

# Agenda 2020

## Greater Christchurch Public Transport Joint Committee

Date: Wednesday, 19 August 2020

Time: 4.30pm – 5.00pm

Venue: Council Chamber, Environment Canterbury, 200 Tuam Street, Christchurch





# **Greater Christchurch Public Transport Joint Committee**

## **Membership**

<b>Independent Chair</b>	Alister James
<b>Christchurch City Council</b>	Mayor Lianne Dalziel Councillor Mike Davidson Councillor Sara Templeton
<b>Environment Canterbury</b>	Chair Jenny Hughey Councillor Phil Clearwater Councillor Tane Apanui
<b>Selwyn District Council</b>	Councillor Nicole Reid
<b>Waimakariri District Council</b>	Mayor Dan Gordon
<b>New Zealand Transport Agency</b>	Jim Harland
<b>Canterbury District Health Board</b>	Dr Anna Stevenson

## Common Acronyms

CCC	Christchurch City Council
CDHB	Canterbury District Health Board
ECan	Environment Canterbury (Canterbury Regional Council)
GCPTJC	Greater Christchurch Public Transport Joint Committee
LGA	Local Government Act 2002
LTMA	Land Transport Management Act 2003
LTP	Long Term Plan
Metro	Brand for Christchurch network of bus routes and services
NZTA	Waka Kotahi NZ Transport Agency
PBC	Programme Business Case
PT	Public Transport
PTAG	Public Transport Advisory Group
RLTP	Regional Land Transport Plan
RPTP	Regional Public Transport Plan
SDC	Selwyn District Council
TMG	Transport Managers Group
WDC	Waimakariri District Council
YTD	Year to Date



# Greater Christchurch Public Transport Joint Committee

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- 1. Apologies**
- 2. Conflicts of Interest**
- 3. Call for General Business**

## 4. Minutes

**Minutes of the 16<sup>th</sup> meeting of the Greater Christchurch Public Transport Joint Committee held in the Council Chamber, Environment Canterbury, 200 Tuam Street, Christchurch, on Wednesday, 17 June 2020 commencing at 3.45pm**

### Contents

- Welcome
- 1. Apologies
- 2. Conflicts of Interest
- 3. Minutes of Previous Meeting – 19 February 2020
- 4. Matters Arising
- 5. Correspondence
- 6. Deputations and Petitions
- 7. Reports
  - 7.1 Metro Monitoring Report
  - 7.2 The Effect of the COVID Pandemic on Public Transport in Canterbury
  - 7.3 Greater Christchurch Public Transport Futures Report
- 8. General Business
- 9. Next public meeting: 17 June 2020

### Present

Alister James (Chair)  
Mayor Dan Gordon (Waimakariri District Council)  
Cr Mike Davidson (Christchurch City Council)  
Cr Sara Templeton (Christchurch City Council)  
Cr Nicole Reid (Selwyn District Council)  
Cr Phil Clearwater (Environment Canterbury)  
Cr Tane Apanui (Environment Canterbury)  
Jim Harland (Waka Kotahi NZ Transport Agency)

### In attendance

#### Councillor:

Cr Vicky Southworth (Environment Canterbury)

#### Environment Canterbury:

Nadeine Dommisie  
Len Fleete

Edward Wright  
Vivienne Ong

Stewart Gibbon (via MS Teams)

#### Christchurch City Council

Richard Osborne

#### Selwyn District Council:



Andrew Mazey

Waimakariri District Council  
Gerard Cleary (via MS Teams)

Future Public Transport Business Case Programme Director:  
Barry Mein

Red Bus  
Tony King (via MS Teams)

Future Public Transport Business Case consultant team  
Theunis van Schalkwyk  
Anthony Cross

## 1. **Welcome, introduction and apologies**

The Chairperson welcomed everyone to the meeting and acknowledged Cr Southworth's attendance.

Apologies were received from Chair Jenny Hughey (Environment Canterbury), Mayor Lianne Dalziel (Christchurch City Council) and Dr Anna Stevenson (Canterbury District Health Board).

## 2. **Conflicts of interest**

No conflicts of interest were declared.

## 3. **Minutes of previous meetings – 19 February 2020**

*(Refer page 16 of the agenda)*

### **Resolved:**

**That the Greater Christchurch Public Transport Joint Committee:**

- 1. confirms the minutes of the meeting held 19 February 2020 as a true and correct record.**

Mayor Gordon / Cr Davidson  
CARRIED

## 4. **Matters Arising**

There were no matters arising from the minutes.

