

Agenda 2021

Canterbury Water Management Strategy Regional Committee

Tuesday, 15 June 2021

Time: 1.00-5.00pm

Venue: Council Chamber, Environment Canterbury, 200 Tuam Street, Christchurch



Canterbury Water Management Strategy Regional Committee

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1. Karakia

2. Apologies

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Minutes of the Canterbury Water Management Strategy Regional Committee held in the Council Chamber, Environment Canterbury 200 Tuam Street, Christchurch, on Tuesday, 8 December 2020 at 1.00 pm

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7. Facilitators' update
8. Other Business
9. Closing Karakia

Present

Community Representatives:	Hugh Canard Jane Demeter (meeting chair) Ross Millichamp
Zone Representatives:	
Kaikoura	Ted Howard
Hurunui-Waiiau	John Preece
Waimakariri	Carolyn Latham
Selwyn Waihora	Annie McLaren
Christchurch West-Melton	Les Wanhalla
Banks Peninsula	Rima Herber
Ashburton	Angela Cushnie
Lower Waitaki	Barney Hoskins
District Council Representatives:	
Mid Canterbury	Cr Angus McKay
South Canterbury	Kerry Stevens
Te Rūnanga o Ngāi Tahu	Trudy Heath
Ngā Rūnanga	Nukuroa Tirikatene-Nash Benita Wakefield
Environment Canterbury:	Cr Claire McKay Cr Craig Pauling
Central Government Observer	Loretta Dobbs MPI

In attendance

Environment Canterbury: Lesley Woudberg (Team Leader Zone Facilitator), Tim Davie (Director Science) , Caroline Hart (Senior Strategy Manager), Dann Olykan (Team Leader Strategy & Planning), Stephen Bragg (Tangata Whenua Facilitator) and Louise McDonald (Senior Committee Advisor).

1. Opening Karakia

Jane Demeter welcomed everyone to the meeting and welcomed back Hugh Logan.

Hugh thanked Jane for chairing the meeting while he was unable to due to his hearing loss. He explained that he was getting good support for his current hearing problems but in the meantime, it was difficult to chair a large meeting.

Cr Craig Pauling provided a karakia.

2. Apologies

Apologies for absence were received and accepted from Cr Vince Daly and Lucy Miller.

Trudy Heath for lateness and Hugh Logan for early departure.

3. Conflicts of interest

A Register of Interests was provided with the agenda and members were asked to advise the Committee Advisor of any changes and updates. The updated Register will be included with the agenda for the next meeting.

4. Minutes of the previous meeting 13 October 2020

Refer pages 13 to 17 of the agenda

The Canterbury Water Management Strategy Regional Committee agreed that the minutes of its meeting held on 13 October 2020 were a true and correct record.

5. Matters Arising

There were no matters arising from the minutes.

6. Reports

6.1. Canterbury Water Management Strategy – Regional Committee Refresh

Refer to pages 19 to 26 of the agenda

Tim Davie and Dann Olykan introduced this report.

Crs Claire McKay and Craig Pauling confirmed the report would be considered at the Environment Canterbury Council meeting on 10 December 2020 and invited feedback from the Committee.

A letter from OTOP ZC was tabled summarising the discussion they had the day before on the proposal to refresh the Regional Committee. Kerry Stevens provided further feedback from the OTOP.

Comments from the Committee on the proposal included:

- Concern regarding the lack of regional representation on the committee.
- The value of zone committee representatives attending meetings and sharing ideas and information.
- Suggestion that the zone committee chairs/deputy chairs appoint a representative to the committee.
- Zone representation could be achieved through 3 or 4 representatives.
- The value of local geographical and community knowledge from each zone provided to the regional committee.
- Geographical representation could be part of the criteria for selecting community representatives.
- Zone committees do not necessarily represent all of their community.
- There needs to be transparency with representatives who have a body that they are accountable to.
- The size and formality of the current committee structure is a barrier. Workshops and smaller groups would get the best from attendees.
- Zone committee chairs should have opportunities to meet more often.
- With the regional committee's role as watchdog the committee must take the opportunity to monitor activities more closely.
- The current committee only meets 4 or 5 times a year and is Christchurch-centric.
- The meeting agenda and reports are generated by staff but should be more from the Committee.

Hugh Logan left at 1.34pm.

- Some budget information about the proposed changes was requested.
- Important to include economic considerations in the CWMS.
- Need to empower the zone committees to do more.

Trudy Heath arrived at 1.40pm

Tim Davie confirmed that the District Health Board had been consulted regarding representation and they had advised that the Medical Officer of Health was shared between the Canterbury and South Canterbury Boards.

Cr Pauling and Claire McKay thanked the Committee for their feedback and undertook to share this with Councillors at the 10 December Council meeting .

6.2 **Canterbury Water Management Strategy – Zone Committee Revised Terms of Reference**

Refer to page 27 to 43 of the agenda and the tabled paper

Tim Davie introduced this item and advised that the attached report was to be presented to the 10 December 2010 Council meeting.

