



KAIKŌURA WATER ZONE MANAGEMENT COMMITTEE

on

FRIDAY 28 May 2021

TO BE HELD AT THE

KAIKŌURA DISTRICT COUNCIL

COUNCIL CHAMBER

2ND FLOOR

96 WEST END, KAIKŌURA

AT 12:30PM

KAIKŌURA WATER ZONE COMMITTEE MEETING

Date: **Friday, 28 May 2021**
 Time: **12.30 pm-4.30 pm**
 Venue: **Council Chambers, 3rd Floor, KDC Offices, 96 West End, Kaikōura**

TIMETABLE & ORDER OF BUSINESS

	12pm	Lunch	
		Open – Karakia	
1	12.30pm	Order of business	Chair – T Howard
		<ul style="list-style-type: none">• Apologies & Introductions• Announced urgent business• Confirmation of the committee’s Register of Interests	
2	12:45 pm	Opportunity for the public to speak	Chair – T Howard
3	12.55 pm	IMS Biodiversity - update	H Melville (ECan)
		Heath Melville, ECan Land Management & Biodiversity Advisor, will present a project for the committee’s consideration and provide an update on this financial year’s IMS funding.	
4	1:30 pm	Committee check-in and Te Reo	J Grant (ECan)
		<ul style="list-style-type: none">• Committee check-in• Te Reo practice	
5	1.45 pm	Committee updates	J Grant (ECan)
		Several updates will be received by the committee, including – Plan Change 7, the CWMS Zone Committee refresh, KDC Works and Services Committee Meeting minutes.	
6	2:00 pm	General Business	Chair – T Howard
		Including: <ul style="list-style-type: none">• Confirmation of previous meeting minutes – 30 April 2021	
Meeting closed. Workshop commences.			
7	2.15 pm	Committee Action Planning – workshop	J Grant (ECan)
		This workshop is an opportunity for the committee to further develop a 3-year Action Plan (2021-2024) guided by the ECan and KDC Letter of Shared Priorities.	
	3.00 pm	Afternoon Tea	
	3.15 pm	Committee Action Planning – workshop (cont’d)	J Grant (ECan)
	4pm	Close – Karakia	

KAIKŌURA WATER ZONE COMMITTEE

	Karakia	
OPENING KARAKIA (one)	E Te Atua Tiakina te ora Manaakitia mai te ora nui Homai he kākano kia tipu ake ai Tiakina te ora E Te Atua Amene	O Lord Guard our wellbeing Bless us Give us a seed so that it may grow Guide and protect us O Lord Amen
OPENING KARAKIA (two)	E Te Atua Manaakitia mai mātou E kimi nei i tēnei taonga mō te hāpori o Kaikōura Amene	O Lord Bless us Seeking this treasure For the community of Kaikōura Amen
CLOSING KARAKIA	Kia a tau kia tatou katoa, te atawhai o tō tātou Ariki a Ihu Karaiti Me te aroha o te Atua Me te whiwhinga tahitanga ki te wairua tapu Ake ake ake Amene	Let it be with us all The grace of our Lord Jesus Christ The love of God The fellowship Of the Holy Spirit Forever more Amen
KAI KARAKIA	E te Atua Whakapainga ēnei kai Hei oranga mō ō mātou tinana Whāngaia hoki ō mātou wairua ki te taro o te ora Ko Ihu Karaiti tō mātou Ariki Ake ake ake, Amene	Lord God Bless this food For the goodness of our bodies Feeding our spiritual needs also with the bread of life Jesus Christ, our Lord Forever and ever Amen

