

CON200: APPLICATION FOR RESOURCE CONSENT

TO TAKE AND USE GROUNDWATER

If you need help in filling out this form, please contact our Customer Services staff on (03) 353 9007 or toll free 0800 EC INFO (0800 324 636). They will be able to provide some general assistance.

Email the completed application to: ecinfo@ecan.govt.nz
Or send to Environment Canterbury, PO Box 345, Christchurch 8140

Information

Section 88 of the Resource Management Act 1991 specifies the requirements for applications for resource consents, and requires that each application includes a description of the activity, a planning assessment, and an assessment of the actual and potential effects of the activity on the environment, amongst other things. We recommend you read [Section 88](#) and [Schedule 4](#) of the RMA prior to completing this form.

Completing all the questions in this application form in full:

- May satisfy the requirements of the Resource Management Act 1991 for an application for resource consent. Environment Canterbury will inform you if further information is required.
- Will assist with the prompt processing of your application. Any omissions in this form may result in your application being returned (under Section 88(3) of the RMA) and may result in additional costs while the required information is obtained.

Charges

Your application must be accompanied with the initial fixed charge as specified [here](#) on Environment Canterbury's website. The initial fixed charge may not cover all charges related to the auditing of the application. The applicant may be invoiced for additional charges. If an application is declined, all charges must still be paid.

PLEASE TICK WHICH FEE BELOW IS APPLICABLE

Variable Initial Fixed Fee applications	High	Initial fixed fee (incl GST)	Medium	Initial fixed fee (incl GST)	Low	Initial fixed fee (incl GST)
Water Water Take, and/or Use (including transfers of water permits)	>100 l/sec AND annual volume >1,500,000 cubic metres per year	<input type="checkbox"/> \$6,000	10 - 100 l/sec AND annual volume 150,000 - 1,500,000 cubic metres per year	<input type="checkbox"/> \$4,400	<10 litres per second AND Annual Volume <150,000 cubic metres per year	<input type="checkbox"/> \$2,700

All accounts are payable by the 20th day of the month following the date of invoice. If the account is not paid within 30 days after the due date, our debt collection agent may charge you a fee equal to 25% of the unpaid portion of the account, but no less than \$25.00. Where the total debt collection costs, legal and other costs arising from the collection of any amount owing exceeds the debt collection fee charged, our debt collection agent is also entitled to recover such additional costs. All Environment Canterbury charges must be met by the applicant. This may include time spent discussing issues with the applicant and any other parties involved in the process.

Name of person/company/organisation that is paying the initial fixed charge	
Method of payment: internet banking/paid in person at Environment Canterbury office	
Date payment is made	
Payment reference e.g. applicant name	

Please complete all questions and sign and date the form.

FOR OFFICE USE ONLY

Receipt number:

Charges paid: CRC:

1. APPLICATION DETAILS

1.1 Applicant(s) details

Surname:		First names (in full):	
Surname:		First names (in full):	
OR Registered Company name and number:			

Postal address:		Postcode:	
Billing address (if different):		Postcode:	
Phone (home):		Phone (work):	
Phone (cell):		Email address:	
Contact person:			

Are you an Environment Canterbury staff member, an Environment Canterbury Councillor, or a family member of either? Yes No

I prefer to receive invoices by:

Postal address above Email Above Other address or email (please specify) _____

1.2 Consultant/Agents details (if applicable)

Contact person:		Company:	
Postal address:		Postcode:	
Phone (work):		Cell phone:	
Email address:			

1.2.1 During the processing of your application who will be the contact person for making decisions? Applicant Consultant / Agent

Note: All correspondence during the consent application process will be directed to this contact person, unless instructed otherwise. Final decision documents will be sent to the applicant.