The following comments and feedback were provided on the proposed Zone Committee's Terms of Reference:

- Concern regarding the expectations of the zone committees, this needs to be realistic.
- Clarification is needed on what 'empowerment' means and what resources and funding are available.
- Request for zone committees to be provided with information as they transition from the planning phase to implementation.
- The role of zone committees was to be advisory groups to the decision makers but are now expected to be driving actions.
- Agendas are set by Environment Canterbury staff and appear to be trying to avoid controversy.
- A lot is happening with water issues including the National Policy Statement on and Te Wai o Te Wai.
- There is a lot of goodwill in the zone committees and the members want to share their knowledge and skills.
- This is an opportunity to have fair rūnanga representation on the zone committees.
- The partnership with tangata whenua should be encouraged and made explicit in the proposed zone committees' terms of reference.
- The importance of targets that need to be aspirational.
- The Regional Committee should be the champion for the targets and the targets must include recreation and access.
- The Regional Committee must be relevant and be prepared to provide informed criticism to the Regional Council.
- As zone committees embark onto action plans some funding will be required to get projects started.
- On page 35 of the agenda (Appendix 1) 'Zone Committee Action Plan and Progress Report' paragraph 4 should read "In developing the Zone Committee Action Plan, the committee must work with and be aligned with the:
 - a) Zone Committee Terms of Reference
 - b) Canterbury Water Management Strategy and Targets.
- The priorities listed for Environment Canterbury (page 43 of the agenda) refer to five mahinga kai projects in each zone, the whole of the plains needed to be targeted not just sites.

Cr Claire McKay acknowledged Committee members passion and thanked them for their feedback. She commented that the revised terms of reference are not an end point but part of the CWMS evolution.

6.3. **Government's Essential Freshwater Package & Canterbury's Evolving Response**

Refer to pages 44 to 45 of the agenda

Caroline Hart presented this item and spoke to a PowerPoint presentation.

A full briefing on Te Mana o Te Wai was requested followed by a workshop to look at aligning the CWMS priorities with Te Mana o T Wai. It was noted that Te Mana o te Wai was not created by mana whenua.

Responding to questions about consents, the Committee was advised that consents were being granted for shorter time periods and from 3 September 2020 had been

considered against the National Policy Statement for Freshwater Quality (NES). The NES includes the concept of Te Mana o Te Wai.

There was discussion about fish passages and the quality of water transported through drains and pipes.

The meeting adjourned from 3.15 to 3.25.
Cr Angus McKay left at this stage.

6.4. **Lessons from the last 10 Years that will help Canterbury navigate the next 10 years**

Refer to pages 46 to 50 of the agenda

The Chair invited members to share their pearls of wisdom for the new committee:

- The value of incentives to encourage people to consider different ways of doing things.
- Be careful not to change the message too quickly e.g., the rules for fencing waterways.
- The focus needs to be on water quality in the region, that is what is important.
- Focus on what can be controlled.
- The value of working groups.
- Concentrate on cross-catchment issues e.g., Waimakariri zone leaching into Christchurch drinking water.
- Look at social cost benefits.
- Recreation is valued by people.
- Outcomes from collaboration need to be supported by science.
- People need the brutal truth to enable the water quality outcomes that are wanted.
- The role of the Chair needs to be evaluated. This role needs to be robust and transparent. Consideration of a Co-Chair with Ngāi Tahu should be considered.
- Goals need to be realistic and achievable.
- More rūnanga representatives would add value to the regional and zone committees.
- Focus on water quality, Te Mana o Te Wai and Māori science.
- The role of the Regional Committee is to monitor targets – this should be the first item on every agenda. The Committee should then report and make recommendations to the Regional Council.
- Work on the big issues.
- Need to face reality about nitrates.
- Need smart targets and goals.
- The reason for being on the Committee is improve water quality for the next generation.
- Focus on first order priorities.
- Draw in outside experts as needed.
- Continue the momentum of the working groups and the work done already.
- Interaction between the zones – two-way feedback to help each other.
- Acknowledge that the Plans are not perfect but get on with implementation.
- Give effect to Te Mana o Te Wai; what it is and what are the implications.
- Strengthen the Regional Committee' monitoring role.

- Ask Ngāi Tahu for advice and for leadership.
- Acknowledge that farmers are wanting to do the right thing. Some rules do not fit, and compliance can be difficult.

Cr Pauling thanked the Committee for their contribution and noted that we are all in this together. Te Mana o te Wai provides inspiration and we should implement it together.

If we put the river in the middle of our discussion each time, this will be good for all.

7. **Facilitator's Report**

Refer to pages 51 to 54 of the agenda

The Committee noted the Facilitators update.

8. **General business**

There was no other business.

9. **Closing karakia**

Jane Demeter thanked everyone for their passion and commitment to the CWMS, noting that their work often took them away from their families.

Jane Demeter was thanked for chairing the meeting.

Nukuroa Tirikatene -Nash closed the meeting with a karakia at 3.55pm.