KAIKŌURA WATER ZONE COMMITTEE

Register of Interests – at 26 February 2021

Name	Committee Member Interests
Tony Blunt	<ul style="list-style-type: none"> - Owner/Operator – Steepdown Farm - KDC Councillor - Member – Rural Support Trust - Member – Federated Farmers North Canterbury - Member – Kaikōura Farm discussion group member - Member – Kaikōura Plains Recovery Project – Governance Group
Aroha Boyd	<ul style="list-style-type: none"> - Supervisor – Local Civil Defence Team - Trustee – Kaikōura Education Trust - Founder – Kaikōura Maori Wardens - Te Rūnanga o Kaikōura Representative - Member – Huttons’ Shearwater Charitable Trust - Member – Community Advisory Board, CDHB
Grant Edge	<ul style="list-style-type: none"> - Registered Fellow NZ Institute of Landscape Architects - Member QEII National Trust - Member NZ Forest & Bird - Member Heritage NZ - Member Urban Design Forum - Director/Shareholder – Edge Landscape Projects Ltd, Edge Plants Ltd, Edge Products Ltd - 1ha Property Easterbrook Road Fernside (Shallow Bore User – Permitted) - Septic Tank – CRC 157217 - Councillor ECan
Ted Howard	<ul style="list-style-type: none"> - Chair – Hutton’s Shearwater Charitable Trust - Member – Te Korowai o te tai o Marokura - Member – Kaikōura Marine Guardians - Member – BRaid - Committee Member – Forest & Bird Kaikōura - Managing Director – Solution Multipliers NZ Ltd - Member – Lifeboat Foundation - Life member – Kaikoura Boating Club - Committee Member – Kaikōura Golf Club - Committee Member – Fishing Industry Association - Member – Ornithological Society of NZ - Member – Foresight Institute - Member – Movement for Indefinite Life Extension - Committee Member – Kaikōura Lions Club - Committee Member – Kaikōura Tramping Club - Member – Kaikōura Cycle Club
Nicky McArthur	<ul style="list-style-type: none"> - Owner/MD – Puhi Peaks Station - Deputy Chair & Trustee – Hutton’s Shearwater Charitable Trust - Chair – Kaikoura Night Sky Project - Member – Seaward Lions of Kaikōura - Member – Forest & Bird - Member – Braid

	<ul style="list-style-type: none"> - Life Member – OSNZ - Member Federated Farmers North Canterbury - Member Kaikōura Farmers Discussion Group - Member – NZ Antarctic Society - Member – NZ Antarctic Heritage - Member – Life Member Heritage NZ - Member – International Dark Sky Association
Clint McConchie	<ul style="list-style-type: none"> - Te Rūnanga o Kaikōura Representative - Natural Resources Manager – Te Rūnanga o Kaikōura
John Murray	<ul style="list-style-type: none"> - Owner/Operator – Woodbank Angus Stud - Member ECCO - Member Federated Farmers Marlborough
Gina Solomon	<ul style="list-style-type: none"> - Trustee – Titi / Huttons’ Shearwater Charitable Trust - Chair – Nelson/Marlborough Conservation Board - Member/Secretary - Te Korowai o Te Tai o Marokura / Kaikōura Coastal Marine Guardians - Member – Nature Heritage Fund - Member – Forestry Ministerial Advisory Group - Member – Kaikōura Marine Guardians - Member – Forestry Reference Group
Teri Sonal	<ul style="list-style-type: none"> - Trustee – Hutton’s Shearwater Charitable Trust - Founding Trustee – Tukete Charitable Trust
Rob Roche	<ul style="list-style-type: none"> - Board Member – Te Whare Pūtea - Councillor KDC

AGENDA ITEM NO: 3	SUBJECT: Biodiversity Immediate Steps – Update
REPORT TO: Kaikōura Water Zone Committee	MEETING DATE: 28 May 2021
REPORT BY Jaimee Grant, CWMS Facilitator – Kaikōura	

1. PURPOSE

This agenda item provides the committee with an update in Immediate Steps biodiversity (IMS) funding and projects.

- 1.1. It will confirm the current state of funded projects for the FYE 2020- 21, and
- 1.2. Provide an overview of one project for the zone committee's consideration for IMS Biodiversity funding.

2. RECOMMENDATION

That the Kaikōura Water Management Zone Committee support:

- 2.1. An allocation of **\$19,904** from IMS to a project, currently in the process of being finalised, this financial year.