## 5. **Correspondence**

There was no correspondence.

## 6. **Deputations and Petitions**

There were no deputations and petitions.

## 7. **Reports**

### 7.1 **Metro Monitoring Report**

*(Refer page 21 of the agenda)*

Len Fleete provided members with an overview of key performance indicators for the greater Christchurch Metro network, including impacts on patronage during the COVID 19 lockdown restrictions during Alert levels 4 - 2.

Fares were not charged on Metro services from late March until mid-June as Waka Kotahi NZ Transport Agency (NZTA) covered the revenue lost from fares during this period. Committee members acknowledged NZTA for the subsidisation which enabled continuation of services.

#### **Resolved:**

**That the Greater Christchurch Public Transport Joint Committee:**

1. **receives the Metro Monitoring report for information**
2. **acknowledged Waka Kotahi NZ Transport Agency's support during the COVID-19 restriction period.**

Cr Clearwater / Cr Reid  
CARRIED

### 7.2 **The Effect of the COVID Pandemic on Public Transport in Canterbury**

*(Refer page 25 of the agenda)*

Edward Wright informed the Committee of measures taken to maintain safe public transport services during the COVID-19 crisis and the subsequent implications for the Metro network and customers. Metro services continued throughout the COVID-19 lockdown period in Christchurch and Timaru as public transport was classified as an essential service.

Discussion centered on public transport funding matters and the free MetroCard campaign. Edward emphasised the importance for users to register their MetroCards at the time of purchase in case of any need for contact tracing.

#### **Resolved:**

**That the Greater Christchurch Public Transport Joint Committee:**

- 1. receives The Effect of the COVID Pandemic on Public Transport in Canterbury report for information.**

Mayor Gordon / Cr Reid  
CARRIED

The Environment Canterbury team were thanked for their work and enthusiasm in ensuring public transport options were affordable going forward.

### **7.3 Greater Christchurch Public Transport Futures Report**

*(Refer page 121 of the agenda)*

Barry Mein presented an update on progress of the business cases on the Public Transport Futures programme.

The Chair pointed out that the final draft of the Public Transport Business Plan that would be presented to this Committee at its August meeting for adoption by Environment Canterbury Council. The Committee members were supportive of working the draft plan at an extra workshop at the end of July.

### **Resolved:**

**That the Greater Christchurch Public Transport Joint Committee:**

- 1. receive the Greater Christchurch Public Transport Futures Report**
- 2. agree to schedule a further workshop July to discuss the MRT strategic case**

Alister James / Cr Clearwater  
CARRIED

### **8. General Business**

There was no General Business.

### **9. Next Meeting**

Workshop: TBA  
Workshop/Public Meeting: 14 October 2020

## 10. **Closure**

The meeting closed at 4.30pm.

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**Independent Chair**

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**Date**

**5. Matters Arising**

**6. Correspondence**

**7. Deputations and Petitions**

## 8. Reports

### 8.1. Streamlining collaborative transport governance committees

#### Greater Christchurch Public Transport Joint Committee

<b>Date of meeting</b>	19 August 2020
<b>Author</b>	Alister James, Independent Chair

#### Purpose

1. To receive advice from the Chief Executives Advisory Group, and agree that the Greater Christchurch Public Transport Joint Committee completes its work on the Future Public Transport Foundations investment package and recommends to partner councils that the ongoing functions and responsibilities of this Committee are then transferred to the Greater Christchurch Partnership.

#### Recommendations

That the Greater Christchurch Public Transport Joint Committee:

1. **Receives the advice from the Chief Executives Advisory Group.**
2. **Completes the work on the Future Public Transport Foundations investment package.**
3. **Recommends to partner councils that this Committee is disestablished**
4. **Recommends that the Greater Christchurch Partnership determines appropriate arrangements to integrate the necessary functions of this Committee to ensure a collaborative and integrated approach to future transport and land use decision making.**
5. **Note that a paper outlining draft ToR for the GCP subcommittee (and any associated changes to the main GCP Committee ToR where necessary to capture strategic functions of the PTJC) will be prepared for the next CEAG meeting to enable a paper to be presented to the GCP Committee in September.**

#### Context

2. The Greater Christchurch Public Transport Joint Committee was established in July 2016 to foster a collaborative approach to achieve integrated decision-making and provide

