

Agenda 2020

Council Meeting

Thursday, 18 June 2020

Time: 11.00am

Venue: Council Chamber, 200 Tuam Street, Christchurch



Council

Membership

Chair

Cr Jenny Hughey

Deputy Chair

Cr Peter Scott

Membership

Cr Tane Apanui

Cr Phil Clearwater

Cr Grant Edge

Cr Megan Hands

Cr Ian Mackenzie

Cr Nicole Marshall

Cr Claire McKay

Cr Elizabeth McKenzie

Cr Craig Pauling

Cr Lan Pham

Cr Vicky Southworth

Cr John Sunckell

Council Meeting

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- 1. Karakia**
- 2. Apologies**
- 3. Conflicts of Interest**

4. Deputations and Petitions

Bex De Prosopo will be making a deputation to introduce Drinkable Rivers and suggest ways that they hope to collaborate with Environment Canterbury through their work with real-time water quality data and using that data to give our urban rivers a voice.

5. Minutes

Minutes of 513th meeting of the Canterbury Regional Council held by audio-visual link due to the COVID-19 situation on Thursday, 14 May 2020 at 11.00am

Contents

1. Welcome, Mihi Whakatau and Karakia
2. Apologies
3. Conflicts of Interest
4. Deputations and Petitions
5. Minutes
6. Matters Arising
7. Matters for Council Decision
 - 7.1 Canterbury Water Management Strategy Committee Annual Reports – Regional Committee, Kaikōura, Waimakairi and Ashburton Zone Committees
 - 7.2 Submission on the Accessible Streets Regulatory Package
 - 7.3 Local Government Funding Agency: Amended Documentation
8. Exclusion of the Public from part of the Council meeting
9. Other Business
10. Notices of Motion
11. Questions
12. Next Meeting
13. Closing Karakia

Present

Chair Jenny Hughey, Deputy Chair Peter Scott, Councillors Tane Apanui, Phil Clearwater, Grant Edge, Megan Hands, Ian Mackenzie, Nicole Marshall, Claire McKay, Elizabeth McKenzie, Craig Pauling, Lan Pham, Vicky Southworth and John Sunckell.

Management and officers present

Stefanie Rixecker (Acting Chief Executive), Tafflyn Bradford-James (Director Communications), Tim Davie (Acting Director Science), Nadeine Dommissie (Chief Operating Officer), Miles McConway (Director Finance and Corporate Services), Katherine Trought (Director Strategy and Planning), Catherine Schache (General Counsel), Katherine Harbrow (Chief Financial Officer), and Louise McDonald (Senior Committee Advisor).

Report writers and other staff were also present.

1. Welcome, Mihi Whakatau and Karakia

Due to the COVID-19 situation this meeting was held using an audio-visual link.

Chair Hughey welcomed everyone and invited Cr Pauling to open the meeting with a karakia.

Cr Pauling acknowledged the hardships being felt by the community during the COVID-19 situation. He welcomed the Chair of the Canterbury Water Management Strategy (CWMS) Regional Committee and Chairs and Deputy Chairs of the Kaikōura, Waimakariri and Ashburton Zone Committees to the meeting and provided a karakia.

Chair Hughey also welcomed the CWMS representatives to the meeting. She noted that Sunday 16 May 2020 marked the one-year anniversary of Environment Canterbury declaring a climate change emergency.

She also referred to the current COVID-19 emergency that had highlighted inequalities in our society. Everyone needed to be working towards recovery. The Chair thanked Council staff for their excellent work and commitment during the COVID-19 lockdown.

2. **Apologies**

There were no apologies.

3. **Conflicts of interest**

There were no conflicts of interest declared.

4. **Deputations and Petitions**

There were no deputations or petitions.

5. **Minutes**

Refer pages 9 to 23 of the agenda

Resolved

That the Council:

1. **confirms and adopts as a true and correct record the minutes of the meeting held on 16 April 2020, as amended:**
 - **item 8.2 – Rangitata Flood Recovery Update:**
 - **first bullet point to read the importance of keeping Timaru district Council and Te Rūnanga o Arowhenua involved and updated.**
 - **third bullet point – delete the reference to stage 2.**

Cr Hands/Cr Scott
CARRIED

Resolved

That the Council:

1. **confirms and adopts as a true and correct record the minutes of part of the meeting held, with the public excluded, on 16 April 2020.**

Cr Scott/Cr Sunckell
CARRIED

Resolved

That the Council:

1. **confirms and adopts as a true and correct record the minutes of the meeting held on 21 April 2020.**

Cr McKay/Cr Marshall
CARRIED

6. **Matters Arising**

16 April 2020 – item 8.5 – Working Groups of Council

Planting and Regeneration Working Group

Cr Pauling reported on the first meeting of the Planting and Regeneration Working Group held on 7 May 2020. The Group will undertake a stock take on what is being done, then focus on accelerating outcomes. Adopting a flexible approach, they will work with partners on riparian planting, sanctuaries and corridors.

Resolved

That the Council

1. **receives the report from the Planting and Regeneration Working Group.**

Cr Edge/Cr Pham
CARRIED

Public Visibility Working Group

Cr Nicole Marshall reported that this Group had met on 6 May 2020 to talk about how they will work with staff to connect with the community to explain what the Council does and provide context around what the Council is doing.

Resolved

That the Council

1. **receives the report from the Public Visibility Working Group.**

Cr McKay/Cr Clearwater
CARRIED

Committee Reports

There were no committee reports presented to this meeting.

7. **Matters for Council Decision**

7.1 **Canterbury Water Management Strategy (CWMS) Regional and Zone Committee Annual Reports 2019**

Refer to pages 22 to 38 of the agenda

Cr McKay welcomed the CWMS representatives to the meeting and invited them to present their Annual Reports. This was also an opportunity to provide an update on the work of, and the challenges faced by, their Committee.

CWMS Regional Committee

Hugh Logan, Chair of the CWMS Regional Committee presented the Committee's Annual Report for 2019 and provided the following comments:

- There were differing views within the Committee on the speed of CWMS action.
- The Committee was working on how to progress the work done on goals and targets for recreational amenity issues at a zone and regional level.
- There was a focus on biodiversity and braided rivers; including continued interest in improved fish screen technology.
- Recognised the Committee's role of providing oversight of the CWMS goals and targets and providing advice to the Council.
- Future work to be done on climate change effects, implications and how we adapt and accommodate change.

Kaikōura Zone

Ted Howard, chair of the Kaikōura Zone Committee presented the Committee's Annual Report for 2019 with the following comments:

- A focus for 2019 was restoring and maintaining wetlands.
- The interesting post-earthquake science on the amount of material coming down waterways following the slips. There needed to be a strategy to deal with this potential hazard.
- The Kaikōura community was still in survival/recovery mode following the earthquakes so non-regulatory methods were the best way to work with the community. Kevin Heays and his team were doing a great job.

Waimakariri Zone

Michael Blackwell, Chair and Cameron Henderson, Deputy Chair presented the Waimakariri Zone Committee Annual Report 2019. Key points included:

- The Committee was awaiting the outcomes from Plan Change 7 to provide some direction, especially for high risk farm use activities.
- Progressing on the Zone Implementation Programme Addendum (ZIPA) process focusing on coastal stream catchment management plans.
- Good to see the next generation farmers engagement with ZIPAs and Plan Change 7.
- The Burgess Stream immediate steps project was a good example of wetland planting to rebuild a wetland.
- Alpine rivers zone plan change important for the health and waterways in Waimakariri.

Ashburton Zone

Due to technical difficulties Zone Committee chair William Thomas was unable to present to the Council so Dave Moore, Zone Facilitator presented on behalf of the Committee and highlighted the following:

- The main issue for the Zone Committee was the Ashburton River consent review
- Multiple groups were looking at the problem of Ashburton Lakes water quality.

Resolved

That the Council:

1. receives the Regional Committee Annual Report 2019.
2. receives the Kaikōura Zone Committee Annual Report 2019.
3. receives the Waimakariri Zone Committee Annual Report 2019.
4. receives the Ashburton Zone Committee Annual Report 2019.

Cr McKay/Cr Pauling
CARRIED

7.2 Submission on the Accessible Streets Regulatory Package

Refer pages 45 to 48 of the agenda

Cr Clearwater requested that in light of COVID-19 footpath widths be included in the submission.

Resolved

That the Council:

1. delegates to the Chair approval of the Environment Canterbury submission on the Waka Kotahi NZ Transport Agency's 'Accessible Streets' regulatory package.

Cr Scott/Cr Edge
CARRIED

7.3 Local Government Funding Agency: Amended Documentation

Refer pages 42 to 254 of the agenda.

Cr Sunckell introduced this item.

Resolved

That the Council:

1. Approves Councillor John Sunckell and Chair Jenny Hughey to execute the following Local Government Funding Agency documents on behalf of Environment Canterbury:
 - 1.1 Multi-Issuer Deed
 - 1.2 Guarantee and Indemnity; and
 - 1.3 Notes Subscription Agreement

Cr Hands/Cr Scott
CARRIED

8.0 Exclusion of the Public

Refer page 255 of the agenda.

Resolved

That the public be excluded from the following part of the proceedings of this meeting, namely:

1. Council minutes – 21 April 2020

1. The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Report	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1.	Council minutes – 21 April 2020	Good reason to withhold exists under section 7	Section 48(1)(a)

2. This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceeding of the meeting in public are as follows:

Item No.	
1	Enable the Council holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations. (Section 7(2)(i))

2. That appropriate officers remain to provide advice to the Committee.

Cr Sunckell/Cr Clearwater
CARRIED

The meeting went into public excluded session from 12.44 to 12.46pm.

9. Other Business

There was no other business.

10. Notices of motion

There were no notices of motion.

11. Questions

There were no questions.

12. Next meeting

The next meeting was scheduled for Thursday 21 May 2020.

13. **Closing karakia**

The Chair thanked everyone for their participation and invited Cr Pauling to lead the karakia:

The meeting closed at 12.50pm.

CONFIRMED

Date _____

_____ **Chair**

Minutes of part of the 513th meeting of the Canterbury Regional Council held, with the public excluded, by audio-visual link due to the COVID-19 situation on Thursday 14 May 2020 at 12.44pm

Present

Chair Jenny Hughey, Deputy Chair Peter Scott, Councillors Tane Apanui, Phil Clearwater, Grant Edge, Megan Hands, Ian Mackenzie, Nicole Marshall, Claire McKay, Elizabeth McKenzie, Craig Pauling, Lan Pham, Vicky Southworth and John Sunckell.

Officers present

Stefanie Rixecker (Acting Chief Executive), Tafflyn Bradford-James (Director Communications), Tim Davie (Acting Director Science), Nadeine Dommissie (Chief Operating Officer), Miles McConway (Director Finance and Corporate Services), Katherine Trought (Director Strategy and Planning), Catherine Schache (General Counsel), Katherine Harbrow (Chief Financial Officer), and Louise McDonald (Senior Committee Advisor).

1. Council minutes – 21 April 2020

Refer to page 2 of the public excluded agenda

Resolved

That the Council:

- 1. confirms and adopts as a true and correct record the minutes of part the meeting held, with the public excluded, on 21 April 2020.**

Cr McKenzie/Cr Southworth
CARRIED

Resolved

That the meeting come out of public excluded session.

Cr Marshall/Cr Edge
CARRIED

The meeting came out of public excluded session at 12.46pm.

CONFIRMED

Date_____

_____ **Chair**

Minutes of 514th meeting of the Canterbury Regional Council held in the Council Chamber, 200 Tuam Street, Christchurch and by audio-visual link due to the COVID-19 situation on Thursday, 21 May 2020 at 11.07am

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1. Welcome, Mihi Whakatau and Karakia
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 - 5.1.1 Performance, Audit and Risk Committee
6. Matters for Council Decision
 - 6.1 Deliberations on the draft Annual Plan 2020/21
7. Exclusion of the Public from part of the Council meeting
8. Other Business
9. Notices of Motion
10. Questions
11. Next Meeting
12. Closing Karakia

Present

In the Council Chamber

Chair Jenny Hughey, Councillors Phil Clearwater, Grant Edge, Megan Hands, Ian Mackenzie, Nicole Marshall, Claire McKay, Craig Pauling, Vicky Southworth and John Sunckell.

By audio-visual link

Deputy Chair Peter Scott, Councillors Elizabeth McKenzie and Lan Pham

Management and officers present

Stefanie Rixecker (Acting Chief Executive), Tafflyn Bradford-James (Director Communications), Tim Davie (Acting Director Science), Nadeine Dommisie (Chief Operating Officer), Miles McConway (Director Finance and Corporate Services), Katherine Trought (Director Strategy and Planning), Catherine Schache (General Counsel), Katherine Harbrow (Chief Financial Officer), Cindy Butt (Team Leader Governance Services) and Louise McDonald (Senior Committee Advisor).

Report writers and other staff were also present.

1. **Welcome, Mihi Whakatau and Karakia**

Due to the COVID-19 situation and social distancing requirements this meeting was held with some members present in the Council Chamber and some members present using an audio-visual link.

Chair Hughey welcomed everyone to the meeting and invited Cr Pauling to open the meeting with a karakia.

Cr Pauling thanked all those who had provided feedback on the draft Annual Plan. He thanked the staff who had managed the process in the difficult situation during the COVID-19 lockdown. He opened the meeting with a karakia.

Chair Hughey also expressed gratitude to members of the community who had provided written feedback and those who spoke at the hearings. She confirmed that Councillors had received the following documents circulated separately from the agenda:

- Item 5.1 report from the Performance, Audit & Risk Committee - attachment 2 the financial summary.
- Item 6.1 Deliberations on the draft Annual Plan - additional information on public transport.

2. **Apology**

Tane Apanui

3. **Conflicts of interest**

There were no conflicts of interest declared.

4. **Deputations and Petitions**

There were no deputations or petitions.

5. **Committee Reports**

5.1 **Standing Committees**

5.1.1 **Performance, Audit and Risk Committee**

Refer pages 7 to 14 of the agenda plus the summary of financial reports circulated separately

Cr Sunckell presented this item. It was noted that the summary of the financial reports presented were for the period to 30 April 2020.

Resolved

That the Council:

1. receives and confirms as a correct record the minutes of the Performance, Audit and Risk Committee meeting held 30 April 2020.
2. receives the summary of the financial reports for the period ending 30 April 2020.
3. notes the resolutions made by the Committee under delegated authority

Cr Sunckell/Cr Edge
CARRIED

6. Matters for Council Decision

6.1 Deliberations of the Draft Annual Plan 2020/21

Refer to pages 15 to 93 of the agenda plus the additional information on public transport circulated separately.

Chair Hughey invited the Portfolio Leads to provide comment on the community feedback received during the engagement on the draft Annual Plan.

Transport and Urban Development

Cr Clearwater reported that the feedback received was supportive of public transport, reducing emissions and using electric buses. There was some concern about using rates to support public services but the majority of the feedback requested improvements to public transport.

The provision of free public transport had been requested but Cr Clearwater commented that this would impact on all ratepayers and public transport in Christchurch was cheaper than in other regions.

Addressing the concerns raised by Waimakariri District Council he advised that the proposed public transport rate increase for Waimakariri was being reviewed.

Other issues raised included services to Selwyn District, and multi modal approaches including rail were noted. These will be considered in other processes including the Long Term Plan.

Climate Change, Risk and Resilience

Cr Southworth thanked everyone who had read the draft Annual Plan and provided feedback. She acknowledged the feedback provided by the Youth Rōpū and their fear about climate change.

Cr McKenzie also noted the strong support for action on climate change.

Freshwater Management

Cr McKay acknowledged that freshwater management and the Canterbury Water Management Strategy (CWMS) were core functions of the Council. She noted the importance of the feedback provided but cautioned that 160 responses did not provide a strong mandate.

There was general support for the CWMS and the direction of work on freshwater management moving from planning to implementation.

Some of the feedback that was provided on freshwater management pointed out the difficult economic times due to the COVID-19 situation.

Concerns were raised from the feedback included water quality and quantity, compliance and monitoring, and resourcing for meeting the National Environmental Standards for Freshwater. There were requests for focusing on urban waterways, braided rivers and high-country lakes.

Cr Marshall thanked those who had provided feedback and noted that water is front and centre of the Council's work

Biodiversity and Biosecurity

Cr Pham reported that the feedback recognised the importance of biodiversity and work on regeneration. There was support for increasing, or at least maintaining, funding for wetlands, pest management and compliance. There was feedback on the need to control the spread of wilding pines and weeds. An interesting presentation was received about connecting people to nature.

Air Quality

Cr Scott noted the support for work on improving air quality and the need to address pollution from home heating and industry. Greenhouse gas emissions were raised and he advised that issue currently sat with the hazard's portfolio. There were no financial implications from the feedback for the Annual Plan as any changes would be addressed through the Long Term Plan.

Regional Leadership

Cr Scott advised that most of the feedback relating to the Regional Leadership portfolio was supportive. Areas that identified for improvement included compliance monitoring and effort on climate change.