3. BY WHO

This update is presented by Heath Melville (ECan, Land Management & Biodiversity Advisor)

4. BACKGROUND

4.1 Immediate Steps Funding – Overview

The Immediate Steps biodiversity (IMS) funding programme was launched in 2010 as part of implementing the Canterbury Water Management Strategy (CWMS). Alongside planning and other measures, this funding is used to contribute to halting or reversing the decline in indigenous biodiversity associated with the increasing use of water resources in Canterbury.

Each of the ten Water Zones in Canterbury has \$100,000 of Immediate Steps funding per year to allocate on projects to protect and restore biodiversity. The CWMS Water Zone Committee in each zone provides guidance and recommendations supporting the allocation of the IMS funds. The Immediate Steps funds are administered, allocated, and monitored by Environment Canterbury.

4.2 Immediate Steps Funding – Kaikōura Water Zone

After having received information relating to the freshwater values in the Kaikōura Water Zone the zone committee decided, in December 2011, that they would like to see Environment Canterbury give priority to IMS projects that fit the following criteria:

- Have long term protection (i.e., QEII covenants),
- Link in with or support existing projects,
- Have high visibility and are accessible to the public.

In addition to the above criteria, the zone committee has subsequently chosen three areas as priorities in their Zone Implementation Programme:

- The Clarence/Waiau Toa River,
- Lyell/Waikōau Creek and
- Lakes Rotorua and Rotoiti.

The zone committee agreed they would like to see Immediate Steps funding used to help support projects within these priority areas.

4.3 Immediate Steps Funding – Projects supported in Kaikōura

2010/2011 – 2015/2016

In 2011 the Kaikōura zone committee was allocated funding which equated to \$100,000/year for five years. Regionally, the Immediate Steps programme was extended until June 2016 to allocate the original \$500,000 worth of Immediate Steps funds. 23 projects have been funded by Immediate Steps. The zone committee has allocated all of the first five years of funding.

2016/2017 – 2020/2021

From July 2016 the zone committee has received another \$100,000/year for five years. In May 2016, the zone committee supported the allocation of \$50,000/year for the next five years (as 1/3 of the total spend per annum within the catchment) to be allocated to the ongoing weed control programme in the Upper and Lower Clarence/Waiau Toa River. This leaves approximately \$250,000 Immediate Steps funds to allocate given a 5-year funding programme (\$50,000/year for five years).

5. Final overview of allocation of funds for the 2020-21 financial year

- \$5,581 Mount Fyffe Wetland (extra fencing cost)
- \$9,025 Kōmanawa o te Waikōau
- \$15,250 Poipoi Kotare Stream Restoration
- \$10,000 Waiau Toa Hapua Protection
- \$11,900 Lynton Downs Restoration Stage 2
- \$28,340 Clarence Waiau Toa Weed Control
- \$19,904 remaining in 2020/21**

6. CURRENT IMMEDIATE STEPS PROJECT FOR CONSIDERATION

- 6.1.** The project was in the process of being finalised at the time this agenda was confirmed. H Melville will present his assessment and recommendation to the committee for review at the 28 May CWMS Kaikōura Zone Committee meeting.

AGENDA ITEM NO: 4	SUBJECT: Committee Check-in and Te Reo	
REPORT TO: Kaikōura Water Zone Committee		DATE OF MEETING: 28 May 2021
REPORT BY: Jaimee Grant, CWMS Facilitator – Kaikōura		

1. PURPOSE

The purpose of the agenda item is to allow the committee to check-in with one another and practice their use of Te Reo Māori to encourage its use. NOTE: The following agenda item will not be minuted.

2. RECOMMENDATION

That the Kaikōura Water Zone Committee

- **Check-in**, and
- **Practice te reo Māori** to build capability and confidence in pronunciation of Māori kupu or word and build their vocabulary.

3. COMMITTEE CHECK-IN

A roundtable check-in with committee members.

