

CANTERBURY REGIONAL COUNCIL
Kaunihera Taiao ki Waitaha



Agenda 2020

Council Meeting

Thursday, 24 September 2020

Time: 11.00am

Venue: Council Chamber,
200 Tuam Street, Christchurch



Council

Membership

Chair Cr Jenny Hughey

Deputy Chair Cr Peter Scott

Membership

- Cr Tane Apanui
- Cr Phil Clearwater
- Cr Grant Edge
- Cr Megan Hands
- Cr Ian Mackenzie
- Cr Nicole Marshall
- Cr Claire McKay
- Cr Elizabeth McKenzie
- Cr Craig Pauling
- Cr Lan Pham
- Cr Vicky Southworth
- Cr John Sunckell

Council Meeting

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- 1. Karakia**
- 2. Apologies**
- 3. Conflicts of Interest**
- 4. Public Forum, Deputations and Petitions**

5. Minutes

Minutes of 517th meeting of the Canterbury Regional Council held in the Council Chamber, 200 Tuam Street, Christchurch, on Thursday, 27 August 2020 at 11.00am

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 - 8.3 Te Waihora Co-Governance Agreement
 - 8.4 Memorandum of Understanding for the Whakaraupō/Lyttelton Harbour Catchment Management Plan
 - 8.5 Working Group for Public Visibility
 - 8.6 Changes to Fees and Charges Policy
9. Exclusion of the Public from part of the Council meeting
10. Other Business
11. Notices of Motion
12. Questions
13. Next Meeting
14. Mihi/Karakia Whakamutunga – Closing

Present

Chair Jenny Hughey, Deputy Chair Peter Scott, Councillors Phil Clearwater, Grant Edge, Megan Hands, Ian Mackenzie, Nicole Marshall, Claire McKay, Elizabeth McKenzie, Craig Pauling, Lan Pham, Vicky Southworth and John Sunckell.

Management and officers present

Stefanie Rixecker (Chief Executive), Tim Davie (Acting Director Science), Tafflyn Bradford-James (Director Communications and Engagement), Catherine Schache (General Counsel), Katherine Harbrow (Chief Financial Officer), Tania Harris (Senior Manager Operational Support) and Louise McDonald (Senior Committee Advisor).

Report writers and other staff were also present.

1. **Mihi/Karakia Timatanga – Opening**

Chair Jenny Hughey welcomed everyone to the meeting.

Cr Pauling gave a mihi whakatau and Cr McKenzie led a karakia.

Additional Documents

Chair Hughey confirmed that Councillors had received the Additional Documents circulated prior to the meeting containing papers for the following items:

- Item 7.1.1 Performance, Audit & Risk Committee minutes
- Item 8.8 Changes to Fees & Charges Policy

A copy of the Te Waihora Co-Governance Agreement with the proposed amendments shown as tracked changes was tabled for consideration at item 8.3 .

2. **Apology**

Cr Tane Apanui

3. **Conflicts of interest**

There were no declarations of conflicts of interest.

4. **Deputations and Petitions**

Public Forum

Philip Haythornthwaite presented his personal submission requesting that Environment Canterbury, as the responsible authority for the provision of bus services, ensure that bus stops are safe and accessible for passengers to use. He acknowledged that Christchurch City Council is responsible for bus stops, but Environment Canterbury should be checking that bus stops are safe and if they are not, request that bus service contractors not use them until Christchurch City Council has fixed them.

He provided a list of unsafe bus stops as a starting point for this inspection:

- Lake Terrace Road beside Horseshoe Lake
- Halswell Road/Aidanfield Drive
- New Brighton Interchange

- The Palms shopping centre on New Brighton Road

The Christchurch City Council produced guidelines (2009) that contain set design for bus stops, so there are criteria that can be used for checking for safety. Mr Haythornthwaite also suggested looking at the new design of bus stops by NZ Transport Agency in Cranford Street north of Winchester Street.

Resolved

That the Council:

1. **receives the request from Philip Haythornthwaite regarding safety and accessibility of bus stops; and**
2. **refers the matter to the Chief Executive to investigate and reply.**

Cr Marshall/Cr Hands
CARRIED

Jennifer Knox a Rangiora resident expressed her concern at the lack of community consultation about the removal of trees at the Ashley/Rakahuri River Regional Park. Ms Knox explained that the area had been a popular walking and recreational area for the community. She understood that the work was done for flood protection, but this area was special and mattered to the community. The community was angered and upset that there was no notification or consultation about the proposed work. Environment Canterbury talks of collaboration, but this needs to be reflected in the Council's actions.

In answer to a question Ms Knox said that she would like to be involved in a community project to develop recreational opportunities along the river.

On behalf of the Council Cr McKay apologised to Ms Knox and the community for the lack of communication.

Resolved

That the Council:

1. **receives the request from Jennifer Knox regarding the removal of trees at the Ashley River; and**
2. **refers the matter to the Chief Executive to investigate and reply.**

Cr Edge/Cr McKay
CARRIED

5. **Minutes**

Refer pages 9 to 20 of the agenda

23 July 2020

Resolved

That the Council:

1. confirms and adopts as a true and correct record the minutes of the meeting held on 23 July 2020, as amended to note that Cr Marshall and Cr Apanui abstained from the vote on the Greater Christchurch Partnership decision confirmed in the open meeting.

Cr Marshall/Cr Hands
CARRIED

6. Matters Arising

Item 4: Public Forum: Bus Exchange – te reo Māori pronunciation

The meeting was advised that the public announcement system at the Christchurch Bus Exchange was being reviewed to enable correct te reo Māori pronunciation.

7. Committee Reports

7.1 Standing Committees

7.1.1 Performance, Audit and Risk Committee

Refer pages 1 to 10 of the Additional Documents circulated separately from the agenda

Cr Sunckell presented this item.

Resolved

That the Council:

1. receives and confirms as a correct record of minutes of the Performance, Audit and Risk Committee meeting held 13 August 2020.

Chair Hughey/Cr McKay
CARRIED

Resolved

That the Council:

2. receives the summary of the financial reports for the period ending 30 June 2020
3. notes the resolutions made by the Committee under delegated authority.

Cr McKay/Cr Edge
CARRIED

7.1.2 Regulation Hearing Committee

Refer pages 23 to 34 of the agenda

Cr McKay presented this item.

Resolved

That the Council:

1. receives the confirmed minutes of the Regulation Hearing Committee meeting held on 23 July 2020.
2. receives the confirmed minutes of the Regulation Hearing Committee meeting held on 13 August 2020.
3. receives the unconfirmed minutes of the Regulation Hearing Committee meeting held on 20 August 2020.

Cr Marshall/Cr McKay
CARRIED

8. **Matters for Council Decision**

8.1 **Making Plan Change 1 to the Hurunui and Waiau River Regional Plan Operative**

Refer to pages 35 to 51 of the agenda

Cr McKay presented this item.

Amuri Irrigation and their shareholders were thanked for their commitment that enabled this Plan Change to progress and provide fairness to dryland farmers.

Resolved

That the Council:

1. Notes the documents attached to the agenda:
 - 1.1. Attachment 1 which sets out provisions to be amended and new provisions to be inserted into the Hurunui Waiau River Regional Plan. Text to be omitted is shown in strikethrough and text to be inserted is shown in underline.
 - 1.2. Attachment 2 which sets out minor alterations and corrections that have been made (under Clause 16(2) of Schedule 1 to the Resource Management Act 1991).
2. Approves in accordance with Clause 17 of Schedule 1 to the Resource Management Act 1991, amendments to the Hurunui Waiau River Regional Plan as described in Point 1 above.
3. Resolves in accordance with Clause 20 of Schedule 1 to the Resource Management Act 1991, to make the parts approved in Point 2 above operative from 14 September 2020.

Cr McKay/Cr Sunckell
CARRIED

8.2 **Appointment of Alternate Chairperson for Public Hearing of Plan Change 7 to the Land and Water Regional Plan and Plan Change 2 to the Waimakariri River Regional Plan**

Refer pages 52 to 56 of the agenda

Cr McKay presented this item.

Resolved

That the Council:

1. **agrees to the appointment of one of the existing members of the Hearing Panel to be an alternate Chairperson to hear submissions and evidence on Plan Change 7 to the Canterbury Land and Water Regional Plan (LWRP) and Plan Change 2 to the Waimakariri River Regional Plan.**
2. **appoints Rob Van Voorthuysen as the alternate Chairperson.**
3. **agrees the alternate Chairperson will exercise powers, functions and duties of the Chairperson only in circumstances where the existing appointed Chairperson is unable for a sustained or prolonged period to exercise delegated powers, functions and duties.**

Cr McKay/Cr Marshall
CARRIED

8.3 **Te Waihora Co-Governance Agreement**

Refer pages 57 to 65 of the agenda and the tabled Agreement document

A copy of the Te Waihora Co-Governance Agreement with the proposed amendments shown as tracked changes had been tabled.

Resolved

That the Council:

1. **receive the Te Waihora Co-Governance Agreement with the proposed amendments shown as tracked changes.**

Chair Hughey/Cr Clearwater
CARRIED

Councillors' noted that these amendments reflected the maturing of the co-governance agreement and the value and success of the voluntary nature of the co-governance.

A request was made that the community around Te Waihora be reassured about what the changes mean and communicated with about what is being done.

Resolved

That the Council:

1. **notes that Environment Canterbury is a Party to the Te Waihora Co-Governance Agreement and that this Agreement is relevant for a range of statutory and non-statutory functions, powers and duties**
2. **approves in principle amendments to the Te Waihora Co-Governance Agreement and delegates the authority to sign a revised Agreement to the Chair, Councillor Jenny Hughey**
3. **agrees that the ability to correct any typographical errors and make minor changes to the Agreement be delegated to the Te Waihora Joint Officials Group.**

Cr Pauling/Cr Clearwater
CARRIED

8.4 **Memorandum of Understanding for the Whakaraupō/Lyttelton Harbour Catchment Management Plan**

Refer pages 65 to 75 of the agenda

Chair Hughey introduced this item.

