

FOR OFFICE USE ONLY

CON303: APPLICATION FOR RESOURCE CONSENT

DISCHARGE TO AIR: CROP RESIDUE BURNING

If you need help in filling out this form, please contact our Customer Services staff on (03) 353 9007 or toll free on 0800 324 636. They will be able to provide some general assistance.

Email the completed application to: ecinfo@ecan.govt.nz
Or send to Environment Canterbury, PO Box 345, Christchurch 8140

Receipt number:

Charges paid: CRC:

Information

Section 88 of the Resource Management Act 1991 specifies the requirements for applications for resource consents and requires that each application includes a description of the activity, a planning assessment, and an assessment of the actual and potential effects of the activity on the environment, amongst other things. We recommend you read [Section 88](#) and [Schedule 4](#) of the RMA prior to completing this form.

Completing all the questions in this application form in full:

- May satisfy the requirements of the Resource Management Act 1991 for an application for resource consent. Environment Canterbury will inform you if further information is required.
- Will assist with the prompt processing of your application. Any omissions in this form may result in your application being returned (under Section 88(3) of the RMA) and may result in additional costs while the required information is obtained.

Charges

Your application must be accompanied with the initial fixed charge specified [here](#) on Environment Canterbury's website page "How much will my consent cost?" The initial fixed charge may not cover all charges related to the auditing of the application. The applicant may be invoiced for additional charges. If an application is declined, all charges must still be paid.

PLEASE TICK WHICH FEE BELOW IS APPLICABLE

Variable Initial Fixed Fee applications (Risk based initial fixed fee)	High	Initial fixed fee (incl GST)	Medium	Initial fixed fee (incl GST)	Low	Initial fixed fee (incl GST)	Risk Factors (where applicable)
Discharge to air	Three or more Risk Factors	\$7,200	Two Risk Factors	\$5,000	Up to one Risk Factor	\$2,700	1 Discharge of odour. 2 Discharge of hazardous contaminant 3 Sensitive activity less than 250m away (as defined in CARP) 4 Within gazetted airshed (NES) 5 Within Clean Air Zone (CARP)

All accounts are payable by the 20th day of the month following the date of invoice. If the account is not paid within 30 days after the due date, our debt collection agent may charge you a fee equal to 25% of the unpaid portion of the account, but no less than \$25.00. Where the total debt collection costs, legal and other costs arising from the collection of any amount owing exceeds the debt collection fee charged, our debt collection agent is also entitled to recover such additional costs. All Environment Canterbury charges must be met by the applicant. This may include time spent discussing issues with the applicant and any other parties involved in the process.

Name of person/company/organisation that is paying the initial fixed charge	
Method of payment: internet banking/paid in person at Environment Canterbury office	
Date payment is made	
Payment reference e.g. applicant name	

Please complete all questions and sign and date the form.

1. APPLICATION DETAILS

1.1 Applicant(s) details

Surname:		First names (in full):	
Surname:		First names (in full):	
OR Registered Company name and number:			

Postal address:		Postcode:	
Billing address (if different):		Postcode:	
Phone (home):		Phone (work):	
Cell phone:		Email address:	
Contact person:			

Are you an Environment Canterbury staff member, an Environment Canterbury Councillor, or a family member of either? Yes No

1.2 Consultant/Agents details (if applicable)

Contact person:		Company:	
Postal address:		Postcode:	
Phone (work):		Cell phone:	
Email address:			

1.2.1 During the processing of your application who will be the contact person for making decisions? Applicant Consultant / Agent

Note: All correspondence during the consent application process will be directed to this contact person, unless instructed otherwise. Final decision documents will be sent to the applicant.

Who will be the contact person for compliance monitoring matters? Applicant Consultant / Agent

1.3 Names and addresses of the owner and occupier of the site to which this application relates

(You only need to include this information if it is **different** to that of the applicant(s). If you do not own the land to which this application relates to, you will need to provide written approval from the landowner, or they may be considered an affected party.)

Owner:		Phone:	
Postal address:		Postcode:	
Occupier:		Phone:	
Postal address:		Postcode:	

1.4 Location of the proposed activity

Site address:

Locality
(City/District):

Area of property
(ha):

Map reference
NZTopo50:

Legal
description:

Note: The legal description can be found on the certificate of title, valuation notice, subdivision plan or rate demand for the site. Please include a copy of one of these with your application.