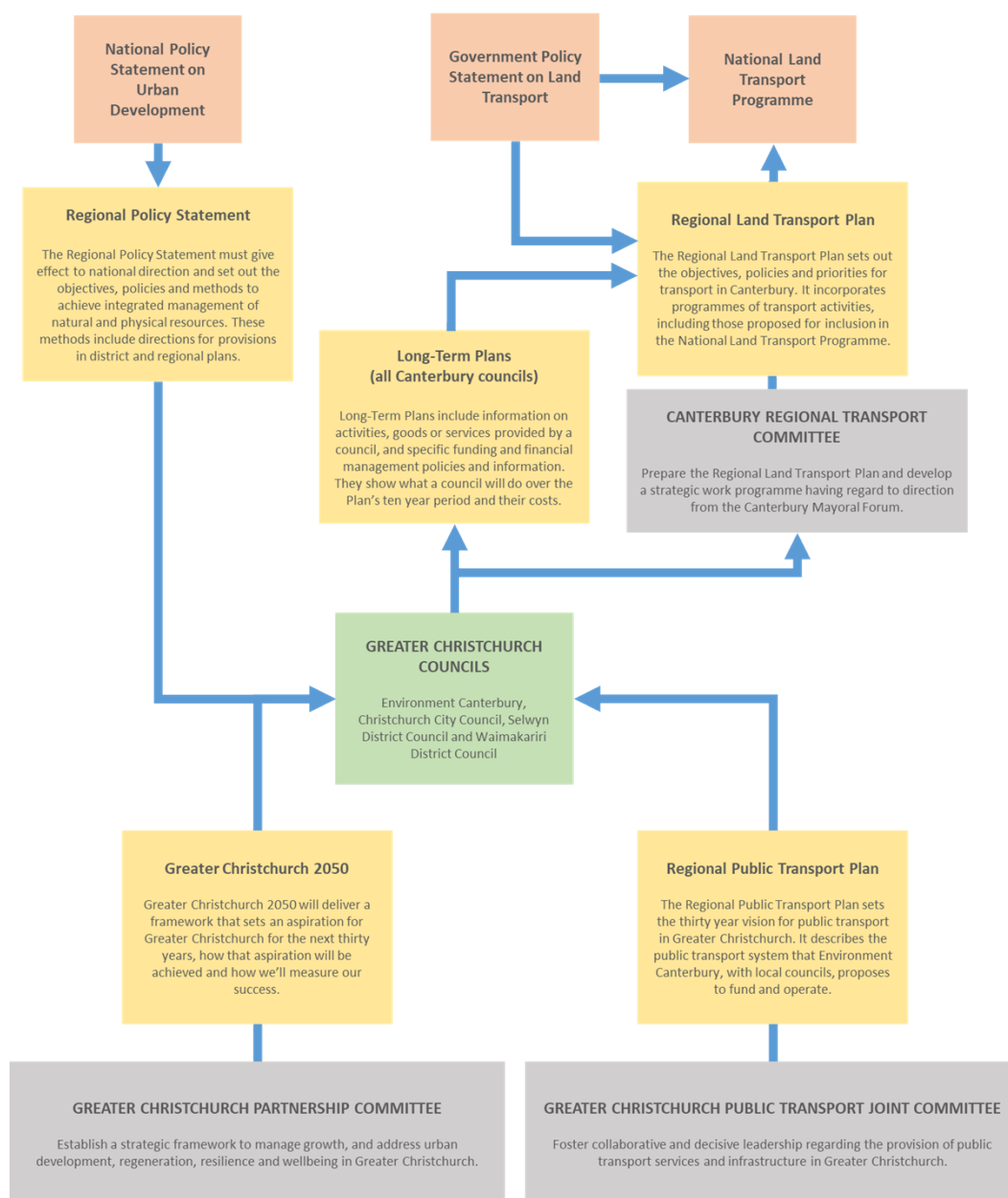
clear and decisive leadership with respect to the provision of public transport services and infrastructure in Greater Christchurch.

3. A key achievement of the Committee has been the collaborative development of the Regional Public Transport Plan (RPTP), for approval by Environment Canterbury, and coordinating the integration of public transport components within the Regional Land Transport Plan (RLTP), in conjunction with the Regional Transport Committee (RTC).
4. More recently this Committee has overseen and guided the Future Public Transport work programme to inform business cases for further investment in public transport infrastructure and services.
5. In considering these matters, committee members have highlighted the essential link between public transport planning and associated land use decisions. It requested Chief Executives provide advice on how to streamline collaborative governance arrangements to strengthen decision-making with regard to land use and transport integration.

