



Waitaki
DISTRICT COUNCIL
TE KAUNIHERA Ā ROHE O WAITAKI



Mackenzie
DISTRICT COUNCIL



**Environment
Canterbury
Regional Council**

Everything is connected
*Promoting quality of life through
balanced resource management.*

**Notice is given of a Upper Waitaki Zone Water Management Committee Meeting
to be held on:**

Date: Friday, 20 August 2021
Time: 10.30am winter start time
Location: Mackenzie Country Hotel
Twizel

AGENDA

Upper Waitaki Zone Water Management Committee Meeting

20 August 2021

Upper Waitaki Zone Water Management Committee Membership:

Simon Cameron (Chair)
Matthew Bayliss
Richard Subtil
John Sunckell
Joy Paterson
Kieran Whyte
Ross McRobie
Stuart Barwood
Michael McMillan

The purpose of local government:

(1) The purpose of local government is—

- (a) to enable democratic local decision-making and action by, and on behalf of, communities; and
- (b) to meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.

(2) In this Act, good-quality, in relation to local infrastructure, local public services, and performance of regulatory functions, means infrastructure, services, and performance that are—

- (a) efficient; and
- (b) effective; and
- (c) appropriate to present and anticipated future circumstances.

(Local Government Act 2002)

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Upper Waitaki Zone Committee Meeting Friday 20 August 2021 10.30am Mackenzie Country Inn meeting room			
Time		Item	Lead
10.15am		Arrivals	
10.30am		Opening Karakia	
		Standing Items Apologies, Minutes, Conflicts of Interest, Matters arising.	
10.40am		Ōhau Conservation Trust report	Viv Smith-Campbell
10.55am		Zone Facilitator's Report	Janine Roux
11.25pm		General Business	All
11.40pm		Closing Karakia	
11.45pm		Lunch	

1 REPORTS

1.1 MINUTES OF UPPER WAITAKI ZONE WATER MANAGEMENT COMMITTEE MEETING - 18 JUNE 2021

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Minutes of Upper Waitaki Zone Water Management Committee Meeting - 18 June 2021

RECOMMENDATION

That the Minutes of the Upper Waitaki Zone Water Management Committee Meeting held on Friday 18 June 2021 be received and confirmed as an accurate record of the meeting.



Mackenzie

DISTRICT COUNCIL

Unconfirmed MINUTES

**Upper Waitaki Zone Water Management
Committee Meeting**

18 June 2021

**MINUTES OF MACKENZIE DISTRICT COUNCIL
UPPER WAITAKI ZONE WATER MANAGEMENT COMMITTEE MEETING
HELD ON ZOOM
ON FRIDAY, 18 JUNE 2021 AT 9.30AM**

PRESENT: Chairperson Simon Cameron, Matthew Bayliss, Cr John Sunckell, Joy Paterson, Cr Ross McRobie, Cr Stuart Barwood (until 10am), Michael Mcmillan

IN ATTENDANCE: Cr Miriam Morton (Waimate District Council), Janine Roux (Committee Facilitator, Ecan), Graeme Clark (Ecan), Kate Doran (Ecan), Rick Ramsay (Aquaculture Group), April Hussey (LINZ), Karina Morrow (DOC), Arlene Goss (Governance Advisor), Debbie Eddington (Ecan, from 10.45am)

1 OPENING

The chairman opened the meeting and Michael Mcmillan gave a karakia.

The governance advisor noted that this meeting was held fully on Zoom but that Parliament had extended the Epidemic Preparedness (COVID-19) Notice 2020 for a further three months. This included the amendment to enable meetings via audio or visual link to meet quorum requirements regardless of Council Standing Orders.

2 APOLOGIES

Apologies were received from Richard Subtil and Lisa Anderson.

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 VISITORS

There were no visitors.

5 REPORTS

5.1 MINUTES OF UPPER WAITAKI ZONE WATER MANAGEMENT COMMITTEE MEETING - 21 MAY 2021

COMMITTEE RESOLUTION UPP/2021/89

Moved: Chairperson Simon Cameron

Seconded: Cr John Sunckell

That the Minutes of the Upper Waitaki Zone Water Management Committee Meeting held on Friday 21 May 2021 be received and confirmed as an accurate record of the meeting.

CARRIED

5.2 TWIZEL RIVER RESTORATION

Matt Bayliss explained the background to the initiative to carry out river restoration work. Challenges for this area included mixed land ownership and unallocated crown land. The first step is the development of a plan for the area. This required money and help to employ the right set of skills to assist with a plan.

Karina Morrow from the Department of Conservation (DOC) said there was only budget for low level weed control for this particular section of the river due to competing priorities throughout the district. She was supportive of a plan and of another organisation taking the lead on this work. She said DOC was open to the options of vesting land in council or a community agreement and was happy to work with other groups. She did not have anything to financially contribute but was happy to provide expertise.