Resolved

That the Council:

- 1. receives the summary of the public engagement on the draft Annual Plan 2020/21 and staff advice (attachment 1 to the agenda) and agrees that the summary is an accurate reflection on the community feedback received.**

Cr McKay/Cr Edge
CARRIED

Resolved

That the Council:

- 1. receives the supplementary information on public transport.**

Cr Clearwater/Cr Marshall
CARRIED

The Chair referred the meeting to the recommendation in the officers' report to consider the rates options on pages 20 to 22 of the agenda and moved option 4 for discussion.

MOTION

Moved Chair Hughey/seconded Cr Pham

That the Council:

1. directs staff to bring forward a 4% total rates increase which includes the 2.3% baseline and adds 0.9% general reserve allocation and an amount for public transport service improvements.

AMENDMENT

An amendment was moved by Cr Pham/seconded Cr Pauling

That the Council:

1. allocates the 0.9% of the proposed 4% rate rise to:
 - a) 0.5% Coastal Environment Plan \$500,000
 - b) 0.15% Climate Engagement Programme \$150,000
 - c) 0.24 planting and regeneration (Me Uru Rakau) \$250,000

Members debated the amendment. Speakers in support of the amendment noted that feedback from the community had highlighted the coastal plan, climate and planting as key issues. Speakers against the amendment did not support ring fencing the 0.9%. There was concern that the proposed 4% rate rise was too high in the new COVID-19 environment.

Cr Sunckell foreshadowed another amendment.

The amendment was put and CARRIED as follows:

Resolved

That the Council:

1. **allocates the 0.9% of the proposed 4% rate rise to:**
 - a) 0.5% Coastal Environment Plan \$500,000**
 - b) 0.15% Climate Engagement Programme \$150,000**
 - c) 0.24% planting and regeneration (Me Uru Rakau) \$250,000.**

Cr Pham/Cr Pauling
CARRIED

AMENDMENT

An amendment was moved by Cr Sunckell/seconded Cr McKay

That the Council:

1. Reduce the proposed rates rise to 3.1% by removing 0.9% allocated to the three projects: Coastal Environment Plan, Climate Engagement Programme and Me Uru Rakau.

POINT OF ORDER

A point of order was raised that this amendment was a direct negative and would negate the original motion [Standing Order 3.9.12].

ADJOURNMENT

The meeting adjourned between 12.56 and 1.20pm to seek advice on the point of order.

RECONVENE

The meeting reconvened at 1.20pm.

The General Counsel advised the Chair on the point of order. On the basis of that advice the Chair concluded that Cr Sunckell's amendment was not a direct negative as it proposed a 2.3% rate rise as opposed to a 4% rate rise.

Members debated the amendment. Speakers in support of Cr Sunckell's amendment suggested that the three projects identified for the 0.9% represented additional expenditure. There needs to be a conversation about how these will be funded. In the current economic environment borrowing could be considered as interest rates are low. Many people in the community are facing unemployment and financial hardship and rates need to be kept as low as possible.

Those in support of the amendment acknowledged the economic environment following the outbreak of COVID-19 but felt that the three projects identified were important and needed to be progressed. There was strong feedback from the community in support of the Council progressing this work.

The amendment was then put and was LOST

That the Council:

1. Reduce the proposed rates rise to 3.1% by removing 0.9% allocated to the three projects: Coastal Environment Plan, Climate Engagement Programme and Me Uru Rakau.

ADJOURNMENT

The meeting adjourned between 2.17 and 2.13pm

RECONVENE

The meeting reconvened at 2.13pm.

The successful motion became part of the substantive motion and was then put and CARRIED as follows:

Resolved

That the Council:

1. **Directs staff to bring forward a 4% total rates increase which includes the 2.3% sustainable baseline Consumer Price Index (CPI) type increase, plus staff recommendations in the Public Transport Supplementary Paper of 0.76% with the balance being allocated to:**

- a) (0.5%) \$500k for Coastal Environment Plan
- b) (0.15%) \$150k for Climate Engagement Programme
- c) (0.25%) \$250k for Me Uru Rakau

Chair Hughey/Cr Pham
CARRIED

Crs Hands, Mackenzie, McKay, Scott and Sunckell requested that their vote against this resolution be recorded.

The meeting then considered the remaining recommendations on page 15 of the agenda.

Resolved

That the Council:

1. **refers the Liability Management and Investment Policy to the Performance, Audit and Risk Committee for that Committee to review the Policy to ensure appropriate flexibility exists to borrow for projects or operating expenditure needs that may emerge.**

Cr Sunckell/Cr Hands
CARRIED

Resolved

That the Council:

1. **directs the Acting Chief Executive to complete the finalised document and the associated rating resolutions for the Annual Plan 2020/21 ready for Council adoption 18 June 2020.**

Cr Pauling/Cr Clearwater
CARRIED

The Chair thanked Councillors for the debate and staff for all the hard work that had gone into the Annual Plan process.

7.0 Exclusion of the Public

Refer page 94 of the agenda.

Resolved

That the public be excluded from the following part of the proceedings of this meeting, namely:

1. **Performance, Audit and Risk Committee minutes**

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Report	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1.	Performance, Audit and Risk Committee minutes	Good reason to withhold exists under section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceeding of the meeting in public are as follows:

Item No.	
1.	<p>Enable the Council holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). (Section 7(2)(i))</p> <p>Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information – Section 7(2)(b)(ii)</p>

2. That appropriate officers remain to provide advice to the Committee.

Cr Marshall/Cr McKay
CARRIED

The meeting went into public excluded session from 2.22 to 2.25pm.

Confirmation of decision in open meeting

During the public excluded part of the 14 May meeting, the Council received and adopted the minutes of the public excluded part of the meeting held on 21 April to appoint the Acting Chief Executive. This decision can now be publicly released.

Resolved

That the Council:

- 1. Confirms in open meeting the decision made on 21 April 2020 to appoint Stefanie Rixecker as Acting Chief Executive from 2 May 2020 until the date on which a permanently appointed Chief Executive commences employment.**

Cr Pauling/Cr McKenzie
CARRIED

8. Other Business

There was no other business.

9. Notices of motion

There were no notices of motion.

10. Questions

There were no questions.

11. Next meeting

The next meeting was scheduled for Thursday 18 June 2020.

12. **Mihi/Karakia whakamutunga – closing acknowledgements and blessing**

The Chair thanked everyone for their participation and invited Cr Pauling to lead the karakia.

Cr Pauling stood acknowledged and thanked the community, staff and councillors for their involvement in the draft Annual Plan.

The meeting closed at 2.30pm.

CONFIRMED

Date_____

_____ **Chair**

Minutes of part of the 514th meeting of the Canterbury Regional Council held, with the public excluded, by audio-visual link due to the COVID-19 situation on Thursday 21 May 2020 at 2.22pm

Present

Chair Jenny Hughey, Deputy Chair Peter Scott, Councillors Phil Clearwater, Grant Edge, Megan Hands, Ian Mackenzie, Nicole Marshall, Claire McKay, Elizabeth McKenzie, Craig Pauling, Lan Pham, Vicky Southworth and John Sunckell.

Officers present

Stefanie Rixecker (Acting Chief Executive), Tafflyn Bradford-James (Director Communications), Tim Davie (Acting Director Science), Nadeine Dommissie (Chief Operating Officer), Miles McConway (Director Finance and Corporate Services), Katherine Trought (Director Strategy and Planning), Catherine Schache (General Counsel), Katherine Harbrow (Chief Financial Officer), and Louise McDonald (Senior Committee Advisor).

1. Performance, Audit and Risk Committee

Refer to page 2 of the public excluded agenda

Resolved

That the Council:

- 1. Receives and confirms as correct record of minutes of the Performance, Audit and Risk Committee Public Excluded meeting held 30 April 2020**
- 2. Notes the resolutions made by the Committee under delegated authority**

Cr Sunckell/Cr Hands
CARRIED

2. Public Excluded minutes – 21 April 2020

During the public excluded part of the 14 May meeting, the Council received and adopted the minutes of the public excluded part of the meeting held on 21 April to appoint the Acting Chief Executive. This decision can now be publicly released.

Resolved

That the decision from the part of the meeting held, with the public excluded on 21 April 2020, relating to the appointment of the Acting Chief Executive be confirmed in open meeting.

Cr Marshall/Cr McKay
CARRIED

Resolved

That the meeting come out of public excluded session.

Cr Clearwater/Cr Edge
CARRIED

The meeting came out of public excluded session at 2.25pm.

CONFIRMED

Date_____

_____ **Chair**

6. Matters Arising

7. Committee Reports

7.1. Standing Committees

7.1.1. Performance, Audit and Risk Committee

Council report

Date of meeting	Thursday, 18 June 2020
Author	Vivienne Ong, Committee Advisor

Purpose

1. For the Council to receive the minutes from the Performance, Audit and Risk Committee held on 28 May 2020.
2. There are three recommendations from the Committee to Council bullet pointed below. Note the revised Liability Management and Investment Policy is not attached to this report as it is included later in the Council agenda under 'Adoption of Annual Plan'.
 - Signing the Audit NZ engagement letter.
 - Signing the Audit NZ proposal to conduct the audit.
 - Revised Liability Management and Investment Policy.

Recommendations

That the Council:

1. **receives and confirms as a correct record of minutes of the Performance, Audit and Risk Committee meeting held 28 May 2020**
2. **approves that the Chair of Canterbury Regional Council sign the Audit NZ engagement letter for the years ending 30 June 2020 to 30 June 2022**
3. **approves that the Chair of Canterbury Regional Council sign the Audit NZ proposal to conduct the audit of Canterbury Regional Council on behalf of the Auditor-General for the 2020, 2021 and 2022 financial years**
4. **approves the revised Liability Management and Investment Policy**
5. **notes the summary of the financial reports for the period ending 30 April 2020 were presented to Council on 21 May 2020**
6. **notes the resolutions made by the Committee under delegated authority.**

Attachments

1. Minutes Performance Audit and Risk Committee meeting 28 May 2020 unconfirmed [7.1.1.1 - 7 pages]
2. Audit NZ letter - audit engagement [7.1.1.2 - 14 pages]
3. Audit NZ letter - proposal to conduct audit [7.1.1.3 - 9 pages]

Minutes of the 155th meeting of the Performance, Audit and Risk Committee held virtually via Microsoft Teams (due to COVID-19 lockdown) on Thursday, 28 May 2020 at 2.57pm

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 - 5.3 Financial Health Reports April 2020
 - 5.4 Public Transport Financial Performance Update
6. Audit
 - 6.1 Civic Assurance Annual Report
 - 6.2 Annual Report Audit plane 30 June 2020
7. Public Excluded
8. Notices of Motion
9. Extraordinary and Urgent Business
10. General Business
11. Questions
12. Next Meeting
13. Closure

Present

Committee Chair, Cr John Sunckell
Cr Grant Edge

Cr Claire McKay
Cr Megan Hands

Cr Ian Mackenzie
Graeme McGlinn

Management and officers present

Stefanie Rixecker (Acting Chief Executive)
Catherine Schache (General Counsel)
Katherine Harbrow (Chief Financial Officer)
Katherine Trought (Director Strategy & Planning)
Matthew Bennett (Principal Health and Safety Advisor)
Nadeine Dommissie (Chief Operating Officer)
Nicholas Hill (Risk and Business Improvement Manager)
Stewart Gibbon (Senior Manager Public Transport)
Tafflyn Bradford-James (Director Communications)
Tarsha Triplow (Team Leader Corporate Reporting)
Tim Davie (Acting Director Science)
Vivienne Ong (Committee Advisor)

Report writers and supporting staff were also in attendance.

Welcome

Councillor Sunckell welcomed everyone to the Performance, Audit and Risk Committee meeting.

1. **Apologies**

An apology was received from Chair Jenny Hughey.

2. **Conflicts of interest**

There were no conflicts of interest recorded.

2.A **Call for general business items**

No items were put forward for consideration under General Business.

3. **Deputations and petitions**

No petitions or requests for deputations were received.

4. **Risk**

4.1 **Health and Safety Report**

Refer page 10 – Performance, Audit and Risk Committee Agenda

Matthew Bennett addressed the Committee regarding health and safety matters. As a result of members questioning, an overview was provided on staff working from home, the Employee Assistance Programme (EAP), and staff mental wellbeing.

Resolved

That the Performance, Audit and Risk Committee:

1. Receive the Health and Safety Governance report.

Cr McKay / Cr Edge
CARRIED

4.2 **Risk Standing Report**

Refer page 18 – Performance, Audit and Risk Committee Agenda

Nicholas Hill provided an update on the risk management programme. The period continued to be dominated due to the COVID-19 disruption. The Crisis Management Team will support the navigation of this disruption through to the end of Alert Level 1.

- Development of internal audit plan forecasting for the next 3 years will be presented at a later date.
- A Risk 101 Workshop where an explanation on the framework and identifying current risk profiles will be scheduled during an upcoming Councillor briefing session.

Resolved

That the Performance, Audit and Risk Committee:

- 1. receive the Risk Standing Report as an update on risk management activities**
- 2. advise staff that there are no issues requiring additional risk assurance**

Cr Edge / Graeme McGlinn
CARRIED

5. Performance

5.1 Action List

Refer page 20 – Performance, Audit and Risk Committee Agenda

Nicholas Hill presented the Action List.

Resolved

That the Performance, Audit and Risk Committee:

- 1. receives the Action List report**

Graeme McGlinn / Cr McKay
CARRIED

5.2 Portfolio Financial Report April 2020

Refer page 30 – Performance, Audit and Risk Committee Agenda

Tarsha Triplow presented the Portfolio Financial Report.

Resolved

That the Performance, Audit and Risk Committee:

- 1. receives the Portfolio Financial Report for the period ended 30 April 2020.**

Cr Mackenzie / Cr Hands
CARRIED

5.3 Financial Health Reports April 2020

Refer page 30 – Performance, Audit and Risk Committee Agenda

Tarsha Triplow reported on financial results for the period ended 30 April 2020 and provided an update on expenditure and cash balance. Councillors were comfortable with the cashflow and resourcing.

Resolved

That the Performance, Audit and Risk Committee:

- 1. receives the monthly Financial Health Report for the period ended 30 April 2020**

2. notes the table of Council approved unbudgeted expenditure listed in the Financial Health Report

Cr Edge / Cr McKay
CARRIED

5.4 Public Transport Financial Update

Refer page 38 – Performance, Audit and Risk Committee Agenda

Stewart Gibbon reported the key focus during April had been on the response to COVID Alert Levels 3 and 4; therefore, the majority of April saw a significant downturn in patronage on the public transport network. Detail was given on Government and NZ Transport Agency (NZTA) who were covering COVID fare losses and costs incurred for public transport and Total Mobility until mid/end of June 2020. There had been no cost impact to Environment Canterbury, and patrons were currently receiving free fares.

The Councillors thanked the Public Transport team with what they had achieved to date during the COVID disruption.

An estimate of costs for running public transport on forecast predictions for patronage was requested by Councillors.

Resolved

That the Performance, Audit and Risk Committee:

- 1. receives the financial update on Public Transport**

Cr Edge / Graeme McGlinn
CARRIED

6. Audit

6.1 Civic Assurance Annual Report

Refer page 46 – Performance, Audit and Risk Committee Agenda

Katherine Harbrow spoke to the report.

Resolved

That the Performance, Audit and Risk Committee:

- 1. receives the Civic Financial Services Ltd Annual Report for the year ended 31 December 2019.**

Cr Hands / Cr McKay
CARRIED

6.2 Annual Report Audit Plan 30 June 2020

Refer page 84 – Performance, Audit and Risk Committee Agenda

Katherine Harbrow spoke on the structure of the audit to be undertaken.

Resolved

That the Performance, Audit and Risk Committee:

- 1. receives the Audit New Zealand report titled “Audit Plan Canterbury Regional Council for the year ending 30 June 2020 dated 12 May 2020”.**
- 2. receives the Audit NZ engagement letter for the years ending 30 June 2020 to 30 June 2022.**
- 3. receives the Audit NZ proposal to conduct the audit of Canterbury Regional Council on behalf of the Auditor-General for the 2020, 2021 and 2022 financial years**
- 4. recommends to Council that the chair of Canterbury Regional Council sign the Audit NZ engagement letter for the years ending 30 June 2020 to 30 June 2022.**
- 5. recommends to Council that the chair of Canterbury Regional Council sign the Audit NZ proposal to conduct the audit of Canterbury Regional Council on behalf of the Auditor-General for the 2020,2021 and 2022 financial years.**

Graeme McGlinn / Cr McKay
CARRIED

[agenda item 9 was taken at this time]

9. Extraordinary and Urgent Business

9.1 Late Papers

Refer page 2 – Performance, Audit and Risk Committee Late Paper Agenda

Resolved

That the Performance, Audit and Risk Committee:

- 1. resolves, pursuant to section 46A(7) of the Local Government Official Information and Meetings Act 1987, to consider these matters at this meeting notwithstanding that they were not on the agenda for the meeting; and**
- 2. receives the Liability Management and Investment Policy report**

Cr Hands / Cr Edge
CARRIED

9.2 Liability Management and Investment Policy

Refer page 3 – Performance, Audit and Risk Committee Late Paper Agenda

The Liability Management and Investment Policy had been workshopped by Councillors and additional discussion ensued.