## Current governance arrangements

Currently the Greater Christchurch Public Transport Joint Committee (**PTJC**), GCP Committee (**GCPC**) and the Canterbury Regional Transport Committee (**RTC**) each have roles in relation to transport planning in Greater Christchurch. An overview of the roles, representation and operation of these committees is summarised in the diagram below.

### TRANSPORT AND URBAN DEVELOPMENT PARTNERSHIP COMMITTEES



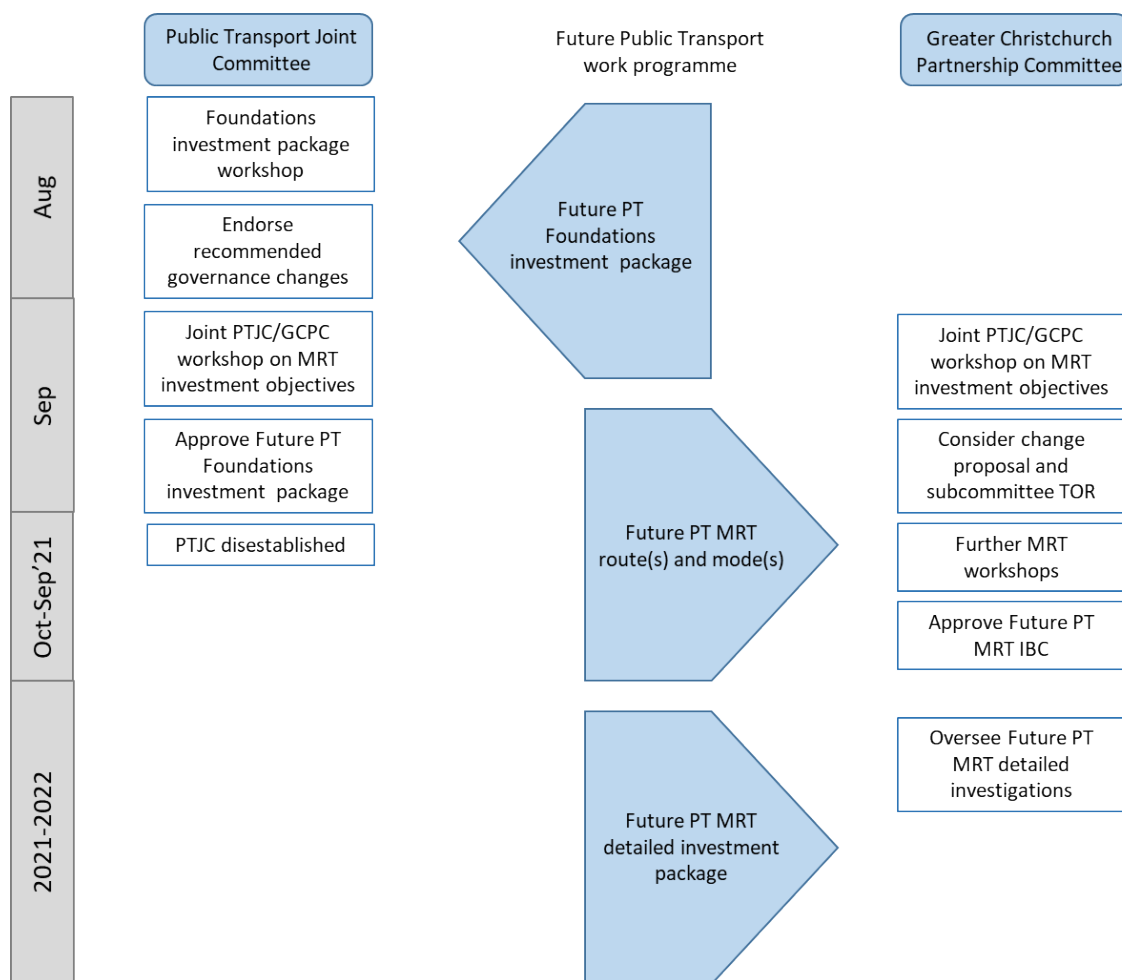


6. The RTC is a requirement of the Land Transport Management Act 2003 and has responsibilities across the wider Canterbury region. As such the RTC was not factored into these structural change proposals. However, a mechanism for closer working relationships when preparing the Regional Land Transport Plan (RLTP) is considered beneficial and arrangements similar to those already cited in the functions of the PTJC should be retained in any structures moving forward.