April Hussey from Toitū Te Whenua Land Information New Zealand (LINZ) said LINZ did not have any land in the area of the proposed restoration work. Unallocated land did not sit with LINZ. There is a process that could be followed to allocate the land but it is lengthy and expensive. LINZ would not be a party to any contracts or agreements regarding the land as they aren't responsible for land in this particular area.

Matt Bayliss suggested the next steps should be to engage with Mackenzie District Council (MDC). Karina Morrow suggested raising this as part of the Parks Strategy consultation process. It was agreed to engage with MDC.

Matt Bayliss offered to organise a meeting with Tim Harty at MDC in the next few weeks.

COMMITTEE RESOLUTION UPP/2021/90

Moved: Chairperson Simon Cameron

Seconded: Cr John Sunckell

That the Upper Waitaki Zone Water Management Committee delegates Matt Bayliss and Joy Paterson to progress the Twizel River Restoration initiative further with Mackenzie District Council.

CARRIED

Cr Stuart Barwood, Karina Morrow and April Hussey left the meeting.

5.3 RUATANIWHA UPDATE

Joy Paterson updated the committee on a meeting of people involved with Lake Ruataniwha. She said there was immense goodwill from them to ensure the water quality issue did not happen again. They will be meeting again in August to review the communications material.

Regarding the need for a permanent toilet, an application for funding had been lodged by Mackenzie District Council and a decision would not be made until the outcome of this was known.

5.4 ZONE FACILITATOR'S REPORT

This report was from Janine Roux, Zone Facilitator, Environment Canterbury. This report provided information of interest to the Zone Committee that was not covered elsewhere in the agenda.

Janine Roux outlined the contents of her report. Cr Ross McRobie confirmed he was assisting with the Omarama Stream planting location. Regarding the committee refresh, there was concern that the new applicant had so far been unable to attend an interview or meeting.

The next meeting was discussed. There was a concern about the TLI numbers coming through and it was suggested that a meeting be held in conjunction with the Ahuriri Catchment Community Group and stakeholders in July to discuss this issue. This would be held at Omarama.

The initial preference was to wait for August to hold the meeting, however the committee heard that farmers in the area preferred July so they could make decisions before irrigation began. The committee agreed to do it in July.

Cr Sunckell asked if it was timely to have a discussion with Benmore Irrigation. Janine Roux said yes, either before or during the public consultation process.

Kate Doran asked if the July meeting would be a workshop or a formal zone committee meeting. The committee preferred a workshop to allow free and frank discussion.

Janine Roux then updated the committee on the Immediate Steps budget. This would no longer exist but would change to a "community engagement fund". The zone committee would have more say over how it would be spent, although the amount would be halved in the first year to \$50,000.

It was noted that member Lisa Anderson finishes her term with the committee at this meeting however, the committee agreed to invite her to the July workshop at Omarama. Her efforts during her time on the committee were acknowledged.

5.5 UPDATE ON TLI RESULTS

Water scientist Graeme Clark updated the zone committee on the latest TLI (Trophic Level Index) results in the upper Waitaki lakes and gave his views on what was causing the TLI increase in the Ahuriri Arm of Lake Benmore. He said they were also keeping an eye on the smaller lakes such as Lake Alexandrina and Lake Middleton.

Extra water sampling was done at Lake Middleton to determine the impact of the fire and work is being done on these samples currently.

Michael Mcmillan asked if Lake Middleton and Alexandrina had any consents tied to them. No, but they are in sensitive lake zones and farmers are required to be working to good management practice.

The role of the calm, warm summer in contributing to the results was discussed. Environment Canterbury's compliance and land management advisor teams were keeping an eye on the affected catchments. Graeme Clark said there was a range of drivers behind any lake result and understanding these was really important.

5.6 ENVIROSCHOOLS, YOUTH ENGAGEMENT AND EDUCATION

Debbie Eddington informed the zone committee about the Youth Engagement & Education and Envrioschools programme undertaken by Environment Canterbury. A copy of her presentation is available as an attachment to these minutes.

The committee discussed working further with Twizel School and this would be followed up.

The Meeting closed at 11.05am with a karakia from Michael Mcmillan.

The minutes of this meeting were confirmed at the Upper Waitaki Zone Water Management Committee Meeting held on .

.....
CHAIRPERSON

1.2 INTERESTS REGISTER

File Reference:

Author: Staff Report, Environment Canterbury

Authoriser:

Attachments: Nil

STAFF RECOMMENDATIONS

That the information be noted and updated when required.

DECLARATION OF INTERESTS REGISTER – AS AT 19 APRIL 2021

Keeping a Zone Committee Members' declarations of interest register allows Zone Committees to identify and manage a conflict of interest when it arises.