3. TE REO MĀORI PRACTICE

A pronunciation practice session to build capability within the zone committee.

AGENDA ITEM NO: 5	SUBJECT: Committee Updates
REPORT TO: Kaikōura Water Zone Committee	DATE OF MEETING: 28 May 2021
REPORT BY: Jaimee Grant, CWMS Facilitator – Kaikōura	

1. PURPOSE

The purpose of the agenda item is to provide the committee with an overview of updates to be tabled.

2. RECOMMENDATION

That the Kaikōura Water Zone Committee

- **receive** these updates for its information and as a reference to its preparation of a three year Action Plan for 2021-24.

3. COMMITTEE UPDATES

The following updates will be addressed with the committee:

3.1 CWMS Zone Committee Refresh Schedule 2021 update

The 2021 CWMS Zone Committee refresh opened on Monday 12 April and closed on Monday 10 May. Workshop details are being finalised for all committees however, the CWMS Facilitator team are proposing to put an alternative selection process the Kaikōura Zone Committee, in lieu of a workshop, to the selection panel for consideration. All appointments to zone committees are expected to be confirmed with their respective Councils by the end of July 2021.

3.2 CWMS Regional Committee Review

At the 15 April Council meeting, Environment Canterbury confirmed the revised Terms of Reference for the CWMS Regional Committee. The process of refreshing the Committee will begin now that the Terms of Reference has been formally adopted by Council. The first step is appointing the Independent Chairperson for which we are currently determining the appointment process. Once the Independent Chair is appointed, we will begin the appointment process for Regional Committee members.

3.3 Proposed Plan Change 7 – Land & Water Regional Plan

Proposed Plan Change 7 (of the Canterbury Land and Water Regional Plan) has been developed to respond to emerging resource management issues, to give effect to relevant national direction, to implement recommendations from the Hinds Drains' Working Party, and to implement recommendations in the Waimakariri and Orari-Temuka-Opihi-Pareora (OTOP) Zone Implementation Programme Addenda (ZIPA).

A hearing has been held and the Hearing Panel are currently deliberating on its recommendations to Council. It is anticipated the Hearing Panel's recommendations will be with Council mid-2021.

For more information, go to:

[Plan Change 7 and Plan Change 2 - What you need to know | Environment Canterbury \(ecan.govt.nz\)](https://ecan.govt.nz/plan-change-7-and-plan-change-2-what-you-need-to-know)

3.4 Communications update – Canterbury Water Facebook page closure

Environment Canterbury will be initiating the closure of the Canterbury Water Facebook page. This is due to the need to consolidate our social media channels. Water-specific content will still be shared through Facebook (on the Environment Canterbury page) and many other channels, including e-newsletters and our website, once the page has closed. We will keep the Canterbury Water audience informed during this time through pinned graphic tiles and a post asking for their involvement in a short survey.

3.5 KDC Works and Services Committee Meeting - 28 April 2021

No papers this month.

3.6 Action Points from the Previous Meeting – 30 April 2021

Action: No actions.

Fin

MINUTES OF THE KAIKŌURA WATER ZONE COMMITTEE MEETING HELD AT 12.30PM ON FRIDAY 30 APRIL 2021 AT THE KAIKŌURA DISTRICT COUNCIL, COUNCIL CHAMBER

PRESENT: T Howard (Chair), R Roche (Deputy Chair), ECan Cr G Edge, KDC Cr T Blunt, J Murray, A Boyd, G Solomon, T Sonal, C McConchie,

IN ATTENDANCE: M Griffin (ECan Facilitator), K Heays (ECan Zone Delivery Lead), Jaimee Grant (ECan new Zone Facilitator), Sandy Bowman (ECan CWMS Administrator), Kim Whitwell (ECan Communications), Stephen Bragg (ECan Tikanga Facilitator), Peter Bradshaw (ECan Land Management Advisor); Michael Gilliver (ECan River Engineer), Desiree Bolton (Dairy Farmer)

A Boyd left meeting at 2.53pm
C McConchie left meeting at 3.30pm

APOLOGIES: N McArthur
Moved A Boyd Seconded Cr G Edge

THAT the CWMS Kaikōura Zone Committee
a) Accept all apologies.

