

CON541A: PARTIAL TRANSFER OF A RESOURCE CONSENT TO TAKE GROUND/SURFACE WATER

Sections 134-137 Resource Management Act 1991

If you need help in filling out this form, please contact our Customer Services staff on (03) 353 9007 or toll free on 0800 324 636. They will be able to provide some general assistance.

Email the completed application to: ecinfo@ecan.govt.nz
Or send to Environment Canterbury, PO Box 345, Christchurch 8140

FOR OFFICE USE ONLY

- Y If you are partially transferring a resource consent that is a consent for Discharge, please use form CON541B (Partial transfer of a Discharge consent). For all other consented activities please use form CON541C (partial transfer of a resource consent excluding Ground/Surface water take and Discharge).

Your application must be accompanied with the initial fixed charge specified [here](#) on Environment Canterbury's website page "How much will my consent cost?"

- Y If your resource consent was not used before its lapse date, it cannot be transferred.
- Y Until a correctly completed transfer form is received consent documents cannot be issued.
- Y Any compliance monitoring charges for work completed up until the date of transfer being received by Environment Canterbury will be invoiced to the current consent holder.
- Y The transfer will be effective from the date we receive the correctly completed transfer form.

If you need any information or assistance, please contact Customer Services on 0800 324 636.

PART A: Consent details

Consent number: _____

Is this application to transfer: Part of a Resource Consent Yes No

Is the consent currently under review or undergoing a change of conditions: Yes No

Legal description of lots retained: _____

Legal description of lots transferred: _____

Site address: _____

Bore transferred water to come from: _____

Approximate date consent first used (Note: this may be **different** to the date the consent was granted): _____

Note: Please attach a map of land on which transferred water will be used. The transferred water must still be utilised for the same purpose as the original consent.

How much water is to be transferred? (Please complete the table below)

	Water to be transferred:		Water to be retained:	
	Bore:	Bore:	Bore:	Bore:
Maximum pumping rate (l/s)				
Hours per day pumping at maximum rate				
Daily volume (m ³) (rate x hours x 3.6)				
Length of irrigation return period (days)				
Volume (m ³) each return period				
Annual volume				

If you are transferring to or retaining water from more than two bores, please attach an additional table

Completion Instructions for Part B and C:

- Y If a resource consent requires a partial change of name:
 Part B must contain all names of current consent holders; and
 Part C must contain all names of proposed new consent holders INCLUDING the individual or organisation intending to remain a resource consent holder.
- Y A transfer cannot occur without the signature/s of all current/new consent holders
- Y If this consent is in the name of a company, and there is more than one registered director, at least two directors of the company must sign and if there is only one director that director's signature must be witnessed.
- Y Anyone who signs as an authorised agent must provide written confirmation from the person, they are signing for that they are permitted to do so.

PART B: Current consent holder details (Please ensure all applicable fields are completed)

Surname: _____ All first names (in full): _____

Surname: _____ All first names (in full): _____

Registered Company name and number: _____

New Postal address: _____

Telephone number (work): _____ Mobile number: _____

Telephone number (home): _____ Email: _____

Date: / /

Signature/s of current consent holder/s (refer above for signing instructions)

Print name/s of signatories

Signature of Witness _____ **Print Name of Witness** _____
 (Where applicable)

PART C: New consent holder details (Please ensure all applicable fields are completed)

If this consent is currently under review or undergoing a change of conditions, I understand the conditions of the consent may change after the transfer has occurred.

Surname: _____ All first names (in full): _____

Surname: _____ All first names (in full): _____

Registered Company name and number: _____

Current Postal address: _____

Telephone number (work): _____ Mobile number: _____

Telephone number (home): _____ Email: _____

I/we prefer to receive invoices by:

Postal address above Email above Other address or email (please specify) _____

Signature/s of new consent holder/s (refer above for signing instructions) **Date:** / /

Print name/s of signatories

Signature of Witness _____ **Print Name of Witness** _____
 (Where applicable)

Terms of Trade

On accepting this transfer please note that the monitoring and administration charges will apply, and Environment Canterbury's Terms of Trade are that all accounts be paid by the 20th of the following month. Should the account remain unpaid within 30 days after the due date, Environment Canterbury reserves the right to refer the account onto a collection agency and any costs incurred in doing this will be passed onto you as the account holder.