Who will be the contact person for compliance monitoring matters? Applicant Consultant / Agent

1.3 Names and addresses of the owner and occupier of the site to which this application relates

*(You only need to include this information if it is **different** to that of the applicant(s). If you do not own the land to which this application relates to, you will need to provide written approval from the landowner, or they may be considered an affected party.)*

Owner:		Phone:	
Postal address:		Postcode:	
Occupier:		Phone:	
Postal address:		Postcode:	

1.4 Location of the proposed activity

Site address:			
Locality (City/District):		Map reference NZTopo50:	
Area of property (ha):		Legal description:	
<p><i>Note: The legal description can be found on the certificate of title, valuation notice, subdivision plan or rate demand for the site. Please include a copy of one of these with your application.</i></p>			

1.5 Consents from local authorities

1.5.1 Under which territorial authority is the land situated:

- | | | | |
|--|---------------------------------------|---|-------------------------------------|
| <input type="checkbox"/> Ashburton DC | <input type="checkbox"/> Kaikōura DC | <input type="checkbox"/> Timaru DC | <input type="checkbox"/> Waitaki DC |
| <input type="checkbox"/> Christchurch CC | <input type="checkbox"/> Mackenzie DC | <input type="checkbox"/> Waimakariri DC | |
| <input type="checkbox"/> Hurunui DC | <input type="checkbox"/> Selwyn DC | <input type="checkbox"/> Waimate DC | |

1.5.2 Do you require consent from the local authority for this proposal?

- Yes No

Note: You may need to consult with the relevant local authority to determine this.

1.5.3 **If yes**, please list:

1.5.4 If a consent is required from the District or City Council, have you applied for it?

- Yes No

1.5.5 **If yes**, what is the consent number and status?

1.5.6 Please list any permitted activities under the District or City Plan that are part of the proposal to which the application relates.

1.6 Current or previous consents

1.6.1 Do you hold, or have you held any previous consents at this site for this activity or any related activities?

- Yes No

If yes, please provide details of the existing consents: (e.g. CRC111000, discharge of dairy effluent etc)

1.6.2 List any other consents required from the Canterbury Regional Council and indicate whether they have been applied for:

1.6.3 Is this application for a:

- New activity Existing Activity
- Change of conditions for an existing consent

1.6.4 If it is a change of conditions to an existing consent, please supply the consent reference number(s) or consent holder's name (if different from current applicant's name) and which conditions you wish to change:

2 PRE-APPLICATION ADVICE

2.1 Have you received any advice from Environment Canterbury prior to lodging this application?

Yes No

2.2 If yes, please list the pre-application number if known:

E.g. RMA165897. This number should be provided to you by the Consents Planner or Customer Services.

2.3 Please list any pre-application meetings or advice (verbal and/or written) you have had with Environment Canterbury below:

	Type of advice	Brief details, including who provided the advice and the date
<input type="checkbox"/>	Meeting(s)	
<input type="checkbox"/>	Verbal advice	
<input type="checkbox"/>	Written advice	
<input type="checkbox"/>	Other (e.g. submitted draft application / AEE)	

4.2 Please provide a full assessment of the proposal against the above rule(s), including an assessment against each condition of the rule(s)

4.3 If you consider part of the proposal is a permitted activity, please provide a full assessment against the conditions of that rule

4.4 Please provide an assessment of the proposal against any relevant objectives, policies or other provisions of any National Policy Statements (NPS), Coastal Policy Statements, National Environmental Standards (NES), the Canterbury Regional Policy Statement, Iwi Management Plan, and any other relevant plan or proposed plan. A list of policies and objectives relevant to this proposal may be found in the planning assessment which accompanies this form. Such assessments must include the NES and NPS for Freshwater Management.

4.5 The purpose of the Resource Management Act (1991) is to promote the sustainable management of natural and physical resources.

Does your proposal meet the requirements of Part 2, Section 5 (view [here](#))? Yes No

PRINCIPLES

4.6 Matters of National Importance (section 6 - view [here](#))

Do you consider your proposed activity considers the Matters of National Importance? Yes No

4.7 Other Matters (section 7 - view [here](#))

Do you consider your proposed activity considers Other Matters? Yes No

4.8 Treaty of Waitangi (section 8 - view [here](#))

Do you consider your proposed activity consider the principles of the Treaty of Waitangi? Yes No

5 CONSULTATION AND WRITTEN APPROVAL OF AFFECTED PERSONS

Consultation with all persons potentially affected by your activity prior to lodging your application may result in considerable time and cost savings.

