback, or reasons their application was declined. Last year, only a small number of people asked for further feedback, and this was provided promptly so they could understand how the decisions were made.

We hope to receive applications from across the region and look forward to providing further updates of the outcomes of the 2022 funding round.

Yours sincerely



Tafflyn Bradford-James

Director Communications and Engagement

5.3 DECLARATION OF INTERESTS REGISTER

Author: Karalyn Reid, Committee Secretary and PA to the Mayor

Authoriser: Karalyn Reid, Committee Secretary and PA to the Mayor

Attachments: 1. Declarations of Interest Register

PURPOSE

For the Committee to receive the updated Register of Interests report.

<p>RECOMMENDATION</p>

<p>That the Declarations of Interests Register report be accepted, and any amendments or additions noted.</p>

Lower Waitaki South Coastal Canterbury Water Zone Committee

Declaration of Interests Register – Amended 14 September 2022

Keeping a Zone Committee Members' declarations of interest register allows Zone Committees to identify and manage a conflict of interest when it arises. The Office of the Auditor General notes a conflict of interest can arise when: "A members or officials duties or responsibilities to a public entity could be affected by some other interest or duty that the member or official may have."¹ If a member is in any doubt as to whether or not they have a conflict of interest, then the Member should seek guidance from Catherine Schache (General Counsel, Environment Canterbury), the Zone Facilitator and/or refer to the following guidance: <https://www.oag.govt.nz/2010/lamia>

Types of Interest to be documented in the register:

- Employment, trade or profession carried on by the Member or the Member's spouse for profit or gain
- Company, trust, partnership etc for which the Member or their spouse is a director, partner or trustee, or a shareholder of more than 10% shares
- Address of any land in which the Member has a beneficial interest and which is in the area of the Zone Committee
- The address of any land where the landlord is Environment Canterbury, Waimate District Council or Waitaki District Council and the Member or their spouse is a tenant; or
the land is tenanted by a firm in which the Member or spouse is a partner, a company of which the Member or spouse is a director, or a Trust of which the Member or spouse is a Trustee.
- Any other matters which the public might reasonably regard as likely to influence the Member's actions during the course of their duties as a Member.
- Any contracts held between the Member or the Member's spouse and Environment Canterbury, Waimate District Council or Waitaki District Council, including contracts in which the Member or their spouse is a partner, a company of which the spouse is a director and/or holds more than 10% in shares, or a Trust of which the Member or their spouse is a trustee (noting that no committee member should be a party to a contract with Environment Canterbury or Waimate or Waitaki District Council if that value is more than \$25,000 per annum)

¹ Office of the Auditor General Good Practice Guide – Managing Conflicts of Interest: Guidance for public entities

LOWER WAITAKI SCC ZONE COMMITTEE DECLARATION OF INTERESTS REGISTER

Name	Representative	Interests
Suzanne Eddington	Waihao Rūnaka	
Jen Fellowes		
Fabia Fox	Waimate District Council	Councillor Father is a voting member of the Waihao Wainono Catchment Group
Jakki Guilford	Community	Waimate District Resource Trust Inc - Operations Manager (Employer) Waihao Fields Limited - 21C (Spouse's Employer) Manuka Cottage Partnership Joint Partnership 9 Hannifins Road, Waimate 7924
Fraser McKenzie	Community	Waitaki Irrigators Collective – Chairman McKenzie & Co Ltd – Chartered Accountants/Business Advisors/Rural Specialists - Director
Jim Hopkins	Waitaki District Council	Councillor
Michael Mcmillan	Arowhenua Rūnaka	
Victoria Magazinovic		
Bruce Murphy (Chair)	Community	Farmer Murphy Farms Ltd - Director Waimate Vet Trust - Trustee Fonterra - Shareholder Livestock Improvement Corporation – Shareholder Reference Group Hunter Downs Irrigation - Director Morven/Glenavy Irrigation Company - Director & Shareholder
Brent Packman	Community	
Jonnie Rutherford	Community	QE11 Trust member Ecosanctuary (Waimate) member
Nicole Marshall	Environment Canterbury	Councillor
Keiran Whyte	Moeraki Rūnaka	

5.4 COUNCILLORS UPDATE - ENVIRONMENT CANTERBURY/WAIMATE/WAITAKI
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Author: Karalyn Reid, Committee Secretary and PA to the Mayor

Authoriser: Karalyn Reid, Committee Secretary and PA to the Mayor

Attachments: Nil

PURPOSE

For the three Council representatives to give an update on activities and meetings:

- a. Environment Canterbury – Cr Nicole Marshall
- b. Waimate – Cr Fabia Fox
- c. Waitaki – Cr Jim Hopkins

5.5 LOWER WAIHAO DRINKING WATER UPDATE - WAIMATE DISTRICT COUNCIL

Author: Karalyn Reid, Committee Secretary and PA to the Mayor
Authoriser: Karalyn Reid, Committee Secretary and PA to the Mayor
Attachments: Nil

HUI/MEETING: Lower Waitaki South Coastal Canterbury Zone Committee	
AGENDA ITEM NO:	KAUPAPA/SUBJECT: OTOP Zone Well Water Testing
KAITUHI/AUTHOR: Dave Moore	WĀ/MEETING DATE: 21 September 2022

PURPOSE

1. To update the Committee on the Lower Waihao Community Drinking Water Scheme.

BACKGROUND

2. Waimate District Council held a community meeting on 10 September to discuss the high nitrates in the Lower Waihao drinking water supply.
3. Waimate District Council Asset Group Manager, Dan Mitchell, and Three Waters Manager, Paul Roberts, will provide a similar update to the Zone Committee.

RECOMMENDATION

That the Lower Waihao Drinking Water Update is received.

5.6 LOWER WAITAKI SCC ZONE COMMITTEE ACTION PLAN BUDGET

Author: Karalyn Reid, Committee Secretary and PA to the Mayor
Authoriser: Karalyn Reid, Committee Secretary and PA to the Mayor
Attachments: Nil

HUI/MEETING: Lower Waitaki South Coastal Canterbury Zone Committee	
AGENDA ITEM NO:	KAUPAPA/SUBJECT: Zone Committee Action Plan 2022/23
KAITUHI/AUTHOR: Dave Moore	WĀ/MEETING DATE: 21 September 2022

PURPOSE

1. To start formulating the Zone Committee activities and budget for the 2022/23 financial year.

BACKGROUND

2. \$50,000 has been allocated by Environment Canterbury to support the Lower Waitaki South Coastal Canterbury Zone Committee's Action Plan initiatives in this financial year (1 July 2022 – 30 June 2023).
3. We are now into the third month of the new financial year and due to Local Body elections, there will be no formal meeting of the Zone Committee until 16 November. Therefore, agreeing high level actions now will allow time for more detailed planning to get underway prior to the November meeting.

PROPOSAL

4. For the Committee to review the Action Plan and agree any changes in priorities; and
5. Consider plans discussed in the previous year:
 - a. Recipients of funding in the 21/22 financial year who have requested on-going funding in subsequent years.
 - b. Investigating a catchment group in the Northern Streams area was planned for last year, but was deferred.
 - c. Funding for the Northern Fan project was deferred due to Environment Canterbury staff shortages. noting the current situation with the Lower Waihao Drinking Water Supply.
 - d. Booking already made to attend Strawberry Fare with the Stormwater Superheroes Trailer in December; and
6. Consider any new opportunities.

RECOMMENDATION

That the Zone Committee agrees to high level Action Plan activities for the 2022/23 financial year.

MEETING CLOSURES