Cr Pham noted that this was another example of co-governance and shared decision making. The proposed change to the Memorandum of Understanding was to formalise the move to two co-chairs for the Governance Group.

Resolved

That the Council:

1. **notes the attached amended Draft Memorandum of Understanding between Te Rūnanga o Ngāti Wheke, Te Rūnanga o Ngāi Tahu, Lyttelton Port Company, Christchurch City Council and Environment Canterbury for the implementation of the Plan.**
2. **agrees that signing of the amended Memorandum of Understanding is to be delegated to Cr Lan Pham on behalf of Environment Canterbury.**

Cr Pauling/Cr Scott
CARRIED

8.5 **Working Group for Public Visibility**

Refer pages 76 to 84 of the agenda

Cr Marshall presented this item and reported on the two workshops that looked at identifying an engagement hub so people know who they can talk to within the Council and a framework to incorporate public visibility aspirations into the Long Term Plan.

Resolved

That the Council:

1. **receives the notes and actions paper from the Working Group for Public Visibility.**

8.6 Changes to Fees and Charges Policy

Refer to pages 11 to 17 of the Additional Documents circulated separately from the agenda.

The meeting adjourned between 12.20 and 12.29pm to enable members time to read the report that was circulated separately from the agenda.

Cr McKay spoke to this item and thanked the panel, staff and the submitters. She noted that some interesting themes were raised, and practical advice had been provided, through the submission process. The Hearing Panel was recommending to the Council that staff review improvements to the transparency and efficiency of consent processing. It was agreed that the staff will report back to the Council on the implementation of the improvements.

Resolved**That the Council:**

1. receives the minutes of the Hearing Panel meetings to:
 - hear submissions to the Changes to the Fees and Charges Policy (June 2020) held on 13 August 2020; and
 - to deliberate submissions to the Changes to the Fees and Charges Policy (June 2020) held on 21 August 2020.
2. commissions staff to review and report back to the Council on the proposed implementation of improvements to the overall transparency and efficiency of consent processing in order to inform the development of the Long-Term Plan 2021-31, including a review of the Fees and Charges Policy.
3. notes the resolutions made by the Hearing Panel under delegated authority.

Cr McKay/Cr Pham
CARRIED

9.0 Exclusion of the Public

Refer page 86 of the agenda.

Resolved

1. That the public be excluded from the following part of the proceedings of this meeting, namely:
 - 1.1 Council minutes – 23 July 2020
 - 1.2 Performance, Audit & Risk Committee – 13 August 2020.

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item	Report	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1.	Council minutes – 18 June 2020	Good reason to withhold exists under section 7	Section 48(1)(a)
2.	Performance, Audit & Risk Committee minutes – 2 July 2020		

This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceeding of the meeting in public are as follows:

Item	
1 & 2	Enable the Council holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) – Section 7(2)(i).
2	Protect information where the making available of the information would be unlikely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information – Section 7(2)(b)(ii)

2. That appropriate officers remain to provide advice to the Committee.

Chair Hughey/Cr Marshall
CARRIED

The meeting went into public excluded session from 12.45 to 12.51pm.

10 Other Business

Regional Planting and Regeneration Working Group

Cr Pauling reported on the Regional Planting and Regeneration Working Group. The July meeting received a number of presentations from staff on:

1. Planting and regeneration potential on Environment Canterbury land, such as
 - a. river berm planting (eg Rakahuri/Ashley River);
 - b. native remnant protection/retirement (eg. 535ha on Kaitōrete and 300ha Kaikōura);
 - c. mixed exotic and native carbon planting (eg. West Melton and Hakatere trials);
 - d. mountains to the sea corridors (potential to work with Department of Conservation/Land Information New Zealand).
2. Priority catchments for planting and regeneration across 35 wetland, braided River and freshwater areas

- a. Examples of specific sites were discussed to understand issues including the Upper Waiautoa; Opihi/Orari hāpua/lagoons; Wairewa and Ahuriri River.
- 3. Data Tools to understand the breadth of current planting and regeneration work across the region
 - a. e.g. 1424 projects with about a \$3m spent - almost matched 1:1 with community/govt/private funding.
- 4. Community engagement ideas to get people excited and involved with protection/planting/restoration.

The next meeting will deal with identifying key components of a future programme for the Long Term Plan, including context, business case and investment/intervention & funding options across public, private/landowner, community, industry and landscape spheres.

A written report will be provided to the next Council meeting.

11. **Notices of motion**

There were no notices of motion.

12. **Questions**

There were no questions.

13. **Next meeting**

The next meeting was scheduled for Thursday 24 September 2020.

14. **Mihi / Karakia whakamutunga – closing**

The Chair thanked everyone for their participation and invited Cr McKenzie to close the meeting with a karakia.

The meeting closed at 12.58pm.

CONFIRMED

Date _____

_____ Chair

6. Matters Arising

7. Climate Change Resilience Update Council report

Date of meeting	24 September 2020
Author	Morag Butler
Responsible Director	Tim Davie

Purpose

1. To provide a regular update on the climate change work programme.
2. Given the Council's decision of 16 May 2019 to declare a climate emergency it is considered important to have a standing climate change update on every Council agenda. This is the first update.

Recommendations

That the Council:

- 1. receives the update on the climate change programme**

Background

3. A climate change integration programme was included in the 2018-28 Long-Term Plan, ensuring that climate change is actively considered across workstreams, increasing visibility of the science and impact of climate change on Canterbury. This includes working with iwi and regional partners, other local authorities, and central government.

Update

4. The Canterbury Mayoral Forum released the Canterbury climate change risk screening interim reports to the public in August. Environment Canterbury funded and led this work in collaboration with the Canterbury climate change working group (senior staff from Canterbury councils, Te Rūnanga o Ngāi Tahu and papatipu rūnanga). Planning has begun on a detailed regional climate change risk assessment.
5. To ensure climate change is considered in Environment Canterbury decision-making, climate change impacts must now be included in briefing papers to Environment Canterbury council.
6. The Canterbury climate change working group met for their quarterly meeting on 9th September, hosted by Timaru District Council. Environment Canterbury convenes and provides secretariat support for the working group. Tim Davie, Chief Scientist and Acting Director of Science, was nominated as new convenor to replace Stefanie Rixecker.

7. The Science Group are progressing work on an in-house assessment of the potential effects of climate change on the Canterbury region, providing further detail beyond the NIWA report for Canterbury.
8. The recently released Randerson Report, focusing on a review of the Resource Management Act, recommended that issues from climate change be addressed in several ways. These included providing outcomes in the purpose and principles of a new Natural and Built Environments Act designed to reduce risks from natural hazards, improve resilience, reduce greenhouse gas emissions, promote activities that mitigate emissions or sequester carbon and to increase the use of renewable energy. Due to the complexities of the process of managed retreat (for example in coastal areas) the report recommends new discrete legislation, the Managed Retreat and Climate Change Adaptation Act.
9. The Climate Change Commission recently released the first Statement of Intent and Statement of Performance Expectations which sets the strategic direction for the next four years and provides detail on its role, timelines and process.

Attachments

NIL

8. Committee Reports

8.1. Standing Committees

8.1.1. Regulation Hearing Committee

Council report

Date of meeting	24 September 2020
Author	Louise McDonald, Senior Committee Advisor

Purpose

1. For the Committee to receive for information the minutes from the Regulation Hearing Committee.

Recommendations

That the Council:

1. **Receives the unconfirmed minutes of the Regulation Hearing Committee meeting held on 10 September 2020.**

Attachments

1. draft RHC unconfirmed minutes 2020 09 10 [**8.1.1.1** - 4 pages]

REGULATION HEARING COMMITTEE

Minutes of the meeting held in the
Council Chambers, 200 Tuam Street, Christchurch on
Thursday, 10 September 2020 at 8.35am

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 - 7.1 Appointment of Hearing Commissioner – Fulton Hogan Limited
 - 7.2 Appointment of Hearing Commissioner – Objections to Decisions
- 8.0 Extraordinary and Urgent Business
- 9.0 Other Business
- 10.0 Next Meeting
- 11.0 Closure

PRESENT

Councillors Claire McKay (Chair), Grant Edge, Nicole Marshall, and Craig Pauling

IN ATTENDANCE

Catherine Schache (General Counsel), Tania Harris (Senior Manager Operational Support), Virginia Loughnan (Consents Planning Manager) and Louise McDonald (Senior Committee Advisor)

1. MIHI/KARAKIA TIMATANGA - OPENING

Cr Pauling opening the meeting with a Mihi and a Karakia.

2. APOLOGY

Cr Lan Pham

3. DEPUTATIONS AND PETITIONS

There were no deputations or petitions.

4. CONFLICT OF INTEREST

No conflicts of interests were declared.

5. MINUTES OF MEETING – 20 AUGUST 2020

Resolved

The Regulation Hearing Committee:

- 1. confirms the minutes of the meeting held on 20 August 2020 as a true and correct record.**

Cr McKay / Cr Edge
CARRIED

6. MATTERS ARISING

There were no matters arising from the minutes.

7. ITEMS FOR DISCUSSION

7.1 Appointment of Hearing Commissioner – Fulton Hogan Limited

Refer pages 10 to 12 of the agenda.

The Committee considered the recommendation to appoint John Iseli as the hearing commissioner to act on the resource consent applications to extend the existing Fulton Hogan quarry at Yaldhurst. Noting that Mr Iseli had advised that he had acted as advisor to the applicant over six years ago in Otago, the Committee considered the issue of conflict of interest.

It was acknowledged that it was difficult to find hearing commissioners with Mr Iseli's experience and expertise who had no previous contact with the applicant. But the Committee recognised the community's concern regarding this proposal and were keen to avoid any perception of a conflict of interest.

Before a decision was made, staff were requested to come back to the Committee with other options, including a 2-person panel.