Ngāi Tahu in Canterbury

Te Rūnanga o Ngāi Tahu is the statutory authority representing iwi members and includes ten local rūnanga within Canterbury, known as Papatipu Rūnanga. ‘Papatipu’ refers to ancestral land. Local rūnanga have the status of mana whenua with kaitiaki status (guardianship) over land and water within their takiwā (territory).

Depending on where the activity is to occur within Canterbury, the values of one or more Papatipu Rūnanga may be affected. Iwi interests as a whole may also be affected where an activity is to occur within, adjacent to, or affecting an area recognised in the Ngāi Tahu Claims Settlement Act 1998 as a Statutory Acknowledgement area. In those circumstances, Te Rūnanga o Ngāi Tahu will be involved in management of the area.

For more detail on Ngāi Tahu and assistance with answering the question below, please refer to the web page [Ngai Tahu in the Resource Consent Process](#) which is also available from our Customer Services Section.

Have you consulted with the Papatipu Rūnanga and/or Te Rūnanga o Ngāi Tahu? Yes No

If 'Yes', please state who you have consulted with and attach any evidence of your consultation, including any written approvals for this application:

Note: *Ngāi Tahu as an iwi, and specifically Papatipu Rūnanga representing mana whenua, are considered an affected party where effects on cultural values are minor or more than minor, in accordance with Section 95E of the RMA. Environment Canterbury MUST notify an application if the adverse effects of your proposed activity on cultural values are determined to be minor or more than minor unless you have obtained the written approval of Papatipu Rūnanga and/or Ngai Tahu for your proposal. Consultation before lodging your application is one of the best ways of identifying adverse effects.*

Non-notified applications

Non-notified consents are for activities which have minor adverse effects on the environment. For your activity to be considered on a non-notified basis you must determine whether there are any persons potentially affected by your proposed activity and if there are, you must consult them and obtain their written approval (e.g., Iwi, Fish and Game Council, Department of Conservation, Land Information New Zealand, Owners of nearby structures/infrastructure (e.g. NZTA), Other consent holders, Neighbouring land owners and occupiers, Environment Canterbury River Engineering). If you are unsure who may be an affected party, please call us. Non-notified consents are significantly cheaper and quicker to process.

Limited notified and fully notified applications

Notified consents (either limited notified or fully notified consents) are for activities which do not meet requirements in the RMA for processing on a non-notified basis.

If your assessment of effects has shown that adverse effects on the environment are likely to be more than minor and/or there are people who may be adversely affected from whom you are unable to obtain written approval, you may wish to request that your application be publicly notified. This will avoid possible delays in the processing of your application.

The final decision to notify or not notify an application will still be made by Environment Canterbury.

Please note that an application cannot be notified unless there is sufficient information for the notice that makes it clear what is being applied for, and how it might affect the environment (including people).

I request that my application is notified. (check box)

Please provide any consultation details and written approvals obtained in the space provided below.

5.1 Consultation details

Yes No

- 5.1.1 Have you consulted with iwi?
- 5.1.2 If yes, who did you consult?
- 5.1.3 Who else have you consulted?
- 5.1.4 What was their response?
- 5.1.5 How have you addressed any concerns they may have had?

5.1.6 Written approval of affected parties

If you have obtained the signature of affected persons, please give their details below. Please note that for us to accept the approvals they must each complete and sign the [written approval of persons likely affected form](#). Please attach the completed forms to this

application.

Name	Address	Contact details (phone, email etc.)

Have you provided any written approvals from groundwater users (bore owners) within 2000 metres who have consent to take and use groundwater and/or from domestic groundwater users and/or owners of water level observation bores?
Please refer to section 7.1. Yes No

If yes, please attach to this application and provide a map that indicates the properties and bores of people who have provided their written approval to your proposal. Please label this attachment (1).

6 DESCRIPTION OF THE AFFECTED ENVIRONMENT

6.1 Please provide a map that accurately shows the following features within 2000 metres of your bore(s):

- The correct location of your bore(s)
- Neighbouring bore locations (as best you can determine)
- Surface water bodies, (whether continuously flowing or ephemeral), including springs, water races, drains, wetlands and lakes.
- Areas of irrigation authorised by other consents you hold (clearly marked).
- Your proposed area of irrigation (clearly marked).