CARRIED

Meeting opened 12:45pm

KARAKIA led by Gina Solomon.

Register of Interests

- Gina Solomon to email changes to Murray Griffin

Urgent Business

No urgent business.

1. Committee Check In and Order of Business

Round table update from committee members provided.

2. Opportunity for the public to speak

No public speakers in attendance.

3. Zone Delivery – Quarterly Update (K Heays ECan)

K Heays presented the Zone Delivery Quarterly update to the committee, refer attached KWZC Zone Delivery Quarterly Update (April 2021) presentation (Quarterly Update PPP). The team have had an “on the ground focus” over the last quarter. ECan have been holding regular and informal road shows every 2-3 months.

K Heays then highlighted further action being done by the team around Warrens Creek. He also noted the work supporting the Waiau Toa Biodiversity Action Plan, and the further contribution of \$50K/annum in funds granted from LINZ as reported previously to the committee.

K Heays noted we await a confirmation of funding through the ECan Long Term Plan (LTP) to see what money is available, but supporting work programmes are well advanced to 'hit the ground running' at 1 July. He noted there was a lot coming down in the last and next 6 months from the Government for ECan to consider, including Te Mana O Te Wai and Resource Management Act reform changes. He concluded with a reflection on ECan's relationship with the Kaikōura community which he sees as being in a positive space.

P Bradshaw then provided an update on the SCAR Project (Soil Conservation and Regeneration Programme), including the use of poplar poles which have been installed to address high country erosion and regeneration.

G Solomon queried whether farmers were aware of Poplar Pole use and P Bradshaw confirmed they are aware of the benefits of growing poplars. T Blunt confirmed they were aware post-earthquake and spoke of his use of poplar poles on his property with some success. He acknowledged some have not grown. They have been working with farmers who have had significant earthquake damage or erosion damage.

G Solomon queried whether natives could be used as a suitable alternative to the exotic poplar. The SCAR project aims to stabilise hills as quickly as possible. T Blunt explained that poplars have a wider root spread which provide greater protection and will have a greater environmental impact.

C McConchie asked about the financial support provided to farmers through the SCAR project. P Bradshaw noted the project has been well received by farmers, with good up take. He added some farmers were still focused on other on-farm pressures and had not utilized the project as to date.

K Heays then provided an update on the Middle Creek stream walk. He noted the benefits of this mapping which will provide a useful resource to support farmers and is 100% free.

K Heays then covered the Fonterra funded project highlighting project work has commenced which ECan manages and is currently focused on stream and wetland fencing.

P Bradshaw then provided the committee with an overview of the Irrigation testing he has been doing with local farmers, including bucket tests. He noted the importance of farmers making time to do this monitoring.

K Heays then referred to the NCTIR Consents being overseen by R Hubbard (ECAN Compliance Officer) and the ongoing site visits he is doing for current projects as work sites along the transport corridor are closed off (please refer to Slide 14 of the presentation). K Heays led a short discussion on one of the significant final NCTIR projects, the canopy installation at Peketa.

H Melville provided an update on recent biodiversity work for the quarter. Investigations have been undertaken on Middle Creek and Rakataura Stream on fish species and passage. Plenty of inanga observed at the bottom in the Rakautara Stream. They are looking at options to investigate threatened short jawed kokopu fish species in adjacent catchments where they have been caught in the past.

Immediate Steps (IMS) wetland work updates provided for Greenburn, Mt Fyffe, Hapuku Wetland and Komanawa o te Waikōau, refer Slide 18 of Quarterly Update PPP.

KKPS Waikōau Immersion day was held. Despite the students not catching any species, it is a thriving freshwater system. Discussion followed on around school involvement in Enviro Schools. H Melville noted there was a lack of response to his engagement with schools on project involvement.