Resolved

That the Regulation Hearing Committee:

- 1. receives the report on the appointment of a Hearing Commissioner in regard to resource consent applications CRC204346, CRC204347, CRC204348, CRC204350 applied for by Fulton Hogan; and**
- 2. noting the potential for a conflict of interest, requests that staff report back to the Committee with further options.**

Cr Pauling / Cr Marshall
CARRIED

In response to questions from Cr Edge, Virginia Loughnan advised that although the key technical issue associated with this application was dust, there were other environmental issues to be considered. These will be addressed by these consent applications and consent applications to the territorial authority.

7.2 Appointment of Hearing Commissioner – Objections to Decisions

Refer pages 13 to 14 of the agenda.

Resolved

That the Regulation Hearing Committee in regard to an objection to decision made on:

- (i) resource consent CRC210399 held by Mr Russell M Parkin; and**
- (ii) resource consent CRC203023 held by Landcorp Farming Limited**

- 1. appoints Cindy Robinson as a Hearings Commissioner under s34A of the Resource Management Act 1991; and**
- 2. delegates to Cindy Robinson pursuant to s34A(1) Resource Management Act 1991, the function, powers and duties required to: deal with any preliminary matters; hear and decide the objections to decision.**

Cr McKay / Cr Edge
CARRIED

8. EXTRAORDINARY AND URGENT BUSINESS

There was no extraordinary or urgent business.

9. GENERAL BUSINESS

Cr McKay asked about the visibility of consent decisions on the Council website, noting that she had not been able to find the reasons for the decision on CRC203023 Landcorp Farming Limited.

Virginia Loughnan advised that if the decision was as recommended the website would refer to the s42A (RMA) report. If decision varied from the s42A report, these would be written up and the report would be available with the s42A report.

Cr McKay also asked about the process to monitor for consistency of decisions within a zone.

Cr Pauling raised the matter of the Committee hearing notified consents on which no submitters wished to be heard, possibly with an external chair. Catherine Schache advised that the Committee had existing delegation to decide resource consent applications of that type but that consideration would need to be given to how to appoint an independent committee member, which will be reported back in due course.

The Committee supported the suggestion that staff report back to the Committee on decisions on cost objections and objections to decisions.

10. NEXT MEETING - To be confirmed

11. CLOSURE - Cr Pauling closed the meeting with a mihi at 9.00am

CONFIRMED

Date: _____

Chairperson: _____

8.1.2. Canterbury Water Management Strategy Regional Committee

Council report

Date of meeting	24 September 2020
Author	Louise McDonald, Senior Committee Advisor

Purpose

1. To receive the unconfirmed minutes for the Canterbury Water Management Strategy Regional Committee meeting held on 11 August 2020.
2. There are no recommendations to the Council.
3. These minutes will be presented to the next meeting of the Committee for confirmation.

Recommendations

That the Council:

1. **receives the unconfirmed minutes from the meeting of the Canterbury Water Management Strategy Regional Committee held on 11 August 2020.**

Attachments

1. Minutes of the CWMS Regional Committee meeting held on 11 August 2020.

**Minutes of the Canterbury Water Management Strategy
Regional Committee
held in the Council Chamber, Environment Canterbury
200 Tuam Street, Christchurch,
on Tuesday, 11 August 2020 at 1.00 pm**

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 - 6.3 Regional Committee Review
7. Facilitator's Update
8. General Business
9. Closing Karakia

Present

Chair:	Hugh Logan
Community Representatives:	Hugh Canard Jane Demeter Ross Millichamp
Zone Representatives:	
Waimakariri	Carolyn Latham
Selwyn Waihora	Annie McLaren
Christchurch West-Melton	Les Wanhalla
Banks Peninsula	Rima Herber
Ashburton	Angela Cushnie
Orari-Temuka-Opihi-Pareora	Lucy Millar
Lower Waitaki	Barney Hoskins
District Council Representatives:	
North Canterbury	Cr Vince Daly
South Canterbury	Kerry Stevens
Ngā Rūnanga	Nukuroa Tirikatene-Nash (North Canterbury)
Environment Canterbury:	Cr Claire McKay

In attendance

Environment Canterbury: Lesley Woudberg (Team Leader Zone Facilitator), Caroline Hart (Senior Strategy Manager), Stephen Bragg, (CWMS Tangata Whenua Facilitator), Dennis Jamieson (Project Leader Water Infrastructure), Maree McNeilly (Principal Advisory Regional Forums Secretariat); and Louise McDonald (Senior Committee Advisor).

Department of Conservation: John Benn

1. Opening Karakia

Hugh Logan welcomed everyone to the meeting and Nukuroa Tirikatene-Nash opened the meeting with a karakia.

Hugh Logan welcomed new members to the Committee to their first meeting: Lucy Millar, Annie McLaren, Angela Cushnie, Cr Vince Daly and Kerry Stevens and invited them to introduce themselves to the Committee.

2. Apologies

Apologies for absence were received and accepted from Ted Howard, John Preece, Cr Pauline Cotter, Cr Angus McKay, Trudy Heath, Cr Craig Pauling and Rowan Taylor.

3. Conflicts of interest

Refer to pages 1-8 of the agenda

A Register of Interests was circulated; and members were asked to amend accordingly, including any conflicts of interest in relation to current agenda items. It was noted that the information provided at this meeting would be populated into the Register to be amended/confirmed at all future meetings.

4. Minutes of the previous meeting 11 February 2020

Refer pages 16 to 22 of the agenda

The Canterbury Water Management Strategy Regional Committee:

1. **Confirmed the minutes of its meeting held on 11 February 2020 as a true and correct record.**

Hugh Canard/Cr Claire McKay
CARRIED

5. Matters arising

Land Information New Zealand observer – the Committee was advised that was on hold during the Committee review.

Zone Update Selwyn Waihora – nitrate levels and links to cancer. This matter was with the Ministry of Health.

Information was requested on Government funding for ‘shovel ready’ projects.

6. Reports

6.1. Canterbury Mayoral Forum - feedback

Refer to page 24 of the agenda and further information tabled on the CWMS vision.

Maree McNeilly from the Regional Forums Secretariat spoke to this report and explained that the Mayoral Forum had workshopped its draft ‘Plan for Canterbury’ and had selected five priority areas to focus on. The Forum was interested in how to renew community commitment to the Canterbury Water Management Strategy (CWMS) and was seeking feedback from the CWMS Regional Committee on the Plan and the priority areas.

The Chair provided some background on the development of the CWMS in the late 1990s that came out of conflict and debate on water management. The collaborative approach and the need for a vision was identified as an important part of future water management.

Noting the Committee’s work on reviewing the CWMS goals and objectives, the Chair did not support rewriting the vision at this stage and suggested that it was useful to reflect on the vision and provide advice to the Mayoral Forum on process and alternatives.

Comments provided by the Committee included:

- The importance of focusing on the CWMS targets and deadlines, noting that some targets will be difficult to meet.
- Support for the vision and the need for action to get buy in from the public.
- As the Plan for Canterbury includes economic goals, the CWMS can concentrate on water goals.
- Implications of Central Government priorities including drinking water standards and the essential freshwater package.
- To answer the issues that led to the CWMS; too much water out of rivers and too much pollution into rivers, water needs to be the direct focus of the Committee.
- The need to understand that the management of water over the last 180 years was changing.
- The focus should be on targets and accountability and how to engage with the community.
- There needs to be a balance between economic, social, environment and cultural benefits.
- The Fit for Future project will enable the CWMS to work with the Territorial Authorities and stakeholders.
- The relationship with the community will be through the zone committees and the Territorial Authorities.
- The vision statement was to guide people in decision making, allocating resources and working towards a long-term outcome, not to get buy in from those not directly involved.
- The CWMS was complex, multi-layered and intergenerational. Developing a vision was looking 30 years out.

- The risk with taking time out to engage was that the focus on what needs to be done will be lost.
- To engage with the community rather than use the vision, better to have a concise essence of what the CWMS was trying to achieve, in just a few words.
- The CWMS has been going for over 10 years, there is a need to be proactive.

The Chair summarised the discussion as there being a degree of support for the vision; some of the success features (bullet points in the tabled paper) are now outdated; and the focus of re-engaging with the CWMS itself.

Caroline Hart confirmed that the CWMS is a non-statutory document and can respond to central government direction.

Lesley Woudberg invited the meeting to consider community engagement and suggest ideas for bringing people to the CWMS. The meeting broke into groups to discuss CWMS acceptance:

- Renewing commitment
- Clarify 2025/30 targets and engage community
- Relationship with Territorial Authorities

The meeting adjourned between 2.35 to 2.50pm

Feedback from Groups was provided to enable a response to the Mayoral Forum:

The Committee agreed that keeping parties at the table, by working together toward a common vision, and actively pursuing the sets of CWMS targets and goals, is essential.

The Committee was of the view the current 25-word Vision Statement still serves its purpose. If desired, a catchy strapline (e.g. Working together - Healthy water, Healthy communities) to help tell the CWMS story may be useful, but a committee and community engagement process was considered not the best way to develop such a strapline.

The Committee then discussed other ways to re-engage the Canterbury community. Many of these initiatives are underway or partially underway and could be loosely grouped into:

Engagement with communities and stakeholders

- Reinvigorating the collaborative principles
 - showcasing examples of working together
- Focusing on delivering the 2025 & 2030 targets
 - 1st order priorities
(customary use, environment, community drinking water, stock water)
- Te mana o te wai
 - What does it mean for my community?
- Measurement, data and information that is accessible and meaningful for communities
 - Snapshot summary of the last 10 years

Territorial Authorities and Environment Canterbury

- Demonstrate working together to deliver the CWMS
 - regional work programme (TA contribution to the CWMS)
 - councils need to be consistent in their programmes and messages

- Zone committee review
 - Shared letter of council priorities

The Chair summarised the discussion as the 25-word Vision remains sound and straight forward. However, some of the subsequent "success features", drafted in 2009, have been superseded by the recent revised goals and targets.

