

Canterbury Civil Defence Emergency Management Group

Joint Committee

Minutes of the meeting held at Rydges Latimer Christchurch, 30 Latimer Square
Friday, 19 November 2021 commencing at 1:13pm

Present:

Christchurch City Council	Mayor Lianne Dalziel (Chair)
Environment Canterbury	Councillor John Sunckell (Deputy Chair)
Te Rūnanga o Ngāi Tahu	Kai Mataara Elizabeth Cunningham
Ashburton District Council	Mayor Neil Brown
Mackenzie District Council	Mayor Graham Smith
Selwyn District Council	Mayor Sam Broughton
Timaru District Council	Mayor Nigel Bowen
Waimakariri District Council	Mayor Dan Gordon
Waimate District Council	Mayor Craig Rowley

1. Mihi/karakia opening and welcome

The Chair welcomed everyone to the meeting.
Karakia: Mayor Lianne Dalziel.

2. Apologies

Apologies were received from Mayor Marie Black (Hurunui District Council), and Mayor Craig Mackle (Kaikoura District Council).

An apology was also received from the representative for Health, Deborah Callahan.

Mayor Dalziel/Councillor Broughton
CARRIED

3. Conflicts of interest

No conflicts of interest were declared.

4. Public forum, deputations and petitions

There were no requests to speak via the public forum, or deputation. There were no petitions received.

5. Minutes

As there was no requirement to amend or discuss the minutes; and the minutes being the only item included in the public excluded agenda, the minutes of the public

excluded session of the extraordinary meeting held on 18 October 2021 were confirmed in the open meeting.

RESOLVED

That the Canterbury Civil Defence Emergency Management Joint Committee:

- 1. Confirms the minutes of the meeting held 20 August 2021 are a true and accurate record.**
- 2. Confirms the open and public excluded minutes from the extraordinary meeting held on 18 October 2021 are a true and accurate record.**

Councillor Sunckell/Mayor Smith
CARRIED

6. Matters Arising

There were no matters arising.

7. Reports

7.1 Health update

Key Points

As there were no representatives from Health present, James Thompson provided a brief overview and update.

- A Covid ward has been created at Christchurch Public Hospital
- Canterbury is currently at 94 per cent for first Covid-19 vaccinations, with 82 per cent of those fully vaccinated.
- Currently estimated that 90 per cent of Canterbury will be fully vaccinated by the end of the first week of December 2021, which equates to 64,000 people being unvaccinated.
- South Canterbury currently at under 90 percent of first vaccinations
- Need a definition of when a heat wave is likely to affect human health

RECOMMENDATION

That the Canterbury Civil Defence Emergency Management Joint Committee:

1. Receives the Health Update report.

After discussion, members present agreed to formally request more extensive reporting from health, particularly in relation to heat health and Covid-19. In addition to the recommendation to receive the report, no.2 below was added and became part of the substantive motion.

RESOLVED

That the Canterbury Civil Defence Emergency Management Joint Committee:

- 1. receives the Health Update report.**
- 2. request that a representative from Health provide a Covid-19 vaccination and future planning update, and that the February 2022 report contains more information on heat wave planning and the role we can play.**

Mayor Dalziel/Mayor Gordon
CARRIED

7.2 Canterbury Flood Event – Update on Strategic Issues and Matters the Canterbury Civil Defence Emergency Management Group Have Requested Government to Urgently Consider and Resolve

Rob Rouse presented the Canterbury Flood Event Update report to the Committee.

Key Points

- Central Government has made \$15.5m available for river management protection
- A system to advise the public about local road closures is being developed
- A letter requesting redesignation of some local roads as state highways and a review of how the FAR funding is administered will be sent to the CE of Waka Kotahi from Chair of the Joint Committee, with copies to the Minister of Transport
- A letter requesting bringing forward the building of a second road bridge across the Ashburton river as a matter on national resilience will be sent to the Prime Minister from the Chair of the joint Committee, with copies to the Minister of Transport

RESOLVED

That the Canterbury Civil Defence Emergency Management Joint Committee:

- 1. Receives the report: Canterbury Flood Event - Update on Strategic Issues and Matters the Canterbury CDEM Group Have Requested Government to Urgently Consider and Resolve.**
- 2. Approves the following “next steps”.**

New Zealand Transport Agency (NZTA) Enhanced Funding Assistance Rate for Emergency Works (Paper 1)

That this matter be pursued further as indicated below.