6.2 Please sign this map to state that the locations of these features are correct and enclose it with this form. Please label this attachment (2). Please clearly show on the map any bores which are not in the correct location.

Note: The application may not be receipted if the signed verified map is not enclosed. If resource consent is granted based on incorrect information, it may be reviewed at your cost or may even be cancelled if deliberately misleading information is provided. Customer Services may be able to help you supply a map, however Environment Canterbury cannot guarantee its completeness or appropriateness for your purpose and therefore no liability is accepted for any loss or damage arising out of the use of this information. If the information is relied on in support of a resource consent application, it should be verified independently.

7 ASSESSMENT OF ACTUAL & POTENTIAL EFFECTS OF THE PROPOSAL ON THE ENVIRONMENT

The more information you provide in this section, with evidence where possible, the quicker the processing of your application will be. Please attempt to answer each question.

7.1 Adverse effect of take on surrounding groundwater users

The taking of groundwater creates a drawdown cone or “interference effect” that extends laterally from the pumped bore(s) and may result in a lowering of groundwater levels in neighbouring bores. Such lowering may adversely affect existing users whose access to water is protected by Environment Canterbury Policy unless they provide signed written approvals.

7.1.1 Will there be an effect from your proposed take on neighbouring bores? Yes
 If **yes**, have you provided the written approval of all groundwater users (bore owners) within 2000m of your bore(s)? Yes No

If **no**, you will need to explain why. This may be in the form of any or all the following:
 (i) a technical assessment (please attach);
 (ii) consultation with other water users (please provide signed written approvals).

Please refer to Section 6 in the associated notes.

7.2 Cumulative effect of take on other groundwater users

The cumulative effect of the proposed abstraction in combination with existing abstractions may cause an overall lowering of water levels in an aquifer (and the consequent change in the aquifer characteristics) and may prevent existing users from taking their authorised amount.

- 7.2.1 What groundwater allocation zone is your proposed take located within?
- 7.2.2 What is the current allocation within this groundwater allocation zone?
- 7.2.3 What annual volume do you propose to abstract and how will this affect other users within the same allocation block? (See 7.4)
- 7.2.4 What effect will your take, in combination with existing takes, have on groundwater levels in the area, over the duration of the consent you wish to apply for?
- 7.2.5 Are you aware of a general lowering of water levels over time within your area?

Please support your comments, preferably by attaching a relevant long-term water level plot or referring to published investigations carried out in the area. A consultant may be able to assist you with this.

7.3 Effects of inefficient water use

7.3.1 What will be the use of the water taken:

- Stockwater
- Irrigation
- Dairy Shed (wash down or cooling)
- Domestic
- Amenity/aesthetic value
- Other:

If water is to be taken for stockwater, please list stock type and numbers of each stock. Please refer to Section 6.1 in the associated notes.

Stock type e.g. Sheep & Beef	Numbers	Litres/head/day	Total litres per day	Number of days water taken per year	Annual Requirement (m ³)
Total demand					

7.3.2 What is the maximum daily volume (L/day)?

Note: Total L/day can be multiplied by 1.2 to allow for peak demand and some potential loss from the system.

7.3.3 If you will be irrigating, what do you wish to irrigate?

- Crop (please specify):
- Pasture (please specify e.g. dairy):
- Other (please specify):

How will you irrigate?

- Spray – K line
- Spray – rotorainer
- Spray – centre pivot
- Spray – lateral
- Spray – gun
- Border dyke
- Other (please specify):

7.3.4 For irrigation use, please complete the boxes below to determine whether the amount of water you wish to take is appropriate for the intended use.

7.3.5 What are the types of soil that you will be irrigating?

7.3.6 What is the average water holding capacity of the soil(s)? (mm) **A**

7.3.7 What average daily evapotranspiration rate will you be allowing for?* (mm/day) **B**

* The average rate over the summer, measured at Lincoln, is ~4.5 mm/day. Actual rates are published in local newspapers over summer.