The process for engaging with the Territorial Authorities could be done using current and proposed statutory requirements for discussion. For the community and stakeholders, engagement can be through reinvigorating collaboration through the zones, catchment groups and public meetings.

Caroline Hart advised that a regional work programme is being developed with the Territorial Authorities to identify commitment to the CWMS 2050 goals and funding through the councils' Long-Term Plans. An update on this will be provided at the next meeting.

A draft of the Committee's response to the request for feedback will be shared with the Committee before it goes to the Mayoral Forum.

Commenting on the Mayoral Forum draft Plan Hugh Canard noted that some statements on water do not reflect the CWMS. Lesley undertook to pass on any comments on the draft Plan to the Forum Secretariat.

6.2 Recent Government Reforms

Refer pages 50 to 53 of the agenda

The Committee received and noted the report on recent Government announcements.

6.3 Regional Committee Review

Refer pages 54 to 56 of the agenda.

The Committee received and noted the report on the review of the Regional Committee and provided the following comments following the 28 July workshop:

- Disagreement with the comment that the committee is too big.
- The value of establishing working groups with a start and finish.
- Need to consider and understand Te Mana o Te Wai.
- Now is a good time for zone committees to refresh their training on the Treaty and partnership principles.

7. Facilitator's Report

Refer to pages 57 to 58 of the agenda

The Committee noted the Facilitators update.

8. General business

Ross Millichamp provided an update on a research bid for an engineering report on solutions fish screens for small to medium schemes. Finding solutions for large schemes was more difficult and may need bespoke solutions. This report will go to

Environment Canterbury as the agency responsible for regulation, compliance and enforcement of fish screens.

Jane Demeter requested the following items for future agendas:

- Update on drinking water standards
- River plan update, including the rivers not covered by a plan
- Water metering update
- Te Mana o Te Wai
- Land and Water Regional Plan – Plan Changes
- Infrastructure projects
- Climate change briefing

On behalf of the Committee Les Wanhalla asked that condolences to Mayor Lianne Dalziel be made on the sad passing her husband Rob.

Next meeting

The next meeting was scheduled for 14 October 2020

A closing karakia was provided by Nukuroa Tirikatene-Nash and the meeting closed at 3.43pm.

Chairperson

Date

8.2. Statutory Committees

8.2.1. Canterbury Regional Transport Committee

Council report

Date of meeting	24 September 2020
Author	Vivienne Ong, Committee Advisor

Purpose

1. For the Council to receive the unconfirmed minutes from the Canterbury Regional Transport Committee meeting held on 3 September 2020.
2. These minutes will be presented to the next meeting of the Canterbury Regional Transport Committee for adoption.
3. There are two recommendations to the Council on variations to the Regional Land Transport Plan.

Recommendations

That the Council:

1. **receives the unconfirmed minutes of the Canterbury Regional Transport Committee held on 3 September 2020**
2. **agrees to vary the Regional Land Transport Plan by adding the proposed activities to Appendix 1 “Regional programme details”**
 - 2.1. **Fernside Flaxton Roundabout project**
 - 2.2. **Kaikōura District Council Light Emitting Diode Streetlight Renewal Programme.**

Attachments

Unconfirmed minutes 30 September 2020

CANTERBURY REGIONAL TRANSPORT COMMITTEE

MINUTES OF THE MEETING OF THE CANTERBURY REGIONAL TRANSPORT COMMITTEE HELD AT ENVIRONMENT CANTERBURY, COUNCIL CHAMBER, 200 TUAM STREET, CHRISTCHURCH ON THURSDAY, 3 SEPTEMBER 2020, COMMENCING AT 4.00PM

- 1a Mihi / Karakia Timatanga - Opening
1. Apologies
2. Conflicts of Interest
3. Call for General Business
4. Deputations and Petitions
5. Minutes of the previous meeting
6. Matters Arising from the minutes
7. Reports
 - 7.1 Regional Land Transport Plan – Strategic Framework
 - 7.2 Regional Land Transport Plan – Prioritisation Approach
 - 7.3 Regional Land Transport Plan Monitoring Report (Scorecard)
 - 7.4 Regional Road Safety Working Group Update
 - 7.5 Transport Officers Group Update
 - 7.6 Waka Kotahi – Greater Christchurch Mode Shift Plan and NZTA Update
 - 7.7 Variation to the Regional Land Transport Plan – Waimakariri District Council
 - 7.8 Variation to the Regional Land Transport Plan – Kaikōura District Council
8. Extraordinary and Urgent Business
9. General Business
10. Next Meeting
11. Mihi /Karakia Whakamutunga - Closing

Present

Committee Chair, Councillor Peter Scott (Environment Canterbury); Councillor Tane Apanui (Environment Canterbury), Mayors Dan Gordon (Waimakariri), Neil Brown (Ashburton), Graham Smith (Mackenzie), Sam Broughton (Selwyn), Nigel Bowen (Timaru), Marie Black (Hurunui); and Councillor Mike Davidson (Christchurch City Council)

Present via MS Teams

Jim Harland (Waka Kotahi NZTA)

Dr Anna Stevenson (Christchurch District Health Board)

In Attendance

Steve Higgs (Lead Strategic Planner, Waka Kotahi NZTA)

Joanne McBride (Roading Manager, Waimakariri District Council)

Katherine Trought (Director Strategy & Planning, Environment Canterbury),

In Attendance via MS Teams:

Councillor Elizabeth McKenzie (Environment Canterbury)

Councillor Phil Clearwater (Environment Canterbury)

Karishma Kumar (Transport Policy Planner, Christchurch City Council)

Andrew Mazey (Asset Manager Transportation, Selwyn District Council)

Salina Li (Principal Planning Advisor, Waka Kotahi NZTA)

Regional Transport Committee support:

Hamish Slack (Principal Strategy Advisor), Ben Wong (Senior Strategy Advisor) and Vivienne Ong (Committee Advisor)

Mihi / Karakia Timatanga - Opening

The Committee Chair, Councillor Peter Scott, welcomed everyone to the meeting.

1. Apologies

An apology for absence was received from Mayor Craig Rowley (Waimate). An apology for lateness was received from Mayor Sam Broughton (Selwyn).

2. Conflicts of Interest

There were no conflicts of interest.

3. Call for General Business

It was agreed the following items would be discussed under General Business:

Item 1: *Mayor Neil Brown*

Discussion of beautification of State Highway 1, Ashburton district

Item 2: *Mayor Graham Smith*

Gravel extractions and locations to extract

Item 3: *Committee Chair Peter Scott*

South Island Regional Transport Committee Chairs Group meeting report from Hamish Slack

4. Deputations and Petitions

There were no deputations or petitions.

5. Minutes

Refer page 11 of the agenda

RESOLVED

The Canterbury Regional Transport Committee:

- 1. Confirmed the minutes of the meeting held 21 May 2020 were a true and correct record**

Mayor Gordon / Mayor Smith
CARRIED

6. Matters Arising from the minutes

No matters arising

7. Reports

7.1 Regional Land Transport Plan (RLTP) – Strategic Framework *Refer page 17 of the agenda*

Hamish Slack introduced the discussion and members deliberated and provided feedback.

Mayor Broughton joined the meeting at 4.32pm

RESOLVED

The Canterbury Regional Transport Committee:

1. **Agrees to the following weightings for the Regional Land Transport Plan investment priorities:**
 - **Safer systems implemented: 35 percent**
 - **Manage demand sustainably: 15 percent**
 - **Invest in a sustainable transport network integrated with land use: 35 percent**
 - **Manage risk of exposure to extreme events: 15 percent**
2. **provides feedback on the attached draft of the Regional Land Transport Plan front-end**
3. **agrees that the strategic objective better freight options leading to fewer trucks on the roads be re-worded to better freight options**
4. **provides feedback on the proposed inclusion of headline targets in the Regional Land Transport Plan.**

Mayor Gordon / Mayor Bowen
CARRIED

7.2 Regional Land Transport Plan – Priorisation Approach *Refer page 51 of the agenda*

Ben Wong, Hamish Slack and Steve Higgs spoke to the report and Committee members considered the positive and negative effects of using the priorisation approach for developing the programme of transport activities in the Canterbury Regional Land Transport Plan.

RESOLVED

The Canterbury Regional Transport Committee:

1. **note that ‘significant’ activities in the regional programme of transport activities in the Canterbury Regional Land Transport Plan must be given an order of priority**
2. **note the definition of a ‘significant’ activity is not defined by the Land Transport Management Act (LTMA) 2003 and is for the Regional Transport Committee to define**

3. **agree to the definition of ‘significant’ activity for the purpose of prioritisation under Section 16(3)(d) of the Land Transport Management Act 2003 as set out in Attachment 1 – Definition of ‘significant activities’**
4. **note the proposed prioritisation approach is in accordance with national guidance developed jointly by Regional Councils and supported by Waka Kotahi NZTA**
5. **agree to the prioritisation approach outlined in Attachment 2 – Approach to prioritisation of ‘significant’ activities in the Canterbury RLTP 2021.**

Mayor Gordon / Mayor Broughton
CARRIED

7.3 Regional Land Transport Plan Monitoring Report (Scorecard)
Refer page 57 of the agenda

Ben Wong introduced this item.

RESOLVED

The Canterbury Regional Transport Committee:

1. **notes the quarterly monitoring and progress report attached to this report**
2. **notes that Environment Canterbury will review the scorecard and approach to monitoring as part of the Regional Land Transport Plan development.**

Mayor Brown / Mayor Smith
CARRIED

7.4 Regional Road Safety Working Group Update
Refer page 65 of the agenda

Members agreed having a Canterbury Regional Transport representative on the Regional Road Safety Working Group would provide stronger linkages to both the Committee and Mayoral Forum enabling the delivery of more effective road safety outcomes. Mayor Dan Gordon volunteered to become the Chair of the working group.