The Office of the Auditor General notes a conflict of interest can arise when: "A member's or official's duties or responsibilities to a public entity could be affected by some other interest or duty that the member or official may have."¹

If a member is in any doubt as to whether or not they have a conflict of interest, then the Member should seek guidance from Catherine Schache (General Counsel, Environment Canterbury), the Zone Facilitator and/or refer to the following guidance: <https://oag.parliament.nz/2020/lamia>

Types of Interest to be documented in the register:

- Employment, trade or profession carried on by the Member or the Member's spouse for profit or gain
- Company, trust, partnership etc for which the Member or their spouse is a director, partner or trustee, or a shareholder of more than 10% shares
- Address of any land in which the Member has a beneficial interest and which is in the area of the Zone Committee
- The address of any land where the landlord is Environment Canterbury, Mackenzie District Council or Waitaki District Council and:
 - The Member or their spouse is a tenant;
 - Or
 - the land is tenanted by a firm in which the Member or spouse is a partner, a company of which the Member or spouse is a director, or a Trust of which the Member or spouse is a Trustee.
- Any other matters which the public might reasonably regard as likely to influence the Member's actions during the course of their duties as a Member.
- Any contracts held between the Member or the Member's spouse and Environment Canterbury, Mackenzie District Council or Waitaki District Council. Including contracts in

¹ Office of the Auditor General Good Practice Guide – Managing Conflicts of Interest: Guidance for public entities

which the Member or their spouse is a partner, a company of which the spouse is a director and/or holds more than 10% in shares, or a Trust of which the Member or their spouse is a trustee (noting that no committee member should be a party to a contract with Environment Canterbury or the relevant TLA if that value is more than \$25,000 per annum)

Zone Committee members are to ensure that the information contained in this register is accurate and complete.

Name	Committee Member Interests
Lisa Anderson	Farmer and irrigator in Lake Benmore Ahuriri Arm catchment. Resource consents CRC201984, CRC136698, CRC156110, CRC012017.
Stuart Barwood	Mackenzie District Council Councillor, Chairman Assets and Services committee MDC, trustee of Helwood Trust.
Mat Bayliss	Chairs the Meridian Energy Waitaki Community Fund. Asset Maintenance Manager for Meridian Energy in Twizel. Shareholder of Meridian Energy. Consents held CRC142283
Simon Cameron	Local Merino sheep farmer. Trustee of Ben Ohau Farming Trust. Trustee Cameron Investment Trust. Trustee of Mackenzie Wilding Trees Trust. Trustee Aoraki Mount Cook Museum Trust. Resource consents CRC952244, CRC952245, CRC952267, CRC952268, CRC952269, CRC100234,
Ross McRobie	Shareholding Director of RPM Management Limited, Trustee Bayliss Family Trust. Councillor Ahuriri Ward for Waitaki District Council.
Joy Paterson	Trustee of LineTrust South Canterbury. Husband is a Mackenzie District Councillor.
Richard Subtil	Farmer and irrigator in Omarama catchment. Member of Omarama Stream Water Users Group. Committee member of Omarama Airfield. Resource consents CRC010693.1, CRC010694, CRC010727.2, CRC110202, CRC122382, CRC174573, CRC194088, CRC194520, CRC203348.
John Sunckell	Environment Canterbury Councillor, Register of interest held by Environment Canterbury
Keiran Whyte	Te Rūnanga o Moeraki, Employee of Tuna Trap and Transfer Team.
Michael McMillan	Te Rūnanga o Arowhenua.

1.3 ŌHAU CONSERVATION TRUST

Author: Staff Report, Environment Canterbury

Authoriser:

Attachments: Nil

PURPOSE OF REPORT

This report is from Viv Smith-Campbell, Chairperson of the Ōhau Conservation Trust and provides an update on Lake Middleton projects by the Ōhau Conservation Trust, working with the Department of Conservation.

STAFF RECOMMENDATIONS

1. That the report be received.

BACKGROUND

In 2019 the Zone Committee visited Lake Middleton to hear about its wide range of values and several issues. There were also discussions about the lake's water quality and access around the lake at a number of committee meetings.

The Ohau Conservation Trust has been working with the relevant organisations over several years to better protect and enhance the lake and its catchment.

Post the October 2020 wildfire, there are now opportunities for projects to achieve this. Viv Smith-Campbell, Chairperson of the Trust will give a short presentation about the Lake Middleton projects it has underway.

3.4 ZONE FACILITATOR'S REPORT

Author: Staff Report, Environment Canterbury

Authoriser:

Attachments:

1. Upper Waitaki Water Zone Committees revised Terms of Reference [↓](#) 
2. Upper Waitaki Water Zone Committee Action Plan [↓](#) 

PURPOSE OF REPORT

This report is from Janine Roux, Zone Facilitator, Environment Canterbury.

This report provides information that may be of interest to the Zone Committee that is not covered elsewhere in the agenda.

STAFF RECOMMENDATIONS

1. That the information be received.
2. That the Action Plan presented be accepted as the Zone Committee's plan for 2021-2024.