7.3.8 Average application rate (mm/day):

(Average pump rate* (litres/second) / Area irrigated (hectares) X 8.64)

*(Average rate = max pump rate X 3.6 X hours pumping (hours/day) / 86.4)

Average pump rate (litres/second) / Area irrigated (hectares) x 8.64 = **C**

7.3.9 Gross application rate (mm/return period):

C x Length of return period (days) = **E** Gross application rate (mm/return period)

7.3.10 If the average application rate [C] is more than the average daily evapotranspiration rate allowed for in [B], or less than 4.0 mm/day, please explain why:

7.3.11 If the gross application rate [E] exceeds approximately half the average water holding capacity of the soil [A], please indicate how you will ensure that water is not lost to groundwater. If you are applying more water than the soil can hold, you may need to reduce the rate of application or decrease the return period.

7.3.12 Please describe how you determine when to water your soil and how you determine when application depth is sufficient:

7.4 Allocative efficiency

Do you propose to take all practicable steps to:

7.4.1 Ensure that the volume of water used for irrigation does not exceed that required for the soil to reach field capacity? Yes No

7.4.2 Avoid leakage from pipes and structures? Yes No

7.4.3 Avoid the use of water onto non-productive land such as impermeable surfaces and river or stream riparian strips? Yes No

Note: Our current best practice method for calculating annual water requirements is our Annual Volume calculator on our website www.ecan.govt.nz. You will need: Area irrigated, Soil Profile Available Water (PAW) (mm), Effective irrigation season rainfall (mm), land use (arable or intensive pasture).

7.4.5 What is your proposed Annual Volume? (Please show calculations as an attachment)

7.5 Adverse effect of take on other users from seawater intrusion

Environment Canterbury has evidence of saltwater being drawn into aquifers in parts of the region. If your bore is close to the coast, you should check whether there is likely to be any connection between your bore and the sea.

7.5.1 Is your bore within 2000 metres of the coastline? Yes No

If **no**, saltwater intrusion is unlikely to occur.

If **yes**, a technical assessment may be required unless you can provide evidence that it will not be a concern.

Note: A consultant may be required to assist you with a technical assessment.

7.6 Adverse effect from cross-connection on groundwater quality

This occurs when contaminants (i.e. effluent or fertiliser) are injected into irrigation systems and water flows into the bore when pumping stops. It can also occur when water is taken from more than one source (water bearing layer) and water from a contaminated source is able to flow into a less contaminated source. It can result in groundwater becoming unsuitable as a source of potable supply.

7.6.1 Do you intend to distribute contaminants through your irrigation system? Yes No

If yes, do you intend to install a reduced pressure zone backflow preventer valve prior to distribution?

Yes - Please note, you will need to provide a test certificate one month after installation and annually thereafter.

No - How can you ensure contaminants will not enter groundwater?

7.6.2 What depths does your bore screen?

7.7 Adverse effect of take on surface water flows

Note: A consultant may be required to assist you with a technical assessment.

There are numerous adverse effects that may arise from the taking of groundwater linked to a surface waterbody. In summary, these include effects on: springs, existing authorised users; aquatic ecosystems; amenity and recreational values; and spiritual and cultural values.

7.7.1 Are there any surface waterways (e.g., rivers, streams, drains, stockwater races, or springs) nearby your bore? Yes No

If yes, please provide the name of the waterway and the precise distance from the bore. Please ensure this is clearly marked on your map that you have provided as attachment (2).

7.7.2 Name of Waterway

7.7.3 Distance from bore

7.7.4 Depth of most shallow bore screen

7.7.5 Will pumping from your bore reduce the flow in nearby waterways? Yes No

If yes, please advise what this effect is (you should quantify this):

How did you determine this?

If no, you will need to explain why. This may be in the form of any or all the following:

- (i) technical assessment (please attach);
- (ii) local knowledge and experience (please provide details);
- (iii) consultation with other water users.

If there may be an effect on nearby waterways, what allocation and minimum flow regimes are associated with the waterway(s)? Should the take be included in a surface water allocation regime and should it be subject to a minimum flow regime?