RESOLVED

The Canterbury Regional Transport Committee:

1. **endorses the development of a Road Safety ‘Strategy on a Page’ for Canterbury**
2. **endorses Mayor Dan Gordon becoming the Chair of the Regional Road Safety Working Group.**

Mayor Broughton / Mayor Brown
CARRIED

7.5 Transport Officers Group Update
Refer page 68 of the agenda

Hamish Slack introduced this item.

RESOLVED

The Canterbury Regional Transport Committee:

1. **notes the discussion of the Transport Officers Group at its 23 July 2020 meeting, as detailed in this report**
2. **notes that Staff will continue to develop a draft work programme for the Regional Transport Committee to discuss at its next meeting.**

Mayor Smith / Mayor Black
CARRIED

7.6 Waka Kotahi – Greater Christchurch Mode Shift Plan and NZ Transport Agency Update
Refer page 70 of the agenda

Steve Higgs provided an overview of the development and purpose of the Greater Christchurch Mode Shift Plan; he also presented the NZ Transport Agency Update.

RESOLVED

The Canterbury Regional Transport Committee:

1. **receives the Greater Christchurch Mode Shift plan and Waka Kotahi NZ Transport Agency Update report.**

Councillor Davidson / Mayor Bowen
CARRIED

7.7 Variation to the Regional Land Transport Plan – Waimakariri District Council
Refer page 78 of the agenda

Mayor Gordon presented this item.

RESOLVED

The Canterbury Regional Transport Committee:

1. **notes that the following activity is proposed as a variation to the Regional Land Transport Plan**
 - 1.1. **Fernside Flaxton Roundabout project**
2. **deems the requested variation to be non-significant**

3. **agrees to recommend to Environment Canterbury to vary the Regional Land Transport Plan by adding the proposed activities to Appendix 1 “Regional programme details”.**

Mayor Broughton / Mayor Brown
CARRIED

- 7.8 Variation to the Regional Land Transport Plan – Kaikōura District Council
Refer page 80 of the agenda

RESOLVED

The Canterbury Regional Transport Committee:

1. **notes that the following activity is proposed as a variation to the Regional Land Transport Plan**
 - 1.1. **Kaikōura District Council Light Emitting Diode Streetlight Renewal Programme**
2. **deems the requested variation to be non-significant**
3. **agrees to recommend to Environment Canterbury to vary the Regional Land Transport Plan by adding the proposed activities to Appendix A “Activities included in the Canterbury Land Transport Programme”.**

Mayor Broughton / Councillor Davidson
CARRIED

8. Extraordinary and Urgent Business

There was no extraordinary or urgent business.

9. General Business

Item 1:

Beautification of State Highway 1, Ashburton district

Mayor Brown expressed concern that south of State Highway 1 (Ashburton district) was a fire risk, advising it required maintenance and tidying up. In response, Jim Harland advised the NZ Transport agency was responsible for maintaining that corridor and he would provide Mayor Brown further information.

Item 2:

Gravel extractions and location to extract

Mayor Smith remarked gravel extraction out of local rivers was becoming difficult as there were now fewer nearby shingle sources to extract from. There was concern transporting shingle from further afield would hold back developments and attribute to road maintenance expenditure. It was suggested this issue be considered on a Canterbury wide basis.

Katherine Trought advised her team would consider this issue.

Item 3:

South Island Regional Transport Committee Chairs Group meeting report

Hamish Slack provided an update of the South Island Regional Transport Committee Chairs group meeting and spoke of priority areas ensuring the South Island obtain better funding opportunities.

9. Next Public Meeting

4.00pm – 6.00pm, Thursday, 26 November 2020
Environment Canterbury
200 Tuam Street, Christchurch

8. Mihi / Karakia whakamutunga – Closing

The Chair thanked everyone for their participation.

The meeting closed at 5.54pm.

Confirmed

Chair: _____

Date: _____

8.3. Joint Committees

8.3.1. Canterbury Civil Defence and Emergency Management Group Joint Committee

Council report

Date of meeting	24 September 2020
Author	Louise McDonald, Senior Committee Advisor

Purpose

1. To receive, for information, the unconfirmed minutes from the meeting of the Civil Defence Emergency Management Group Joint Committee held on 4 September 2020.
2. To consider three recommendations from the Joint Committee regarding:
 - a. investigating the future potential costs of disruptive events and the potential cost of regionalisation on long term budgets.
 - b. including in the Council's Long Term Plan provision for the cost of emergencies.
 - c. reinstatement of the Canterbury Civil Defence Emergency Management Group reserve to \$750,000 as soon as feasible.

Recommendations

That the Council:

1. **receives the unconfirmed minutes of the Civil Defence Emergency Management Group Joint Committee held on 4 September 2020.**
2. **notes the decisions made by the Committee under delegated authority.**
3. **resolves that the Council investigate the future potential costs of disruptive events and the impact of regionalisation on long term budgets.**
4. **resolves that the Council's Long Term Plan 2021/2031 include provision for the cost of emergencies.**
5. **resolves that the reinstatement of the Canterbury Civil Defence Emergency Management Group reserve to \$750,000 as soon as feasible.**

Attachments

Unconfirmed minutes 4 September 2020

**Minutes of the meeting of the
Canterbury Civil Defence and Emergency Management
Group Joint Committee
held at Te Hāpua, Halswell Centre, 341 Halswell Road,
Christchurch, on Friday 4 September 2020 at 1.00 pm**

Present

Joint Committee:

Ashburton District Council
Environment Canterbury
Hurunui District Council
Kaikoura District Council
Mackenzie District Council
Selwyn District Council
Timaru District Council
Waimakariri District Council
Waimate District Council

Mayor Neil Brown
Cr John Sunckell (Deputy Chair)
Mayor Marie Black
Mayor Craig Mackle
Mayor Graham Smith
Mayor Sam Broughton
Mayor Nigel Bowen
Mayor Dan Gordon
Mayor Craig Rowley

In attendance

Co-ordinating Executive Group (CEG)

Ashburton District Council
Environment Canterbury
Hurunui District Council
Kaikoura District Council
Mackenzie District Council
Timaru District Council
Waimakariri District Council
Canterbury District Health Board
Community & Public Health
Fire & Emergency NZ
National Emergency Management Agency
Ministry of Social Development
NZ Police
South Canterbury District Health Board
CDEM Group Controller
CDEM Group Recovery Manager
CDEM Group Welfare Manager

Hamish Riach
Dr Stefanie Rixecker
Hamish Dobbie
Angela Oosthuizen
Suzette van Aswegen
Bede Carran (CEG Chair)
Jim Palmer
Megan Gibbs
Hamish Sandison
Dave Berry
Peter Cameron
Lee-Ann Blanken
Inspector Craig McKay
Penny Dewar (via MS Teams)
Neville Reilly
Baden Ewart
Jessica Petersen

Environment Canterbury

Keri Hodgman (Financial Business Partner)
Louise McDonald (Committee Advisor)

1. Welcome

Deputy Chair, Councillor John Sunckell welcomed everyone to the meeting included those attending virtually via MS Teams.

2. Apologies

Apologies were received and accepted from Mayor Lianne Dalziel and Kai Mataara, Elizabeth Cunningham.

3. Conflicts of interest

No conflicts of interest were declared.

4. Minutes of previous meeting

Refer to page 1 of the agenda.

Resolved:

That the Canterbury Civil Defence Emergency Management Group Joint Committee:

- 1. Receive and adopt the minutes of its meeting held 28 February 2020.**

Mayor Gordon/Mayor Bowden
CARRIED

Matters arising from the minutes

There were no matters arising from the minutes.

5. Appointment of Local Controller

Refer page 7 of the agenda.

Neville Reilly presented this report.

Resolved

That the Canterbury Civil Defence Emergency Management Group Joint Committee:

- 1. Appoint Symon Leggett as a Canterbury Civil Defence Emergency Management Group Local Controller.**

Mayor Brown/Mayor Rowley
CARRIED

6. Canterbury Civil Defence Emergency Management Group Budget

Refer page 9 of the agenda.

Neville Reilly presented this item, noting that it had been an interesting year, advised that the Group did not have specific budget for emergencies beyond the money held in the reserve. Included in the proposed budget was provision to replenish the reserve.

Keri Hodgman confirmed that the CDEM Group reserve of \$390,000 had been depleted following the Hurunui/Kaikoura earthquakes and now the COVID-19 pandemic.

Neville Reilly confirmed that clarification was being sought from National Emergency Management Agency on whether there would be any amendment to the criteria for government assistance for Civil Defence emergencies as a result of COVID-19.

Responding to a question regarding the Group budget and Environment Canterbury's Long Term Plan Dr Stefanie Rixecker advised that for disruptive events Environment Canterbury has the capacity to borrow, noting that interest rates were currently low.

There was support for reinstating the CDEM reserve and obtaining an understanding of the criteria for Central Government assistance for emergencies.

Resolved

That the Canterbury Civil Defence Emergency Management Group Joint Committee:

- 1. recommends to the Canterbury Regional Council that the Council investigate the future potential costs of disruptive events and the impact of regionalisation on long term budgets.**
- 2. recommends to the Canterbury Regional Council that the Council's Long Term Plan 2021/2031 include provision for the cost of emergencies.**
- 3. recommends to the Canterbury Regional Council the reinstatement of the Canterbury Civil Defence Emergency Management Group reserve to \$750,000 as soon as feasible.**
- 4. seeks further clarification on roles, responsibilities and costs in an emergency.**

Mayor Rowley/Mayor Broughton
CARRIED

Resolved

That the Canterbury Civil Defence Emergency Management Group Joint Committee:

- 1. approves the Canterbury Civil Defence Emergency Management Budget for the 2020/21 financial year.**

Mayor Smith/Mayor Bowen
CARRIED

7. COVID-19 Response Update

Refer to page 11 of the agenda

Neville Reilly introduced this item and invited agency representatives to provide updates on their response to the COVID-19 Pandemic, including resurgence planning.

