

**Minutes of the meeting of the
Canterbury Civil Defence and Emergency Management
Group Joint Committee
held at The George, 50 Park Terrace, Christchurch, on
Friday 27 November 2020 at 2.00 pm**

Present

Joint Committee:

Christchurch City Council
Environment Canterbury
Hurunui District Council
Mackenzie District Council
Selwyn District Council
Timaru District Council
Waimakariri District Council
Waimate District Council

Kai Mataara

Rūnanga o Ngāi Tahu

Mayor Lianne Dalziel (Chair)
Cr John Sunckell (Deputy Chair)
Mayor Marie Black
Mayor Graham Smith
Mayor Sam Broughton
Mayor Nigel Bowen
Mayor Dan Gordon
Mayor Craig Rowley

Elizabeth Cunningham

In attendance

Co-ordinating Executive Group (CEG)

Ashburton District Council
Environment Canterbury
Hurunui District Council
Timaru District Council
Waimakariri District Council
Waimate District Council
Canterbury District Health Board
Community & Public Health
Fire & Emergency NZ
National Emergency Management Agency
Ministry of Social Development
NZ Police
St John
CDEM Group Controller
Environment Canterbury
Louise McDonald (Senior Committee Advisor)

Hamish Riach
Miles McConway
Hamish Dobbie
Bede Carran (CEG Chair)
Jim Palmer
Stuart Duncan
Deborah Callahan
Hamish Sanderson
Colin Russell
Peter Cameron
Lee-Ann Blanken
Superintendent John Price
Tim Chiswell
Neville Reilly

1. Welcome

Mayor Lianne Dalziel welcomed everyone to the meeting.

2. Apologies

Apologies were received and accepted from Mayor Neil Brown and Mayor Craig Mackle

3. Conflicts of interest

No conflicts of interest were declared.

4. Deputations and Petitions

No requests for deputations or petitions were received.

5. Minutes of previous meeting

Refer to page 11 of the agenda.

Resolved:

That the Canterbury Civil Defence Emergency Management Group Joint Committee:

- 1. receives and adopt the minutes of its meeting held 4 September 2020.**

Mayor Smith/Mayor Bowen
CARRIED

6. Matters arising from the minutes

There were no matters arising from the minutes.

7. Reports

7.1 COVID-19 Response Update

Refer page 19 of the agenda and the draft Canterbury COVID-19 Regional Resurgence Plan circulated with the agenda.

Neville Reilly introduced this report and invited Deborah Callahan, Manager Service Continuity Canterbury District Health Board to provide an update on the Covid-19 response.

Health

Ms. Callahan passed on apologies from Dr Sue Nightingale and Dr Ramon Pink and then provided the following update:

- The COVID-19 response had demonstrated how the sector and key stakeholders in Canterbury work together.
- A new Border Order (No. 3) emphasized the responsibility of border agencies to have staff regularly tested.
- Community testing can be done at testing stations at Orchard Road (near the Christchurch airport), Whānau Ora Community Clinic Pages Road and at the Ashburton Hospital. Tests can also be done at General Practitioners and this is free for people with symptoms including cough, sore throat, loss of smell and headache. People requiring tests for travel will pay for their test.
- COVID is not present in the community, but there were six new positive cases in a visiting sports team in managed isolation.
- More international mariners are expected before Christmas and this will add more pressure on the staff working with the managed isolation facilities.
- The public health sector is planning for a national outbreak response team should a community outbreak occur during the summer holiday period.
- The draft Health Resurgence Plan is in progress and aligns with the Civil Defence Emergency Management Resurgence Plan.

- Planning for mass vaccinations has begun, but there are still a lot of unknowns.

On behalf of the Committee, Mayor Dalziel expressed gratitude to all the health staff who are working so hard on behalf of the community.

Police

Superintendent Price advised that there had been no change to the planning for road check points since the last update. For all major routes into the province the Police will work with the NZ Transport Agency and both Nelson/Tasman and Southern Police districts. For more localised checkpoint the Police will work with local agencies including the territorial authorities.

The Ministry of Primary Industries will have a process to issue permits for travel. The Police will police travel permits with the approach of engagement, education, and enforcement if necessary.

Mayor Broughton thanked Superintendent Price for arranging a meeting to work through the arrangements for road check points.

Emergency Management

Neville Reilly spoke to the draft Canterbury COVID-19 Regional Resurgence Plan that had been circulated with the agenda. This Plan had been requested by National Emergency Management Agency and is not a plan for the agencies but a plan to enable co-ordination and for agencies to be able to work together.

He confirmed that the Plan was still a draft but not confidential.