- The current paper be revised to reflect the latest information obtained since the original paper was prepared (Attachment 3).

- That a covering letter be prepared, and the revised paper be sent to the Chief Executive Officer of Waka Kotahi, The New Zealand Transport Agency NZTA acknowledging the situation regarding the Canterbury Flood Event and seeking the following (Attachment 4):

For the TAs Affected by the Canterbury Flood Event

- That only one threshold be applied to eligible emergency works arising from the event (and any other qualifying event) and that the threshold is based on the maintenance programme in the financial year in which the event occurred i.e., 2020/2021.
- Where repair work carries over into the 2021/2022 financial year that expenditure incurred on eligible emergency work by the TA in the 2020/2021 financial year be included in the calculation of the threshold.
- That once the threshold is met the TA receives the enhanced funding assistance rate.
- Where funding approval for eligible repairs arising from the Canterbury Flood Event has not been provided to a TA that these approvals be progressed with urgency.

For the Calculation and Application of the Emergency Funding Assistance Rate Threshold in General

- That the NZTA threshold only be applied once per qualifying event (events) that occur in a financial year even though repair works may carry over into the following financial year (span 2 or more financial years).
- That the threshold calculation be based on the maintenance budget in the financial year the qualifying event (events) occur.
- That the calculation of the threshold includes all expenditure on eligible repairs from the date the repair programme commences.
- That these amendments apply nationally and to all future qualifying events.
- Approves the letter and revised paper to be submitted to the Chief Executive of Waka Kotahi, the New Zealand Transport Agency

Government Funding Support and Assistance for Small Land Holdings/Lifestyle Blocks Following Emergency Events (Paper 2)

That this matter is not pursued at this time as it is currently under consideration by government agencies and that we wait until a formal response is received and review the next steps at that time.

Canterbury Flood Event - State Highway 1 (SH1) Corridor, SH1 Bridge Across the Ashburton River and River Management and Protection Works (Paper 3)

SH1 Bridge Across the Ashburton River

That this matter be pursued further as indicated below:

- The section of the current paper relating to the SH1 bridge across the Ashburton River be revised to reflect the latest information obtained since the original paper was prepared (Attachment 5).
- That a covering letter be prepared, and the revised paper be sent to the Prime Minister, the Minister of Transport and cc, the Chief Executive of Waka Kotahi, The New Zealand Transport Agency seeking the following: (Attachment 6).
 - Bringing forward the approval of the Second Bridge Across the Ashburton River Project based on the learnings from the recent flood event and the significant investigation, issues and options analysis and preparatory work carried out by the Ashburton District Council over the last 10 years.
 - The immediate inclusion of the second bridge project across the Ashburton River in the National Land Transport Programme (NLTP) as an urgent project.
 - Because of the benefits to the existing SH 1 bridge funding of the project be as follows:
 - NZTA base contribution 51 per cent of the cost of the bridge (ADCs base Funding Assistance Rate).
 - ADC contribution 20 per cent of the cost of the bridge (a reduction to ADCs 49 per cent contribution after considering the benefits to the existing SH 1 bridge in terms of increased remaining life etc.).
 - NZTA (or governments) additional funding contribution of 29 per cent of the cost of the bridge (this reflects the benefits to the existing SH 1 bridge in terms of increased remaining life etc.).
 - That government funds any contribution outside business-as-usual NZTA processes or any contribution that cannot be funded by NZTA.
 - Approvals and funding are formalised in the 2021/22 financial year.
 - That the project be added to the current NLTP with the approved project (project phases) commencing in the 2022/2023 financial year and continuing in subsequent years until the projects programmed completion.
 - That in the unlikely event the second bridge option is not considered the best or most appropriate option that NZTA be asked to investigate and progress an alternative solution following the same timeframes.
- approves the letter and revised paper to be submitted to the Prime Minister, Minister of Transport, and cc the Chief Executive of Waka Kotahi, the New Zealand Transport Agency.