Chairperson

Date

5. Matters arising

6. General Business

7. Reports

7.1. Update on CWMS Regional Committee Review Report

Date of meeting	15 June 2021
Author	Jaimee Grant, CWMS Regional Committee Facilitator
Responsible Director	Tim Davie, Director of Science

Purpose

1. To provide an update on the CWMS Regional Committee review and the outcomes as agreed by Council on 15 April 2021.

Recommendations

That the CWMS Regional Committee:

1. **notes the changes to the CWMS Regional Committee agreed to by Council on 15 April 2021.**
2. **notes the priorities outlined in the Letter of Shared Priorities, subject to the inclusion of Ngāi Tahu priorities.**

Key points

2. A review of the CWMS Regional Committee (the “Regional Committee”) was undertaken to ensure that its form, function, and structure are fit for purpose going forward.
3. In response to the review, the receipt of feedback, and following several deliberations, the Council approved several changes to the Regional Committee.
4. Key changes include a revised Terms of Reference and the introduction of a Letter of Shared Priorities. A new role description has also been developed for the Independent Chair and the newly established Co-Chair role. The Co-Chair role will be a Ngāi Tahu representative.
5. A tri-annual Letter of Shared Priorities will guide the Regional Committee’s work. This may include regional water management priorities that Environment Canterbury, Te Rūnanga o Ngāi Tahu and the Canterbury Mayoral Forum wish to progress with the Regional Committee.
6. The functions of the Regional Committee largely remain the same with the inclusion of an additional reporting requirement as noted in the Terms of Reference.

7. The Regional Committee changes are among several changes happening at the Council including the adoption on 29 April 2021 of a new Council committee structure which introduces four new committees and a sub-committee and removes the portfolio briefings.
8. As part of the Councillor appointments to the new committees, Council agreed to the appointment of Councillor Pham to be the sole Council appointee as the member of the Regional Committee.

Background

9. The Regional Committee was reviewed in 2020 to ensure that its form, function, and structure are fit for purpose going forward.
10. As part of the review, input and feedback was sought from Regional Committee members, Councillors, the Canterbury Mayoral Forum and Te Rūnanga o Ngāi Tahu.
11. On 10 December 2020 Council agreed the key aspects of form, function, and structure of the Regional Committee.
12. On 4 March 2021 Councillors provided feedback on the draft Terms of Reference and draft Letter of Expectation and recommended staff work with Councillors McKay and Paul to confirm the amendments.
13. Councillors McKay and Pauling confirmed the following on 22-23 March 2021:
 - amendments to the Terms of Reference.
 - development of a role description for the independent Chair and co-Chair.
 - development of options for selecting the independent Chair.
 - reframing the Letter of Expectation as a Letter of Shared Priorities.
14. On 8 April 2021 Councillors provided feedback on the amendments and options and agreed that the item be considered at the 15 April 2021 Council meeting for adoption.

Agreed changes to CWMS Regional Committee

15. On 15 April 2021 Councillors agreed to the final aspects of the form, function and structure of the Regional Committee going forward. The Council:
 - Approved the Terms of Reference for the Regional Committee in Attachment 1.
 - Approved the role description for the Regional Committee independent Chair and co-Chair. The independent Chair and co-Chair will work together to share the core responsibilities outlined in the role. Refer Attachment 2.
 - Agreed the preferred option for selecting the Regional Committee independent Chair through Environment Canterbury advertising and interviewing for an independent Chair using standard recruitment processes.

- Agreed to confirm a sub-group of Councillors to work with staff to interview and select an independent Chair and the subgroup being Councillors McKay, Pauling, Marshall, Edge, and Tumu Taiao Cranwell.
- Agreed that, following conversations with Te Rūnanga o Ngāi Tahu, that a Ngāi Tahu representative on the Regional Committee be appointed to the position of co-Chair.
- Approved the Letter of Shared Priorities as attached in Attachment 3, noting possible additions in accordance with the agreement immediately below.
- Agreed to invite Te Rūnanga o Ngāi Tahu to coordinate Papatipu Rūnanga priorities into the Letter of Shared Priorities.
- Agreed the next steps for implementing the outcomes of the Regional Committee review.

CWMS Regional Committee Terms of Reference

16. Attachment 1 sets out the Terms of Reference for the Regional Committee that were agreed by Council.
17. The functions of the Regional Committee remain the same with the addition of an expansion of reporting requirement to include Environment Canterbury, Canterbury Mayoral Forum and Te Rūnanga o Ngāi Tahu on regional issues as noted in the Terms of Reference, refer Attachment 1.
18. Regional Committee membership has been reduced as Councillors agreed that a smaller committee will be more effective in fulfilling its functions. Alternative opportunities will be created to connect with those parties no longer represented on the Regional Committee.