Note: Customer Services will be able to help you answer these questions.

You may wish to consult with the following parties regarding any effect the take may have:

- Other surface water or hydraulically connected groundwater users
- The Department of Conservation
- Fish and Game New Zealand and
- Your local Rūnanga,

Please attach copies of any correspondence or use the written approval form.

7.8 Adverse effect of use on water quality

Irrigation of intensively farmed land can result in increased concentrations of contaminants, of particular concern is nitrate-nitrogen being washed through into the underlying groundwater. Raised contaminant concentrations can then cause health problems for down-gradient water users and can cause adverse effects on ecology of streams replenished by groundwater.

Some land uses are more likely to cause adverse effects without sufficient mitigation. Currently, or within the duration of this proposed consent will you be:

7.8.1 Irrigating:

- Pasture for grazing non-intensive stock
- Pasture for grazing intensive sock (e.g. dairying, beef & lamb fattening operations)
- Feed crop for on-site stock
- Other crop (please specify)

7.8.2 Intensifying your current land use (e.g. by changing stock type and/or increasing your stock numbers)

- Yes No

7.8.3 Increasing irrigation area (e.g. by irrigating land not previously irrigated)

- Yes No

If yes to 7.8.2 or 7.8.3, a technical assessment of the effects of land use intensification on water quality is required (e.g. Overseer® modelling), or reasoning as to why this assessment is not required.

If the proposed land use will increase nitrogen leaching, a land use consent may be required.

Note: Customer Services will be able to help you to assess whether land use consent is required.

7.9 Adverse effect of take and use on Ngāi Tahu values

The relationship between Ngāi Tahu and fresh water forms a fundamental part of the cultural identify and heritage of Ngāi Tahu. Abstraction and land use practices can have adverse effects on the relationship between Ngāi Tahu and fresh water including their culture and traditions. This is because the life-supporting capacity/mauri of the resource can be affected, including its ability to support healthy habitat for mahinga kai and to provide for customary uses.

For assistance with answering the below questions, please refer to [Ngāi Tahu in the Resource Consent Process](#). [Iwi Management Plans](#) are available to help applicants identify matters of importance to iwi. These plans also provide direction on how best to avoid, remedy or mitigate effects on cultural values.

7.9.1 Which Papatipu Rūnanga cover(s) the site where the proposed activity is to occur?

7.9.2 Is the proposed activity occurring within, adjacent to, or likely to affect a Statutory Acknowledgement Area?

- Yes No

7.9.3 Is the proposed activity within a silent file area?

- Yes No

7.9.4 Please provide an assessment of the effects of the proposed activity on Ngāi Tahu values. To do this you will need to reference the relevant policies in the [Iwi Management Plans](#). Where appropriate, this assessment may include detail on the effects of the proposed activity on: sites of historic or cultural significance, surface water and groundwater quality, flora and fauna of cultural significance, areas of historical or spiritual importance, areas of significant landscape value, and waterways and wetlands.

7.9.5 Please provide details on the steps that you will take to ensure effects on Ngāi Tahu values are avoided, mitigated, or remedied.

7.10 Other

7.10.1 Will you provide a copy of the resource consent to any person exercising your consent and explain to them how to comply with the conditions of the consent?

Yes No

7.10.2 Will you notify Environment Canterbury at least two days before starting works?

Yes No

7.10.3 If you answered "No" to any of the questions above, please explain why.

8 ADDITIONAL MITIGATION MEASURES

8.1 Please provide details of any mitigation measures proposed that have not been included elsewhere in this application.

9 ASSESSMENT CHECKLIST

Have you:

- set out the rate and volume (including the annual volume) of the take sought?
- provided a map showing properties from which written approvals have been provided in accordance with Section 5? Attachment (1)
- provided an accurate and verified map in accordance with Section 6? Attachment (2)
- considered all effects and answered all questions in Section 7?
- attached your detailed Assessment of Actual and Potential effects (AEE)?
- provided technical assessments to support your AEE?
- provided (i) reasoning to why you are exempt from requiring a step test/aquifer test
(ii) step-test
(iii) aquifer-test

and

- Can you comply with all the standard conditions (outlined in the Associated Notes)?