Resolved

That the Performance, Audit and Risk Committee:

- 1. recommends to Council that the Council approves this revised Liability Management and Investment Policy**

Cr Hands / Cr McKay

7. Public Excluded

Resolved

1. That the public be excluded from the following part of the proceedings of this meeting.

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Minutes/Report of	General Subject of each matter considered	Reason for passing this resolution to each matter	Ground(s) under section 48(1) for the passing of this resolution
1.1	Kāinga Infrastructure Expenditure	Update	Good reason to withhold exists under section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceeding of the meeting in public are as follows:

Item No.	
1.1	Enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities – Section 7(2)(h) of the person who supplied or who is the subject of the information – Section 7(2)(b)(ii)

That appropriate officers remain to provide advice to the Committee.

Cr McKay / Cr Hands
CARRIED

The meeting went into public excluded session from 2.57pm to 3.08pm.

8. Notices of motion

There were no notices of motion.

10. General Business

There was no General Business.

11. Questions

There were no questions.

12. Next Meeting

The next meeting will be held on 2 July 2020.

11. **Closure**

The Chair declared the meeting closed at 3.09pm.

CONFIRMED

Date

Chairperson

7 May 2020

Level 3, 335 Lincoln Road
Addington
PO Box 2, Christchurch 8140

Jenny Hughey
Chair
Canterbury Regional Council
PO Box 345
Christchurch 8140

Dear Jenny

Audit engagement letter

This audit engagement letter is sent to you on behalf of the Auditor-General who is the auditor of all “public entities”, including Canterbury Regional Council (the Regional Council), under section 14 of the Public Audit Act 2001 (the Act). The Auditor-General has appointed me, Julian Tan, using the staff and resources of Audit New Zealand, under sections 32 and 33 of the Act, to carry out the annual audits of the Regional Council’s financial statements and performance information. We will be carrying out these annual audits on the Auditor-General’s behalf, for the years ending 30 June 2020 to 30 June 2022.

This letter outlines:

- the terms of the audit engagement and the nature, and limitations, of the annual audit; and
- the respective responsibilities of the Regional Council and me, as the Appointed Auditor, for the financial statements and performance information.

The objectives of the annual audit are:

- to provide an independent opinion on the Regional Council’s financial statements and performance information; and
- to report on other matters that come to our attention as part of the annual audit (typically those matters will relate to issues of financial management and accountability).

We will carry out the audit in accordance with the Auditor-General’s Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board (collectively the Auditing Standards). The Auditing Standards require that we comply with ethical requirements, and plan and perform the annual audit to obtain reasonable assurance about whether the Regional Council’s financial statements and performance information are free from material misstatement.

The Auditing Standards also require that we remain alert to issues of concern to the Auditor-General. Such issues tend to relate to matters of financial management and accountability.

Your responsibilities

Our audit will be carried out on the basis that the Council acknowledges that it has responsibility for:

- preparing the financial statements and performance information in accordance with any applicable legal requirements and financial reporting standards;
- having such internal control as determined necessary to enable the preparation of financial statements and performance information that are free from material misstatement, whether due to fraud or error; and
- providing us with:
 - access to all information relevant to preparing the financial statements and performance information such as records, documentation, and other information;
 - all other information, in addition to the financial statements and performance information, to be included in the annual report;
 - additional information that we may request from the Regional Council for the purpose of the audit;
 - unrestricted access to Council members and employees that we consider necessary; and
 - written confirmation concerning representations made to us in connection with the audit.

The Regional Council's responsibilities extend to all resources, activities, and entities under its control. We expect that the Regional Council will ensure:

- the resources, activities, and entities under its control have been operating effectively and efficiently;
- it has complied with its statutory obligations including laws, regulations, and contractual requirements;
- it has carried out its decisions and actions with due regard to minimising waste;
- it has met Parliament's and the public's expectations of appropriate standards of behaviour in the public sector in that it has carried out its decisions and actions with due regard to probity; and
- its decisions and actions have been taken with due regard to financial prudence.

We expect the Council and/or the individuals within the Regional Council with delegated authority, to immediately inform us of any suspected fraud, where there is a reasonable basis that suspected fraud has occurred – regardless of the amount involved. Suspected fraud also includes instances of bribery and/or corruption.

The Regional Council has certain responsibilities relating to the preparation of the financial statements and performance information and in respect of financial management and accountability matters. These specific responsibilities are set out in Appendix 1. Appendix 2 contains some additional responsibilities relating to the health and safety of audit staff. We expect members of the Regional Council to be familiar with those responsibilities and, where necessary, have obtained advice about them.

The Regional Council should have documented policies and procedures to support its responsibilities. It should also regularly monitor performance against its objectives.

Our responsibilities

Carrying out the audit

We are responsible for forming an independent opinion on whether the financial statements of the Regional Council:

- present fairly, in all material respects:
 - its financial position; and
 - its financial performance and cash flows for the financial year;
- comply with generally accepted accounting practice in New Zealand in accordance with Public Benefit Entity Standards.

We are also responsible for forming an independent opinion on whether the performance information of Regional Council:

- presents fairly, in all material respects, the performance for the financial year, including:
 - its performance achievements as compared with forecasts included in the forecast performance report for the financial year; and
 - its actual revenue and expenses as compared with the forecasts included in the long-term plan and Annual Plan for the financial year. and
- complies with generally accepted accounting practice in New Zealand.

An audit involves obtaining evidence about the amounts and disclosures in the financial statements and performance information. How we obtain this information depends on our judgement, including our assessment of the risks of material misstatement of the financial statements and performance information, whether due to fraud or error. An audit also includes evaluating the appropriateness of

accounting policies and the reasonableness of accounting estimates, as well as evaluating the overall presentation of the financial statements and performance information.

We do not examine every transaction, nor do we guarantee complete accuracy of the financial statements and performance information. Because of the inherent limitations of an audit, together with the inherent limitations of internal control, there is an unavoidable risk that some material misstatements may not be detected, even though the audit is properly planned and performed in accordance with the Auditing Standards.

During the audit, we obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Regional Council's internal controls. However, we will communicate to you in writing about any significant deficiencies in internal control relevant to the audit of the financial statements and performance information that we identify during the audit.

During the audit, the audit team will:

- be alert for issues of effectiveness and efficiency – in particular, how the Council and the Regional Council have carried out their activities;
- consider laws and regulations relevant to the audit;
- be alert for issues of waste – in particular, whether the Council obtained and applied the resources of the Regional Council in an economical manner, and whether any resources are being wasted;
- be alert for issues of a lack of probity – in particular, whether the Council and the Regional Council have met Parliament's and the public's expectations of appropriate standards of behaviour in the public sector; and
- be alert for issues of a lack of financial prudence.

Our independence

It is essential that the audit team and Audit New Zealand remain both economically and attitudinally independent of Regional Council; including being independent of management personnel and members of the Council). This involves being, and appearing to be, free of any interest that might be regarded, whatever its actual effect, as being incompatible with the objectivity of the audit team and the Audit New Zealand.

To protect our independence, specific limitations are placed on us in accepting engagements with the Regional Council other than the annual audit. We may accept certain types of other engagements, subject to the requirements of the Auditing Standards. Any other engagements must be the subject of a separate written arrangement between the Regional Council and me or Audit New Zealand.

Reporting

We will issue an independent audit report that will be attached to the financial statements and performance information. This report contains our opinion on the fair presentation of the financial statements and performance information and whether they comply with the applicable reporting requirements. The audit report may also include comment on other financial management and accountability matters that we consider may be of interest to the addressee of the audit report.

We will also issue a report to the Regional Council. This report communicates any matters that come to our attention during the audit that, in our opinion, are relevant to the Regional Council. Typically those matters will relate to issues of financial management and accountability. We may also provide other reports to the Regional Council from time to time. We will inform the Regional Council of any other reports we have issued.

Please note that the Auditor-General may publicly report matters that are identified in the annual audit, in keeping with section 21 of the Public Audit Act 2001.

Next steps

Please acknowledge receipt of this letter and the terms of the audit engagement by signing the letter in the space provided and returning a copy to me. The terms will remain effective until a new Audit Engagement Letter is issued.

If you have any questions about the audit generally, or have any concerns about the quality of the audit, you should contact me as soon as possible. If after contacting me you still have concerns, you should contact the Director of Auditor Appointments at the Office of the Auditor-General on (04) 917 1500.

If you require any further information, or wish to discuss the terms of the audit engagement further before replying, please contact me.

Yours sincerely



Julian Tan
Appointed Auditor
On behalf of the Auditor-General

I acknowledge the terms of this engagement and that I have the required authority on behalf of the Council.

Signed _____ Date _____

Jenny Hughey
Chair
Canterbury Regional Council

Appendix 1: Respective specific responsibilities of the Council and the Appointed Auditor

Responsibilities of the Council	Responsibility of the Appointed Auditor
Responsibilities for the financial statements and performance information	
<p>You are required by legislation to prepare financial statements and performance information in accordance with legal requirements and financial reporting standards.</p> <p>You must also ensure that any accompanying information in the annual report is consistent with that reported in the audited financial statements and performance information.</p> <p>You are required by legislation to prepare the financial statements and performance information and provide that information to us before the statutory reporting deadline. It is normal practice for you to set your own timetable to comply with statutory reporting deadlines. To meet the reporting deadlines, we are dependent on receiving the financial statements and performance information ready for audit and in enough time to enable the audit to be completed. "Ready for audit" means that the financial statements and performance information have been prepared in accordance with legal requirements and financial reporting standards, and are supported by proper accounting records and complete evidential documentation.</p>	<p>We are responsible for carrying out an annual audit, on behalf of the Auditor-General. We are responsible for forming an independent opinion on whether the financial statements:</p> <ul style="list-style-type: none"> • present fairly, in all material respects: <ul style="list-style-type: none"> ○ the financial position; and ○ the financial performance and cash flows for the financial year; • comply with generally accepted accounting practice in New Zealand in accordance with Public Benefit Entity Standards. <p>We are also responsible for forming an independent opinion on whether the performance information:</p> <ul style="list-style-type: none"> • presents fairly, in all material respects, the performance for the financial year, including: <ul style="list-style-type: none"> ○ the performance achievements as compared with forecasts included in the forecast performance report for the financial year; and ○ the actual revenue and expenses as compared with the forecasts included in the long-term plan and Annual Plan for the financial year; • complies with generally accepted accounting practice in New Zealand. <p>We will also read the other information accompanying the financial statements and performance information and consider whether there are material inconsistencies with the audited financial statements and performance information.</p>

Responsibilities of the Council	Responsibility of the Appointed Auditor
	<p>Materiality is one of the main factors affecting our judgement on the areas to be tested and on the timing, nature, and extent of the tests and procedures performed during the audit. In planning and performing the annual audit, we aim to obtain reasonable assurance that the financial statements and performance information do not have material misstatements caused by either fraud or error. Material misstatements are differences or omissions of amounts and disclosures that, in our judgement, are likely to influence the audit report addressee's overall understanding of the financial statements and performance information.</p> <p>If we find material misstatements that are not corrected, they will be referred to in the audit opinion. The Auditor-General's preference is for you to correct any material misstatements and avoid the need for them to be referred to in the audit opinion.</p> <p>An audit also involves evaluating:</p> <ul style="list-style-type: none"> • the appropriateness of accounting policies used and whether they have been consistently applied; • the reasonableness of the significant accounting estimates and judgements made by those charged with governance; • the appropriateness of the content and measures in any performance information; • the adequacy of the disclosures in the financial statements and performance information; and • the overall presentation of the financial statements and performance information. <p>We will ask you for written confirmation of representations made about the financial statements and performance information. In particular, we will seek confirmation that:</p> <ul style="list-style-type: none"> • the adoption of the going concern basis of accounting is appropriate; • all material transactions have been recorded and are reflected in the financial statements and performance information;

Responsibilities of the Council	Responsibility of the Appointed Auditor
	<ul style="list-style-type: none"> all instances of non-compliance or suspected non-compliance with laws and regulations have been disclosed to us; and uncorrected misstatements noted during the audit are immaterial to the financial statements and performance information. <p>Any representation made does not in any way reduce our responsibility to perform appropriate audit procedures and enquiries.</p> <p>We will ensure that the annual audit is completed by the reporting deadline or, if that is not practicable because of the non-receipt or condition of the financial statements and performance information, or for some other reason beyond our control, as soon as possible after that.</p> <p>The work papers that we produce in carrying out the audit are the property of the Auditor-General. Work papers are confidential to the Auditor-General and subject to the disclosure provisions in section 30 of the Public Audit Act 2001.</p>
Responsibilities for the accounting records	
<p>You are responsible for maintaining accounting and other records that:</p> <ul style="list-style-type: none"> correctly record and explain the transactions of Regional Council; enable you to monitor the resources, activities, and entities under your control; enable the Regional Council's financial position to be determined with reasonable accuracy at any time; enable you to prepare financial statements and performance information that comply with legislation (and that allow the financial statements and performance information to be readily and properly audited); and are in keeping with the requirements of the Commissioner of Inland Revenue. 	<p>We will perform sufficient tests to obtain reasonable assurance as to whether the underlying records are reliable and adequate as a basis for preparing the financial statements and performance information.</p> <p>If, in our opinion, the records are not reliable or accurate enough to enable the preparation of the financial statements and performance information and the necessary evidence cannot be obtained by other means, we will need to consider the effect on the audit opinion.</p>

Responsibilities of the Council	Responsibility of the Appointed Auditor
Responsibilities for accounting and internal control systems	
<p>You are responsible for establishing and maintaining accounting and internal control systems (appropriate to the size of Regional Council), supported by written policies and procedures, designed to provide reasonable assurance as to the integrity and reliability of financial and performance information reporting.</p>	<p>The annual audit is not designed to identify all significant weaknesses in your accounting and internal control systems. We will review the accounting and internal control systems only to the extent required to express an opinion on the financial statements and performance information.</p> <p>We will report to you separately, on any significant weaknesses in the accounting and internal control systems that come to our notice and that we consider may be relevant to you. Any such report will provide constructive recommendations to assist you to address those weaknesses.</p>
Responsibilities for preventing and detecting fraud and error	
<p>The responsibility for the prevention and detection of fraud and error rests with you, through the implementation and continued operation of adequate internal control systems (appropriate to the size of Regional Council) supported by written policies and procedures.</p> <p>We expect you to formally address the matter of fraud, and formulate an appropriate policy on how to minimise it and (if it occurs) how it will be dealt with. Fraud also includes bribery and corruption.</p> <p>We expect you to consider reporting all instances of actual, suspected, or alleged fraud to the appropriate law enforcement agency, which will decide whether proceedings for a criminal offence should be instituted. We expect you to immediately inform us of any suspected fraud where you, and/or any individuals within the Regional Council with delegated authority have a reasonable basis that suspected fraud has occurred - regardless of the amount involved.</p>	<p>We design our audit to obtain reasonable, but not absolute, assurance of detecting fraud or error that would have a material effect on the financial statements and performance information. We will review the accounting and internal control systems only to the extent required for them to express an opinion on the financial statements and performance information, but we will:</p> <ul style="list-style-type: none"> • obtain an understanding of internal control and assess its ability for preventing and detecting material fraud and error; and • report to you any significant weaknesses in internal control that come to our notice. <p>We are required to immediately advise the Office of the Auditor-General of all instances of actual, suspected, or alleged fraud.</p> <p>As part of the audit, you will be asked for written confirmation that you have disclosed all known instances of actual, suspected, or alleged fraud to us.</p>

Responsibilities of the Council	Responsibility of the Appointed Auditor
	<p>If we become aware of the possible existence of fraud, whether through applying audit procedures, advice from you, or management, or by any other means, we will communicate this to you with the expectation that you will consider whether it is appropriate to report the fraud to the appropriate law enforcement agency. In the event that you do not report the fraud to the appropriate law enforcement agency, the Auditor-General will consider doing so, if it is appropriate for the purposes of protecting the interests of the public.</p>
Responsibilities for compliance with laws and regulations	
<p>You are responsible for ensuring that Regional Council has systems, policies, and procedures (appropriate to the size of Regional Council) to ensure that all applicable legislative, regulatory, and contractual requirements that apply to the activities and functions of Regional Council are complied with. Such systems, policies, and procedures should be documented.</p>	<p>We will obtain an understanding of the systems, policies, and procedures put in place for the purpose of ensuring compliance with those legislative and regulatory requirements that are relevant to the audit. Our consideration of specific laws and regulations will depend on a number of factors, including:</p> <ul style="list-style-type: none"> • the relevance of the law or regulation to the audit; • our assessment of the risk of non-compliance; and • the impact of non-compliance for the addressee of the audit report. <p>The way in which we will report instances of non-compliance that come to our attention will depend on considerations of materiality or significance. We will report to you and to the Auditor-General all material and significant instances of non-compliance.</p> <p>We will also report to you any significant weaknesses that we observe in internal control systems, policies, and procedures for monitoring compliance with laws and regulations.</p>