An update was provided on the South Bay Beach Action Plan progress and lupin control with Hinds School. Workshops held sought to tap into local knowledge and future priorities will include educational signage, and ongoing work with partners. It is hoped that the South Bay community will take some ownership of the work and create awareness of the dotterels. Signage design is being considered around celebrating place, looking after the area and how people can help, e.g. emphasizing some significant things of the area without overloading people with information.

The "Community Shed" group have been building DOC 200 and DOC 250 traps for the Waiau Toa Hāpua protection to be set out in early May. The Waiau Toa Clarence community were also interested in this. Heath mentioned his meeting with G Solomon about a trapping project with the Ocean Ridge community.

Waiau Toa raft access weed control work commenced with Toitū Te Whenua LINZ providing \$250K towards work for the wider catchment. Team is on track with spending with further work to be undertaken this financial year.

C McConchie updated the committee on the Upper Waiau Toa Black-fronted tern protection work. He noted the focus on keeping as small a footprint as possible and work is around the nesting islands already formed. Predator prevention work undertaken targeting cats, stoats and hedgehogs. There is some spraying work coming up. Maintaining broom but are in a holding pattern. For the last five years, Council have managed this and will look at new approach. There was discussion around a planting trial in weed infested areas to create some seed sources of native vegetation to eventually outcompete some of the broom.

A discussion followed on what to investigate and consider next in terms of predator control in the catchment. T Sonal suggested a focus on raising awareness in the community about making the Waiau Toa predator free for bird species. It was agreed the committee should discuss this further at a future meeting to determine how they want to advance a proposal like this.

4. IMS Biodiversity Update (H Melville ECan)

H Melville provided an overview of Stage 2 the Lynton Downs Gully Restoration project proposed for IMS funding for the ZC to consider supporting, refer Immediate Steps Presentation April 2021 presentation (IMS PPP).

G Solomon asked if blackberry control was easy to achieve as she has seen some areas where it has taken off. Heath suggested shade does help, and it can be managed but is hard to get on top of in an infested area.

Discussion followed on regarding the potential of trialing seed scattering with limited attempts so far in Kaikōura. Cr G Edge stated this is a good discussion to have based on trying to get a good outcome for the time and money invested. Heath suggested it was worth trialing further, in a targeted way, in some key biodiversity projects, for example, the Waiau Toa. Goose Flat burn area in the Waiau Toa was discussed as a potential candidate for seed scattering. It was agreed this sounds like a compelling option to pursue. Heath to follow up on this as there is mānuka seed available that could be used on the Goose Flat area. Fencing was noted as being important to keep predators out, given how remote the area is.

C McConchie left the meeting at 3.30pm.

Moved T Sonal. Seconded R Roche.

THAT the CWMS Kaikōura Zone Committee:

- a) Support the recommendation to allocate \$11,900 Steps Biodiversity funding by Environment Canterbury for Lynton Downs Gully Restoration Stage 2.

CARRIED

H Melville noted to the ZC, the remaining IMS funds for 2020/21 financial year is just over \$19,904 K.

A short discussion on Wareham property followed with H Melville confirming the project is being adjusted.

Heath presented the waiting list for potential IMS projects, refer Slide 10 of IMS PPP, and provided a short overview of the projects. He drew attention to the Mt Ross wetland and the Tirohanga wetland. G Solomon noted the cultural values in this area. R Roche asked if Ōkiwi Bay had been looked at as a project area, given the wetland areas created by the earthquake. H Melville confirmed it has been looked at.

M Griffin gave the ZC an overview of the proposed changes to Immediate Steps biodiversity funding in the ECan Draft LTP. G Solomon queried what options do we have re: Biodiversity projects? M Griffin confirmed there were other biodiversity funds in the draft LTP, but it would be clearer to review this once ECan had confirmed the LTP. A discussion followed on the committee's June workshop when the ECan work programmes should be available to look at the alignment with the committee's 3 Year Action Plan.