Canterbury District Health Board (CDHB)

Megan Gibbs advised that the CDHB laboratory was doing surveillance testing for Auckland, border testing, and managed isolation facilities and had just reached 100,000 tests.

The management of isolation facilities was being done in partnership with other agencies, including the Police and the hotels. There was an impact on staff, and they were to be supported by New Zealand Defence staff with oversight to be provided by the Ministry of Business, Innovation and Employment.

Ms Gibbs noted that some people returning to New Zealand had other health issues, so it was a complex situation. It was expected that the management of isolation facilities would continue until the borders reopen.

The CHDB is undertaking resurgence planning throughout the organisation so they will be ready to respond to another outbreak. This includes the provision and supply of personal protective equipment.

South Canterbury District Health Board (SCDHB)

Penny Dewar reported that the SCDHB were in a similar situation to the CDHB.

They were focused on testing of Port workers.

SCDHB resurgence plans all in place and ready to implement if required

Community and Public Health (CPH)

Hamish Sandison advised that Dr Ramon Pink, Medical Officer of Health sent his apologies and provided the following update:

There has been a recent cluster of community-based cases in Auckland, with no known epidemiological link to the border.

Any cases identified in the community at Alert Levels 1 and 2 will have more contacts due to the absence or low level of restriction of everyday activities.

The border response continues to be a key focus, especially effective managed quarantine (isolation if symptomatic, for those entering the country). Cases identified among incoming passengers will have small numbers of close contacts due to their quarantine status.

DHBs and Public Health Units have prepared contingency plans for the upscaling of the response. It is anticipated that case and contact identification and management will need to continue until a vaccine is available.

Community and Public Health's overall goal:

To contribute to minimising the impact of COVID-19 in New Zealand by:

- supporting border control measures, including entry screening, case identification and investigation, and case and contact management in quarantine/isolation facilities
- limiting spread of COVID-19 in our community to reduce morbidity and reduce and/or delay burden on healthcare services
- providing support and guidance to our community, including psychosocial support.

Situation as at 1pm on Friday 4 September

- No community transmission in Canterbury
- 8 cases in isolation facilities
- 3 new cases in Auckland

- Two Singapore Air flights and a Charter flight from South Africa are due in Christchurch next week
- CPH have been conducting contact tracing for cases delegated from Auckland Regional Public Health Service via the National Contact Tracing Service.
- Awaiting signature of new Maritime Border Order which will provide certainty around protocols for dealing with crews of foreign ships arriving in New Zealand Ports.

Community and Public Health Contingency Planning

- Health Protection Officers (HPOs) routinely carry out contact management in respect of notifiable diseases such as norovirus
- Contact management during the first wave of COVID 19, although efficient and effective, put a strain on resources
- Therefore, CPH are augmenting our staff by providing contact management training for other Public Health and CDHB personnel. Three contact management teams have been formed, each of which will comprise a Medical Officer of Health, Coordinator, and up to a dozen investigators, as well as admin staff. CPH are ready to train more staff, if required.
- CPH have also acquired another office and are in the advanced stages of leasing a second one for the purposes of providing workspace for the contact management teams.

Other Preparation

- CPH continue to give advice to agencies for whom a positive case will have special implications. In this regard a member of our staff and an Infection Prevention and Control Nurse Specialist recently visited two youth justice facilities, provided advice, and offered relevant training.

Mr Sandison advised that a maritime border order had just been issued and this provided for isolation requirements for people arriving at ports.

Ministry of Social Development

Lee-Ann Blanken provided an update on the Ministry's work including:

- Processing income relief and wage subsidy payments.
- Staffing the government helpline.
- Dealing with calls to the contact centre
- Resurgence planning
- Wellbeing teams to support those leaving isolation facilities
- Dealing with an increase in their normal business

Members acknowledged the great work being done in Ashburton, Selwyn and by Peter Winstanley in Waimakariri.

NZ Police

Inspector Craig McKay spoke about the management of borders during regional lockdowns. Lessons had been learnt from the Auckland experience; districts are easier to manage than cities; and education rather than enforcement is more effective.

Members stressed the importance of ensuring the movement of fast-moving consumer goods during a lockdown. Council members were keen to be involved in the planning for border controls; to know what is going on and to provide support to the Police.

Neville Reilly advised that CDEM were working with the Police on managing access and that this planning will be shared with the Territorial Authorities.

National Emergency Management Agency

Peter Cameron advised that the Agency was involved in resurgence planning and senior leadership meetings.

CDEM Group

Neville Reilly reported on the Group's work including supporting the national resurgence response; establishing liaison with the District Health Boards and preparing resurgence plans using a variety of scenarios.

The Group was prepared to lead local welfare in support of agencies; support the Police and provide regular updates with councils and partner agencies.

Resolved:

That the Canterbury Civil Defence Emergency Management Group Joint Committee:

1. **Receive the reports by Canterbury Civil Defence Emergency Management Group Co-ordination Executive Group members on their responses to the COVID-19 Pandemic.**

Mayor Rowley/Mayor Broughton
CARRIED

Other Business

Lake Pukaki fire

Mayor Smith reported on the Lake Pukaki fire in the Mackenzie District. An area of 3,000 hectares of wilding pines had been burnt with a lot of damage caused. Properties had been threatened with one destroyed. The fire was still contained but could still be live for about 3 months.

State Highway 80 had to be closed and about 200 people evacuated from Mt Cook. Fire was an issue for camping around the lakes. With the prospect of a long hot summer, there is a need to be on guard.

The visit from the Minister and Peter Cameron was appreciated. Mayor Smith was proud of the team that worked on the fire including welfare and other support.

Dave Berry confirmed that the fire was now contained but not out. Drones are being used to identify hot spots. It was estimated that the cost of this fire could get to \$1.5million.

Peter Cameron said that he was impressed the efficiency of the Mackenzie District's Mayoral Fund in providing support to families; and recommended Mackenzie process to other councils.

Cr Sunckell suggested a report on the lessons from this event would be useful for the Group.

Next Meeting

Unconfirmed

The next meeting of the Joint Committee was scheduled for Friday 27 November. This meeting may include a visit to the Justice & Emergency Services Precinct, Lichfield Street, Christchurch.

Cr Sunckell thanked everyone for their attendance and contribution and closed the meeting at 2.06pm

Confirmed

Date _____ **Chair** _____

9. Working Groups Reports

9.1. Planting & Regeneration Working Group

Council report

Date of meeting	24 September 2020
Author	Councillor Pauling, Chair of Working Group
Responsible Director	Nadeine Dommissie, Chief Operating Officer

Purpose

1. The purpose of the Planting and Regeneration Working Group is to develop a proposal for a region-wide ecological planting and native regeneration programme for inclusion in the next Long-Term Plan.
2. The purpose of this paper is to provide Council with an update on discussions and actions from the meeting of the Working Group on 9 September 2020.

Recommendations

That the Council:

- **Receives the paper with Working Group notes and actions.**

Key points

Background

3. The purpose of the Planting and Regeneration Project is for the Working Group to develop a proposal for a region-wide ecological planting and native regeneration programme for inclusion in the next Long-Term Plan. This should:
 - Bring together existing Council initiatives (rivers planting, forest management, the Soil Conservation and Revegetation programme and others);
 - Seek alignment with existing non-Council initiatives; and
 - Seek benefits across a range of Council priorities (climate change, freshwater quality, biodiversity, carbon offsets).
4. In designing the proposal, the working group should explore external funding and partnership avenues and seek opportunities to support COVID-19 recovery including identifying and preparing short term 'shovel ready' projects. The intent is that the proposal will be essentially 'building the foundations for the journey' over the next 15-20 years that we are about to embark on.
5. This on-the-ground project would build on the work Environment Canterbury has done over the past 10 years establishing a comprehensive planning framework. This would provide an opportunity to connect with communities, landowners, and the private sector to deliver visible biodiversity, freshwater and climate change projects. It is

acknowledged that this would require a significant long-term investment – it would require additional spending, an investment in our land management expertise, and a new way of working with landowners.

Working Group Meeting – Notes and Actions

6. The attached table highlights the key topics of discussion and subsequent actions identified by the Working Group at the 9 September 2020.

Attachments

Working Group Notes and Actions

File reference	[SharePoint link for this paper]
Legal review	
Peer reviewers	Cam Smith, Nadeine Dommissie

ATTACHMENT 1 – MEETING NOTES & ACTIONS

ME URU RAKAU (PLANTING REGENERATION) WORKING GROUP – 9 SEPTEMBER 2020

Issue/action/matter	Actions
A dedicated project manager has been appointed to work on the Me Uru Rakau (Planting Regeneration) programme for the next twelve months. We are planning to work through the benefits realisation of the programme to clarify the value for the community and test our thinking.	Undertake a Benefits Realisation workshop with the Working Group at the next meeting
The Working Group are shaping up a signature programme entitled “Plant Up My Patch’ (P.U.M.P). The focus is on protection, restoration and planting along with habitat and natural succession. Initial discussions with key external stakeholders have been positive and some potential challenges have been highlighted.	The Working Group will continue to scope the programme and obtain ongoing feedback.
The Working Group discussed approaches for undertaking a pilot on Environment Canterbury land which would provide a clearer demonstration of how the programme could be implemented.	The Working Group and staff will continue to work through options and approaches.
For next steps, the Working Group will write up a brief summary stocktake and commence development of a programme delivery plan.	Preparation for the next working group meeting on 24 th September 2020

10. Matters for Council Decision

10.1. Essential Freshwater Package

Council report

Date of meeting	24 September 2020
Author	Fiona Myles
Responsible Director	Tim Davie

Purpose

1. This paper provides an overview of the Government's recently released Essential Freshwater package (formally known as Action for Healthy Waterways) and the implications for Environment Canterbury and the wider community.