Responsibilities of the Council	Responsibility of the Appointed Auditor
Responsibilities to establish and maintain appropriate standards of conduct and personal integrity	
<p>You should at all times take all practicable steps to ensure that your members and employees maintain high standards of conduct and personal integrity. You should document your expected standards of conduct and personal integrity in a “Code of Conduct” and, where applicable, support the “Code of Conduct” with policies and procedures.</p> <p>The expected standards of conduct and personal integrity should be determined by reference to accepted “Codes of Conduct” that apply to the public sector.</p>	<p>We will have regard to whether you maintain high standards of conduct and personal integrity – particularly in matters relating to financial management and accountability. Specifically, we will be alert for significant instances where members and employees of Regional Council may not have acted in accordance with the standards of conduct and personal integrity expected of them.</p> <p>The way in which we will report instances that come to our attention will depend on significance. We will report to you and to the Auditor-General all significant departures from expected standards of conduct and personal integrity that come to our attention during the audit.</p> <p>The Auditor-General, on receiving a report from us, may, at his discretion and with consideration of its significance, decide to conduct a performance audit of, or an inquiry into, the matters raised. The performance audit or inquiry will be subject to specific terms of reference, in consultation with you. Alternatively, the Auditor-General may decide to publicly report the matter without carrying out a performance audit or inquiry.</p>
Responsibilities for conflicts of interest and related parties	
<p>You should have policies and procedures to ensure that your members and employees carry out their duties free from bias.</p> <p>You should maintain a full and complete record of related parties and their interests. It is your responsibility to record and disclose related-party transactions in the financial statements and performance information in accordance with generally accepted accounting practice.</p>	<p>To help determine whether your members and employees have carried out their duties free from bias, we will review information provided by you that identifies related parties, and will be alert for other material related-party transactions. Depending on the circumstances, we may enquire whether you have complied with any statutory requirements for conflicts of interest and whether these transactions have been properly recorded and disclosed in the financial statements and performance information.</p>

Responsibilities of the Council	Responsibility of the Appointed Auditor
Responsibilities for publishing the audited financial statements on a website	
<p>You are responsible for the electronic presentation of the financial statements and performance information on the public entity's website. This includes ensuring that there are enough security and controls over information on the website to maintain the integrity of the data presented.</p> <p>If the audit report is reproduced in any medium, you should present the complete financial statements, including notes, accounting policies, and any other accountability statements.</p>	<p>Examining the controls over the electronic presentation of audited financial statements and performance information, and the associated audit report, on your website is beyond the scope of the annual audit.</p>

Appendix 2: Health and safety of audit staff

The Auditor-General and Audit New Zealand take seriously their responsibility to provide a safe working environment for audit staff. Under the Health and Safety at Work Act 2015 we need to make arrangements with you to keep our audit staff safe while they are working at your premises. We expect you to provide a safe work environment for our audit staff. This includes providing adequate lighting and ventilation, suitable desks and chairs, and safety equipment, where required. We also expect you to provide them with all information or training necessary to protect them from any risks they may be exposed to at your premises. This includes advising them of emergency evacuation procedures and how to report any health and safety issues.

7 May 2020

Level 3, 335 Lincoln Road
Addington
PO Box 2, Christchurch 8140

Ref: EN/LCA/02-0003

Jenny Hughey
Chair
Canterbury Regional Council
P O Box 345
Christchurch 8140

Copy: Murray Powell
Director Auditor Appointments
Office of the Auditor-General
PO Box 3928
Wellington 60140

Dear Jenny

Proposal to conduct the audit of Canterbury Regional Council on behalf of the Auditor-General for the 2020, 2021 and 2022 financial years

1 Introduction

The Auditor-General has appointed me to carry out the audit of your Council for the next three years. As required by the Office of the Auditor-General (OAG), I set out below the information relating to the audit for the three financial years ending 30 June 2020, 2021 and 2022. The purpose of this proposal is to provide information on:

- the statutory basis for the audit and how audit fees are set;
- the entities covered by this proposal;
- key members of the audit team;
- the hours we plan to spend on the audit and reasons for any change in hours;
- our proposed fees for the audit for the financial year ending 30 June 2020 and reasons for any change. We will agree the fees for the financial years ending 30 June 2021 and 30 June 2022 at a future date;
- assumptions relating to the proposed audit fees, including what we expect of your Council;
- what the OAG Audit Standards and Quality Support fee (previously OAG Overhead charge) provides;
- certification required by the Auditor-General; and
- our commitment to conduct the audit in accordance with the Auditor-General's Auditing Standards.

2 Statutory basis for the audit and how audit fees are set

The audit of your Council is carried out under section 15 of the Public Audit Act 2001 (the Act), which states that “the Auditor General must from time to time audit the financial statements, accounts, and other information that a public entity is required to have audited”.

Fees for audits of public entities are set by the Auditor General under section 42 of the Act. The Act requires the Auditor-General to make sure that audit fees are “reasonable” for both the auditors who complete the audits for the Auditor-General, and for each of the entities audited. The Auditor-General wrote to your Council recently letting you know that he has carefully considered the matter of annual audit fees for all Councils who do not currently have a contract in place. He has decided that for the 30 June 2020 audit, audit fees are to be held to a 1.5% increase over the agreed fee for the 30 June 2019 audit. This attempts to balance the very real cost pressures that your Council and his Office currently face. The Auditor-General also noted that he expects that there will be a range of effects of the COVID-19 pandemic that may require additional audit work, and that auditors will need to discuss recovery of costs for that with Councils in due course, once these costs are known.

The Auditor-General also advised that for a number of years there has been a significant and growing under recovery of audit fees across much of the local government sector, for a range of reasons. Because Parliament has indicated that it expects the cost of annual audits under the Act (including an OAG Audit Standards and Quality Support fee) to be funded by public entities, this is clearly not a sustainable position. It is also potentially creating a very real risk to maintaining consistent audit quality over time, which has been raised by audit regulatory bodies here and overseas.

Audit fees will, in the future, need to be increased to reflect the real costs. These increases will vary depending on the reasonableness of the current fee. So for the subsequent years of the contract, 2021 and 2022, your Council and I will in, due course, have the opportunity to discuss those real costs, and endeavour to reach agreement about reasonable fees that can be recommended to the Auditor-General for approval. The Auditor General, with assistance from the OAG, will directly set audit fees, but only if we fail to reach agreement.

To ensure that the level of audit effort required (and the reasons for it) are visible to your Council, this proposal includes an estimate of the total hours and indicative cost required to complete an efficient and quality audit of your Council (this is set out in sections 5 and 6). We expect to incur these hours in 2020, although the constrained fees will clearly not reflect the full cost of them.

3 Entities covered by this proposal

This proposal covers the audit of Canterbury Regional Council.

4 Key members of the audit team

Appointed Auditor	Julian Tan
Manager	Debbie Bradfield

5 Estimated audit hours

We estimate that the following hours will be required to carry out the 30 June 2020 audit (compared to the budgeted hours set out in your last Audit Proposal Letter (APL) and actual data from the previous financial year):

Audit team member	2019 budget	2019 actual*	2020
Appointed Auditor	44	40	50
Audit Manager	81	144	90
Other staff	443	634	540
Tax	8	8	1
Information Systems	35	24	35
Sector Specialist hours	1	1	7
Total audit hours	612	851	723

***Note** – actual hours are all hours incurred. These hours have not been adjusted to eliminate any hours that were due to auditor inefficiencies.

The overrun is in line with our expectation. The audit ran as expected and the team mix was similar to the previous years. The overrun is attributed to the changes in methodology over the past few years and the additional audit work required to comply with the methodology changes and the increased focus on quality.

5.1 Reasons for changes in audit hours

The major reasons for the changes in hours for your Council's audit are:

Reasons for changes in audit hours compared to estimated audit hours set out in previous audit proposal letter	2020
Sensitive expenditure: All councils operate in an environment where ratepayers and other stakeholders expect high levels of ethical behaviour and want more transparency over how this is managed. This means they need robust policies and processes in areas such as fraud, bribery and corruption, and sensitive expenditure. They also need to demonstrate that they manage these areas effectively.	5

Reasons for changes in audit hours compared to estimated audit hours set out in previous audit proposal letter	2020
The increased sensitivity and risk in these areas, which is also reflected in the OAG briefs to auditors, has flowed through to our audit and the work we do. In particular, we will now be undertaking additional testing of the Chief Executive and Chair/Mayor's expenses every year.	
<p>Asset valuations: funding challenges, combined with greater community awareness and expectations over the resilience and performance of core assets, have increased the importance of, and risks associated with, council's asset related practices such as continually improving its asset condition information and developing more advanced management practices. These in turn increase the complexity of council's asset revaluations and fair value assessments.</p> <p>We have increased the time required for this work because of the additional engaging with external experts and additional testing that needs to be performed due to the above.</p> <p>Our hours and fees are based on one revaluation for different class of assets on a rotational basis across a three year period and is incorporated into our overall hours.</p> <p>Any additional revaluations we are required to audit will be charged separately.</p>	16
<p>Rates: Recent court cases have highlighted the risks council faces in relation to its rating processes. Seemingly minor procedural or documentation errors have the potential to undermine council's major revenue stream. Council's increased risks have impacted on our approach to auditing Rates, and we now perform more testing on both individual rates and the information held in the RID.</p>	6
<p>Estimations and judgements: Significant accounting estimations, accruals and judgements are significant to the Council's financial statements and present a risk of material misstatement. As Council's knowledge of the underlying issues improves, these estimations and judgements become more complex and present a higher risk, which increases our required audit response.</p>	22
<p>Non-financial reporting: In the light of recent events, including natural disasters, the results of the Havelock North water enquiry, and the impacts of climate change, ratepayers and other stakeholders focus on local authorities' core services has increased. This has increased our assessment of risk in these areas which in turn has increased both the number of measures we identify as material and the amount of testing we do on these.</p> <p>In addition, the mandatory performance measures present a heightened risk to council's reporting due to the range of interpretation and non-compliance issues that have been identified across the sector in recent years. We have increased the time required for this work.</p>	6
Additional hours required to complete an efficient and quality audit of your Council. These hours have been absorb and are not included in this fee.	56
Total change in audit hours	111

6 Proposed audit fees

Our proposed fees for the 2020 audit (compared to budgeted and actual data from the previous financial year) is:

Structure of audit fees	2019 budget fees \$	2019 actual fees charged (*) \$	2020 \$
Net audit fee	106,216	106,216	107,809
OAG Audit Standards and Quality Support fee	9,414	9,414	9,555
Total audit fee (excluding disbursements)	115,630	115,630	117,364
Estimated disbursements	6,689	300	300
Total billable audit fees and charges	122,319	115,930	117,664
GST	18,348	17,390	17,650
Total (including GST)	140,667	133,320	135,314

** **Note** – The 2019 actual net audit fees charged were \$115,630, compared to our 2019 audit costs of \$132,912. These costs have not been adjusted to eliminate any matters arising from auditor inefficiencies.*

The estimated cost of an efficient audit on a full recovery basis for your Council in 2020 is in the range of \$118,591 to \$128,591, and your audit fees are already close to that range. Other than a small adjustment over the next one or two years for that, we expect that fee increases, other than for cost inflation, will only be necessary for changes or growth in your Council, or in audit requirements.

The audit fees allow for the audit team to carry out specific tasks identified in the OAG Sector Brief and for the OAG Audit Standards and Quality Support fees. As set out in section 2, these fees have been held at a 1.5% increase over the agreed audit fee for 2019.

We have also estimated the reasonable cost of disbursements (including travel and accommodation where necessary). Disbursement costs are indicative only and will be charged on an actual and reasonable basis.

7 Assumptions relating to our audit fee

You are responsible for the production of your financial statements and anything else that must be audited. Our proposed audit fees are based on the assumption that:

- you will provide to us, in accordance with the agreed timetable, the complete information required by us to conduct the audit;
- your staff will provide us with an appropriate level of assistance;
- your Council's annual report (including financial statements and statements of service performance) will be subject to appropriate levels of quality review by you before being submitted to us for audit;
- your Council's financial statements will include all relevant disclosures;
- we will review up to two sets of draft annual reports, one printer's proof copy of the annual report, and one copy of the electronic version of the annual report (for publication on your website);
- there are no significant changes to the structure and/or scale of operations of the entities covered by this proposal (other than as already advised to us);
- there are no significant changes to mandatory accounting standards or the financial reporting framework that require additional work (other than as specified in tables 5.1);
- there are no significant changes to mandatory auditing standards that require additional work other than items specifically identified in the tables above; and
- there are no significant changes to the agreed audit arrangements that change the scope of, timing of, or disbursements related to, this audit.

If the scope and/or amount of work changes significantly, including as a result of the effects of the COVID-19 pandemic, we will discuss the issues and potential recovery of costs with you and the OAG at the time. In order to minimise additional auditor time on the potential effects of COVID-19 on your financial statements and service performance information, the Council should ensure that it considers those potential effects as early as possible and discusses them with the appointed auditor to ensure "no surprises" to either party.

7.1 Exclusions

The proposed hours set out in section 5 and our fees do not include the potential impact of the following, which may affect your entity in 2020, 2021, and/or 2022, as we are unable to assess their impact at this time:

- The future impact of changes to accounting standards, including:
 - PBE IPSASs 34 to 38; and

- PBE FRS 48.
- Changes to auditing standards including; NZ AS 1, ISA (NZ) 315 and ISA (NZ) 540.
- The government's three waters review, including its announcement of a Crown Entity to regulate drinking water.
- Any future impact on the Council's reporting due to the re-introduction of the four well-beings into the Local Government Act in May 2019.
- The Productivity Commission's review of local government funding and financing.
- The impacts of future growth within the Council's area.
- The impacts of any new initiatives or funding sources related to either the Provincial Growth Fund or the Housing Infrastructure Fund.
- The impacts on any additional audit work required to deal with financial and auditing issues resulting from the COVID-19 pandemic.

8 What the OAG Audit Standards and Quality Support fees cover

Parliament has indicated that it expects the cost of annual audits under the Public Audit Act (including an OAG Audit Standards and Quality Support fees) to be funded by public entities.

The OAG Audit Standards and Quality Support fees partially fund a range of work that supports auditors and entities, including:

- development and maintenance of auditing standards;
- technical support for auditors on specific accounting and auditing issues;
- ongoing auditor training on specific public sector issues;
- preparation of sector briefs to ensure a consistent approach to annual audits;
- development and maintenance of strategic audit plans; and
- carrying out quality assurance reviews of all auditors, and their audits and staff on a regular (generally, three-year) cycle.

Appointed Auditors are required to return the OAG Audit Standards and Quality Support fees portion of the total audit fee, to the OAG.

9 Certifications required by the Auditor-General

We certify that:

- the undertakings, methodology, and quality control procedures that we have declared to the OAG continue to apply;
- our professional indemnity insurance policy covers this engagement; and
- the audit will be conducted in accordance with the terms and conditions of engagement set out in the audit engagement agreement and schedules.

10 Conclusion

As the Appointed Auditor, I am committed to providing you and the Auditor-General with the highest level of professional service. I intend to work with you, the OAG, and the Auditor-General in a partnership environment to resolve any issues that may arise.

If you require any further information, please contact me.

Please counter-sign this letter (below) to confirm that you, and the governing body of your Council, agree with its contents. This letter will then form the basis for a recommendation to the Auditor-General on the audit fee that should be set. The schedules of audit hours and fees will also be incorporated into my audit engagement agreement with the Auditor-General to carry out the audit of your Council as the agent of the Auditor-General.

Yours sincerely

Julian Tan
Appointed Auditor
Audit New Zealand

I accept the audit fees for the audit of the [number of] financial years as stated above.

Full name: Jenny Hughey Position: Chair

Authorised signature: _____ Date: _____

Entity name: Canterbury Regional Council

Actions to take when agreement has been reached:

1 Make a copy of this signed proposal and keep it for your file.

2 Send the original to: Julian Tan
Audit New Zealand
PO Box 2
Christchurch 8140

7.1.2. Regulation Hearing Committee

Council report

Date of meeting	18 June 2020
Author	Alison Cooper
Endorsed by	Consent Hearings Officer

Purpose

1. For the Council to receive, for information, minutes for meetings of the Regulation Hearing Committee.

Recommendations

That the Council:

1. **receives the confirmed minutes of the Regulation Hearing Committee meeting held on 19 March 2012.**
2. **receives the unconfirmed minutes of the Regulation Hearing Committee meeting held on 21 May 2020.**

Attachments

1. Confirmed minutes of the Regulation Hearing Committee meeting held on 19 March 2012.
3. Unconfirmed minutes of the Regulation Hearing Committee meeting held on 21 May 2020.

REGULATION HEARING COMMITTEE

Minutes of the meeting held in the
Council Chamber, 200 Tuam Street, Christchurch, on
Thursday, 19 March 2020 at 8.30am

CONTENTS

- 1.0 Apologies
- 2.0 Conflict of Interest
- 3.0 Minutes of Meeting – 12 March 2020
- 4.0 Matters Arising
- 5.0 Deputations and Petitions
- 6.0 Item for Discussion
 - 6.1 Appointment of Hearing Commissioners – Waste Management Limited
- 7.0 Extraordinary and Urgent Business
- 8.0 Other Business
- 9.0 Next Meeting
- 10.0 Closure

PRESENT

Councillors Claire McKay (Chair), Grant Edge, Nicole Marshall, and Lan Pham

IN ATTENDANCE

Catherine Schache (General Counsel), Tania Harris (Senior Manager Operational Support) and Alison Cooper (Consents Hearings Officer)

1. APOLOGIES

Councillor C Pauling

2. CONFLICT OF INTEREST

No conflicts of interest were declared.