There was discussion on LTP funding and how the ZC can start to review options for supporting projects. Heath highlighted some thought has already been given to how projects could be aligned with the proposed funding areas. He highlighted there is no need to get too concerned at this point until the LTP is signed off by ECan.

G Edge provided an overview on the proposed ECan LTP, and the new ECan committee structures, and Biodiversity Champions.

A discussion followed on possible projects to be picked up again at the committee's May meeting. Options raised for possible funding support included rainwater tanks, the septic tank survey (Rachel at ECan), and nitrate probes.

5. Committee Updates (M Griffin ECan)

M Griffin provided the key messages from updates provided with the agenda on Essential Freshwater Package, CWMS Zone Committee Review and refresh schedule, CWMS Regional Committee Review, ZC communication outputs for Mar-Apr 2021, Kaikōura District Council – 3 Waters and Related Works Update and Proposed Plan Change 7.

Moved by Cr T Blunt Seconded by Cr G Edge
THAT the CWMS Kaikōura Zone Committee:

- a) Receive these updates for its information and reference.

CARRIED

6. Committee Action Planning – workshop (M Griffin ECan)

Not held, it was agreed to defer this workshop to 28 May 2021 meeting.

7. General Business

T Blunt provided some background on the Fernleigh rural water supply also presented in the report.

Minutes confirmation for previous meeting were resolved.

Moved by R Roche Seconded by J Murray
THAT the CWMS Kaikōura Zone Committee:

- a) Confirm that the minutes of the Kaikōura Water Zone Committee meeting held on 26 February 2021 are a true and accurate record.

CARRIED

Meeting closed at 4.15pm

CLOSING KARAKIA – All

Unconfirmed

AGENDA ITEM NO: 7	SUBJECT: Zone Committee Action Planning – workshop
REPORT TO: Kaikōura Water Zone Committee	DATE OF MEETING: 28 May 2021
REPORT BY: Jaimee Grant, CWMS Facilitator – Kaikōura	

PURPOSE

The purpose of this workshop is to allow the Zone Committee time to continue its preparation of a 3-year action plan (2021- 2024) as proposed in the revised Terms of Reference from the CWMS Zone Committee review as confirmed by Environment Canterbury at its 10 December 2020 meeting.

BY WHO

This workshop will be facilitated by:

- Jaimee Grant, CWMS Facilitator – Kaikōura, ECan

RECOMMENDATION

That the Kaikōura Water Zone Committee prepare a 3-year action plan for 2021-2024.

BACKGROUND

- A copy of the latest draft of the action plan and an action plan exemplar will be supplied prior to this workshop.

New CWMS Zone Committee Action Plans – Key features

Focus

- A shift in focus to implementation.
- Help committees focus on the actions they can take – the niche roles they can play and where they can add value (rather than replicating what Councils, other organisations and community groups are doing)
- Can include both non-statutory and statutory actions (but about what Committee will do to implement or influence).
- Less is more – realistic to what Zone Committee members can achieve. Expectation that Zone Committee members will be doing the work/mahi at meetings, workshops and in-between, so important to reflect the time and commitment Committee members are willing to make. Council staff will provide support where requested, appropriate and time/work programmes permit.
- Focus on what the Committee will do, not what councils or other organisations will do (however Committee actions will often be linked to work by Councils and others).

Guidance

- Embrace new purpose and functions.
- Work within Terms of Reference, CWMS and CWMS Targets.
- Guided by Council Letters of Priorities for Zone Committees.
- Guided by Iwi Management Plans, Zone Implementation Plans, Addendums and community engagement and feedback.

Process

- Prepared for three-year periods, a living document that is easily updated.
- Zone Committees will report annually on progress and actions taken to implement their Action Plan.
- Action Plans likely to be a simple and easy to understand 1-2 pager.
- A separate document will track progress of actions, with SMART measures. Purpose to help Zone Committee track their own progress and as a resource for annual reporting.