1.5 Consents from local authorities

1.5.1 Under which territorial authority is the land situated:

Ashburton DC

Timaru DC

1.6 Current or previous consents

1.6.1 Do you hold, or have you held any previous consents at this site for this activity or any related activities?

Yes No

1.6.2 List any other consents required from the Canterbury Regional Council and indicate whether they have been applied for:

1.6.3 Is this application for a:

New activity Existing Activity

Change of conditions for an existing consent

1.6.4 If it is a change of conditions to an existing consent, please supply the consent reference number(s) or consent holder's name (if different from current applicant's name) and which conditions you wish to change:

2 PRE-APPLICATION ADVICE

2.1 Have you received any advice from Environment Canterbury prior to lodging this application?

Yes No

2.2 If yes, please list the pre-application number if known:

E.g. RMA165897. This number should be provided to you by the Consents Planner or Customer Services.

2.3 Please list any pre-application meetings or advice (verbal and/or written) you have had with Environment Canterbury below:

	Type of advice	Brief details, including who provided the advice and the date
<input type="checkbox"/>	Meeting(s)	
<input type="checkbox"/>	Verbal advice	
<input type="checkbox"/>	Written advice	
<input type="checkbox"/>	Other (e.g. submitted draft application / AEE)	

Please describe fully the proposal for which consent(s) are being sought, for example “workshop where cars will be repaired” or “supermarket with car parking area”. If there are commercial or industrial activities on your site, please describe them in detail. Include details of activities associated with the proposal to which this application relates. Attach additional information as necessary – for example plans, diagrams etc. that will help to describe the activity.

3 DESCRIPTION OF THE PROPOSAL

3.1 Site details:

3.1.1 Is the property in a Crop Residue Burning Buffer Area?

Yes No

3.1.2 *Is the material to be burnt standing crop residues?*

Yes No

3.1.3 Is the site: Flat Rolling Hill Alpine Other

3.1.4 What is the anticipated duration of the burn and how many burns are anticipated to take place between 1 July – 30 June of the following year?

3.1.5 Please describe the Affected environs, including any relevant information about the surroundings for example, the location of nearby schools, parks, sports grounds, churches or hospitals. A map of the site may help.

4 LEGAL AND PLANNING MATTERS

OF

Section 15 of the Resource Management Act 1991 provides for regulation of activities in relation to the discharge of contaminants into air, into or onto land or into water.

4.1 Please classify the proposal against the relevant rule(s) in the relevant regional plan

4.1.1 Which regional plan does this activity fall under? [Canterbury Air Regional Plan](#)

4.1.2 Please list the relevant rule(s) of this plan: [7.13](#)

4.1.3 What is the status of this activity?

- | | | | |
|---------------|------------|--------------------------|---------------|
| Permitted | Controlled | Restricted discretionary | Discretionary |
| Non-complying | | | |

4.2 Please provide a full assessment of the proposal against the above rule(s), including an assessment against each condition of the rule(s)

4.3 If you consider part of the proposal is a permitted activity, please provide a full assessment against the conditions of that rule

4.4 Please provide an assessment of the proposal against any relevant objectives, policies or other provisions of any National Policy Statements, Coastal Policy Statements, National Environmental Standards, the Canterbury Regional Policy Statement, Iwi Management Plan, and any other relevant plan or proposed plan. A list of policies and objectives relevant to this proposal may be found in the planning assessment sheet which accompanies this form.

4.5 The purpose of the Resource Management Act (1991) is to promote the sustainable management of natural and physical resources.

Does your proposal meet the requirements of Part 2, Section 5 (view [here](#))? Yes No

PRINCIPLES

4.6 Matters of National Importance (section 6 - view [here](#))

Do you consider your proposed activity considers the Matters of National Importance? Yes No

4.7 Other Matters (section 7 - view [here](#))

Do you consider your proposed activity considers Other Matters? Yes No

4.8 Treaty of Waitangi (section 8 - view [here](#))

Do you consider your proposed activity consider the principles of the Treaty of Waitangi? Yes No

5 ASSESSMENT OF ACTUAL & POTENTIAL EFFECTS OF THE PROPOSAL ON THE ENVIRONMENT

5.1 Air Quality and Nuisance Effects. The burning of standing Crop Residue can have adverse effects on air quality and can create nuisance to surrounding property owners. Please summarise how these effects will be less than minor. For example, will you create and adhere to a Smoke Management Plan which meets the requirements of Schedule 3 of the Canterbury Air Regional Plan?