Future priorities of the CWMS Regional Committee

19. The Terms of Reference no longer include “Objectives” and a Letter of Shared Priorities has been introduced which will guide the Regional Committee’s work.
20. A tri-annual Letter of Shared Priorities will be presented to the Regional Committee and may include regional water management priorities that Environment Canterbury, Te Rūnanga o Ngāi Tahu and the Canterbury Mayoral Forum wish to progress with the Regional Committee.
21. The Letter of Shared Priorities in Attachment 3 was approved by the Council. It is subject to additions from Ngāi Tahu.

Wider context

22. The refresh of the Regional Committee is one of several changes that has taken place to ensure the Council is best placed to deliver going forward.

23. On 29 April 2021 a new Council committee structure was adopted to enable Council to effectively undertake its Local Government Act and Local Official Information and Meetings Act responsibilities while better achieving the goals of the Te Ara Whakamua Agreement.
24. This revised structure provides the right balance between governance and management and facilitates decision-making at a strategic level that is transacted in an open and transparent way.
25. The key changes are the establishment of four additional standing committees and one subcommittee, as detailed in Attachment 4. The current Performance Audit and Risk Committee is replaced with an Audit, Finance and Risk Committee.
26. As part of the Councillor appointments to the new committees, Council agreed to the appointment of Councillor Pham to be the sole Council appointee as the member of the Regional Committee.

Next steps

27. The Council approved the following actions to establish the refreshed Regional Committee:
 - finalising the Code of Conduct and Letter of Shared Priorities
 - appointing an independent Chair and refreshing the Regional Committee membership and
 - confirming appointments and convening the new Regional Committee.
28. Conversations with Papatipu Rūnanga and Te Rūnanga o Ngāi Tahu will also be undertaken regarding the co-Chair appointment. Rūnanga committee representation and the Ngāi Tahu priorities being incorporated into the Letter of Shared Priorities also require consideration.
29. The call for expressions of interests for the role of independent Chair will be made in June with interviews to follow.
30. Community member expressions of interest will be called for in June, with appointments made once the independent Chair is confirmed. The intention is to reconvene the refreshed Regional Committee in August/September.

Attachments

1. CWMS Regional Committee ToR adopted 15 April 2021 [7.1.1 - 5 pages]
2. Draft CWMS Regional Committee Chair and Co-Chair role description [7.1.2 - 2 pages]
3. Draft Letter of Shared Priorities [7.1.3 - 1 page]
4. Canterbury Regional Council committee structure [7.1.4 - 1 page]

Peer reviewers	Olivia Smith, Murray Griffin
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Adopted by Council – 15 April 2021

NOTE: The following Terms of Reference are subject to additional updates as agreed by the Council on 15 April 2021 and update following discussion with Ngāi Tahu and Papatipu Rūnanga.

CWMS Regional Committee Terms of Reference

BACKGROUND

The Canterbury Water Management Strategy (CWMS) Regional Committee (the Committee) is a committee of Environment Canterbury and is established under the auspices of the Local Government Act 2002 in accordance with the CWMS 2009.

The Committee represents a commitment from Environment Canterbury to work with the Canterbury Mayoral Forum, Te Rūnanga o Ngāi Tahu, Papatipu Rūnanga and communities to implement the CWMS.

The Standing Orders of Environment Canterbury apply to the operation of the Committee. This includes a requirement to make a declaration of conflict of interest, keeping a register of interests, and providing guidance on attendance and absences at meetings.

Committee members will operate in accordance with CWMS Regional Committee Code of Conduct.

PURPOSE

The Committee's purpose is to uphold the mana of the freshwater bodies within the Canterbury Region by facilitating enduring land and water management solutions that give effect to the CWMS vision, principles and targets.

FUNCTION

The CWMS Regional Committee's function is to:

1. monitor progress with implementing the CWMS across the Canterbury Region; and
2. provide advice and regular reporting to Environment Canterbury, Te Rūnanga o Ngāi Tahu and the Canterbury Mayoral Forum on regional issues associated with implementing the CWMS.

LETTER OF SHARED PRIORITIES

Environment Canterbury will provide the Committee with a tri-annual Letter of Shared Priorities to guide the Committee's work. The letter may include regional water management priorities that Environment Canterbury, Te Rūnanga o Ngāi Tahu and the Canterbury Mayoral Forum wish to progress with the Committee.

COMMITTEE MEMBERSHIP

The Committee will comprise of:

1. one Environment Canterbury Councillor
2. three Papatipu Rūnanga representatives (one each from North, Mid and South Canterbury)
3. one representative from Te Rūnanga o Ngāi Tahu
4. one member to represent both the Canterbury District Health Board and the South Canterbury District Health Board, and
5. up to six community representatives with experience in freshwater management in the Canterbury Region.

Proxies or alternates are not permitted except for Papatipu Rūnanga representatives.

The Committee may co-opt such other expert or advisory members as it deems necessary to ensure it is able to achieve its purpose. Any such co-option will be on a non-voting basis.

CHAIR

An independent Chair will be appointed by Environment Canterbury and Te Rūnanga o Ngāi Tahu and in consultation with the Canterbury Mayoral Forum.