1. Zone Committee Action Plan

Zone Committee Action Plans are a new mechanism that has been introduced to help committees focus on the actions they can take.

As attached – the final Upper Waitaki Zone Committee Action Plan which has been developed within the new Terms of Reference, the CWMS and Targets, the Letter of Shared Priorities, Zone Implementation Programmes and its Addendums.

As part of implementing this plan, Zone Committees will have the opportunity to recommend on \$50,000 for the current financial year (FY22). This money is in place of the previous funding Immediate Steps.

2. Zone Committee review update

Environment Canterbury Council, Waimate District Council and Waitaki District Council have signed off the new terms of reference for the Zone Committee. Mackenzie District Council are currently working through the process.

Upper Waitaki Water Zone Committees revised Terms of Reference provided as an attachment.

3. Ruataniwha Camping Ground occupancy numbers

The occupancy numbers from the Holiday Park were received for 2019 and 2020 and showed no significant changes (Approximate numbers):

- 40926 people nights from Sept 2019 to March 2020;
- 37304 people nights from Sept 2020 to March 2021.

Additionally, the ongoing work to increase the number of permanent toilets in the area has had a big win; MDC is set to receive \$680,000 to upgrade toilets, parking areas and lake access at Lake

Ruataniwha Reserve. <https://www.stuff.co.nz/timaru-herald/news/125770713/government-tourism-cash-for-upgrading-mackenzie-toilets>

A working group meeting is being held on 20 August to further actions for 2021/22 Summer.

4. Update following the Ahuriri catchment community meeting

Landowners have received an initial update following the community meeting held in July.

For the request for a non-enforcement to be fully, and properly, considered Environment Canterbury need to ensure that it has had the required review from our senior leadership. A paper for the next available Executive Leadership Team (ELT) Meeting (23rd August) is being prepared, which will include the request for non-enforcement. Once the ELT has made their decision on the paper, it will, if required, be passed to the Council for their consideration and agreement of issues beyond the non-enforcement request.

5. Land and Water Regional Plan proposed Plan Change 7 update

The independent hearing commissioners recently delivered their recommendations on the plan change. In the meantime, the modelling tool Overseer has been undergoing a scientific review by a Science Advisory Panel established by Ministry for Primary Industries and Ministry for the Environment.

Environment Canterbury want to understand the Overseer review outcome, before making a decision on whether to accept the PC7 hearing commissioners' recommendations as their own.

Council has applied to the Minister for the Environment for an extension to the timeframe to make its decision on PC7 and PC2, until 31 October 2021. The commissioners' recommendations will be made public as part of the meeting agenda when the Council decides whether to adopt the recommendations on PC7 and PC2.

6. Government response to the findings of the Overseer peer review report

The report has been released setting out the Governments response to the Science Advisory Panel's independent peer review of the Overseer nutrient management model.

The Parliamentary Commissioner for the Environment, in 2018, outlined what needed to happen for the Overseer model to be used confidently in regulation, including a whole-model peer review of Overseer. That review was undertaken by the Science Advisory Panel appointed by the Ministry for Primary Industries and the Ministry for the Environment.

The Panel concluded they did not have confidence in Overseer's estimates of nitrogen lost from farms across the full range of New Zealand's climate, topographies, and land-uses.

The Government will work to support the development of a next generation Overseer so that it can fully investigate the opportunities and plan an appropriate path for redevelopment.

For more details - <https://environment.govt.nz/publications/government-response-to-the-findings-of-the-overseer-peer-review-report/>

For Environment Canterbury's response:

<https://www.ecan.govt.nz/get-involved/news-and-events/2021/review-of-nutrient-management-modelling-tool-released/>

7. National Policy statement for indigenous biodiversity

Note, the Associate Minister for the Environment recently agreed to extend the timeframe for the delivery of the National Policy Statement for Indigenous Biodiversity to the end of 2021 (the previous timeframe for delivery was April 2021). An exposure draft is expected mid-year.

Also, attached are two fact sheets relating to the current Mackenzie and Waitaki district council rules on vegetation clearance. Further information can be found here -

<https://www.mackenziebasin.govt.nz/consents/>

8. School Engagement

The initial meeting has been put on hold with Twizel area school until October.

9. Updated Action List

The Action List below updates the committee on progress on items identified at previous zone committee meetings in 2020 and 2021. Items that have now been completed are not included in this list.

