

# CON551: PARTIAL SURRENDER OF RESOURCE CONSENT

Section 138 Resource Management Act 1991

## How to apply

Please complete this application form and email it, and supporting documentation less than 10Mb in size, to [mailroom@ecan.govt.nz](mailto:mailroom@ecan.govt.nz)

OR

Send the completed application to: Environment Canterbury, PO Box 345, Christchurch 8140.

If you need help in filling out this form, please contact our Customer Services staff on (03) 353-9007 or toll free 0800 EC INFO (0800 324 636). They will be able to provide some general assistance.

OFFICE USE ONLY Pre-Lapse Date	
Receipt number:	
Charges paid:	CRC:

## Charges

Your application for a partial surrender must be accompanied with the initial fixed charge as specified [here](#) on Environment Canterbury's webpage 'How much will my consent cost?' When your application has been processed, if the actual and reasonable costs incurred by Environment Canterbury exceed the initial charge, you will be invoiced for the balance. If the cost of processing an application for a partial surrender is less than the initial charge paid, the balance will be refunded. You can request an estimate of the charge for processing your application. If an application is declined all charges must still be paid.

All accounts are payable by the 20th day of the month following the date of invoice. If the account is not paid within 30 days after the due date, our debt collection agent may charge you a fee equal to 25% of the unpaid portion of the account, but no less than \$25.00. Where the total debt collection costs, legal and other costs arising from the collection of any amount owing exceeds the debt collection fee charged, our debt collection agent is also entitled to recover such additional costs. All Environment Canterbury charges must be met by the applicant. This may include time spent discussing issues with the applicant and any other parties involved in the process

**Note: If your resource consent has conditions specifically requiring a water meter to be installed, partially surrendering the rate of take will not remove the requirement of a water meter**

I/We, Consent holder

Surname:		All first names (in full):	
Surname:		All first names (in full):	
Postal address:			Postcode:

OR

Company name:		
Full Postal Address:		

Daytime telephone number	
Email address	

Wish to surrender **part** of resource consent number CRC \_\_\_\_\_

Authorising the following activity \_\_\_\_\_

Please clearly describe which part of the consent or bore/SWAP you wish to surrender \_\_\_\_\_

Because (state why you wish to part surrender this consent/bore/SWAP): \_\_\_\_\_

**IF YOUR CONSENT IS TO TAKE GROUND OR SURFACE WATER, COMPLETE THIS SECTION.**

The location of the bore(s)/surface water abstraction point(s) for which this application is made is as follows:

Site address:
Locality:
Legal description:
Bore/surface water abstraction point number(s):
Map reference(s):

How much water is to be surrendered? (Please complete the table below)

	Proposed water to be surrendered:		Proposed water to be retained:	
	Bore:	Bore:	Bore:	Bore:
Maximum pumping rate (l/s)				
Hours per day pumping at maximum rate				
Daily volume (m <sup>3</sup> ) (rate x hours x 3.6)				
Length of irrigation return period (days)				
Volume (m <sup>3</sup> ) each return period				
Annual volume				

*If you are partially surrendering or retaining water from more than two bores, please attach an additional table.*

**ALL TO COMPLETE**

I request that the Council accept PART surrender of the Resource Consent under Section 138(4) of the Resource Management Act 1991.

I understand that the authorised activity must cease with immediate effect (not applicable if activity is now permitted); if I wish to restart this activity I will need to submit a new application (not applicable if activity is now permitted). I confirm there are no reasons known to me why I am not in a lawful position to surrender this consent. i.e.

Liquidation  Receivership

Property sale

If you have sold your property, you may wish to apply for a transfer of consent. CON 540 forms are available from Customer Services or on our website [here](#)

Date: / /

Signature/s of **all** consent holders (note: if a Company with more than 1 Director at least 2 Directors must sign).

Print Name/s