A Ngāi Tahu representative on the CWMS Regional Committee will be appointed to the position of co-Chair by Environment Canterbury and Te Rūnanga o Ngāi Tahu working with Papatipu Rūnanga, and in consultation with the Canterbury Mayoral Forum.

When required, an Acting Chair will be appointed by the membership by simple majority. There is no limit on how long a person can be in either of these positions.

SELECTION AND APPOINTMENT OF COMMUNITY MEMBERS

Community members will be selected by a panel and formally appointed by Environment Canterbury. The selection panel will include:

1. one elected member from Environment Canterbury
2. one Tumu Taiao representative, and
3. the independent Chair of the Regional Committee

The process to select community members involves:

1. A public call for expressions of interest
2. Applications
3. Interviews/workshop
4. Panel deliberations and decisions

5. Appointments made

The assessment of applicants will be based on the ability of an applicant to:

- Work in a collaborative, consensus seeking manner
- Work with and understand the values of Te Rūnanga o Ngāi Tahu and Papatipu Rūnanga
- Understand the complexity of freshwater management issues associated with Canterbury's diverse geology, hydrology and water use
- Focus on solutions and actions, considering future generations
- Understand the CWMS, the vision, principles and ways of working
- Demonstrate a commitment to community engagement and experience with community processes and/or groups
- Demonstrate leadership experience, expertise and relationships in a sector relating to one or more of the 10 CWMS targets¹. For example, in areas such as:
 - primary sector
 - urban water management
 - recreation
 - indigenous biodiversity
 - climate change

The selection panel must also consider the geographic spread of community members across the Canterbury Region and ensure that the Committee membership includes a balance of backgrounds, experience, and interests.

To be eligible for appointment to the Committee, a candidate must live in the Canterbury Region or be able to demonstrate a significant relationship with the Region.

The selection process above will be primarily focused on the appointment of community members to the Committee and may also serve to identify potential future appointees should a community vacancy arise.

TERM OF APPOINTMENT

Committee members are appointed for a term of three years, which may be extended on a case-by-case basis by Environment Canterbury. The selection process and appointment of Committee membership will not occur within four months of Local Government elections.

There is no limit on the number of consecutive terms a member may serve.

QUORUM

¹ The 10 CWMS targets include: Environmental Limits, Ecosystem Health/Biodiversity, Natural Character of Braided Rivers, Kaitiakitanga, Drinking Water, Recreation and Amenity Opportunities, Water Use Efficiency, Irrigated Land Area, Energy Security and Efficiency, Indicators of Regional and National Economies.

The quorum at a meeting consists of:

- half of the members if the number of members (including vacancies) is even; or
- a majority of members if the number of members (including vacancies) is odd.

LIMITATIONS OF POWER

The Committee does not have the authority to commit Environment Canterbury to any expenditure, and its recommendations are not to compromise the Council's freedom to deliberate and make decisions.

The Committee does not have the authority to submit on proposed Resource Management or Local Government Plans, but the Committee may advise Environment Canterbury on these matters to inform an Environment Canterbury submission.

OPERATING PHILOSOPHY

The Committee will always operate in accordance with the requirements of the Local Government Official Information and Meetings Act 1987 and Standing Orders of Environment Canterbury.

The Committee will observe the following principles:

1. Be culturally sensitive observing Ngāi Tahu tikanga
2. Apply a Ki Uta Ki Tai (from the mountains to the sea) holistic approach that also enables cultural elements including mahinga kai philosophies held by mana whenua to be encompassed
3. Consider all the water interests in the region when developing advice and recommendations
4. Consider future generations when developing advice and recommendations
5. Work in a collaborative solution-focused approach using best endeavours to reach solutions that take account of interests of all sectors of the community
6. Contribute knowledge and perspectives, but not promote the views or positions of any interest or stakeholder group
7. Promote a philosophy of integrated water management to achieve multiple objectives of the range of interests in water
8. Seek consensus when developing advice and recommendations. If neither unanimous agreement can be reached nor a significant majority view formed, in the first instance seek assistance from an external facilitator to further Committee discussions and deliberations. Where the Committee encounters fundamental disagreements, despite

having sought assistance and exhausted all avenues to resolve matters, recommend that Environment Canterbury disband them and appoint a new Committee.

MEETING AND REMUNERATION GUIDELINES

1. The Committee will formally meet four times per annum and may also have workshops or working group meetings.
2. Remuneration for appointed members will be paid in the form of an honorarium currently set at \$ 4,000 per year.
3. An expert or adviser who has been co-opted on to the Committee is eligible for an honorarium at the same rate as an appointed member.
4. The elected member of Environment Canterbury is not eligible for remuneration.
5. Mileage will be reimbursed.

REPORTING

The Committee will provide an update on its progress to Environment Canterbury and the Canterbury Mayoral Forum three times per year.

The Committee will also prepare an Annual Progress Report to present to Environment Canterbury, Canterbury Mayoral Forum and Te Rūnanga o Ngāi Tahu. The report must:

- a. highlight the work of the CWMS Regional Committee; and
- b. identify the challenges and opportunities the Committee foresees in the coming year.