Upper Waitaki Zone Committee – Action list (updated from July 2021)

Meeting date	Action	Who	Status
18 June 2021	Progress the Twizel River Restoration initiative further with conversation with Mackenzie District Council and DOC.	Matt Bayliss and Joy Paterson	
21 May 2021	Consider options for a plant nursery in the Mackenzie Basin	Richard Subtil Ross McRobie	
21 May 2021	Request presentation from Mark Adams from the Catchment Collective South Canterbury Society	Janine Roux	Work in progress. Presentation in September
19 March 2021	Environment Canterbury staff to investigate whether Loch Cameron can be added to the schedule of contact recreational water quality testing.	Shirley Hayward, Environment Canterbury	Work in progress. ECan considering dropping one site and adding Loch Cameron to testing run.
16 October 2020	Report back to Zone Committee on whether there is an increased risk of TLI limits for the Ahuriri Arm of Lake Benmore being exceeded after	Graeme Clarke, Environment Canterbury	Work in progress. Presentation in July/August

	exploring any differences between the modelled assumption.		
19 June 2020	Environment Canterbury works with farmers in Ahuriri and Omarama catchment to understand and make better use of the local data, with the results shared with farmers and the zone committee	Graeme Clarke, Environment Canterbury	Work in progress
17 May 2019	Changes to Ahuriri delta – find out whether there is new LIDAR or other data that provides new information on build-up of the delta and sedimentation of the lake. If new data available, then advise committee and indicate whether this can be analysed and brought to the committee.	Graeme Clarke, Environment Canterbury	Work in progress
16 October 2020	Initiate conversation with Benmore Irrigation Company and encourage them to show leadership in the Ahuriri catchment by going beyond Good Management Practice for nutrient losses.	Janine Roux and John Sunckell	Not progressed
21 May 2021	Letter of acknowledgement to be sent to Anthony Blackstock following correspondence on 'erosion of clay cliffs'	Simon Cameron	Completed
19 March 2021	Request occupancy numbers from Lake Ruataniwha Camping Ground for November to January 2020/2021 to compare with previous year's numbers.	Janine Roux	Completed. Numbers available in Aug Facilitators report.
19 March 2021	Send letter of thanks to Tony Ritchie of Lake Ruataniwha Camping Ground for his efforts managing the portable toilets.	Simon Cameron	Completed
16 October 2020	Continue conversation with LINZ on the control of Oxygen Weed in the Waitaki Lakes. Approach LINZ to present drive results to the Zone Committee	Janine Roux	Completed
16 October 2020	Recommend to Environment Canterbury that Permitted Activities are monitored and that Management Plans are in place in the Ahuriri Catchment. Also, that there is an increased focus on compliance monitoring in the Ahuriri catchment	Janine Roux	Completed. Update report given in April

18 September 2020	Provide an update to committee in early 2021 on Lake Ruataniwha <i>E. coli</i> and related actions including progressing long-term solution for public toilets	Zone Facilitator, Zone Manager	Completed – Ruataniwha working group reconvened in May
19 June 2020	Investigate issues within Twizel Riverbed and responsibilities	Zone Facilitator	Completed
19 June 2020	Update on the Lake Alexandrina Management Plan to be included in Facilitator's report	Tami Woods	Completed
21 February 2020	Concern was expressed about a lack of representation on the committee from the north of the basin. To follow-up with the community board and other contacts to see if there were people that could help bring issues from the north to the committee table.	Tami Woods	Ongoing- Intent is to continue building this relationship.

CWMS Zone Committees – Revised Terms of Reference 2020

Confirmed by Canterbury Regional Council (10 December 2020)

<p>Canterbury Water Management Strategy (CWMS) – Terms of Reference</p> <p>Upper Waitaki Water Management Zone Committee</p>
<p>AREA</p> <p>The area of the Upper Waitaki Water Management Zone is shown on the attached map.</p> <p>The Upper Waitaki Water Management Zone includes the takiwā of Te Rūnanga o Arowhenua, Te Rūnanga o Waihao, and Te Rūnanga o Mōeraki and the administrative areas of Waitaki District Council, Mackenzie District Council, and Environment Canterbury.</p>
<p>BACKGROUND</p> <p>The committee is an expression of the partnership between Waitaki District Council, Mackenzie District Council, and Environment Canterbury (the Regional Council), Te Rūnanga o Arowhenua, Te Rūnanga o Waihao, and Te Rūnanga o Mōeraki, and local communities to implement the Canterbury Water Management Strategy.</p> <p>The committee is established under the auspices of the Local Government Act 2002 in accordance with the Canterbury Water Management Strategy 2009.</p> <p>The committee is a joint committee of Waitaki District Council, Mackenzie District Council, and Environment Canterbury (the Regional Council).</p> <p>Relevant Territorial Authority Standing Orders apply to the operation of the committee. This includes requirement to make a declaration of conflict of interest, keeping a register of interests and guidance on attendance and absences at meetings.</p> <p>The committee will work as a committee and as individual members in accordance with Canterbury Water Management Strategy Zone Committee Code of Conduct.</p>
<p>PURPOSE AND FUNCTIONS</p> <p>The Committee's purpose is to uphold the mana of the freshwater bodies within their zone by facilitating enduring land and water management solutions that give effect to the Canterbury Water Management Strategy vision, principles and targets in their zone.</p> <p>The committee functions include:</p>

- a. **Facilitating community engagement and collaboration** – continuing an active programme of engaging with communities on freshwater management matters; and
- b. **Facilitating the provision of advice** through to councils (relevant Territorial Authorities and Environment Canterbury) and others (e.g. private sector) contributing to freshwater management; and
- c. **Enhancing delivery capability and coalition of the willing** – working with stakeholders across all sectors to extend the resources available to implement the CWMS, including connecting others to additional resources and seeking opportunities to promote, support, leverage and expand catchment-based initiatives that deliver the CWMS; and
- d. **Progress Reporting** – annual progress reporting to CWMS partners on progress towards delivery of the zone-specific priorities and CWMS target areas identified in the Zone Committee Action Plan.