## **Proposed governance changes**

7. The Chief Executives Advisory Group (CEAG) considered the Committee's request, noting that similar points had been raised at previous GCPC meetings.
8. CEAG acknowledged the importance of the PTJC completing its work to agree a bus investment package resulting from the Future Public Transport Foundations (first component) and Rest of Network (second component) investigations. So doing would maintain momentum, ensure local share requirements of the investment package are factored into council 2021 Long Term Plans, and enable timely submission of business cases. The Foundations investment package is planned to be presented to this PTJC at a meeting to be scheduled for September 2020 with any remaining Rest of Network investment work not integrated into the Foundations investment package to transfer to the GCPC, if required.
9. Work on the third component of the Future Public Transport work programme – mass rapid transit (MRT) - commenced in early July. The purpose of the first phase of the MRT work is to develop an indicative business case (IBC) which will identify preferred route(s) and mode(s) for future MRT, the staging of delivery, and triggers for investment.
10. This work is strongly linked to integrated land use planning that enables supportive development along MRT corridors, and maximising patronage from the surrounding catchments. Staff have therefore already engaged with the Greater Christchurch 2050 project team to ensure the work is closely aligned.
11. CEAG considers that oversight of the MRT work programme is an appropriate function for the GCPC and would complement its recent work to develop a Greater Christchurch Mode Shift Plan.
12. Furthermore, CEAG believes that bringing the two committees closer together would establish a clearer integration of land use and transport strategic planning, and moving forward would reduce the governance workload on these matters whilst minimising any duplication of discussion arising from the current arrangements.

13. CEAG assessed the merger and subcommittee options with the GCPC. It recommends a hybrid approach whereby the strategic functions of the PTJC are incorporated within revised Terms of Reference for the GCPC and a new sub-committee of the GCPC is established to consider any of the more detailed public transport functions of the PTJC.
14. CEAG advice is therefore to disestablish this PTJC once it has completed work to agree a bus investment package resulting from the Future Public Transport foundations investigations. The GCPC would become responsible for guiding and agreeing the MRT PT Futures work programme and resultant business case(s).
15. The advice represents a staged approach that allows for further streamlining at an appropriate time in future.
16. If endorsed, the detailed considerations of this proposal, including the Terms of Reference for the new GCPC subcommittee, would be determined at an upcoming meeting of the GCP Committee. This PTJC is therefore being asked to consider and support the intent of the proposed change, highlight any particular matters the GCP Committee may wish to consider, and agree to recommend to partner councils to disestablish the PTJC in line with CEAG advice.
17. To assist such a transition and ensure the MRT problem definition and investment objectives are fully agreed between the partners at a governance level, the proposed approach is for a joint workshop of the GCPC and PTJC to be held on 11 September.
18. This change proposal and the alignment with Future Public Transport work programme elements is shown in the diagram below.



19. A review of the subcommittee, including membership, could be undertaken within 6-12 months of transition to fine tune its operation. This would allow a timely initial transition to occur until the strategic future direction for public transport is more clearly established and integrated within funding mechanisms.

## Next Steps

20. If the proposed approach is agreed by the PTJC, the recommended immediate next steps would include:

- a. Review of feedback from the PTJC meeting and prepare a draft GCP Committee report for the next CEAG meeting (to be presented to the 11 September GCPC meeting), including:
  - i. Drafting proposed ToR for a GCP subcommittee (and any associated changes to the main GCP Committee MoA/ToR where necessary to capture strategic functions of the PTJC) for the next CEAG meeting, including:
    1. Membership and any co-optees
    2. Delegations

3. Subcommittee review process and timeframes
- b. Drafting updated CEAG ToR to ensure executive oversight of the new arrangements, with support from the Transport Managers Group through the Senior Management Group.
- c. Agreement on the secretariat function and resourcing under the new arrangement (currently Environment Canterbury provide secretariat for the PTJC).

## Recommendations

21. It is recommended that the Greater Christchurch Public Transport Joint Committee:

- a. **Receives** the advice from the Chief Executives Advisory Group.
- b. **Completes** the work on the Future Public Transport Foundations investment package.
- c. **Recommends** to Partner councils that this Committee is disestablished.
- d. **Recommends** that the Greater Christchurch Partnership determines appropriate arrangements to integrate the necessary functions of this Committee to ensure a collaborative and integrated approach to future transport and land use decision making.
- e. **Note** that a paper outlining draft ToR for the GCP subcommittee (and any associated changes to the main GCP Committee ToR where necessary to capture strategic functions of the PTJC) will be prepared for the next CEAG meeting to enable a paper to be presented to the GCP Committee in September.

**9. Extraordinary and Urgent Business**

**10. General Business**

**11. Next Meeting**

**12. Closure**