

Minutes of the Canterbury Civil Defence Emergency Management Joint Committee (under COVID-19 Orange Traffic Light restrictions), held at 200 Tuam Street on 25 August at 2.07pm.

Present

Mayor Lianne Dalziel (CCC), Councillor John Sunckell (ECan), Mayor Neil Brown (Ashburton DC), Mayor Marie Black (Hurunui DC), Mayor Graham Smith (Mackenzie DC), Mayor Sam Broughton (Selwyn DC), Mayor Nigel Bowen (Timaru DC), Mayor Dan Gordon (Waimakariri DC), Mayor Craig Rowley (Waimate DC).

1. Mihi / Karakia Timatanga - Opening

Sean Poff opened the meeting with a mihi whakatau and karakia.

2. Apologies

Apologies for absence were received from Mayor Craig Mackle (Kaikoura DC), Elizabeth Cunningham (Te Rūnanga o Ngāi Tahu) and representatives from National Emergency Action Management (NEMA).

An apology for lateness was received from Mayor Marie Black (Hurunui DC) who joined the meeting at 2.26pm.

3. Conflicts of Interest

There were no conflicts of interest reported.

4. Public Forum, Deputations, and Petitions

There were no requests for public forum, deputations and petitions.

5. Extraordinary and Urgent Business

There was no extraordinary or urgent business.

6. Notices of Motion

There were no notices of motion.

Mayor Graham Smith joined the meeting at 2.10pm.

7. Minutes

7.1 Unconfirmed Minutes - Civil Defence Emergency Management Joint Committee - 26 May 2022

Resolved CDEMJC/2022/18

Staff recommendations adopted without change.

That the Civil Defence Emergency Management Joint Committee:

1. Confirms the minutes for the Civil Defence Emergency Management Joint Committee meeting held on 26 May 2022, with an amendment to remove Mayor Neil Brown from apologies.

Mayor Lianne Dalziel / Mayor Neil Brown
CARRIED

8. Report Items

8.1 Civil Defence Emergency Management Joint Committee Resolutions Status Report - August 2022

This report includes all resolutions from the previous meeting, and any incomplete actions from previous meetings. Comments and progress updates on incomplete actions are provided where possible.

Staff recommendations adopted without change.

Resolved CDEMJC/2022/19

That the Civil Defence Emergency Management Joint Committee:

1. Notes the status of previous resolutions provided in the Status of Civil Defence Emergency Management Joint Committee Resolutions report August 2022.

Mayor Sam Broughton / Councillor John Sunckell
CARRIED

8.2 COVID-19 Update - August 2022

Deborah Callahan, Manager Service Continuity at Te Whatu Ora (Health NZ) provided an update on the current Covid-19 situation in Canterbury. The number of cases is reducing consistently, with pressure on the health system easing. As of 25 August 2022, there were no Covid-19 patients in the Intensive Care Unit at Christchurch Hospital. Influenza cases appear to have 'peaked' early this winter, with no sign as yet of a second wave.

Michael Corson, Ministry of Social Development, joined the meeting in place of Dianne McDermott. Michael reported that welfare demand has reduced significantly.

Mayor Sam Broughton asked about whether closed hospitals can now be reopened. Deborah agreed to report back to the Committee with information.

Staff recommendations adopted without change.

Resolved CDEMJC/2022/20

That the Canterbury Civil Defence Emergency Management Joint Committee:

1. Receives the August 2022 update reports on COVID-19 preparedness and responses from representatives of Te Whatu Ora Health NZ and the Canterbury COVID-19 Regional Leadership Group (RLG).

Mayor Nigel Bowen / Councillor Sunckell
CARRIED

8.3 Update on Flood Working Groups - August 2022

Richard Ball, Group Recovery Manager (CDEM) spoke about the Transport, Rural and Impact and Needs Assessment working groups, followed by Sean Poff who is the sponsor for the Capability and Capacity working group. Next steps will be planning a workshop with stakeholders.

Mayor Marie Black joined the meeting at 2.26pm.

Staff recommendations adopted without change.

Resolved CDEMJC2022/21

That the Canterbury Civil Defence Emergency Management Joint Committee:

1. Notes the appointment of Mr Jeff Millward as Group champion for the Transport Working Group.
2. Receives the Flood Working Groups Update – August 2022 report and the updates from any of the lessons learnt working group champions.

Mayor Sam Broughton / Mayor Dan Gordon
CARRIED

8.4 Group Plan Update - August 2022

The draft Civil Defence Emergency Management Group Plan was open for public consultation from 23 June to 24 July 2022. The draft Group Plan will be presented to the Minister of Emergency Management for review and approval.

Staff recommendations adopted without change.

Resolved CDEMJC2022/22

That the Canterbury Civil Defence Emergency Management Joint Committee:

1. Approves the updated Civil Defence and Emergency Management Group Plan.
2. Delegate the Civil Defence Emergency Management Regional Manager to incorporate any minor changes requested by the Minister Emergency Management.