ZONE COMMITTEE ACTION PLAN AND PROGRESS REPORT

1. Ensure the purpose and functions of the committee are fulfilled by preparing a Zone Committee Action Plan that:
 - a. Covers a three-year period
 - b. Focuses on three – five priorities
 - c. States objectives that the zone committee is seeking to achieve
 - d. States the actions that the zone committee will take to achieve the objective
 - e. States SMART measures to track actions and outcomes.
2. Review and amend the Zone Committee Action Plan at the beginning of every year to ensure the zone committee is still in agreement with the priority areas and the actions are still those the zone committee believes will achieve their objectives.
3. Prepare a Progress Report annually that:
 - a. Highlights the actions of the zone committee and the progress it has made toward its objectives.
 - b. Identifies the challenges and opportunities the zone committee see in the coming year.
 - c. Present the report to CWMS partners.
4. In developing the Zone Committee Action Plan, the committee must work within and be aligned to the:
 - a. Zone Committee Terms of Reference.
 - b. Canterbury Water Management Strategy and Targets.
5. In developing the Zone Committee Action Plan, the committee will also be guided by:

- a. Committee's Zone Implementation Programme and Zone Implementation Programme Addendum.
- b. Iwi management plans that cover the zone.
- c. Community engagement and feedback.
- d. The triennial 'letter of shared priorities' providing joint direction on priorities for the zone committee from the relevant Territorial Authorities, Environment Canterbury and Rūnanga.

LIMITATIONS OF POWER

The Committee does not have the authority to commit any Council to any path or expenditure and its recommendations do not compromise the Council's freedom to deliberate and make decisions.

The Committee does not have the authority to submit on proposed Resource Management or Local Government Plans.

COMMITTEE MEMBERSHIP

The committee will comprise:

1. One elected member appointed by Waitaki District Council and Mackenzie District Council respectively.
2. One elected member appointed by Environment Canterbury.
3. One nominated representative from Te Rūnanga o Arowhenua, Te Rūnanga o Waihao, and Te Rūnanga o Mōeraki respectively, with provision for an alternate Rūnanga member to attend zone committee meetings where desired.
4. Between 4-7 community members with provision that this number may be exceeded if Waitaki District Council, Mackenzie District Council, and Environment Canterbury agree. Community members are to be appointed in accordance with the process below.
5. One youth representative may be added to committee (in addition to the 4-7 community members) on recommendation of the zone committee on a case-by-case basis.
6. Where a youth representative is recommended, expressions of interest will be drawn from Environment Canterbury's Youth Rōpū, Waitaki District and Mackenzie District Youth Councils, and Te Rūnanga o Arowhenua, Te Rūnanga o Waihao, and Te Rūnanga o Mōeraki, and confirmed by Waitaki District Council, Mackenzie District Council and Environment Canterbury.
7. Waitaki District Council, Mackenzie District Council, and Environment Canterbury will appoint their own representatives on the Committee. Te Rūnanga o Arowhenua, Te Rūnanga o Waihao, and Te Rūnanga o Mōeraki will appoint their representatives and notify Waitaki District Council, Mackenzie District Council and Environment Canterbury.

8. Proxies or alternates are not permitted except for Rūnanga representatives.
9. Any Committee may co-opt such other expert or advisory members as it deems necessary to ensure it's able to achieve its purpose. Any such co-option will be on a non-voting basis.

SELECTION AND APPOINTMENT OF COMMUNITY MEMBERS

Community representatives are appointed by a panel of CWMS partners – a councillor from each council and a Rūnanga representative from each Rūnanga whose takiwā is within the zone. The panel will be chaired by an Independent Chair.

To be eligible for appointment to a Committee the candidate must live in or be able to demonstrate a significant relationship with the zone.

The process involves:

1. A public call for expressions of interest.
2. Application
3. Interview and/or workshop

Assessment will be based on the:

- Ability of an applicant to:
 - Work in a collaborative, consensus seeking manner
 - Work with local Rūnanga
 - Establish effective partnerships
 - Understand the complexity of freshwater management issues
 - Focus on solutions and actions, considering future generations
 - Understand the CWMS, the vision, principles, and ways of working
 - Demonstrate:
 - Commitment to community
 - Existing community networks
 - Previous experience in a leadership role
 - Experience working with community processes and/or groups
 - Initiate and inspire local action
- The Committee's:
 - Geographic spread of members across the zone
 - Balance of backgrounds, experience and interests

The selection process above will be primarily focused on appointment of community members to zone committee and may also serve to identify potential future appointees should a community member vacancy arise.