3. DEPUTATIONS AND PETITIONS

There were no deputations or petitions.

4. MINUTES OF MEETING – 12 MARCH 2020

Resolved:

The Regulation Hearing Committee:

Confirms the minutes of the meeting held on 12 March 2020 as a true and correct record.

Cr McKay / Cr Marshall
CARRIED

5. MATTERS ARISING

There were no matters arising.

6. ITEMS FOR DISCUSSION

6.1 Appointment of Hearing Commissioners – Waste Management Limited

Councillor Marshall asked why a panel member with cultural expertise was not included; and why the chair was not the air quality expert.

Catherine Schache advised that no cultural effects of the proposal had been raised by rūnanga; the site was not within a cultural sensitive area, and there were no submissions regarding cultural effects on air quality, so a commissioner with cultural expertise was not considered.

She also advised that the chairperson did not need to have air technical expertise as the chair could concentrate on running a robust hearing. As a panel member the air expertise would be in contributing to the decision writing.

Councillor Pham noted it was a robust panel.

Resolved:

That the Regulation Hearing Committee in regard to resource consent application CRC194083 applied for by Waste Management Limited:

- 1. Appoints Ken Gimblett as a Hearings Commissioner; and Chair of the Hearing Panel under s34A of the Resource Management Act 1991; and**
- 2. Appoints Sharon McGarry as a Hearings Commissioner; and member of a Hearing Panel under s34A of the Resource Management Act 1991; and**
- 3. Appoints John Iseli as a Hearings Commissioner; and member of a Hearing Panel under s34A of the Resource Management Act 1991; and**
- 4. Delegates to Ken Gimblett, Sharon McGarry and John Iseli pursuant to s34A(1) Resource Management Act 1991, the function, powers and duties required to: deal with any preliminary matters; hear; and decide the resource consent applications.**

Cr McKay/ Cr Pham
CARRIED

7 EXTRAORDINARY AND URGENT BUSINESS

There was no extraordinary or urgent business.

8 OTHER BUSINESS

There was no other business

9 NEXT MEETING - To be advised

10 CLOSURE - The Chairperson declared the meeting closed at 8.41 am

CONFIRMED

Date:

21/5/2020

Chairperson:

6 E May

REGULATION HEARING COMMITTEE

Minutes of the meeting held by audio-visual link
Due to the COVID-19 situation, on
Thursday, 21 May 2020 at 8.30am

CONTENTS

- 1.0 Apologies
- 2.0 Conflict of Interest
- 3.0 Minutes of Meeting – 19 March 2020
- 4.0 Matters Arising
- 5.0 Deputations and Petitions
- 6.0 Item for Discussion
 - 6.1 Appointment of Hearing Commissioners – Non-Notified Applications
 - 6.2 Appointment of Hearing Commissioner – D A James
- 7.0 Extraordinary and Urgent Business
- 8.0 Other Business
- 9.0 Next Meeting
- 10.0 Closure

PRESENT

Councillors Claire McKay (Chair), Grant Edge, Nicole Marshall, Craig Pauling and Lan Pham

IN ATTENDANCE

Catherine Schache (General Counsel), Tania Harris (Senior Manager Operational Support), Virginia Loughnan (Consents Manager) and Alison Cooper (Consents Hearings Officer)

1. APOLOGIES

There were no apologies.

2. CONFLICT OF INTEREST

No conflicts of interest were declared.

3. DEPUTATIONS AND PETITIONS

There were no deputations or petitions.

4. MINUTES OF MEETING – 19 MARCH 2020

Resolved:

The Regulation Hearing Committee:

Confirms the minutes of the meeting held on 19 March 2020 as a true and correct record.

Cr Pham / Cr Pauling
CARRIED

5. MATTERS ARISING

There were no matters arising.

6. ITEMS FOR DISCUSSION

6.1 Appointment of Hearing Commissioners – Non-Notified Applications

Councillor Edge asked about oversight and information about decisions made. Catherine Schache advised a list of decisions issued can be given to the Committee.

Councillor Pauling asked about adding additional decision-makers with mātauranga Maori /tikanga experience.

Resolved:

That the Regulation Hearing Committee

- 1. Appoints Sharon McGarry as a Hearings Commissioner under s34A of the Resource Management Act 1991, to consider and decide non-notified resource consent applications for a period of time to expire 22 May 2021.**
- 2. Appoints Kenneth Lawn as a Hearings Commissioner under s34A of the Resource Management Act 1991, to consider and decide non-notified resource consent applications for a period of time to expire 22 May 2021.**
- 3. Appoints Bianca Sullivan as a Hearings Commissioner under s34A of the Resource Management Act 1991, to consider and decide non-notified resource consent applications for a period of time to expire 22 May 2021.**
- 4. Delegates to Sharon McGarry, Kenneth Lawn and Bianca Sullivan pursuant to s34A(1) Resource Management Act 1991, the function, powers and duties required to: deal with any preliminary matters; consider; and decide a resource consent application.**

Cr Pham / Cr Marshall
CARRIED

6.2 Appointment of Hearing Commissioner – D A James

Resolved:

That the Regulation Hearing Committee in regard to an objection to costs of monitoring of resource consent CRC182385 held by Mr D A James:

- 1. Appoints Kenneth Lawn as a Hearings Commissioner under s34A of the Resource Management Act 1991; and**

2. Delegates to Kenneth Lawn pursuant to s34A(1) Resource Management Act 1991, the function, powers and duties required to: deal with any preliminary matters; hear; and decide the objection to costs.

7 EXTRAORDINARY AND URGENT BUSINESS

There was no extraordinary or urgent business.

8 OTHER BUSINESS

There was no other business

9 NEXT MEETING - To be advised

10 CLOSURE - The Chairperson declared the meeting closed at 8.46 am

CONFIRMED

Date:

Chairperson:

7.1.3. Chief Executive Employment, Performance and Remuneration Committee

Council report

Date of meeting	18 June 2020
Author	Louise McDonald, Senior Committee Advisor

Purpose

1. To receive the unconfirmed minutes for the Chief Executive Employment, Performance and Remuneration Committee held on 9 June 2020.
2. Part of the meeting was held with the public excluded.
3. These minutes will be presented to the next meeting of the Committee for confirmation.

Recommendations

That the Council:

1. receives the unconfirmed minutes from the meeting of the Chief Executive Employment, Performance and Remuneration Committee held on 9 June 2020.

Attachments

4. Minutes of the Chief Executive Employment, Performance and Remuneration Committee held on 9 June 2020.

Minutes of a meeting of the Chief Executive Employment, Performance and Remuneration Committee held in the Council Chamber, 200 Tuam Street, Christchurch on Tuesday 9 June 2020 at 1 pm

Contents

1. Welcome
2. Apologies
3. Exclusion of the public
4. Chief Executive

Present

Chair Jenny Hughey, Deputy Chair Peter Scott and Councillors Phil Clearwater and Ian Mackenzie

Management and officers present

Sue Allen (Senior Human Resources Advisor) and Simon Boyes (Recruitment Consultant, JacksonStone & Partners)

1. Welcome

Chair Hughey opened the meeting.

2. Apologies

There were no apologies.

3. Exclusion of the Public

Resolved

That the public be excluded from the following part of the proceedings of this meeting, namely:

1. Chief Executive Recruitment Process

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Report	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1	Chief Executive Recruitment Process	Good reason exists under section 7	Section 48(2)(i)

This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceeding of the meeting in public are as follows:

Item No.	
1	Protection of privacy of natural persons – Section 7(2)(a)

2. The appropriate officers remain to provide advice to the Committee.

The meeting went into public excluded session from 1.00 pm to 2.24 pm.

Scott/Clearwater
CARRIED

4. Meeting closure

The Chair thanked everyone for their participation and closed the meeting at 2.25 pm.

CONFIRMED

Date _____ Chair _____

7.2. Statutory Committees

7.2.1. Canterbury Regional Transport Committee

Council report

Date of meeting	Thursday, 18 June 2020
Author	Vivienne Ong, Committee Advisor

Purpose

1. For the Council to receive the unconfirmed minutes from the Canterbury Regional Transport Committee (RTC) meeting held 21 May 2020.
2. These minutes will be presented to the next meeting of the Canterbury Regional Transport Committee for adoption.
3. One recommendation to Council for revised Terms of Reference (as per 27 February 2020 RTC minutes approved at the 21 May 2020 RTC meeting).

Recommendations

That the Council:

1. receives the unconfirmed minutes of the Canterbury Regional Transport Committee held on 21 May 2020.
2. approves the proposed Terms of Reference for the Canterbury Regional Transport Committee.

Attachments

{attachment-list}

CANTERBURY REGIONAL TRANSPORT COMMITTEE

MINUTES OF THE MEETING OF THE CANTERBURY REGIONAL TRANSPORT COMMITTEE HELD AT THE COMMODORE AIRPORT HOTEL, CHRISTCHURCH ON THURSDAY, 21 May 2020, COMMENCING AT 4.00PM

1. Apologies
2. Conflicts of Interest
3. Deputations and Petitions
- 3a Requests for General Business
4. Minutes of the previous meeting
5. Matters Arising from the minutes
6. Reports
 - 6.1 Regional Land Transport Plan Update
 - 6.2 COVID-19 Recovery
 - 6.3 Arataki and Transport Agency Investment Proposal
 - 6.4 Waka Kotahi NZTA Update
 - 6.5 Kaikōura Variation to National Land Transport Programme (NLTP)
 - 6.6 Scorecard Development Update
 - 6.7 Regional Road Safety Working Group and Transport Officers Group Update
7. Extraordinary and Urgent Business
8. General Business
9. Next Meeting
10. Closure

Present

Committee Chair, Councillor Peter Scott (Environment Canterbury); Mayors Craig Rowley (Waimate), Dan Gordon (Waimakariri), Neil Brown (Ashburton), Graham Smith (Mackenzie), Marie Black (Hurunui), Sam Broughton (Selwyn), Nigel Bowen (Timaru); and Jim Harland (NZTA),

In Attendance

Richard Holland (Team Leader Network Planning Transport, Christchurch City Council), Steve Higgs (Lead Strategic Planner, NZTA), Andrew Mazey (Asset Manager Transportation, Selwyn District Council), Katherine Trought (Director Strategy & Planning, Environment Canterbury), Peter Thomson (Rebuild Programme Manager, Kaikōura District Council), Mark Miller (Roothing Engineer, Kaikōura District Council), Michael Blyleven (Planning Manager, NZTA), Joanne McBride (Roothing Manager, Waimakariri District Council), Gerard Cleary (Utilities and Roothing Manager, Waimakariri District Council), Karishma Kumar, (Transport Policy Planner, Christchurch City Council)

Regional Transport Committee support:

Hamish Slack (Principal Strategy Advisor), Ben Wong (Senior Strategy Advisor) and Vivienne Ong (Committee Advisor), Deborah Diaz (Senior Communications and Engagement Advisor),

Welcome

Councillor Scott, welcomed everyone to the meeting.

1. Apologies

An apology was received from Councillor Tane Apanui (Environment Canterbury) and a further apology was received from Councillor Mike Davidson (Christchurch City Council) for lateness and partial absence.

2. Conflicts of Interest

There were no conflicts of interest.

2a. Call for General Business

It was agreed the following item would be discussed under General Business:

- Variation RTC supposed safety improvements

3. Deputations and Petitions

There were no deputations or petitions.

4. Minutes

The Canterbury Regional Transport Committee:

- 1. Confirmed the minutes of the meeting held 27 February 2020 were a true and correct record**

Mayor Smith / Mayor Rowley
CARRIED

5. Matters Arising from the minutes

There were no deputations or petitions.

6. Reports

6.1 Regional Land Transport Plan (RLTP) Update

Councillor Davidson and Mayor Mackle joined the meeting at this time

Discussion centred around strategic development of the RLTP, sustainability and the prioritisation framework. Staff were asked by Committee Chair Scott to liaise with Councillor Davidson and discuss the prioritisation process in July.

The Canterbury Regional Transport Committee:

- 1. note progress to date on the 2021 Regional Land Transport Plan (RLTP), including the work identifying investment priorities**
- 2. agree to proceeding with the developing for the RLTP based on the strategic framework developed at the 27 February 2020 Canterbury Regional Transport Committee workshop session and subsequent email discussion.**

Mayor Broughton / Mayor Gordon
CARRIED

6.2 COVID-19 Recovery

Hamish Slack introduced the discussion on 'shovel ready' economic recovery infrastructure projects. Some regions expressed frustration and were demoralised that their proposals had been rejected by Government and wondered if there was a better way to work the process and gain approval.

The Canterbury Regional Transport Committee:

- 1. note the appendix in the report on the transport related economic recovery opportunities for the Canterbury region**

Mayor Smith / Mayor Rowley
CARRIED

Councillor Davidson left the meeting at this time

6.3 Arataki and Transport Agency Investment Proposal (TAIP)

Steve Higgs presented an update on Arataki and the TAIP and explained the development process for Canterbury and how that framework translated into NZTA's Transport Agency Investment Plan (TAIP). It was noted the TAIP may be delayed until August or September.

The Canterbury Regional Transport Committee:

- 1. notes the update from Waka Kotahi on Arataki and the Transport Agency Investment Plan**

Mayor Gordon / Mayor Black
CARRIED

6.4 Waka Kotahi NZTA Update

Jim Harland provided an update on activities being undertaken by NZTA.

The question was raised regarding a consistent national standard (or at least regional wide) lowering of speed limits on gravel roads and down to 80kph on open roads. Jim Harland advised he expected to be able to report back on where decisions currently were at the next meeting.

The Canterbury Regional Transport Committee:

- 1. notes the update from Waka Kotahi.**

Mayor Gordon / Mayor Broughton
CARRIED

6.5 Kaikōura Variation to National Land Transport Programme (NLTP)

This item taken as read.

The Canterbury Regional Transport Committee:

1. **notes the Kaikōura District Council's request that the NZ Transport Agency vary the National Land Transport Programme to take account of revised Emergency Works funding estimated at a total of \$30.9m.**

Mayor Black / Mayor Smith
CARRIED

6.6 Scorecard Development Update

This item taken as read.

The Canterbury Regional Transport Committee:

1. **note the quarterly monitoring and progress report attached to this report; and**
2. **note that Environment Canterbury is currently reviewing the approach to monitoring and will align the new approach with the Ministry of Transport Outcomes Framework.**

Mayor Broughton / Mayor Gordon
CARRIED

6.7 Regional Road Safety Working Group and Transport Officers Group Update

This item was taken as read.

The Canterbury Regional Transport Committee:

1. **receive the Regional Road Safety Working Group (RRSWG) and Transport Officers Group (TOG) Report.**

Mayor Black / Mayor Broughton
CARRIED

7. Extraordinary and Urgent Business

There was no extraordinary or urgent business.

8. General Business

8.1 Waimakariri Future Safety Improvements RLtp Variation

Mayor Dan Gordon asked for support for a variation to the RLTP for a safety improvement change to the Lineside and Fernside Roads intersection. The design

work had been completed and the community had been consulted. The variation paper had been delayed due to COVID-19.

It was agreed that the variation be presented at the next meeting.

9. Next Public Meeting

4.00pm – 6.00pm, Thursday, 20 August 2020
Commodore Airport Hotel
449 Memorial Avenue, Christchurch

8. Closure

The meeting closed at 5.30pm.

Confirmed

Date: _____

Chair: _____

CANTERBURY REGIONAL TRANSPORT COMMITTEE

TERMS OF REFERENCE 2019/2020

Approved at the Regional Transport Committee meeting of 28 November 2019-27 February 2020

ESTABLISHMENT

The Canterbury Regional Transport Committee is established pursuant to the Land Transport Management Act 2003.

PURPOSE AND FUNCTIONS

Under section 106 of the Land Transport Management Act 2003, the functions of the Canterbury Regional Transport Committee are:

- to prepare for approval by the Regional Council a Regional Land Transport Plan or any variation to the Plan
- to provide the Regional Council with any advice and assistance it may request in relation to its transport responsibilities
- to adopt a policy that determines significance in respect of variations to the Regional Land Transport Plan and activities included in the Regional Land Transport Plan.

In addition, the Canterbury Regional Transport Committee will also:

- ~~develop, advocate for, and implement the Transport Workstream of the Canterbury Regional Economic Development Strategy, in conjunction with the lead Mayor for this Workstream~~
- develop a strategic work programme, having regard to direction provided by the Canterbury Mayoral Forum
- engage directly with Ministers and central government to influence national policy.

~~LEGAL OBJECTIVES RELATING TO REGIONAL LAND TRANSPORT PLAN~~ STATUTORY OBJECTIVES

Under the Land Transport Management Act 2003, the Canterbury Regional Transport Committee must:

- develop every six years a Regional Land Transport Plan, including any associated documents desired by the region or as directed by the requiring legislation, and recommend these to the Regional Council for approval
- undertake a review of the Regional Land Transport Plan every three years following the preparation of the Regional Land Transport Plan.