Mayor Craig Rowley / Councillor John Sunckell
CARRIED

8.5 Flood Impact Research

Sean Poff spoke about the benefits to this recently commissioned work, which will assess the costs of flooding for the Canterbury region to businesses and communities.

A request for information on catchments was added to the recommendation.

Staff Recommendation:

That the Civil Defence Emergency Management Joint Committee:

1. Receives the Flood Impact Research Report.

Resolved CDEMJC2022/23

That the Civil Defence Emergency Management Joint Committee:

1. Receives the Flood Impact Research Report.
2. Request Environment Canterbury (via Catchment Subcommittee) to provide a report on each catchment's state of play including their condition, flooding risks and consequences, and investment profile for the next triennium.

Mayor Graham Smith / Mayor Marie Black
CARRIED

8.6 Multi Agency Insights - August 2022

Karl Patterson, Planning and Performance Manager at Fire and Emergency NZ, spoke about the Multi Agency Insights August 2022 report. The multi-agency exercise has been working well, heightening awareness of what each agency's responsibilities and capabilities are and reducing duplication of tasks. They have been working together on Civil Defence scenarios, recently a gas station fire with a simulated evacuation of the area.

Resolved CDEMJC2022/24

Staff recommendation adopted without change.

That the Civil Defence Emergency Management Joint Committee:

1. Receives the Multi Agency Insights August 2022 report.

Mayor Marie Black / Mayor Nigel Bowen
CARRIED

8.7 National Emergency Management Action Update - August 2022

As noted in the apologies of these minutes, there were no representations from National Emergency Management Action at this meeting to speak to the update report.

A request to prioritise attendance at Civil Defence Emergency Management Joint Committee meetings was added to the recommendations.

Staff recommendation:

1. Receives the National Emergency Management Agency August 2022 report.

Resolved CDEMJC2022/25

That the Civil Defence Emergency Management Joint Committee:

1. Receives the National Emergency Management Agency August 2022 report.
2. Request Dave Gawn (Chief Executive, National Emergency Management Action) to prioritise the attendance for National Emergency Management Action staff to attend Civil Defence Emergency Management Joint Committee meetings in person or online, to speak about their report.

Mayor Lianne Dalziel / Mayor Sam Broughton
CARRIED

8.8 End of Year Financial Report (2021/22)

Sean Poff presented the end of 2021/22 financial year report.

Resolved CDEMJC2022/26

Staff recommendations adopted without change.

That the Civil Defence Emergency Management Joint Committee:

1. Receives the end of year (2021/22) Civil Defence Emergency Management Group finance report.

Mayor Sam Broughton / Councillor John Sunckell

8.9 Group Controllers Report - August 2022

There was discussion about the work being done on AF8. Sean Poff confirmed that work is underway, and an event exercise is being planned for mid-2023. The members agreed it would be useful for Mayors to be taken through an AF8 scenario and the responsibilities and role they need to fill during an event such as this.

Resolved CDEMJC2022/27

Staff recommendations adopted without change.

That the Civil Defence Emergency Management Joint Committee:

1. Receives the Canterbury Civil Defence Emergency Management Group Controller's August 2022 report.

Mayor Lianne Dalziel / Councillor John Sunckell

CARRIED

ACKNOWLEDGEMENT OF MAYOR LIANNE DALZIEL

This being the last Civil Defence and Emergency Management Joint Committee meeting for Mayor Lianne Dalziel, Councillor John Sunckell, as Deputy Chair of the Committee, thanked Lianne for the passion, leadership and drive she has brought to the Committee, and for all she has given to Christchurch and Canterbury.

Mayor Sam Broughton also spoke, acknowledging Lianne's role in Civil Defence events such as the mosque attack, Port Hill fires, floods, and aftermath of the Christchurch Earthquakes. He also thanked her for her passion, commitment, and leadership.

Mayor Lianne Dalziel thanked all the members for being a part of the Civil Defence Emergency Management Committee and commented on the importance and value of having

Mayors to continue to represent their communities and regions as members of the Civil Defence Emergency Management Joint Committee. Mayor Lianne Dalziel concluded by wishing all the members well, and for continued community support.

9. Next Meeting

This is the last meeting of the Civil Defence Emergency Management Joint Committee for this triennium. The next meeting will be held on 24 November 2022 at 2.00pm.

10. Mihi / Karakia Whakamutunga – Closing

A karakia was provided by Mayor Sam Broughton.

Meeting concluded at 3.46pm.

In accordance with Standing Order 28.4 the Chairperson and Environment Canterbury Chief Executive confirm the minutes of the Civil Defence Emergency Management Joint Committee prior to the next election of members.

CONFIRMED: _____
Chair Mayor Lianne Dalziel Date

CONFIRMED: _____
Chief Executive Stefanie Rixecker Date