QUORUM

The quorum at a meeting consists of:

- Half of the members if the number of members (including vacancies) is even; or
- A majority of members if the number of members (including vacancies) is odd.

CHAIR AND DEPUTY CHAIR

Each year, the committee shall appoint the Chair and Deputy Chair from the membership by simple majority. There is no limit on how long a person can be in either of these positions.

TERM OF APPOINTMENT

Members of Committees are appointed for a term of three years, which may be extended on a case-by-case basis if Waitaki District Council, Mackenzie District Council, and Environment Canterbury agree.

Youth members will initially be appointed for a term of one year, with the option to extend their term up to three years subject to availability.

Each Committee requires confirmation of membership by Waitaki District Council, Mackenzie District Council, and Environment Canterbury.

Committee membership refresh will not occur within four months of Local Government elections.

There is no limit on the number of consecutive terms a member may serve.

FINANCIAL DELEGATIONS

None.

OPERATING PHILOSOPHY

The Committee will always operate in accordance with the requirements of the Local Government Official Information and Meetings Act 1987 and Standing Orders of Territorial Authorities.

The Committee will observe the following principles:

1. Be culturally sensitive observing Ngāi Tahu tikanga.
2. Apply a Ki Uta Ki Tai (from the mountains to the sea) holistic approach that also enables cultural elements including mahinga kai philosophies held by mana whenua to be encompassed.
3. Consider and balance the interests of all water interests in the region in debate and decision making.
4. Work in a collaborative solution-focused approach using best endeavours to reach solutions that take account of interests of all sectors of the community.
5. Contribute knowledge and perspectives but not promote the views or positions of any interest or stakeholder group.
6. Promote a philosophy of integrated water management to achieve multiple objectives of the range of interests in water.

7. Seek consensus in decision-making. If neither unanimous agreement can be reached nor a significant majority view formed, in the first instance seek assistance from an external facilitator to further Committee discussions and deliberations. Where the Committee encounters fundamental disagreements, despite having sought assistance and exhausted all avenues to resolve matters, recommend that respective Councils disband them and appoint a new Committee.

MEETING AND REMUNERATION GUIDELINES

1. The Committee will formally meet at least four times per annum and will hold workshops and host additional community engagement opportunities as required throughout the year. At times, the workload will be substantially higher.
2. Remuneration for members will be paid in the form of an honorarium currently set at the following levels:

a. Appointed members	\$ 4,000 pa
b. Deputy Chair	\$ 5,000 pa
c. Chair	\$ 6,000 pa
3. An expert or adviser who has been co-opted on to the committee is eligible for an honorarium at the same rate as an appointed member.
4. Staff or elected members of Territorial Authorities or Environment Canterbury are not eligible for remuneration.
5. Mileage will be reimbursed.

COMMITTEE SUPPORT

The committee shall be supported by staff from the Territorial Authority and Environment Canterbury, primarily through the Committee Secretary and the Zone Facilitator and senior staff member from relevant Territorial Authority and Zone Manager/Lead from Environment Canterbury.

Upper Waitaki Water Zone Committee

Action Plan July 2021–June 2024



This summary highlights the key actions agreed by the zone committee for the next three years.

For more detail on the zone committee and plan, visit ecan.govt.nz/upper-waitaki-water-zone

Our purpose:

To uphold the mana of the freshwater bodies within the Upper Waitaki Zone by facilitating enduring land and water management solutions that give effect to the Canterbury Water Management Strategy (CWMS) vision, principles and targets in our zone.

The CWMS aims to enable present and future generations to gain the greatest social, economic, recreational and cultural benefits from our water resources within an environmentally sustainable framework.

Our role:

- **To facilitate community engagement and collaboration** – continuing an active programme of engaging with communities on freshwater management matters
- **To facilitate the provision of advice** through to councils (relevant Territorial Authorities and Environment Canterbury) and others (e.g. private sector) contributing to freshwater management
- **To enhance delivery capability and coalition of the willing** – working with stakeholders across all sectors to extend the resources available to implement the CWMS, including connecting others to additional resources and seeking opportunities to promote, support, leverage and expand catchment-based initiatives that deliver the CWMS
- **To report back to our partners** on progress towards delivery of the zone-specific priorities and CWMS target areas identified in the Zone Committee Action Plan.

Our Councils' priorities for our zone committee are:

Waitaki District Council

- Safe drinking water free of contaminants for humans and animals
- Rivers and wetlands have healthy ecological flows and high water quality
- Rural and urban communities are fully engaged and have ownership of water management processes
- Native and indigenous wildlife associated with waterways have adequate habitats
- The objectives of the Waitaki Whitestone Geopark are supported and strengthened through the above
- The objectives of the Mackenzie Basin Alignment Programme are supported and strengthened through the above.