COMMITTEE SUPPORT

The Committee shall be supported by staff from Environment Canterbury.

CWMS Regional Committee Chair and co-Chair Role Description

The role of the Canterbury Water Management Strategy (CWMS) Regional Committee independent Chair and co-Chair is to provide leadership to the Committee by supporting the members to develop advice and consensus-based recommendations on regional water management issues.

The Chair will report to the Environment Canterbury Chief Executive or delegate.

Core Responsibilities

Strategic leadership	Work with the committee facilitator to ensure meeting agendas and the work of the committee is strategic, well planned and aligned with the CWMS and committee's purpose and functions.
Build relationships	Build respectful relationships with members and stakeholders and develop a sense of unity and common purpose among the Committee.
Ensure consensus-based recommendations	Provide all committee members with opportunities to contribute to discussions and bring together diverse views to enable the Committee to develop recommendations by consensus. Ensure the Committee operates in accordance with the Terms of Reference, Code of Conduct and Council Standing Orders.
Connect with Zone Committees	Liaise with zone committee Chairs as required to identify and progress matters that may require a regional approach or advice. Attend the CWMS Chairs and Deputy Chairs Forum to help establish and strengthen these relationships.
Reporting	Report on the Committee's progress to the Canterbury Mayoral Forum, Environment Canterbury, and Te Rūnanga o Ngāi Tahu. Represent the Committee at events and with media if required.
Community member selection	Work with Councillor/s and Tumu Taiao to support the selection of community members for the CWMS Regional Committee and Zone Committees

To fulfil the above responsibilities, it is anticipated that the independent Chair (and Co-Chair) will have following skills and experience:

1. Chairing and governance experience
2. Experience working with diverse groups and consensus-based decision making maintaining political neutrality
3. Ability to work with and understand the values of Te Rūnanga o Ngāi Tahu and Papatipu Rūnanga
4. Experience and interest in freshwater management issues is useful

The Chair/Co-chair is required to Chair four formal committee meetings a year and will be supported by a facilitator and Committee Secretary from Environment Canterbury.

Remuneration for the Chair/Co-Chair will be commensurate with the skills and expertise of the appointed person.

The person will be appointed for a minimum of two years.

Draft Letter of Shared Priorities

1. Monitor the implementation of the CWMS Targets and Goals

The Canterbury Water Management Strategy (CWMS) Regional Committee will report regularly to Environment Canterbury, Te Rūnanga o Ngāi Tahu and the Canterbury Mayoral Forum on the implementation of the CWMS 2025 and 2030 Goals. The Committee will specifically:

- monitor progress with the implementation of regional CWMS projects; and
- provide input and feedback on the CWMS Targets Report

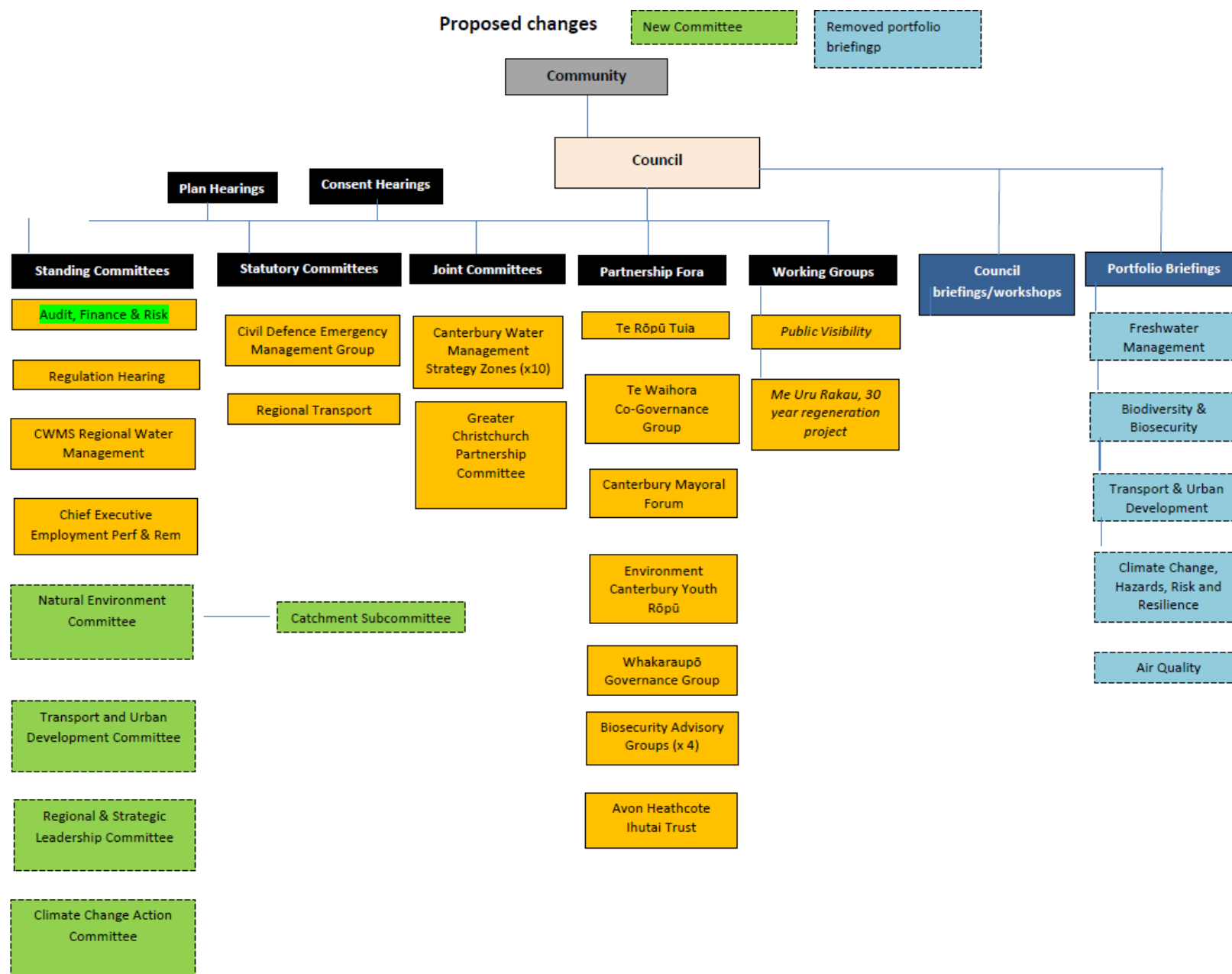
2. Renew and strengthen community engagement