10 OTHER INFORMATION

10.1 Duration requested

10.1.1 Please specify the duration sought for your consent(s):

years months.

Note: The maximum duration allowed under the Act is 35 years.

10.2 Start date

Note: Resource consents lapse five years after their commencement date unless the consent has been given effect to or an application is made to Environment Canterbury to extend this period.

10.2.1 When do you propose to start the activity? (date/month/year)

10.3 Additional notes to applicants

- Your application must be publicly notified unless Environment Canterbury is satisfied that the adverse effects on the environment will be minor and written approval has been obtained from every person Environment Canterbury considers may be adversely affected by the granting of your application (unless Environment Canterbury considers it unreasonable to require the obtaining of every such approval).
- Section 128 of the Resource Management Act 1991 sets out the circumstances in which Environment Canterbury may review the conditions of a resource consent. Under Section 128(c) Environment Canterbury may undertake a review at any time if the application contained any inaccuracies which materially influenced the decision made.
- **The information you provide with your application, which includes all associated reports and attachments, is official information. It will be used to process your application and, together with other official information, assist in the management of the region’s natural and physical resources. Access to information held by Environment Canterbury is administered in accordance with the Local Government Official Information and Meetings Act 1987, and Privacy Act 1993. Your information may be disclosed in accordance with the terms of these Acts. Public access is also provided to consent information via Environment Canterbury’s website. Environment Canterbury may withhold access to information in certain circumstances. It is therefore important you advise Environment Canterbury about any concern you may have about disclosure of any of the information, which includes all associated reports and attachments, you have provided in this application (e.g. protection of personal information, trade secrets, commercially sensitive material, information which, if released, may cause serious offence to tikanga Maori, or any other information you consider should not be disclosed. While Environment Canterbury may still have to disclose information under the above legislation, it can consider any concern you wish to raise.**

Please describe any concerns here:

10.4 Errors and omissions

- 9.5.1 When you receive your Resource Consent Documents please check that the details are correct. You have a 15 working day period after the decision is notified to allow you to object or advise of errors or omissions without cost.

11 APPLICANT SIGNATURE AND DATE

I/we **have read** all of the information on this application form and I understand all of the notes and I understand that I am liable to pay all actual and reasonable charges relating to the processing of this application.

I/we **also understand** that if the application is granted, I will be liable to pay all actual and reasonable charges related to compliance monitoring of that consent.

I/we **also agree** to advise Environment Canterbury if any of my/our contact details change.

<i>Signature of applicant</i>	<i>Date</i>	<i>Full name of person signing – please print</i>
<i>Signature of applicant</i>	<i>Date</i>	<i>Full name of person signing – please print</i>
<i>or Duly Authorised Person</i>		

Note: Environment Canterbury must have written authorisation to process your consent application. Both the

consultant (if used) and the applicant must sign this section.

- Where there are multiple people applying for consent, all persons must sign this form.
- If a company is the applicant, at least one director must sign this form.
- Anyone else who is applying for consent on behalf of another person, group of people or a company (e.g. a manager applying on behalf of a company) can sign this form and submit the application. However, written authorisation from the persons or company on behalf of which the consent is being applied for must be supplied with this application.

12 CONSULTANT SIGNATURE AND DATE

Signature of **consultant**

Date

Full name of person signing – please print

CHECKLIST

Please ensure you:

- Complete all parts of this application form.
- Include an assessment of effects of the activity on the environment, set out in Section 7 of this application form.
- Include a site plan.
- Include a copy of the certificate of title, rates demand, subdivision plan or valuation notice for the site your application relates to.
- Sign and date this application form (both applicant and consultant if one is used).
- Include the appropriate initial fixed charge as specified [here](#) on Environment Canterbury’s webpage “How much will my consent cost?”

Consider consulting local Rūnanga:

- If your proposed activity occurs:
 - (a) Within a statutory acknowledgement area
 - (b) Within a silent file area
 - (c) Close to a site of cultural significance, or
 - (d) Otherwise affects a site of cultural significance.