OTHER OBJECTIVES

The Canterbury Regional Transport Committee will also

- promote the Regional Land Transport Plan within the region and monitor the progress of its implementation

- report and make recommendations to the Regional Council, territorial authorities and other organisations, where appropriate, on the Committee's legal responsibilities, objectives and delegated powers
- establish and support suitable working groups to help guide the development and implementation, and review of the Regional Land Transport Plan (including any associated documents)
- support the Chair of the Regional Transport Committee to take part in the South Island Regional Transport Committee Chairs Group, in order to collaborate with other regions to achieve better outcomes across the South Island
- provide the Regional Council with advice and assistance
- ~~work with the lead Mayor to~~ develop and implement ~~the Transport Workstream of the Canterbury Regional Economic Development Strategy~~ a strategic work programme that aligns with direction provided by the Canterbury Mayoral Forum.

MEMBERSHIP

- Regional Council:

Two Canterbury Regional Councillors (who shall be the Chairperson and Deputy Chairperson of the Committee)

- Territorial Local Authorities:

One elected member from each City/District Council in the region¹

- Crown Entities:

One New Zealand Transport Agency representative

- Sector Representatives:

The Regional Transport Committee, at its discretion, can appoint or engage advisors on the terms it sees fit.

For avoidance of doubt, alternates cannot be appointed.

QUORUM

~~Nine~~ **Seven** members, of whom at least one shall be a Regional Councillor.

MEETINGS

Ordinary meetings of the Committee shall take place on a quarterly basis but may take place more or less frequently if determined by the Committee as necessary to effectively deliver its functions.

¹ For the purposes of Canterbury Regional Transport Committee the following organisations are represented: Ashburton District Council, Canterbury Regional Council (Environment Canterbury), Christchurch City Council, Hurunui District Council, Kaikōura District Council, Mackenzie District Council, Selwyn District Council, the New Zealand Transport Agency, Timaru District Council, Waimakariri District Council and Waimate District Council.

VOTING

All members shall have full speaking rights; however, if advisors are appointed, they are not entitled to vote.

SUPPORT

The Canterbury Regional Transport Committee will be supported at a strategic level by the Chief Executives Forum, ~~a senior managers group,~~ and the Regional Transport Forum.

The Canterbury Regional Transport Committee will establish appropriate technical support groups, one of which will be the Transport Officers Group.

Environment Canterbury will provide secretariat services for meetings, including administrative support and policy advice.

7.3. Joint Committees

7.3.1. Greater Christchurch Public Transport Joint Committee

Council report

Date of meeting	Thursday, 18 June 2020
Author	Vivienne Ong, Committee Advisor

Purpose

1. For the Council to receive, for information, the unconfirmed minutes from the Greater Christchurch Public Transport Joint Committee meeting held 19 February 2020.
2. These minutes will be presented to the next meeting of the Greater Christchurch Public Transport Joint Committee for adoption.

Recommendations

That the Council:

1. **receives the unconfirmed minutes of the Greater Christchurch Public Transport Joint Committee meeting held on 19 February 2020.**

Attachments

{attachment-list}

Minutes of the 14th meeting of the Greater Christchurch Public Transport Joint Committee held in the Council Chamber, Environment Canterbury, 200 Tuam Street, Christchurch, on Wednesday, 19 February 2020 commencing at 3.55pm

Contents

- Welcome
- 1. Apologies
- 2. Conflicts of Interest
- 3. Minutes of Previous Meeting – 21 August 2019
- 4. Matters Arising
- 5. Deputations and Petitions
- 6. Reports
 - 6.1 Metro Monitoring Report
 - 6.2 Public Transport Timeline 2020
- 7. Extraordinary and Urgent Business
- 8. Next public meeting: 17 June 2020

Present

Alister James (Chair)
Mayor Dan Gordon (Waimakariri District Council)
Cr Nicole Reid (Selwyn District Council)
Cr Mike Davidson (Christchurch City Council)
Cr Sara Templeton (Christchurch City Council)
Cr Phil Clearwater (Environment Canterbury)
Cr Tane Apanui (Environment Canterbury)
Chair Jenny Hughey (Environment Canterbury)
Dr Anna Stevenson (Canterbury District Health Board)

In attendance

Councillor:

Cr Vicky Southworth (Environment Canterbury)

Environment Canterbury:

Nadeine Domisse	Stewart Gibbon	Edward Wright
Len Fleete	Vivienne Ong	

Christchurch City Council:

Darren Fidler	Richard Osborne
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1. **Welcome, introduction and apologies**

The Chairperson welcomed everyone to the meeting.

Apologies were received from Jim Harland (NZTA) and Mayor Lianne Dalziel (Christchurch City Council).

2. **Conflicts of interest**

No conflicts of interest were declared.

3. **Matters Arising**

There were no matters arising from the minutes.

4. **Correspondence**

There was no correspondence.

5. **Deputations and Petitions**

There were no deputations and petitions.

6. **Reports**

6.1 **Metro Monitoring Report**

(Refer page 8 of the agenda)

Len Fleete and Edward Wright provided members with an update on Greater Christchurch patronage. During discussion the following was noted:

- Even though data trends showed a decline in patronage compared to the same period last year, this is partly attributable to fewer transfers due to a change in movement including relocation of high schools such as Avonside Girls and Shirley Boys. It meant this was a better customer service to students who were accessing their school more directly (walk or bike) or with less transfers.
- In response to a member's query, it was confirmed that patronage numbers per capita could be included in the metro monitoring reporting.
- The Orbiter has not been able to utilise Homestead Lane as part of its route servicing the university, The Bush Inn shopping centre and local high school since January 2019. Customer impact was being closely monitored.
- Approach University of Canterbury for initiatives for increasing student usage on the bus routes that connect to the university (Purple and route 100, 120 and 130 buses).

Resolved:

That the Greater Christchurch Public Transport Joint Committee:

- 1. Receives the Metro Monitoring report for information**

Cr Clearwater / Cr Reid
CARRIED

6.2 Public Transport Timeline 2020

(Refer page 11 of the agenda)

The last triennium Greater Christchurch Public Transport Committee recommended the Public Transport Timeline report come to the current Committee. The report shows timelines of projects that are ongoing that have impacts on transport and public transport services.

Discussion ensued and the following points were raised:

- Need to hear from community experts on their innovations for climate change and reducing of emissions.
- The public can make Deputations direct to the Committee, should consideration also be given to change Standing Orders to allow a public forum at the beginning of each meeting?
- Look at the feasibility of changing the meeting dates from the third Wednesday of the month.
- Need to decide on the Committee's strategic and operational levels and review the Terms of Reference.

Resolved:

That the Greater Christchurch Public Transport Joint Committee:

- 1. Receives the report "Public Transport Timeline 2020"**
- 2. Agrees that the information can be updated in future progress reports and will be reported back to the Joint Committee at the start of each triennium and every six months thereafter**

Mayor Gordon / Cr Davidson
CARRIED

7. Extraordinary and Urgent Business

There was no extraordinary or urgent business.

8. Next Meeting

The next meeting to be advised in the new triennium.

9. Closure

The meeting closed at 4.45pm.

Independent Chair

Date

8. Working Groups

8.1.1. Planting Regeneration Working Group Council report

Date of meeting	18 th June 2020
Author	Councillor Pauling, Chair of Working Group
Responsible Director	Nadeine Dommissse, Chief Operating Officer

Purpose

1. The purpose of the Planting and Regeneration Working Group is to develop a proposal for a region-wide ecological planting and native regeneration programme for inclusion in the next Long-Term Plan.
2. The purpose of this paper is to provide Council with an update on discussions and actions from the meetings of the Working Group between 16 April and 18 June 2020.

Recommendations

That the Council:

- **Receives the paper with Working Group notes and actions.**

Key points

Background

3. The purpose of the Planting and Regeneration Project is for the Working Group to develop a proposal for a region-wide ecological planting and native regeneration programme for inclusion in the next Long-Term Plan. This should:
 - Bring together existing Council initiatives (rivers planting, forest management, the Soil Conservation and Revegetation programme and others);
 - Seek alignment with existing non-Council initiatives; and
 - Seek benefits across a range of Council priorities (climate change, freshwater quality, biodiversity, carbon offsets).
4. In designing the proposal, the working group should explore external funding and partnership avenues and seek opportunities to support COVID-19 recovery including identifying and preparing short term 'shovel ready' projects. The intent is that the proposal will be essentially 'building the foundations for the journey' over the next 15-20 years that we are about to embark on.
5. This on-the-ground project would build on the work Environment Canterbury has done over the past 10 years establishing a comprehensive planning framework. This would provide an opportunity to connect with communities, landowners, and the private sector to deliver visible biodiversity, freshwater and climate change projects. It is

acknowledged that this would require a significant long-term investment – it would require additional spending, an investment in our land management expertise, and a new way of working with landowners.

Working Group Meeting – Notes and Actions

6. The attached table highlights the key topics of discussion and subsequent actions identified by the Working Group as at 18 June 2020.

Attachments

Working Group Notes and Actions

ATTACHMENT 1 – MEETING NOTES & ACTIONS

Issue/action/matter	Actions	Status Update
<p>1. PROPOSED SCOPE</p> <p>Developing the scope of work will include bringing together councillor views, building knowledge of work already underway in the community, and designing a path going forward. Following discovery we can establish a vision proposition. This will articulate what the Council wants to achieve and programme design, and we will then be ready to engage with our delivery partners and key customers.</p>	<p>Refine the proposal scope</p> <p>Source list of key stakeholders for discussion at next meeting in July</p>	<p>ONGOING: Initial scope developed and discussed with Working Group</p>
<p>2. NURSERY & LANDHOLDER ENGAGEMENT</p> <p>There are a number of items that staff are initiating to be ready for a future planting and regeneration programme: assessing nursery capacity and in particular what plants can be sourced for next year is a key component.</p>	<p>Investigate work already done or in progress regionally (internal & external)</p>	<p>ONGOING</p>
<p>3. DRAFT HIGH LEVEL VALUE PROPOSITION</p> <p>In order to start discussing this work with external partners, staff have developed a high-level draft value proposition. This demonstrates what we want to achieve, how we want to go about it, and why working with our partners is critical. The draft will be worked through with the Working Group and will form the basis of communication with delivery partners and key customers.</p>	<p>Distribute initial draft value proposition to working group for discussion at the next meeting in July</p>	

<p>4. OVERVIEW OF ENVIRONMENT CANTERBURY LAND</p> <p>Over the past year there has been a focused review of Environment Canterbury's land management through the Braided River Action Group project. Staff have been assessing what land use and management approach best meets Environment Canterbury's interests (e.g. financial, biodiversity, climate, freshwater etc) particularly concerning short-term licences. The ongoing management of berm land is also being reviewed by the organisation.</p>		
<p>5. NEXT STEPS</p> <p>Whilst we have Land Management Advisors across the region who can support the work, there is likely to be a need for some FTE to coordinate the projects identified by the Working Group. This will require funding, and a likely request through the LTP process.</p>		

8.1.2. Public Visibility Working Group

Council report

Date of meeting	18 June 2020
Author	Councillor Marshall, Chair of Working Group
Responsible Director	Tafflyn Bradford-James, Director Communications & Engagement

Purpose

1. The purpose of the Public Visibility Working Group (the Working Group) is to make recommendations to Council on public visibility of Council business, including community engagement, democratic processes, and community participation in democratic decision making.
2. The purpose of this paper is to provide Council with an update on discussions and actions from the meetings of the Working Group between 16 April and 18 June 2020.

Recommendations

That the Council:

1. **receives the notes and actions paper from the Public Visibility Working Group.**

Key points

Background

3. The Working Group was formed at the Council meeting of 16 April 2020, and met for the first time on 5 May 2020, and again on 11 June 2020.
4. The initial meeting considered the scope of the group and enabled member Councillors to bring their views forward regarding public visibility and democracy. A brief verbal update on that meeting was given at the Council meeting on 14 May 2020.
5. The 11 June 2020 meeting developed an early 'work programme' to enable the Working Group to focus on the Strategic Direction, and in particular work leading up to the Long-Term Plan 2021-31.

Working Group Meeting – Notes and Actions

6. The attached table highlights the key topics of discussion and subsequent actions identified by the Working Group as at 18 June 2020.

Attachments

Working Group Issues and Actions

ATTACHMENT 1 – MEETING NOTES & ACTIONS Working Group for Public Visibility

Notes	Actions	Status Update
<p>Confirmation of high-level purpose</p> <p>The Working Group discussed the scope of the group to reach a common agreement about who Environment Canterbury wanted to engage with and why this was important to each of the Councillors on the group. The Council paper establishing the group articulated the purpose as:</p> <ul style="list-style-type: none"> • To make recommendations to Council on public visibility of Council business, including community engagement, democratic processes, and community participation in democratic decision making. • It is anticipated that work will include the development of innovative solutions designed to break down the distance between Council and our community, making community participation in local governance more accessible, inclusive and effective. <p>Given this purpose it was agreed that the following staff should be invited to join the Working Group to support the work of the Councillors and take actions back into the business:</p> <ul style="list-style-type: none"> • Director Communications & Engagement • Director Strategy & Planning 	<ul style="list-style-type: none"> • Meeting invitations to include staff members are noted, unless by exception at the discretion of the Chair of the Working Group. 	

<p>Identify intended outcomes, focus and approach</p> <p>The group discussed the outcome being sought from the Working Group. This was confirmed as:</p> <ol style="list-style-type: none"> 1. Council is confident that the Environment Canterbury approach to public engagement is appropriate to the objectives of the Council. 2. Council works with staff and community members (as appropriate) to identify/create opportunities to increase community <ol style="list-style-type: none"> a. Understanding of Environment Canterbury and significant resource management issues b. Participation in <ol style="list-style-type: none"> i. Appropriate Environment Canterbury work programmes (e.g. planting days and odour reporting) ii. Democratic processes. 3. Council agrees to the recommendations of this working group to enable accessible, inclusive and effective participation in local government. <p>It was agreed that the approach the Working Group takes should be flexible, acknowledging that there is a lot of activity that could happen and that it will be necessary to deliberately pick the areas to focus for best results, and that it may be necessary to evolve as external factors influence where the focus needs to be.</p>	<ul style="list-style-type: none"> • The focus on the wider community and the specific outcomes to be front and centre at each meeting. • Specific measures will be established for individual areas of focus – see below. 	
<p>Initial areas of focus</p> <p>The group agreed the following areas for immediate focus:</p>	<ol style="list-style-type: none"> 1. Workshop to respond to the challenges identified in the initial research stages with Councillors, to provide guidance to staff. This will also consider how the 	

<ol style="list-style-type: none"> 1. Assist with the project already underway to develop the new Engagement Framework for the organisation, bring a governance and community outcome perspective to that work. 2. Review the Significance and Engagement Policy in line with the Long-Term Plan 2021-31 to ensure the Policy will achieve the objectives of this Council and that consultation on this Policy can occur alongside the LTP. 3. Debrief the Annual Plan engagement process and agree an approach for the Long-Term Plan to be shared with full Council. 	<p>group can align its work with the five transformational opportunities identified in the Council Strategic Direction.</p> <ol style="list-style-type: none"> 2. Workshop to review the Significance and Engagement Policy. 3. Workshop to debrief the AP and develop a strawman for the LTP engagement process. 	
<p>Partnering outside of ECan</p> <p>The group discussed stakeholder engagement (in terms of stakeholder organisations, as distinct from community engagement noted above) and agreed that this was being considered and progressed through the Regional Leadership portfolio.</p> <p>The group also discussed engagement with other entities such as community boards, residents' associations, community groups, and agreed that engagement with such groups is an area that the Working Group should focus on.</p>	<p>Participate in the Regional Leadership portfolio discussions around our stakeholder engagement work.</p>	
	<p>Compile a comprehensive list of external community groups to ensure they are deliberately included in engagement activities to enable sharing of information, building of trust and participation in Council business.</p>	
<p>Background Information</p> <p>The Working Group briefly discussed what is currently done at Environment Canterbury through the different staff teams, in the context of where the group's efforts would be most useful.</p>	<p>Documents distributed as noted.</p>	

<p>Community and stakeholder research is undertaken on a regular basis and this was shared with the Working Group, as well as external research regarding the relevance of local government.</p> <p>The Communications & Brand Strategy was also shared.</p>		
<p>Next Steps Briefing of full Council: 18 June 2020 Establish cycle of meetings/workshops to progress initial areas of focus identified.</p>		

9. Matters for Council Decision

9.1. CWMS Annual Reports 2019 Hurunui-Waiai, OTOP, Lower Waitaki and Upper Waitaki Zone Committees

Council report

Date of meeting	18 June 2020
Author	Lyn Carmichael, Dave Mooore and Tami Woods
Responsible Director	Katherine Trought

Purpose

1. Canterbury Water Management Zone Committees report annually on progress implementing the strategy in their zone. This provides an opportunity for Zone Committee Chairs to discuss the work of their Zone Committee with Environment Canterbury Councillors. It also fulfils a requirement of the Environment Canterbury Long-Term Plan.
2. Given impact on Covid-19 on communities this item is an opportunity for Council to take the 2019 Annual Reports as read and to discuss with the Chairs of four committees the implications on their communities and their community's ability to deliver current freshwater initiatives.
3. The Chair of the Hurunui Waiau (Ken Hughey), the Chair of the Orari-Temuka-Opihi-Pareora (Hamish McFarlane), and the Chair of the Upper Waitaki (Simon Cameron) Zone Committees will be attending the meeting to present their reports.
4. The Chair presenting via Microsoft Team is:
 - Lower Waitaki South Coastal Canterbury Chair Bruce Murphy
5. This completes presentation of the 2019 Annual Reports for all Zone Committees.