The CWMS Regional Committee will work with the Canterbury Mayoral Forum and Te Rūnanga o Ngāi Tahu to re-engage communities and stakeholders on actions undertaken to deliver the CWMS across the region.

3. Implementation advice

The CWMS Regional Committee will provide implementation advice to Environment Canterbury on specific matters, as requested by Council. This may include implementation advice on:

- the Essential Freshwater package
- Three Waters reform
- Resource Management Act replacement Acts
- recommendations from the Climate Change Commission, and/or
- future land use technology and land management practice



7.2. Canterbury Water Management Strategy - Targets Progress Reporting 2021

Report

Date of meeting	15 June 2021
Author	Mel Renganathan, Principal Strategy Adviser, Environment Canterbury
Responsible Director	Dr Tim Davie, Director Science

Purpose

1. To provide the Regional Committee with an update on the Canterbury Water Management Strategy (CWMS) Targets Progress Report for 2021, including the development of a new format for the 2021 report.

Value proposition

2. The CWMS Targets Progress Report provides an opportunity to publicly showcase work undertaken by different agencies throughout the region that makes progress towards achieving the CWMS goals. The report also provides an opportunity to make this information available to a range of interested parties.

Guidance sought

3. That the Regional Committee:
 - a. receive the report and note the change to the 2021 report format.
 - b. provide feedback on the new format and future reporting (by way of workshop on 15 June – see Appendix 1).

Key points

4. Work is underway to provide an online CWMS Targets Progress Report by mid-2021 to meet our Level of Service under the 2018-2028 Long Term Plan.
5. Recent discussions have highlighted the desire, where possible, to move from actions reporting to outcomes reporting to more accurately reflect the level of progress being made on the Targets.
6. Recommended changes to the 2021 Targets Progress Report included:
 - a. prioritising key Targets to report on focusing on progress made towards achieving the 2020 goals

- b. moving to an online format that includes links to agencies' websites and relevant reports
- c. noting in the Progress Report where there is no or limited data to report progress
- d. reporting on outcomes where possible, and actions supporting progress towards the Targets.

Background

7. The biennial CWMS Targets Progress Report provides a high-level summary of actions towards the ten CWMS Targets and the underlying Goals. Environment Canterbury has produced five biennial Targets Progress Reports with the last being in June 2019.
8. The CWMS Targets Progress Reports are produced on behalf of the CWMS Regional Committee (the Regional Committee) for the Canterbury Mayoral Forum. Past reports are available online on Environment Canterbury's website [here](#).
9. When the Regional Committee discussed the 2019 Progress Report it recommended that future reporting should:
 - enable better understanding of progress towards the Targets
 - present data in a more interactive manner (e.g. online) to enable better presentation of data
 - make different levels of information available to a range of people and organisations
10. Similar points were raised by participants of the CWMS Fit for Future project in 2018-2019 which identified monitoring and outcomes reporting as a key part of *reporting progress* towards the Targets (rather than only identifying actions undertaken).
11. At their briefings on 5 November and 3 December 2020, Environment Canterbury Freshwater Portfolio Councillors supported using the 2021 report to trial a change to the report format. This change was also confirmed by the full Council on 8 April 2021.