Recommendations

That the Council:

1. **notes the implications for Environment Canterbury and the wider community from the Essential Freshwater package.**

Key points

2. The amended policy documents comprising the Essential Freshwater package (previously known as Action for Healthy Waterways) were released on 5 August 2020.
3. The implications of Essential Freshwater for Environment Canterbury are far reaching and will have impacts across the functional areas the organisation including planning, consenting, compliance and science. Implementation of the package will also have significant impacts on the wider community.
4. Analysis of the package by staff is ongoing and will inform future discussions with Council in relation to the development of the 2021-2031 Long Term Plan. Staff are also working to identify how best to support the community in the short term.
5. While implementation of the package will require substantial resource and funding, it is also an opportunity to ensure our approach and systems for managing freshwater are fit for the future.
6. Engagement with Papatipu Rūnanga will be fundamental to implementing the Essential Freshwater package, particularly in relation to Te Mana o te Wai.

Background

7. On 28 May 2020, Minister Parker announced the Essential Freshwater national direction package. This announcement signalled where changes to the policy package

had been made in response to the consultation on the proposals in September 2019. The amended policy documents were released on 5 August following gazettal, including:

- a. National Policy Statement for Freshwater Management 2020 (NPS-FM 2020),
- b. National Environmental Standard for Freshwater 2020 (NES-F),
- c. Stock Exclusion Regulations, and
- d. Measurement and Reporting of Water Takes Regulations.

Immediate priorities

8. Some aspects of the NES-F and the NPS-FM 2020 took effect on 3 September 2020, and others (such as regulations relating to intensive winter grazing and applications of synthetic fertiliser) take effect over the next 12 months.
9. Staff are developing a communications package to help the wider community to understand how the new rules will apply in the context of the existing regulatory framework in Canterbury. This includes a set of Frequently Asked Questions (FAQs).
10. Analysis of the Essential Freshwater package indicates there is limited duplication between rules in our existing plans and regulations in the new NES-F. As a consequence, both the regional plan and the NES-F will need to be considered when determining the restrictions that apply to an activity.

National Policy Statement for Freshwater Management (NPS-FM 2020)

11. Changes will be required to the regional planning framework to give effect to NPS-FM 2020. A 'long-term vision' for freshwater in Canterbury will need to be developed and incorporated into the Regional Policy Statement. Freshwater plans will need to be amended by 31 December 2024 to incorporate new freshwater attributes, and existing freshwater attributes and limits will need to be amended to comply with new national bottom lines.
12. The concept of Te Mana o te Wai has been strengthened, shifting the hierarchy of priorities to place the health and wellbeing of water first, human health second, then everything else. Environment Canterbury will engage with Papatipu Rūnanga to understand what the implementation of Te Mana o te Wai looks like in each rohe.
13. Staff are currently developing a Freshwater Planning Programme for incorporating the NPS-FM 2020 into the regulatory framework.
14. While updates to the planning framework will take time to implement, applications for resource consent that involve or may affect freshwater will now need to include an assessment on how they give effect to the NPS-FM 2020, including the fundamental concept of Te Mana o te Wai. Decisions on resource consents will also have to have regard to the objectives and policies in the NPS-FM 2020 immediately.

National Environmental Standards for Freshwater (NES-F)

15. The new rules introduced in the NES-F are focussed on high-risk farming activities including feedlots and stockholding, land use intensification, winter grazing, and synthetic nitrogen fertiliser use. It seeks to directly manage the risk of these activities by requiring resource consent in more situations. Staff expect that many landowners across the region will need to apply for resource consents as a result of the new rules.
16. The NES-F also strengthens protections for wetlands and waterways by increasing the controls on activities such as drainage, reclamation and building structures near these features.
17. An initial communications campaign will be required to ensure landowners are aware of how the new rules apply in the context of our existing planning framework. It will also be necessary to run targeted campaigns for specific activities and sectors.
18. The new rules will increase the number of activities that will require resource consent. As a consequence, the number of activities that will be required to be monitored for compliance is also expected to increase.
19. Implementation of the Essential Freshwater package will increase the requirements for some landowners to report to Environment Canterbury (e.g. in relation to synthetic fertiliser applications for dairy farmers). It will also place a greater expectation on landowners to adopt practices that minimise the effects of their activities on freshwater.
20. Environment Canterbury's Farm Environment Plan (FEP) Audit programme and good management practice guidance will need to be updated to reflect the new rules to support landowners to adapt to the new requirements.

Stock Exclusion and Measurement and Reporting of Water Takes Regulations

21. The new Stock Exclusion Regulations introduce requirements to exclude stock from waterways and wetlands. The amended Measurement and Reporting of Water Takes Regulations increase the frequency at which water abstraction is measured and reported to Council (including requiring telemetry of this data).
22. Environment Canterbury already has a framework in place (the Land and Water Regional Plan) that restricts livestock access to surface waterbodies. Some aspects of that framework are more stringent than the new Stock Exclusion Regulations (for example, rules in the Plan that prohibit access by farmed cattle, deer or pigs to sensitive waterbodies). Conversely, some aspects of the Stock Exclusion Regulations are more stringent (e.g. regulations that require a setback to be maintained between livestock and surface waterbodies). The combined effect is a framework that is more protective for freshwater quality.
23. Many water consent holders in Canterbury are already telemetered. Environment Canterbury is well placed to implement the amended regulations. However, investment in systems, process and relationships with water data service providers will need strengthening to enable the data provided to be used most effectively.

Cost, compliance and communication

Financial implications

24. Implementing the Essential Freshwater package will have significant funding and resourcing implications for Environment Canterbury. Staff are currently working to quantify these implications to inform the development of the 2021-2031 Long Term Plan.

Risk assessment and legal compliance

25. Council is required to implement the NES-F and the Stock Exclusion Regulations from 3 September 2020.
26. New plans that give effect to the NPS-FM 2020 must be notified by 31 December 2024.

Significance and engagement

27. To implement the Essential Freshwater package, Environment Canterbury will need to engage with Papatipu Rūnanga and Te Rūnanga o Ngāi Tahu, and the wider community. Staff are developing an engagement plan to support this work.

Communication

28. Although staff are still assessing the implications of the package, they are working to release communications to the public as soon as possible to help reduce uncertainty amongst the community.

Next steps

29. Staff are continuing to assess the implications of the Essential Freshwater package and to plan the approach to implementation. The costs and resourcing requirements for this be discussed as part of the 2021-2031 Long Term Plan.

Attachments

Nil

10.2. Incorporating National Policy Statement for Freshwater Management 2020 provisions into freshwater plans

Council report

Date of meeting	24 September 2020
Author	Olivia Cook
Responsible Director	Katherine Trought

Purpose

1. Council are requested to approve the incorporation of a new objective and two new policies into Council regional plans.

Recommendations

That the Council:

1. **Makes amendments to the regional plans listed in Table 1 of this report to:**
 - 1.1. **Include clause 3.26(1) of the National Policy Statement for Freshwater Management 2020 as a new objective (where relevant)**
 - 1.2. **Include clauses 3.22(1) and 3.24(1) of the National Policy Statement for Freshwater Management 2020 as new policies.**
2. **notes that if these amendments are approved, public notification of the changes will occur within five working days of the changes being made.**

Key points

- Central government has gazetted a new National Policy Statement for Freshwater Management (NPSFM 2020).
- The NPSFM 2020 directs regional councils to amend relevant regional plans to incorporate a new objective (clause 3.26(1) of the NPSFM 2020) and two new policies (clauses 3.22(1) and 3.24(1) of the NPSFM 2020).
- Changes to regional plans to incorporate the new provisions must be made 'as soon as reasonably practicable'¹, and must occur in accordance with the process set out in Section 55(2A) of the Resource Management Act (1991).
- The incorporation of provisions from a national policy statement into planning documents requires Council approval.
- Council are requested to approve the incorporation of these new provisions into regional plans.

¹ Part 4.1 of the NPSFM 2020

- If approved, public notification of the changes will occur within five working days of the changes being made.

Background

2. On 5 August 2020 the National Policy Statement for Freshwater Management (NPSFM 2020) came into force. The NPSFM 2020 sets out a framework for the management of freshwater resources, and includes objectives, policies and directions that Councils must 'give effect' to through regional policy statements and regional plans.

Processes to give effect to the NPSFM 2020

3. Regional councils are required to 'give effect' to the NPSFM 2020, and in doing so must conform with any directions and process requirements set out in the document.
4. For most changes required by the NPSFM 2020, regional councils are required to carry out consultation with communities, notify regional plans that give effect to the NPSFM 2020, invite public submissions on the proposal, conduct a public hearing of submissions and evidence, and make decisions on the final form and content of the plan change. The process and procedures that must be followed when carrying out these steps is set out in the 'Freshwater Planning Process' in Subpart 4 of the RMA.
5. However, the NPSFM 2020 also directs regional councils to incorporate specific provisions into regional plans and requires these changes are made following the process set out in s55(2A) of the RMA. Section 55(2A) directs changes to incorporate provisions from a national policy statement are made without using the process set out in Schedule 1 to the RMA. In effect s55(2A) directs regional councils to change plans without undertaking the usual consultation, notification and submission processes, and directs that public notification of the changes occurs within five working days of the changes being made.

New objective and policies to incorporate into regional plans

6. Regional councils are directed² to incorporate clauses 3.22(1), 3.24(1), and 3.26(1) of the NPSFM 2020, or words to the same effect, into relevant freshwater plans. A summary of these clauses is provided below, with the exact wording of the clauses provided in Appendix 1.
 - Clause 3.26(1) of the NPSFM 2020 is to be incorporated as an **objective** into relevant regional plans. The clause describes the environmental outcome that is to be achieved in relation to **fish passage**.
 - Clause 3.22(1) of the NPSFM 2020 is to be incorporated as a **policy** into relevant regional plans. The clause directs that the loss of **natural**

² Clause 1.7 of the NPSFM 2020

wetlands is to be avoided, their values protected, and their restoration promoted, except where certain circumstances apply.