6 MITIGATION MEASURES

6.1 Mitigation of effects on Air Quality and Nuisance Effects.

6.1.1 Identify any affected parties or sensitive activities likely to be affected?	Yes	No
6.1.2 Burning when wind is blowing away from affected parties or sensitive activities?	Yes	No
6.1.3 Having a traffic management plan in place if the burn causes reduced visibility on roads?	Yes	No
6.1.4 Avoiding burning in cool calm conditions in which smoke is unlikely to disperse?	Yes	No
6.1.5 Burn when neighbours are likely away or not likely to be affected?	Yes	No
6.1.6 Make sure FENZ and District Council rules are complied with?	Yes	No
6.1.7 Avoid burning when other fires are blowing significant smoke in the same direction as that of the proposed burn?	Yes	No
6.1.8 Having machinery available to keep the fire burning not, or extinguish if it is necessary?	Yes	No
6.1.9 Please provide details of any mitigation measures proposed that have not been included elsewhere in this application.		

7 OTHER INFORMATION

7.1 Duration requested

7.1.1 Please specify the duration sought for your consent(s):

15 years 0 months.

Note: The maximum duration allowed under the Act is 35 years.

7.2 Start date

Note: Resource consents lapse five years after their commencement date unless the consent has been given effect to or an application is made to Environment Canterbury to extend this period.

7.2.1 When do you propose to start the activity? (date/month/year)

7.3 Additional notes to applicants

Your application must be publicly notified unless Environment Canterbury is satisfied that the adverse effects on the environment will be minor and written approval has been obtained from every person Environment Canterbury considers may be adversely affected by the granting of your application (unless Environment Canterbury considers it unreasonable to require the obtaining of every such approval).

Section 128 of the Resource Management Act 1991 sets out the circumstances in which Environment Canterbury may review the conditions of a resource consent. Under Section 128(c) Environment Canterbury may undertake a review at any time if the application contained any inaccuracies which materially influenced the decision made.

The information you provide with your application, which includes all associated reports and attachments, is official information. It will be used to process your application and, together with other official information, assist in the management of the region's natural and physical resources. Access to information held by Environment Canterbury is administered in accordance with the Local Government Official Information and Meetings Act 1987, and Privacy Act 1993. Your information may be disclosed in accordance with the terms of these Acts. Public access is also provided to consent information via Environment Canterbury's website. *Environment Canterbury may withhold access to information in certain circumstances.* It is therefore important you advise Environment Canterbury *about any concern you may have about disclosure of any of the information, which includes all associated reports and attachments, you have provided in this application (e.g. protection of personal information, trade secrets, commercially sensitive material, information which, if released, may cause serious offence to tikanga Maori, or any other information you consider should not be disclosed. While Environment Canterbury may still have to disclose information under the above legislation, it can consider any concern you wish to raise.*

Please describe any concerns here:

7.4 Errors and omissions

7.4.1 When you receive your Resource Consent Documents please check that the details are correct. You have a 15 working day period after the decision is notified to allow you to object or advise of errors or omissions without cost.

8 APPLICANT SIGNATURE AND DATE

I/we **have read** all of the information on this application form and I understand all of the notes and I understand that I am liable to pay all actual and reasonable charges relating to the processing of this application.

I/we **also understand** that if the application is granted, I will be liable to pay all actual and reasonable charges related to compliance monitoring of the consent.

Signature of **applicant**

Date

Full name of person signing – please print

or Duly Authorised Person

Signature of **applicant**

Date

Full name of person signing – please print

or Duly Authorised Person

Note: Environment Canterbury must have written authorisation to process your consent application. Both the consultant (if used) and the applicant must sign this section.

- Where there are multiple people applying for consent, all persons must sign this form.
- If a company is the applicant, at least one director must sign this form.
- Anyone else who is applying for consent on behalf of another person, group of people or a company (e.g. a manager applying on behalf of a company) can sign this form and submit the application. However, written authorisation from the persons or company on behalf of which the consent is being applied for must be supplied with this application.

9 CONSULTANT SIGNATURE AND DATE

Signature of **consultant**

Date

Full name of person signing – please print

CHECKLIST

Please ensure you:

- Complete all parts of this application form.
- Include an assessment of effects of the activity on the environment, set out in Section 7 of this application form.
- Include a site plan.
- Include a copy of the certificate of title, rates demand, subdivision plan or valuation notice for the site your application relates to.
- Sign and date this application form (both applicant and consultant if one is used).
- Include the appropriate initial fixed charge as set out [here](#)

Consider consulting local Rūnanga: If your proposed activity occurs:

- (a) Within a statutory acknowledgement area
- (b) Within a silent file area
- (c) Close to a site of cultural significance, or
- (d) Otherwise affects a site of cultural significance.