Reporting

Targets and Goals

12. The ten CWMS Targets cover a range of topics and areas of work that are not the sole responsibility of Environment Canterbury or Local Territorial Authorities (TLAs) making data collection and reporting challenging. The goals cover such a broad range of actions and/or outcomes that, without having clear indicators agreed to by partners, reporting on all the goals remains challenging.
13. With the addition of interim goals for 2025 and 2030 (through the CWMS Fit for Future project and agreed to by the Canterbury Mayoral Forum in May 2019), there are now 286 goals under the ten Targets. The Canterbury Operations Forum was tasked by the Mayoral Forum to develop a regional work programme to progress the 2025 goals. The

Targets and Goals booklet contains the new 2025 and 2030 Goals and can be found [here](#).

14. A Joint Working Group set up by the Operations Forum in September 2019 undertook a stocktake of current work by all Canterbury Councils towards meeting the CWMS 2025 goals and completed a gap analysis. Amongst the region-wide emerging issues identified through this process, the Operations Forum agreed that a greater focus on monitoring and reporting on biodiversity outcomes, and meeting compliance was needed while recognising different councils' capacities and work already undertaken.
15. Territorial Local Authorities (TLAs) and Environment Canterbury worked together to identify key Targets which TLAs and Environment Canterbury have responsibility for. Some Councils are already undertaking a range of actions, and some required greater support for these Targets.
16. Individual work programmes have been developed to support continued progress for the following five key Targets and their 2025 goals:
 - a. Ecosystem Health and Biodiversity
 - b. Natural Character of Braided Rivers
 - c. Kaitiakitanga
 - d. Drinking Water
 - e. Water Use Efficiency
17. TLAs and Environment Canterbury used these work programmes to provide direction in developing their draft Long Term Plans (2021- 2031).

Outcomes reporting

18. Environment Canterbury's ability to report on progress towards Targets depends on how the Target has been written (activity or outcome focused). For many of the goals that are outcome focused, indicators and/or measures for progress have not been identified.
19. Past reports have therefore reported on activities that have been undertaken that are assumed to support the goals e.g. actions taken to improve habitat to support native fish populations as fish monitoring is not a responsibility of any CWMS partner. However, this has meant there is little ability to report on the actual outcomes sought by the Targets.
20. Work is underway to identify key indicators that can be used for future reporting and where possible to report against in the 2021 report.

Targets Report 2021 format

21. To address the challenges identified above, Environment Canterbury's Freshwater Portfolio Councillors recommended changes to the report format. The 2021 Targets Progress Report will:

- a. continue to provide an update across all ten Targets but focus on reporting on key Targets (which have been identified through the CWMS Fit for Future project).
- b. report on progress made on 2020 goals and work planned to improve monitoring and reporting on the 2025 goals including consideration of Te Mana o te Wai.
- c. be published online and provide links to agencies' websites and relevant reports. A draft of the 2021 Targets "report" landing page and an example Targets chapter page will be provided at the meeting.
- d. be consistent with Environment Canterbury's current online format and style guide.
- e. clearly signal where there is no or limited data to report.
- f. report on outcomes where possible and actions as required. Where outcomes cannot be reported, information will be provided on activities undertaken in relation to that Target.

Communication

22. The Canterbury Mayoral Forum and Chief Executives Forum have been updated on the changes to the 2021 CWMS Targets Progress Report format in its CWMS Quarterly updates in January/February and May 2021.

Next Steps

23. Timeframe:

- 15 June - update to Regional Committee
- by 30 June 2021 – draft "report" (website text) to Council and sign-off by Council
- 20 August 2021 – sign off by Canterbury Mayoral Forum

Appendix 1 Key questions to discuss in breakout groups

Note that the 2021 report is the “transition report” and improvements to reporting will be an iterative process.

Priorities for future CWMS Targets reporting (20 mins)

Note that key Targets were identified through the CWMS Fit for Future project and that work is underway to identify key indicators that can be used for future reporting:

Key Targets areas are:

- a. Ecosystem Health and Biodiversity
 - b. Natural Character of Braided Rivers
 - c. Kaitiakitanga
 - d. Drinking Water
 - e. Water Use Efficiency
1. To help identify key indicators to monitor, which Goals under these Target areas does the Committee consider to be a priority?

Handover to the next Regional Committee (20 mins)

The Regional Committee will continue to provide advice on the presentation of this “report” and the information it provides.

2. What are key priorities or areas for the next Regional Committee to focus on?
3. Are there key Target areas and Goals that should be prioritised for future reporting?
4. Are there key projects that the Committee should continue to support to help meet the priority 2025 Goals?

7.3. CWMS Regional Committee Achievements – reflections & recognition

Canterbury Water Management Strategy Regional Committee

Date of meeting	Tuesday, 15 June 2021
Author	Jaimee Grant, CWMS Regional Committee Facilitator
Responsible Director	Tim Davie, Director Science

Purpose

1. To provide an opportunity to reflect on the Regional Committee's achievements and contributions to the CWMS and recognize the contributions of current and former committee members.
2. This part of the meeting will be opened by Councillor McKay and closed by Councillor Pauling.

8. Closing Karakia