Re-designating Alternate Routes (detours) to SH1 (that were previously state highways) as State Highways

That this matter be pursued further as indicated below:

- The section of the current paper relating to alternate routes be revised to reflect the latest information obtained since the original paper was prepared (Attachment 5).
- That this matter be included in the covering letter to be prepared and the revised paper sent to the Prime Minister, the Minister of Transport and cc, the Chief Executive of Waka Kotahi, The New Zealand Transport Agency seeking the following: (Attachment 6).
 - That NZTA be requested to review former state highways that have been redesignated as local roads to determine if these roads should be redesignated as state highways with a view to their use as alternate routes (detours) and considering the following
 - Their suitability for the movement of inter-regional traffic and goods.
 - Their contribution to connections with key community infrastructure e.g., hospitals, schools, other urban areas etc.
 - Connectivity with other parts of the SH networks and their ability to mitigate impacts if other parts of the SH network are closed.
 - To what extent the local roading network channels/can channel traffic onto the route supporting inter regional traffic movement
 - The contribution the route can make to ensure long distance travellers are not prevented from travelling eliminating the need for CDEM support in an extreme event.
 - That NZTA engage with Regional Councils and Territorial Authorities commencing with the Canterbury Region as part of this review.
 - That this review be completed in the 2021/2022 financial year
 - That any changes to designations be completed in the 2022/2023 financial year
 - That in the 2021/2022 financial year NZTA engages with the Regional Councils and Territorial Authorities commencing with the Canterbury Region to develop an integrated system/process to make publicly available road closures and alternate routes (detours) in a timely, comprehensive, and coordinated way during and immediately after an event where the land transport system is affected.

River Management and Protection Works

That this matter is not pursued further.

Mayor Brown/Councillor Sunckell
CARRIED

7.3 May Flood After-Action Report

James Thompson presented the May Flood After-Action report.

Key Points

- CDEM Group Office are currently working on the development of a programme to implement the corrective actions from the flood report
- The programme will be presented to the next meeting of the CDEM Joint Committee for formal adoption
- A discussion on who should declare a state of emergency for the region when the Chair of the Joint Committees' own Local Authority is not impacted by the emergency was held. No decisions were made but this would be a useful discussion as the Group rewrites its Group Plan.

RESOLVED

That the Canterbury Civil Defence Emergency Management Joint Committee:

- 1. receives the After-Action report on the response to the May/June 2021 Canterbury flooding**
- 2. notes that a programme of work to address the recommendations in the report will be available for the first Canterbury Civil Defence Emergency Management Coordinating Executive Group meeting in 2022.**

Mayor Dalziel/Councillor Sunckell
CARRIED

7.4 Civil Defence Emergency Management Group Plan and Strategy

James Thompson spoke about the CDEM Group Plan and Strategy report.

Key Points

- The newly appointed Group Controller, Sean Poff, will commence work on the Group Plan shortly after his start date in January 2022. This will start with a review of the regions' hazard risk profile.
- Feedback and concept suggestions for the Group Plan and Strategy from members for consideration are welcome

RECOMMENDATION

That the Canterbury Civil Defence Emergency Management Joint Committee:

- 1. receives the report on the review of the Canterbury Civil Defence Emergency Management Group Plan**
- 2. notes the commencement of the review of the Regional Hazard Risk Profile in early 2022.**

The timeframe for amendments to the CDEM Act to be passed into law was discussed, with some concerns raised around this. In addition to the

recommendation to receive the report and note commencement of the regional hazard risk profile review, members agreed that the Committee would formally request an extension to the timeframe. Therefore .3 below was added and became part of the substantive motion.

RESOLVED

That the Canterbury Civil Defence Emergency Management Joint Committee:

- 1. receives the report on the review of the Canterbury Civil Defence Emergency Management Group Plan**
- 2. notes the commencement of the review of the Regional Hazard Risk Profile in early 2022.**
- 3. request that the timeframe for review and amendments to the Civil Defence Emergency Management Act is extended, so the local government sector have time to focus on this significant piece of legislation**

Mayor Gordon/Mayor Broughton
CARRIED

7.5 Lifelines Resilience Fund Report

Mark Gordon, Project Manager provided a presentation and spoke about 'Lifelines in Canterbury', the infrastructure system, and a vulnerability assessment process.

