

# **Minutes of the Audit, Finance and Risk Committee (under COVID-19 Red Traffic Light restrictions), held online on Thursday, 24 March 2022 at 1.00pm.**

## **Present**

Committee Chair Cr John Sunckell, Tumu Taiao laean Cranwell, Cr Grant Edge, Cr Ian Mackenzie, Cr Nicole Marshall, Independent Member Graeme McGlinn, Cr Claire McKay, and Cr Vicky Southworth.

Ex-Officio: Chair Jenny Hughey

Report writers and other staff were also present.

via MS Teams

## **1. Mihi / Karakia Timatanga – Opening**

Tumu Taiao laean Cranwell opened the meeting with a karakia, a mihi whakatau was given in a prior meeting earlier in the day.

*Graeme McGlinn arrived late at 1.01pm.*

## **2. Apologies**

The apologies for absence were received from Councillor Megan Hands and Independent Member Graham Naylor. That the apologies for lateness was received from Independent Member Graeme McGlinn.

## **3. Conflicts of Interest**

There were no conflicts of interest reported.

## **4. Public Forum, Deputations, and Petitions**

There were no requests for public forum, deputations and petitions.

## **5. Extraordinary and Urgent Business**

Chair John Sunckell received a request from the Chief Executive regarding discussion of a minor matter not on the agenda. The Chief Executive will provide a verbal update on 'consents' in the public excluded session of the meeting as good reason to withhold exists under section 7(2)(a) 'protect the privacy of natural persons, including that of deceased natural persons;'.

## 6. Notices of Motion

There were no notices of motion.

## 7. Minutes

**Resolved AFRC/2022/15**

**Staff recommendations adopted without change.**

That the Audit, Finance and Risk Committee

1. confirms the minutes from the Audit, Finance and Risk Committee meeting held Thursday, 24 February 2022.

Chair Jenny Hughey/Graeme McGlinn  
CARRIED

## 8. Report Items

### 8.1. Outstanding Actions from Internal Audits and External Reviews

**Resolved AFRC/2022/16**

**Staff recommendations adopted without change.**

That the Audit, Finance and Risk Committee:

1. receives the update on outstanding actions from previous internal audits and external reviews
2. notes that work is being undertaken to populate this report going forward
3. notes that an internal audit of past audits and significant external reviews is currently being completed.

Tumu Taiao laean Cranwell/Councillor Nicole Marshall  
CARRIED

### 8.2. Outstanding Actions from Previous Meetings

**Resolved AFRC/2022/17**

**Staff recommendations adopted without change.**

That the Audit, Finance and Risk Committee:

1. receives the outstanding actions based on confirmed minutes of previous Audit, Finance and Risk Committee meetings.

### 8.3. Health and Safety

There was extensive conversation on this report and the following matters were requested to be recorded:

- In reviewing the logged Health & Safety data, the Committee sought to fully understand the difference between actual and potential harm, as well as the impact/implications of potential harm;
- Also, to gain a thorough understanding of:
  - the residual risk (a good discussion on inherent and residual risk resulted),
  - the quality and caliber of mitigations (adequacy and effectiveness)
  - accountability and responsibility

The Committee acknowledged Matthew Bennett and expressed their gratitude and appreciation for his time, effort, and passion into health and safety, and for his work for Environment Canterbury. The Committee wished him well on his next endeavors.

#### **Resolved AFRC/2022/18**

##### **Staff recommendations adopted without change.**

That the Audit, Finance and Risk Committee:

1. receives the Health & Safety Report.

Councillor Grant Edge/Tumu Taiao laean Cranwell  
CARRIED

### 8.4. Public Transport

There was extensive conversation on this report and the following matters were requested to be recorded:

- A number of questions were raised by the Committee requesting clarification about the data and figures and General Manager - PT will address these issues at the next meeting.

#### **Resolved AFRC/2022/19**

##### **Staff recommendations adopted without change.**

That the Audit, Finance and Risk Committee:

1. receives the update on Public Transport performance.

Tumu Taiao laean Cranwell/Councillor Grant Edge  
CARRIED

## **8.5. COVID-19 Recovery Projects**

**Resolved AFRC/2022/20**

**Staff recommendations adopted without change.**

That the Audit, Finance and Risk Committee:

1. notes the report on the current status of Environment Canterbury's COVID-19 recovery projects.

Graeme McGlinn/Councillor Nicole Marshall  
CARRIED

## **8.6. Portfolio Performance Report Second Quarter 1 July - 31 December 2021**

**Resolved AFRC/2022/21**

**Staff recommendations adopted without change.**

That the Audit, Finance and Risk Committee:

1. notes the information in the Portfolio Performance Report (to end of second quarter) 1 July 2021 – 31 December 2021
2. notes that the Regional and Strategic Leadership Committee will also receive this report at the 31 March 2022 meeting
3. notes that minor amendments to the Portfolio Performance Report (to end of second quarter) 1 July 2021 – 31 December 2021 prior to its publication may be approved by the Chief Executive of Environment Canterbury.

Graeme McGlinn/Councillor Claire McKay  
CARRIED

## **8.7. Portfolio Health and Financial Health**

**Resolved AFRC/2022/22**

**Staff recommendations adopted without change.**

That the Audit, Finance and Risk Committee:

1. receives the Portfolio Health and Financial Health reports for the period ended 28 February 2022
2. notes the table of Council-approved unbudgeted expenditure listed in this report.

Graeme McGlinn/Councillor Claire McKay  
CARRIED

## 9. Resolution to go into Public Excluded

**Resolved AFRC/2022/23**

That James Rees-Thomas from PricewaterhouseCoopers was permitted to remain at this meeting after the public has been excluded because of his knowledge of internal audit and risk management, specifically in relation to 9.2, as he has knowledge that is relevant to that item.

**AND**

That at 2.44pm the resolution to exclude the public set out on pages 116 to 117 of the agenda be adopted.

Councillor Grant Edge/Councillor Vicky Southworth  
CARRIED

**The public were re-admitted to the meeting at 2.50pm.**

## 10. Next Meeting

The next meeting will be held on Thursday, 28 April 2022 at 10.00am.

## 11. Mihi / Karakia Whakamutunga - Closing

A karakia was provided by Tumu Taiao laean Cranwell.

Meeting concluded at 2.53pm.

CONFIRMED:

\_\_\_\_\_  
Chair John Sunckell  
Councillor, Environment Canterbury

\_\_\_\_\_  
Date