Resolved

That the Canterbury Civil Defence Emergency Management Group Joint Committee receives:

1. the COVID-19 response update; and
2. the draft Canterbury COVID-19 Regional Resurgence Plan (version 0.9)

Mayor Gordon/Mayor Rowley
CARRIED

7.2 National Emergency Management Agency Update

Refer page 21 of the agenda.

Peter Cameron presented this report noting that the Director Sarah Stuart-Black has resigned to take up the position of Secretary General of the New Zealand Red Cross.

A significant achievement was the second deployment of the Deep-ocean Assessment and Reporting of Tsunamis (DART) buoy network in the Pacific. This will provide a good warning capacity.

Mr. Cameron encouraged Councils, as they develop their Long-Term Plans, to refer to the Ministry's National Resilience Strategy.

The Committee was pleased to note that Sandra James was joining the National Emergency Management Agency (NEMA) Southern Regional team.

Resolved

That the Canterbury Civil Defence Emergency Management Group Joint Committee receives:

- 1. the update from the National Emergency Management Agency.**

Mayor Smith/Mayor Bowen
CARRIED

7.3 Controller's Report

Refer to page 27 of the agenda

Neville Reilly presented this item and tabled the financial summary for the period 1 July to 30 September 2020.

Mayor Smith reported on the support provided to residents affected by the fire at Lake Ōhau. In support of Waitaki District Council, Mackenzie District welfare was able to provide night accommodation at Twizel. Mayor Smith was impressed with the generosity of the community and thanked all those who assisted.

The Committee discussed the 'Regional Approach to Emergency Management' section of the report. Noting the cost implications, it was suggested that the Group gather more information and seek feedback from Territorial Authorities and stakeholders before commencing workshops.

Resolved:

That the Canterbury Civil Defence Emergency Management Group Joint Committee:

- 1. receives the Controller's report.**
- 2. notes the discussion of the costs of emergencies and the Government policy guidance provided in the Guide to National Civil Defence Emergency Management Plan 2015.**
- 3. agrees to obtain feedback from councils and other stakeholders on the various models for regionalisation, their merits and detriments and their potential application to Emergency Management, including the development of a shared emergency management service, noting the implications on local authorities Long Term Plans and report back to the Joint Committee**

Mayor Dalziel/Mayor Rowley
CARRIED

7.4 Long-Term Plan Considerations

Refer page 33 of the agenda

Neville Reilly introduced this item.

The Committee considered the proposed Group budget for 2021/22 that included funding to replenish the CDEM reserve as recommended at the 4 September 2020 meeting.

There was discussion about the option of rating for CDEM by a capital value targeted rate (the status quo) or a targeted uniform annual charge. Members supported the concept of uniform annual charge as CDEM was a people-based cost. But there was concern that a uniform annual charge would result in an increase for those with lower valued properties. While it would not be a high dollar amount, the cumulative impact of any rate increase will impact on people on low incomes.

It was agreed to not to allocate \$100,000 separately to funding region-wide workshops to assess the merits of regionalisation (as discussed in the previous item 7.3) but to include obtaining feedback on the regionalisation proposal in the \$100,000 for the budget for the Group Plan Review and Alpine Fault Magnitude 8 (AF8) Planning.

Resolved

That the Civil Defence Emergency Management Group Joint Committee:

1. approve the proposed Reserve Replenishment funding proposal (\$650k Year 1 and \$617k Year 2).
2. approve funding of \$100,000 for a Group Plan Review, Alpine Fault Magnitude 8 (AF8) Planning and obtaining councils and stakeholder feedback for regionalisation options as noted above in Resolution 3 of Item 7.3.
3. approve proposed staff changes at an increase of \$100,000 per annum:
 - a. increase the Quality Assurance, Compliance and Administrative Support role from 0.25 FTE to 1 FTE.
 - b. increase the Emergency Coordination Centre (ECC) Readiness position from 0.25 FTE to 0.5 FTE by incorporating Geographic Information System (GIS) and Information Technology management functions.
4. note the Group 2021/22 budget increase from \$2.546 million to \$3.006 million consequent upon the preceding approvals.
5. Indicate the preferred approach to funding the Group budget of a targeted uniform annual charge.

Cr Sunckell/Mayor Bowen
CARRIED

8. Extraordinary and Urgent Business

There was no extraordinary or urgent business.

9. Next Meeting

Friday 19 February 2021 – to be confirmed

Mayor Dalziel thanked everyone for their attendance and wished them well for Christmas and the New Year and closed the meeting at 2.55pm

Confirmed

Date 28 May 2021 Chair