- Clause 3.24(1) of the NPSFM 2020 is to be incorporated as a **policy** into relevant regional plans. The clause directs that the loss of **rivers** and their values is to be avoided, except where there is a functional need for the activity in that location and the effects of the activity can be managed in accordance with the 'effects management hierarchy'.
7. When incorporating these clauses regional councils must conform with relevant directions, including the procedures that must be followed, and the status the provision is to have within the planning document (i.e. whether it is an objective or policy). For all three NPSFM 2020 clauses, the provisions must be incorporated following the process set out in s55(2A) of the RMA.

Regional plans that require amendment

8. Staff have carried out an analysis of the Council's regional plans to identify which regional plans require amendment and the type of amendment required (see Table 1 below). The particular clauses required to be incorporated into each regional plan vary according to the scope and matters addressed by the plan. For example, the Canterbury Land and Water Regional Plan regulates a wide range of activities that affect land and water resources, and therefore it is appropriate to incorporate all three clauses from the NPSFM 2020. In contrast, some of the Council's water allocation plans (e.g. the Waipara Catchment Environmental Flow and Water Allocation Regional Plan) regulate a narrower range of activities therefore it is only appropriate to incorporate specific clauses.

Table 1: Regional Plans requiring amendment

Regional Plan	NPSFM 2020 clauses to incorporate
Canterbury Land and Water Regional Plan	Clauses 3.22(1), 3.24(1) and 3.26(1)
Waipara Catchment Environmental Flow and Water Allocation Regional Plan	Clauses 3.22(1) and 3.24(1)
Waimakariri River Regional Plan	Clauses 3.22(1), 3.24(1) and 3.26(1)
Opihi River Regional Plan	Clauses 3.22(1) and 3.24(1)
Hurunui and Waiau River Regional Plan	Clauses 3.22(1) and 3.24(1)
Pareora Catchment Environmental Flow and Water Allocation Regional Plan	Clauses 3.22(1) and 3.24(1)
Waitaki Catchment Water Allocation Regional Plan	Clauses 3.22(1) and 3.24(1)

Cost, compliance and communication

9. The financial implications, risks and communication plan are discussed below.

Financial implications

10. There are no financial implications arising.

Risk assessment and legal compliance

11. Councils are required to implement the NPSFM 2020 'as soon as reasonably practicable'. Amending the Council's freshwater plans to incorporate the NPSFM 2020 provisions will ensure the Council meets its statutory obligations in a timely fashion.

Communication

12. A public notice setting out the changes will be displayed on Environment Canterbury's public facing website, and a summary of the changes published in major newspapers across the region.

Attachments

Appendix 1 – NPSFM 2020 clauses

Legal review	Catherine Schache
Peer reviewers	Andrew Parrish

Appendix 1 – Clauses from the NPSFM 2020

3.22 Natural inland wetlands (policy)

The loss of extent of natural inland wetlands is avoided, their values are protected, and their restoration is promoted, except where:

- (a) the loss of extent or values arises from any of the following:
 - (i) the customary harvest of food or resources undertaken in accordance with tikanga Māori
 - (ii) restoration activities
 - (iii) scientific research
 - (iv) the sustainable harvest of sphagnum moss
 - (v) the construction or maintenance of wetland utility structures (as defined in the Resource Management (National Environmental Standards for Freshwater) Regulations 2020)
 - (vi) the maintenance or operation of specified infrastructure, or other infrastructure (as defined in the Resource Management (National Environmental Standards for Freshwater) Regulations 2020)
 - (vii) natural hazard works (as defined in the Resource Management (National Environmental Standards for Freshwater) Regulations 2020); or
- (b) the regional council is satisfied that:
 - (i) the activity is necessary for the construction or upgrade of specified infrastructure; and
 - (ii) the specified infrastructure will provide significant national or regional benefits; and
 - (iii) there is a functional need for the specified infrastructure in that location; and
 - (iv) the effects of the activity are managed through applying the effects management hierarchy.

3.24 Rivers (policy)

The loss of river extent and values is avoided, unless the council is satisfied:

- (a) that there is a functional need for the activity in that location; and
- (b) the effects of the activity are managed by applying the effects management hierarchy.

3.26 Fish passage (objective)

The passage of fish is maintained, or is improved, by instream structures, except where it is desirable to prevent the passage of some fish species in order to protect desired fish species, their life stages, or their habitats.

10.3. Christchurch City Council - Coastal Hazards Working Group

Council report

Date of meeting	24 September 2020
Author	Louise McDonald, Senior Committee Advisor

Purpose

1. To appoint Environment Canterbury representatives to the Christchurch City Council Coastal Hazards Working Group.

Recommendations

That the Council:

1. **appoints Chair Jenny Hughey and Councillor Vicky Southworth as the Environment Canterbury representatives on the Christchurch City Council's Coastal Hazards Working Group.**

Background

Christchurch City Council convened a Coastal Hazards Working Group at its meeting of 13 August 2020. The Working Group was formed to work with staff and support the delivery of both the Proposed Plan Change – New Zealand Coastal Policy Statement Alignment and Coastal Hazards Adaptation Planning programme. This programme of work will be ongoing and involves some novel and critically important decisions for Christchurch and Banks Peninsula.

The terms of reference (attached) allow elected representatives from Environment Canterbury to join if invited by the Chair of the Working Group.

Councillor Davidson Chair of their Urban Development and Transportation Committee and Chair Coastal Hazards Working Group has extended an invitation for two elected councillors from Environment Canterbury to become members of the Working Group.

Chair Jenny Hughey and Councillor Vicky Southworth have expressed interest in joining their working group.

Cost, compliance and communication

2. [Delete any of these sub-headings that are irrelevant.]

Financial implications

There are no financial implications.

Next steps

The next meeting of the Working Group will be held on Friday 11 September with the next meeting scheduled for 25 September 2020. It is anticipated that meetings will proceed monthly thereafter for the foreseeable future.

Attachment

Christchurch City Council Coastal Hazards Working Group – terms of reference

Peer reviewers	Cindy Butt, Team Leader Governance Services
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Coastal Hazards Working Group – Terms of Reference

Chair ¹	Councillor Davidson
Deputy Chair	Councillor Templeton
Membership	Councillor Cotter Councillor Johanson Councillor Daniels Councillor Mauger Councillor Turner Councillor Coker Te Rūnanga o Ngāi Tahu representatives to be appointed
Programmes of Work	Coastal Hazards Adaptation Planning programme
	Proposed plan change - New Zealand Coastal Policy Statement (NZCPS) Alignment (Hazards)
Meeting Cycle	Meetings will be held as required – following a period of initial briefings these are likely to be every 4 to 6 weeks
Reports To	Urban Development and Transport Committee
Focus	Task based

Background/Context:

Council has delegated authority to the Urban Development and Transport Committee:

- to oversee and make decisions on implementing the Coastal Hazards Adaptation Planning programme.
- to make decisions regarding the District Plan which includes the Proposed Plan Change – New Zealand Coastal Policy Statement Alignment (Hazards).

The proposed Plan Change - NZCPS Alignment (Hazards) is required to give effect to national direction for coastal hazards and provides the framework for new risks and exposure to be managed in advance of adaptation planning.

The Coastal Hazards Adaptation Planning programme is a longer term programme, which seeks to address existing risks and exposure from coastal hazards over the next 100 years through a structured community engagement process.

Both projects are in the early stages of scoping and development and no key decisions have been made.

Purpose and Responsibilities:

The Coastal Hazards Working Group will work with staff and any external parties² invited to attend the working group, to support the delivery of both the Proposed Plan Change – NZCPS Alignment and Coastal Hazards Adaptation Planning programme.

Specific responsibilities will include providing advice and feedback to staff in advance of decisions, raising awareness and overseeing the development and implementation of these programmes of work. Given the disparate nature of these two work programmes, the

¹ The Chair and Deputy Chair may, at their discretion, alternate roles for different components of the meetings.

² As defined overleaf.

responsibilities of the Coastal Hazards Working Group have been separated out as detailed in the section below.

Proposed Plan Changes - NZCPS alignment responsibilities

- Provide governance oversight and advice on the scope and engagement approach in advance of public engagement and any key decisions on the Proposed Plan Change – NZCPS Alignment (hazards) and any future plan changes required to implement community adaptation plans.

Coastal Hazards Adaptation Planning programme responsibilities

- Considering issues and providing strategic direction and advice as required throughout the development and implementation of the programme.
- Developing a sound understanding of the key aspects of the programme including the engagement approach to inform decision-making.
- Reporting back to the Urban Development and Transport Committee on any recommended further actions for Council Officers or proposed initiatives.

Involvement of External Parties

External parties comprised of Greater Christchurch Partnership partners³ may be co-opted for a period or a specific task, based on project needs.

Delegations

There are no delegations provided to this group.

Status:

The Coastal Hazards Working Group does not have the status of a Committee, and the Council's Standing Orders accordingly do not apply to its meetings.

³ The Greater Christchurch Partnership comprises of: Christchurch City Council, Environment Canterbury, Selwyn District Council, Waimakariri District Council, Te Rūnanga o Ngāi Tahu, New Zealand Transport Agency, Canterbury District Health Board, Greater Christchurch Group – the Department of Prime Minister and Cabinet and Regenerate Christchurch.

11. Exclusion of the Public from Part of the Council Meeting

Council paper

Meeting Date	24 September 2020
Author	Louise McDonald, Senior Committee Advisor

Recommendations

That the public be excluded from the following part of the proceedings of this meeting, namely:

1. Minutes from the Chief Executive Employment, Performance and Remuneration Committee

1. The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Report	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1.	Minutes from the Chief Executive Employment, Performance and Remuneration Committee	Good reason exists under section 7	Section 48(1)(a)

2. This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceeding of the meeting in public are as follows:

Item No.	
1	Protect the privacy of natural persons – Section 7(2)(a)

2. That appropriate officers remain to provide advice to the Committee.

12. Other Business

13. Notices of Motion

14. Questions

15. Next Meeting

16. Closing Karakia