Mackenzie District Council

- Managing impacts of recreational use on lakes and rivers
- Enabling biodiversity enhancement
- Understanding cultural values – rehabilitation of nohoanga and mahinga kai.

Environment Canterbury

Kaitiakitanga Wāhi Taonga and mahinga kai targets

Grow support and resources to achieve the goal of five mahinga kai projects.

Ecosystem health and biodiversity targets

- Increased riparian management to protect aquatic ecosystems
- Reducing the number of fish barriers
- Protection and enhancement of wetlands.

Recreation and amenity targets

Achieve the 2025 target to restore priority freshwater recreation opportunities in each zone.

This taniko (woven pattern for clothing) Pātikitiki, represents lashing or binding together. The smaller diamonds represent pātiki (flounder). The Aramoana are white chevron shaped spaces representing the ocean waves. Together they represent the sustainment of our waters and the binding organisations that protect them. Pātiki is also the symbol for abundance.
– Ariki Creative



Upper Waitaki Water Zone Committee

Action Plan 2021–2024

We will commit to the enhancement of Nohoanga, improved health of key waterways for customary use and enhancement of mahinga kai opportunities by:

- Gaining insight into cultural values and areas of significance relating to mahinga kai
- Engaging with schools and youth to illustrate the importance of mahinga kai and the local history
- Increasing engagement with Ngāi Tahu regarding enhancement of Nohoanga sites
- Recommending biodiversity funding with a priority focus on mahinga kai sites
- Improving understanding of Te Tiriti o Waitangi
- Hosting hāngi for stakeholders and local schools.

We will commit to the improved management and preservation of recreational values of the Waitaki Lakes by:

- Supporting and enhancing our Love Our Lakes Campaign
- Engaging with agencies, catchment groups and stakeholders to enhance and protect recreational areas such as the Twizel River and Lake Ruataniwha
- Educating the community about how to protect our environment through actions such as responsible toilet use.

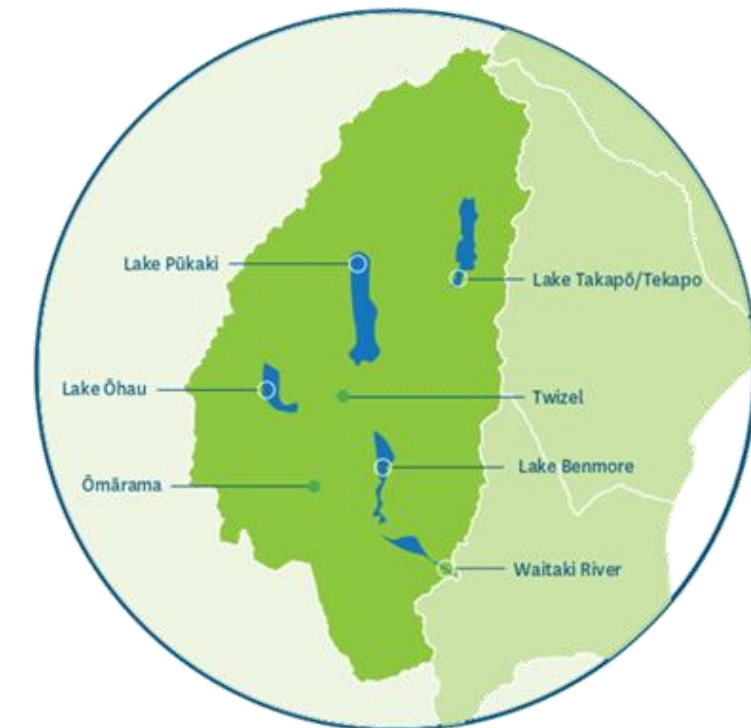
We will support catchment groups taking collective action to reduce losses of contaminants, prioritised where they are addressing identified at-risk areas by:

- Exploring opportunities to partner with key community groups who are focused on waterways, such as the Ahuriri Catchment Community Group.
- Supporting establishment of new catchment groups and build on what is already on the ground in the community
- Requesting bi-annual reports from Environment Canterbury on Farm Environment Plan audit results and consenting follow-up and sharing this information with relevant catchments
- Requesting briefings from Environment Canterbury on the state of our water resources and results from monitoring and sharing with relevant catchments.

We will communicate and engage with our communities by:

- Investigating additional channels for sharing the Zone Committee story within local townships around the Upper Waitaki zone
- Increasing engagement with local community boards, such as Tekapo Community Board, and discussing opportunities for collaboration
- Developing and maintaining relationships with industry, rūnanga, councils, and catchment groups to be an intermediary for when community members need advice
- Sharing and celebrating successes.

Upper Waitaki Water Zone



Want to get involved?

Head to ecan.govt.nz/upper-waitaki-water-zone