Recommendations

That the Council:

1. **Receives the Hurunui Waiau Zone Committee Annual Report 2019**
2. **Receives the Orari-Temuka-Opihi-Pareora Zone Committee Annual Report 2019**
3. **Receives the Lower Waitaki South Coastal Canterbury Zone Committee Annual Report 2019**
4. **Receives the Upper Waitaki Zone Committee Annual Report 2019**

Attachments

- Hurunui Waiau Zone Committee Annual Report 2019
- Orari-Temuka-Opihi-Pareora Zone Committee Annual Report 2019
- Lower Waitaki South Coastal Canterbury Zone Committee Annual Report 2019
- Upper Waitaki Zone Committee Annual Report 2019

File reference	[SharePoint link for this paper]
Legal review	Catherine Schache
Peer reviewers	Caroline Hart

2019 Annual Report

Reflecting on our journey



Ken Hughey,
Hurunui Waiau Water Zone
Committee Acting Chair

As a zone committee member of long standing, this report gives me an opportunity to reflect not only on the last year but also on a decade

of challenge and achievement for the first water zone committee in Canterbury.

We now have a likely solution to the unintended consequences of the Hurunui Waiau River Regional Plan for dryland farmers in the form of a proposed plan change. It's probably not perfect but getting water management right is not about perfection – it's about getting it “about right” and I believe we are close.

We have made good progress on our flagship project to provide funding for clearance and building of nesting sites for threatened bird species on our rivers.

The Hurunui SPLASH project gave us two popular community waterholes with lower *E. coli* levels last summer.

On the Waiau Uwha River, we supported work to open the channel and improve flow on the

township side. Access and water quality will benefit from this initiative.

Recently we celebrated with and farewelled several prominent members of the zone committee - retiring Hurunui District Mayor Winton Dalley, retiring Environment Canterbury Councillor Cynthia Roberts, community member James McCone. And, of course, founding member John Faulkner who stepped down as Chair.

These people are mighty tōtara and all have contributed much to the work of the zone committee over the past nine years. We now look forward to welcoming new leaders and supporting them to also work with vision, commitment, perseverance and patience. These are all qualities exhibited by our Chair and departing members and they are all important when dealing with contentious water management issues.

Key achievements 2019

- The start of major investment in threatened and endangered species bird management on braided rivers – 2000 black-backed gulls were culled, predator control work was advanced and islands destroyed by floods were re-established
- Waiau Uwha River – channel opened and flow improved on the Waiau township side, which will improve access and water quality
- The Hurunui SPLASH project to improve water quality and infrastructure around freshwater swimming sites was progressed – two of four sites identified for water quality improvement were enhanced, and proved very popular over summer
- The zone committee committed \$129,000 of Immediate Steps biodiversity funding across 7 projects during the year.











Amuri Irrigation (AIC) gifted a voluntary increase in the minimum flows of the Waiau Uwha River of 1 cumec, from 1 January. The company gained from that gift recognition and thanks from the broader community and they are committing to biodiversity conservation and recreation opportunities.

Delivering the community's vision for fresh water

The Canterbury Water Management Strategy (CWMS) puts finding solutions for freshwater management in the hands of the community, with support from councils, Ngāi Tahu, and others. The strategy sets out freshwater goals and targets to deliver the community's vision for freshwater.

“To gain the greatest cultural, economic, environmental, recreational and social benefits from our water resources within a sustainable framework both now and for future generations.”

CWMS Targets

	Ecosystem health and biodiversity		Kaitiakitanga		Recreational and amenity opportunities		Irrigated land area		Regional and national economies
	Natural character of braided rivers		Drinking water		Water use efficiency		Energy security and efficiency		Environmental limits

Each of the ten community-led water zone committees work collaboratively to develop freshwater recommendations to ensure council plans give effect to these goals and targets.

Within each target area there are time-bound targets to be achieved and these are monitored and reported on to ensure progress is being made.

The target areas are shown below – read some of the stories about what is being done in the zone to deliver on these below and on the next page.

The committee acknowledges and celebrates the work being done to deliver the targets in particular by Environment Canterbury, Hurunui District Council, irrigation schemes and farmers.

SPLASHing into summer

The Hurunui SPLASH project provides improved recreational opportunities for residents and tourists over the summer months.

North Canterbury zone delivery lead Marco Cataloni said the Balmoral site was “ideal” as it was already located beside a camping site and has had a swimming hole in the past.

“We re-established and enhanced the swimming hole by making it deeper to allow more water to flow through. It’s a perfect spot for locals, campers and tourists to enjoy a picnic and have a swim.”

A black-backed gull control programme was carried out to improve water quality and protect native braided river birds after high E. coli levels were recorded in recent years.

The second site, on the Waiau township side of the Waiau Uwha River, was ready at the end of January. “There’s a small braid on the township side which we opened up so it has a reliable water flow. We also have some shallow pools for younger children to enjoy.”



Two new swimming holes provided plenty of summer fun, with the first completed at the Balmoral Recreation Reserve, north of the Hurunui River SH7 bridge, before Christmas.

Protecting threatened bird species

Many of the special bird species that depend on Canterbury’s unique braided rivers (such as black-fronted tern, black-billed gull, banded dotterel and wrybill) are declining. River flows help provide protection from mammalian predators but not from avian ones.

One of these avian predators is the karoro, the southern black-backed gull. In large numbers it poses a significant negative impact on other species and values.

Their numbers are now too high and control is necessary; there is no longer a natural balance.

Land use has contributed to this population growth. The zone committee and Environment Canterbury work with farmers to improve practices so this is not such an issue. However, these changes take time – the threatened and at-risk species do not have time.

The zone committee therefore supports protection of threatened and at-risk bird species, and explored the most cost-effective and environmentally friendly means of achieving control.



The zone committee is supporting a Department of Conservation programme protecting rare and threatened bird species on the Hurunui and Waiau Uwha rivers by controlling southern black-backed gulls/karoro, which prey on their chicks and eggs.



Young people band together in environmental initiative

Hurunui youth celebrated the opening of a restoration and conservation site with a music festival supported by a variety of agencies.

Marco Cataloni, northern zone delivery lead for Environment Canterbury, said it was “exciting” to see the youth of the district on board with these types of projects.

“We look forward to having more involvement with them – it’s a great opportunity to network and work with young people on environmental restoration.”

Vision and Pines featured live music, an outdoor movie, workshops, food trucks, speakers and a ‘BioBlitz’. It also showcased the Youth Restoration site adjacent to the camping ground.

The site is part of a wider conservation project made possible by Ministry of Youth Development funding supporting youth leadership, mentoring, volunteering and wellbeing.

The Hurunui Youth Kaitiakitanga Project is dedicated to youth interested in conservation and environmental issues.



In May, “Vision and Pines”, a music festival starting a conservation project led by Hurunui young people was held at Balmoral Reserve camping ground.



Farmers deliver improved environmental performance

All Amuri Irrigation shareholders and most larger irrigating farms within the Amuri, Hawarden and Hanmer Springs area are members of the AIC Environmental Collective which was established in early 2013.

The Collective’s Environmental Management Strategy (EMS) was first approved by Environment Canterbury for audited self-management in 2014, with the latest version approved in December 2018.

The EMS specifies the required content of farm environment plans, which all members must have, and Good Management Practice standards for farm management.

By August, 275 audits were completed by Environment Canterbury-approved independent auditors with results showing a steady improvement in environmental performance among Collective members over four years. 97% of all farms in the AIC Environmental Collective were at either B or A audit grade.

The zone committee welcomed the results, recognising particularly the transition by a number of farms from lower to higher audit grades.



The Amuri Irrigation Environmental Collective completed its fourth year of farm environment plan auditing. The audit showed good results for most farms within the Collective.

Future challenges and opportunities

As well as many local challenges - integrated water resource management, braided river values, wetland protection and enhancement, river flows, the consequences of some plan rules – there are now regional and national opportunities for the community to consider as well: Treaty of Waitangi implementation, regional plan changes, biodiversity and climate change activity – and most recently the Government’s proposed Action for Healthy Waterways.

The zone committee sees itself as a key conduit with the community on these issues and it now has a plan to help ensure effective two-way communication and engagement.

A particular challenge is the likelihood of less irrigation water availability than was originally envisaged before the Hurunui Water Project (HWP) came to a halt. Amuri Irrigation (AIC) purchased HWP’s shares and a smaller scheme is now in the pipeline. The zone committee will continue to work closely with AIC on integrated water and nutrient management.

We will also keep working with AIC towards a programme for staged implementation of the minimum flows in the Hurunui Waiau River Regional Plan (HWRRP) and will be supporting implementation of Plan Change 1 to the HWRRP as it affects dryland farmers.

There is more to be done on water quality in our braided rivers, including swimming holes for the community. Our priority wetlands, spring-fed streams and hāpua work is now underway. We are supporting initiatives like the Soil Conservation and Revegetation Programme as well as biodiversity initiatives via Immediate Steps funding.

Farming good management practice will remain an important focus for the zone committee because land uses are significant contributors to water quality outcomes in the zone.

By the time this is printed we will have two more swimming holes for the community – at Dog Stream in Hanmer and on the Waitohi River.



Members of the Zone Committee meet people interested in wetland conservation efforts around Hanmer. The Zone Committee has four to seven community members and this membership is regularly refreshed to ensure a wide range of perspectives are reflected.

Hurunui Waiau Zone

The Hurunui Waiau Zone Committee was formed in 2010 to work with the community, rūnanga and councils to develop and implement water management recommendations that deliver the vision of the CWMS.

Our zone features Lake Sumner, the alpine Hurunui River and Waiau Uwha, the hill-fed Waipara and Tūtaeputaputa/Conway rivers and the north Pegasus Bay coastal wetlands and coastal hills.

Zone Committee membership 2019

John Faulkner*, Chair
Community member

Ken Hughey*, Deputy Chair
Community member

James McCone,
Community member

Michele Hawke,
Community member

Nukuroa Tirikatene-Nash,
Kaikōura Rūnanga representative

Julia McLean,
Community member

John Preece,
Community member

Josh Dondertman,
Community member

Makarini Rupene,
Tūāhuriri Rūnanga representative

Winton Dalley,
Mayor, Kaikōura District

Vincent Daly,
Hurunui District Councillor

Cynthia Roberts,
Environment Canterbury

*Ken Hughey replaced John Faulkner as Chair during the year.

Key Zone contacts

Marco Cataloni - Hurunui Waiau Water Zone Delivery Lead
email: Marco.Cataloni@ecan.govt.nz | phone: 027 241 7951

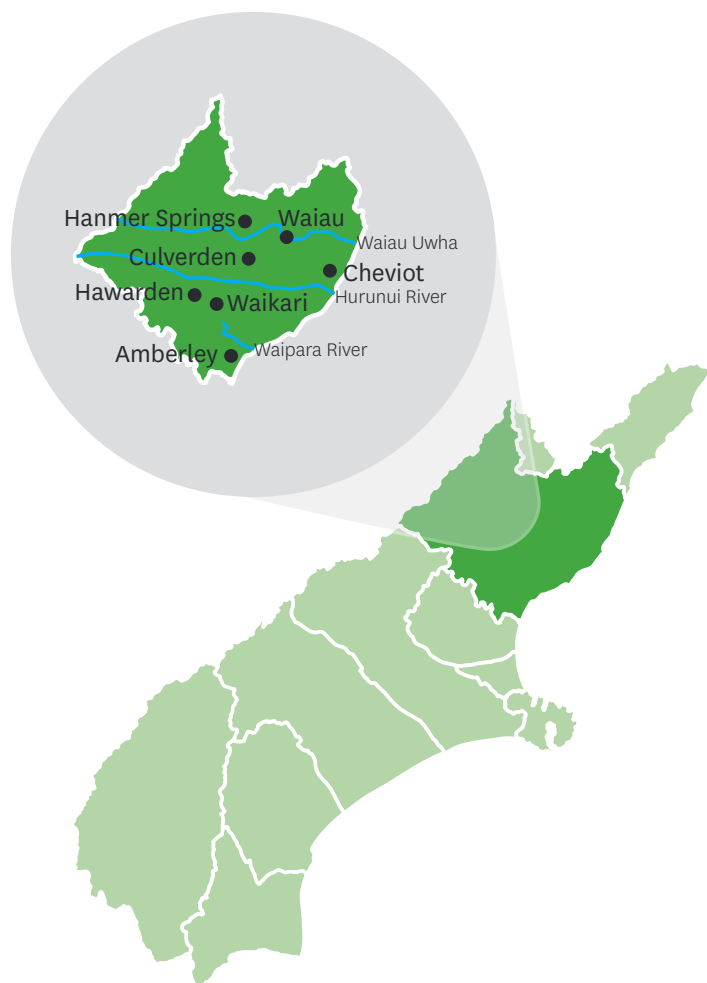
Lyn Carmichael - Hurunui Waiau Water Zone Committee Facilitator
email: Lyn.Carmichael@ecan.govt.nz | phone: 027 443 4731

The Hurunui Waiau Water Zone Committee
is a community led committee supported by councils.

ecan.govt.nz/water

Council Meeting 2020-06-18

R20/05 E19/7749



2019 Annual Report

Moving to 'what next' after major milestone



Hamish McFarlane
Orari Temuka Opihi Pareora
Water Zone Committee Chair

Our committee had a quieter year in 2019 compared to the previous year's huge effort to complete our recommendations for local water management, called a Zone Implementation Plan Addendum (ZIPA).

Although not as hectic, we've still had a productive year and I am grateful to all members of the committee for their time and continued commitment.

This year, the plan change to the OTOP section of the Land and Water Regional Plan was drafted from the committee's recommendations in the ZIPA, notified and is progressing to a hearing in the second quarter of 2020.

As we wait for the plan change to progress through the statutory planning process, we are continuing to work together with farmers, industry, community and environmental groups to deliver real change through actions that we can undertake now.

I hope that we can keep the conversation going and continue to build awareness and trust so we can work together effectively and deliver on the Canterbury Water Management Strategy targets and on the committee's recommendations in the ZIPA.

The zone committee has been especially pleased to see the continuing work of voluntary catchment groups active in water management. Working with these groups will be a key focus for the committee in the coming year.

Projects such as the protection of forest on the Orari Gorge Station and safeguarding the rare long-tailed native bats near Raincliff show what can be achieved when we work together for a better future for our waterways, the living creatures and the communities that depend upon them.

Key achievements 2019

- Following 2018's collaborative process to produce recommendations to deliver community aspirations for water, the committee has focused on developing a work programme to implement recommendations for actions on the ground. A Plan Change has been proposed by Environment Canterbury.
- Worked with Timaru District Council on improving water quality and amenity values in Waitarakao-Washdyke Lagoon, as well as the Otipua-Saltwater Creek Catchment Group to improve the quality and flow of water in the popular waterway.
- Supported mahinga kai and biodiversity projects, such as wetland enhancement and roosting habitat for the endangered long-tail bats.

Committee members get an update on native tuna (eels) at Milford Lagoon during a field trip. As part of monitoring their health, the tuna are measured inside a clear plastic tube and then released back into the lagoon.



Delivering the community's vision for freshwater

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Each of the ten community-led water zone committees work collaboratively to develop freshwater recommendations to ensure council plans give effect to these goals and targets.

Within each target area there are several specific time-bound targets to be achieved and these are monitored and reported on to ensure progress is being made.

The target areas are shown below – read some of the stories about what is being done in the zone to work toward these targets on the next page.

CWMS Targets

	Ecosystem health and biodiversity		Kaitiakitanga		Recreational and amenity opportunities		Irrigated land area		Regional and national economies
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Protection of native forest expands

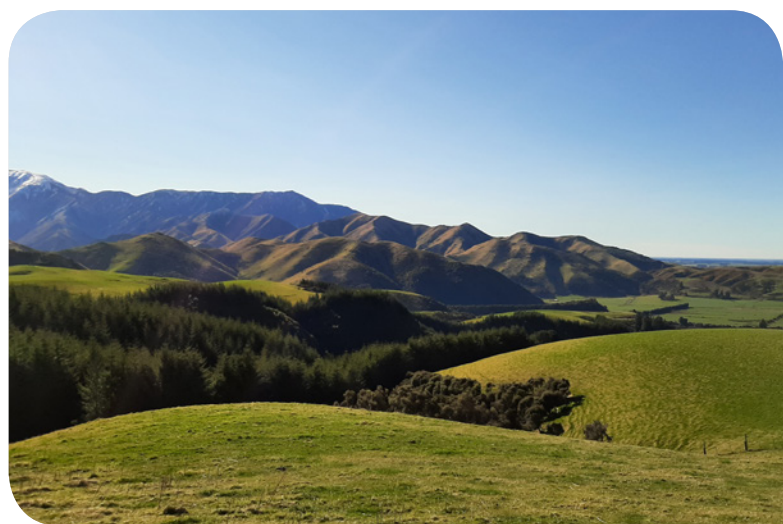
A project to protect native forest near Geraldine was boosted by \$21,000 of funding allocated by the zone committee this year.