RESOLVED

That the Canterbury Civil Defence Emergency Management Joint Committee:

- 1. receives the Canterbury Lifelines Utilities Group Report**
- 2. acknowledges the resilience funding for Vulnerability Assessment**

Mayor Brown/Mayor Bowen
CARRIED

7.6 National Emergency Management Agency Update

Simon Chambers presented the National Emergency Agency Update report.

Key Points

- The National Resurgence Plan update will include the new Covid Protection Framework
- There is a truncated time frame for submissions to the CDEM Legislation review. Consultation with Councils will begin in early January with a series of briefings and Hui and written submissions will be required by 11 February 2022

RESOLVED

That the Canterbury Civil Defence Emergency Management Joint Committee:

- 1. receives the National Emergency Management Update.**

Mayor Dalziel/Councillor Sunckell
CARRIED

7.7 Civil Defence Emergency Management Legislated Appointments

James Thompson presented the report on recent CDEM appointments.

Key Points

- Newly appointed Group Controller Sean Poff will be visiting Mayors individually in early 2022
- Appropriate training will be provided to appointees as required

RESOLVED

That the Canterbury Civil Defence Emergency Management Joint Committee:

- 1. appoint Katherine Harbrow and Katherine Trought as Alternate Group Controllers, Miles McConway as a Local Controller, Richard Ball as the Group Recovery Manager and Catherine Fleischmann as a Group Welfare Manager.**

Councillor Sunckell/Mayor Rowley
CARRIED

7.8 Civil Defence Emergency Management Group Finance Report

James Thompson presented the CDEM Group Finance report.

Key Points

- Business case for future staffing proposals is being prepared for presentation to both the CDEM Coordinating Executive Group and the CDEM Joint Committee for approval
- Any approved staffing increase will need to be accounted for in the 22/23 financial year

RESOLVED

That the Canterbury Civil Defence Emergency Management Joint Committee:

- 1. receives the 2021/22 first quarter financial report**

2. receives the 2022/23 Annual Plan budget
3. notes the proposed increase of the Group Recovery Manager from half time to full time and the proposal for an iwi role in the Regional CDEM Office

Mayor Bowen/Mayor Smith
CARRIED

7.9 Controller's Report

James Thompson presented the Controller's Report.

Key Points

- There was acknowledgement for the work done by central government agencies during this year's second Covid response.
- It was requested that Ben Clark (Regional Public Service Commissioner for Canterbury & the Chatham Islands) attend the next meeting of the CDEM Joint Committee.

Mayor Dalziel voiced appreciation to James Thompson for his valued work, and on behalf of the Joint Committee, thanked James for his commitment and contribution during his temporary role as Group Controller.

Bede Carran, Chief Executive Timaru Council also thanked James, stating that it has been a privilege and pleasure to work with James during his tenure as Group Controller.

RESOLVED

That the Canterbury Civil Defence Emergency Management Joint Committee:

1. receives the Group Controller's Report

Mayor Dalziel/Mayor Broughton
CARRIED

7.10 Notification of Items Released from Public Excluded

That the Canterbury Civil Defence Emergency Management Joint Committee:

1. notes the Chief Executive of Environment Canterbury has released the following reports from public excluded:
 - 1.1 Civil Defence Emergency Management Joint Committee extraordinary meeting held on 18 October 2021 Agenda Item 5.5 "Appointment of the Canterbury Civil Defence Emergency Management Controller/Regional Manager"

Mayor Rowley/Mayor Smith
CARRIED

8. Extraordinary and urgent business

Superintendent John Price (Police) commented on an increase in protests around Canterbury. Concerns about these activities should be reported to the Police.

9. Next meeting

February 2022, date/time to be confirmed.

10. Closure

Karakia: Mayor Dalziel

The meeting closed at 2.44pm.

CONFIRMED:

Mayor Lianne Dalziel
Chair, Civil Defence Emergency Management Group Joint Committee

Date