The forest at Orari Gorge Station, favoured by kererū (wood pigeon) and korimako (bellbird), has been protected in perpetuity thanks to \$21,000 of Immediate Steps biodiversity funding, the QEII National Trust and the landowner.

It is the third of three covenants, totalling 148ha of native forest put in place at station with the help of the Trust, landowners and the zone committee.

Inside the newly-protected zone are native species tōtara, kowhai, and tī kōuka (cabbage trees). There are low levels of exotic species, making it a prime candidate for protection.

Funding will go towards the high costs associated with more than 1600m of fencing – on hilly land – to exclude stock and pests from the area. The full cost of the fencing is projected to be around \$36,000.



Funding from Immediate Steps will cover fencing to keep stock and pests out of the native bush.

Waihi River locals protect native biodiversity

Four friends have adopted a hands-on approach to defending a significant natural area right on their doorstep.

Steve Dakin, Robbie Stewart, Jimmy Wallace and David Waddington are all volunteers who meet as a working bee to get rid of weeds and pests along the Waihi River to improve the chances for native plants and wildlife.

They spend hours knocking out invasive weeds like sycamores, re-planting natives and laying traps for pests. Without their intervention, invasive weeds would take over the area completely, leaving precious tōtara, ferns and cabbage trees to be overwhelmed and die.

In all, around 1600 natives have been planted by contractors and Dakin's team in the past two years, with many more seeding themselves with the help of kererū in the rejuvenated gardens along the river.

With \$12,200 of Immediate Steps funding allocated by the zone committee, the crew will extend the weed control area further downstream, set more predator traps, and fencing for stock exclusion.



The Waihi River is the focus of a project to enhance native wildlife and reduce invasive weeds.



Nocturnal visitors welcomed by Geraldine landowners

A farm near Geraldine is the home of a newly discovered colony of long-tailed bats; and landowners Evan and Clare Chapman are thrilled to host their nocturnal guests.

With a conservation status of nationally critical, the mouse-sized bats are in the same league as the likes of kākāpō, kōtuku and Maui's dolphin.

The Chapmans got in touch with Environment Canterbury to check for bat activity in old willow trees that had been earmarked for removal. Automatic bat detectors, put in place for six weeks, showed bats were indeed active in the area and the old trees were a likely roosting place.

The zone committee then granted \$1800 of Immediate Steps biodiversity funding towards fencing and re-planting costs to protect the bat habitat.



Evan and Clare Chapman are protecting long-tailed bat habitat on their farm.



'Wild Day' to weir re-design - busy first year for Otipua-Saltwater Creek group

It's been a busy first year for Timaru's Otipua-Saltwater Creek Catchment Group, gathering information and getting local people involved in the key issues for this rural/urban waterway. Here's a few highlights of what's been happening:

- 'Wild Day at Otipua Wetlands' in September proved to be a busy community event for all ages. More than 150 people visited to see conservation and biodiversity displays and take guided walks on bird life and invertebrates. An exhibit about native bats was popular, alongside rock painting and information on water sampling techniques led by Water Watch.
- Water monitoring training sessions were held for volunteers keen to help out with additional sampling of tributary streams in 2019/20
- A virtual fly-over of four different tributary streams of the Creek by computer simulation. You can view it via the website below.
- Environment Canterbury approved funding for new projects for Otipua-Saltwater Creek for 2019-2020, including an engineering study into the existing weir.
- A dairy farm secured consent for irrigation from groundwater which will substitute for summer surface water take from the Creek.

More information about the group – and how to get involved – is available at www.ecan.govt.nz/saltwatercreek



Timaru residents enjoyed a variety of activities at the Wild Day at the Wetland. Here, Debbie Eddington (Environment Canterbury Youth Engagement and Education Advisor) is pictured with the 'Enviroscape' rainwater landscape model.

Future challenges and opportunities

Strong policy direction coming from central government for freshwater and biodiversity signals the challenges we are all facing and the work still to be done. That said, we are well placed to meet these challenges due to our freshwater outcomes proposed in Plan Change 7 and the committee's recommendations in the ZIPA for actions on the ground.

Particular challenges remain for our OTOP communities in reducing nitrates in groundwater, in reducing reliance on limited water resources and in responding to the impacts of climate change. To respond to these challenges the committee will be focused on helping farmers to understand new planning requirements and working with stakeholders and irrigators to promote the formation of water user groups and explore opportunities to address over-allocation.

The committee will also seek to identify and prioritise biodiversity projects that provide protection and enhancement for indigenous species, high value sites and habitats in the zone, particularly around the coastal lagoons and margins and in the upper catchments.

To realise the committee's recommendations for action, there will be an ongoing work with industry and CWMS partners in seeking resourcing and funding. To establish which projects to prioritise and where effort can have the most impact, we will be continuing to seek input from catchment groups and local communities.



Members of the OTOP Water Zone Committee at a 2019 field trip to Orari Gorge Station.

Orari Temuka Opihi Pareora Zone

The zone covers the area from the Rangitata River to the southern boundary of the Pareora River, from Burkes Pass to the sea. It includes Timaru as well as the rural townships of Fairlie, Temuka, Pleasant Point and Geraldine. It is a joint committee of the Timaru, Waimate and Mackenzie District Councils and Environment Canterbury. It is in the rohe of Arowhenua Rūnanga.

Zone committee membership

Mark Webb,
Community Member

Glen Smith,
Community Member

Phil Driver,
Community Member,
Reg Committee

Herstall Ulrich,
Community Member,
Deputy Chair

Hamish McFarlane,
Community Member,
Chair

Lucy Millar,
Community Member

Luke Reihana,
Community Member

Cr Lan Pham,
Council Environment Canterbury

Cr Richard Lyon,
Council Timaru District

Cr David Anderson,
Council Waimate District

Cr Anne Munro,
Council Mackenzie Council

John Henry,
Rūnanga Rep Arowhenua

Sue Eddington,
Rūnanga Rep Waihao

Key Zone contacts

Chris Eccleston

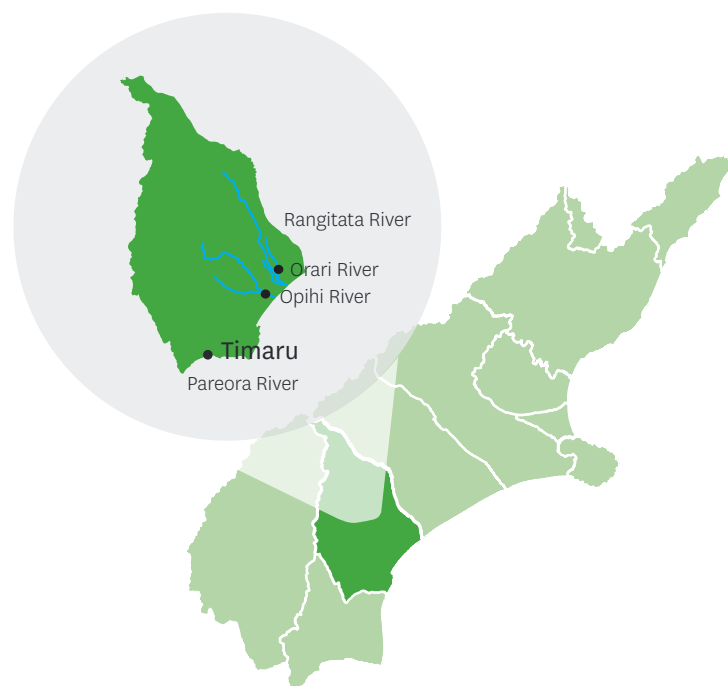
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Orari Temuka Opihi Pareora Water Zone Committee
is a community led committee supported by councils.

ecan.govt.nz/water

R20/11 E19/7743 Council Meeting 2020-06-18

2019 Annual Report

Future plans for Wainono Lagoon a key focus for committee



Kate White, Lower Waitaki South
Coastal Canterbury Water Zone
Committee Chair

2019 has been a year of getting to know and understand our zone better, so we've been on several field trips around our diverse region.

Lower Waitaki has around 2000 farmers/landowners and several small towns. Towns are on a mix of small rural water schemes or town supplies. Waste is dealt with in a variety of council sewage schemes and septic systems.

Plan Changes 3 and 5 are now operative in the zone, but some elements need to be reworked. We are currently working with district councils, industry, catchment groups and papatipu rūnanga to come up with a plan for augmentation in Wainono Lagoon since the mothballing of Hunter Downs Irrigation Scheme.

This has also been a year of change on the committee, especially with local elections held in October. Local and regional government representatives Peter Scott,

(Environment Canterbury), Jeremy Holding (Waitaki District Council) and Jakki Guilford (Waimate District Council) have completed their time with the committee and at the end of the year we welcomed Councillors Nicole Marshall (Environment Canterbury), Fabia Fox (Waimate District Council) and Jim Hopkins (Waitaki District Council).

Our Te Rūnanga o Arowhenua representative Sandra Hampstead-Tipene retired this year, and her service was acknowledged by the whole committee when we visited Otaio Gorge. In 2020 we will welcome Michael McMillan as the new Te Rūnanga o Arowhenua representative.

I would like to thank all the committee members for their hard work and dedication and to welcome our new members.

In 2020 I look forward to us engaging in more advocacy, education and engagement with youth.

Key achievements 2019

- Willow spar clearance was completed at the Black Hole recreational area on the Waihao river. The Waihao Wainono Community Catchment Group organised a planting day in November in which more than 600 natives were planted near the site.
- The Te Mana o te Wai Wainono Lagoon restoration project was concluded. This project was led by Te Rūnanga o Waihao and funded by the Ministry for the Environment, with contributions from Environment Canterbury via the zone committee.
- Close to 400 consents in the zone were inspected over the July 2018-June 2019 year. Consents identified as high-risk were subject to more regular monitoring.
- The committee spent just over \$100,000 on a number of biodiversity projects in the region, including the identification and protection of mudfish habitats, protection of native forest and wetland habitat, and control weeds of pest species along waterways.
- Farmer-led workshops on winter grazing and good management practices were held across the zone. These workshops gave farmers practical advice on how to reduce soil loss and damage, which improves both environmental outcomes and production.

The zone committee visited Myers Pass where they learnt about the value of indigenous grey scrub. These plant communities are the home for a diverse range of native plants and animals. Grey scrub also helps to prevent erosion and maintain catchment water yields.



Delivering the community's vision for freshwater

The Canterbury Water Management Strategy (CWMS) puts finding solutions for freshwater management in the hands of the community, with support from councils, Ngāi Tahu, and others. The strategy sets out freshwater goals and targets to deliver the community's vision for freshwater.











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Waitaki place names given context

Waihao Marae was a fitting location for a special hui to better understand the history and importance of local Māori place names.

Members of the Upper Waitaki water zone committee and the Lower Waitaki South Coastal Canterbury water zone committee joined members of the public and local rūnanga at a presentation, given by Sean Bragg from Te Rūnanga o Ngāi Tahu.

Sean demonstrated how to research and understand information on traditional places, using Kā Huru Manu, the Ngāi Tahu digital atlas.

He explained that much of the Waitaki area was traditionally a “food gathering highway” for Ngāi Tahu, who walked up the Waitaki to gather mahinga kai, and then used mōkihi (a raft-like vessel, constructed from raupō reeds) to transport the resources back downstream.

Sean’s talk gave context to the history of the land and waterways of the Waitaki area and provided knowledge for restoring mahinga kai (natural resource gathering) and re-establishing native wetlands.

Kā Huru Manu (the Ngāi Tahu Cultural Mapping Project) is dedicated to recording and mapping the traditional Māori place names and associated histories in the Ngāi Tahu rohe (tribal area).

Wainono Lagoon visitor facilities upgraded

The unique natural environment of Wainono Lagoon is getting easier to access for people with an upgrade of access and facilities.

The Te Mana o Te Wai Wainono restoration project aims to restore the mahinga kai values of this traditional resource gathering site, which is also an internationally significant area for birdlife.

Work in 2019 included stream battering, sediment control and fencing of waterways, as well as the creation of a car park and picnic area at Lake Road and an upgrade to the parking and amenities at the Waihao Box.

The main structural elements of the work at Lake Road and Waihao Box used recycled bridge beams from the old Bradshaw’s Bridge on the Waihao River that was washed away a few years ago. The Waimate District Council salvaged these and provided them for use.

The project team, consisting of Te Rūnanga o Waihao representatives and a special projects biodiversity officer from Environment Canterbury, has been working closely with the Waihao Wainono Community Catchment Group to engage with a range of stakeholders about the proposals for these sites and is also working with Waimate District Council on implementing the plans.



Zone committee members and guests at a hui about traditional place names.



New planting and banking at the Wainono Lake Road and Waihao Box.



Farmers engage in winter grazing challenge

Farmers in South Canterbury were challenged to come up with good winter grazing tactics for “tricky” paddocks at a series of practical workshops in autumn 2019 to prepare for the colder, wetter months ahead.

The farmer-led workshops – held on farms near Waimate, Geraldine, Timaru and Fairlie – were organised by Environment Canterbury and Beef & Lamb NZ to encourage farmers to plan ahead for winter to reduce run-off into waterways and protect soil from damage.

The groups came up with ideas including on how to fence off wet areas, increasing grass buffer zones, and having a “wet weather plan” together and ready to implement if cattle need to be moved.

Other ideas discussed included utilising fenced-off areas for other purposes such as mānuka production and ensuring that water troughs were well placed in paddocks to allow for strategic grazing.

Representatives from Environment Canterbury, Beef and Lamb NZ, Dairy NZ and AgResearch were on hand to help answer specific questions on good management practices, rules and regulations and soil productivity.

Good management practices help reduce soil loss and soil damage, which improves both environmental outcomes and production.

Managing winter grazing is an important aspect Farm Environment Plans, which many farms are now required to prepare under the Canterbury Land and Water Regional Plan.



Farmers in the Lower Waitaki zone share knowledge on best practices in winter grazing.



Research project will aid irrigation practice

A study of South Canterbury’s loess soil hillslopes could yield information that leads to better irrigation and water management for farmers.

The Collaborative Hillslopes Project, a combined effort with input from Environment Canterbury, Plant & Food Research, Lincoln University, NIWA, AgResearch, Manaaki Whenua – Landcare Research and Earth & Environmental Science Ltd is measuring how water from rainfall and irrigation enters the groundwater through loess soils.

The research site is a dairy farm in Otaio, not far from State Highway 1. On a hillslope used for grazing and watered by a centre pivot, runoff plots measure how much water is flowing across the surface and draining downhill without entering the ground. A weir installed at the valley floor discharge point measures how much surface water exits the catchment.

This could potentially answer questions about how much water should be applied on which slopes, and when it should be applied, which in turn could aid better grazing management, providing farmers with more knowledge on which slopes are suitable for break feeding and winter grazing and how best to carry out these practices.



Runoff plots on a hillslope measure the effectiveness of irrigation.

Future challenges and opportunities

The collaborative zone committee brings together papatipu rūnanga, Waimate and Waitaki District Councils and Environment Canterbury, along with community members to recommend actions to implement the Canterbury Water Management Strategy.

In past years the bulk of the committee’s work has involved sub-regional planning. In 2020, the committee will concentrate on assisting communities to take action in their own backyards.

Focusing at a catchment level is important, as each catchment has unique challenges and requires to develop their own unique

solutions. The aim is to bring people together to discuss freshwater and biodiversity, and to arm them with the information they need to agree on how to make positive change in their catchments.

The zone committee believes that a holistic approach is crucial to getting landowner buy in to the regulations and GMP. In 2020, the committee hopes to put a catchment coordinator in place to facilitate the setting up and running of these groups. It is hoped that this will be funded by the two district councils and the regional council.



Zone committee members and guests visit field sites in the Northern part of the region.

Zone description

The Lower Waitaki-South Coastal Canterbury Zone Committee covers the Waimate District and part of the Waitaki District, including the Waitaki River and its tributaries below the Waitaki Dam, Wainono Lagoon and its tributaries including the Waihao and Hook rivers and the Makikihi and Otaio rivers.

It is a joint committee of the Waimate and Waitaki district councils, and Environment Canterbury. The zone is in the rohe of Kāti Huirapa.

The zone boasts significant recreational, cultural and natural values. It has a network of spring-fed streams, coastal lagoons and complex groundwater flows, and includes part of the large alpine Waitaki River, home to the largest hydro-electricity generation scheme in New Zealand.

Zone committee membership

Nicole Marshall (ECan), Jim Hopkins (Waitaki District Council) and Fabia Fox (Waimate District Council) replaced Peter Scott, Jeremy Holding and Jakki Guilford at the end of 2019.

Kate White
(Community member)
- Chair

Bruce Murphy
(Community member)
- Deputy chair

Jared Ross
(Community member)

Emily Anderson
(Community member)

Suzanne Eddington
(Te Rūnanga o Waihao)

Jakki Guilford
(Waimate District Council)

Sandra Hampstead-Tipene
(Te Rūnanga o Arowhenua)

Jeremy Holding
(Waitaki District Council)

Barney Hoskins
(Community member)

Daniel Isbister
(Community member)

Brent Packman
(Community member)

Kieran Whyte
(Te Rūnanga o Moeraki)

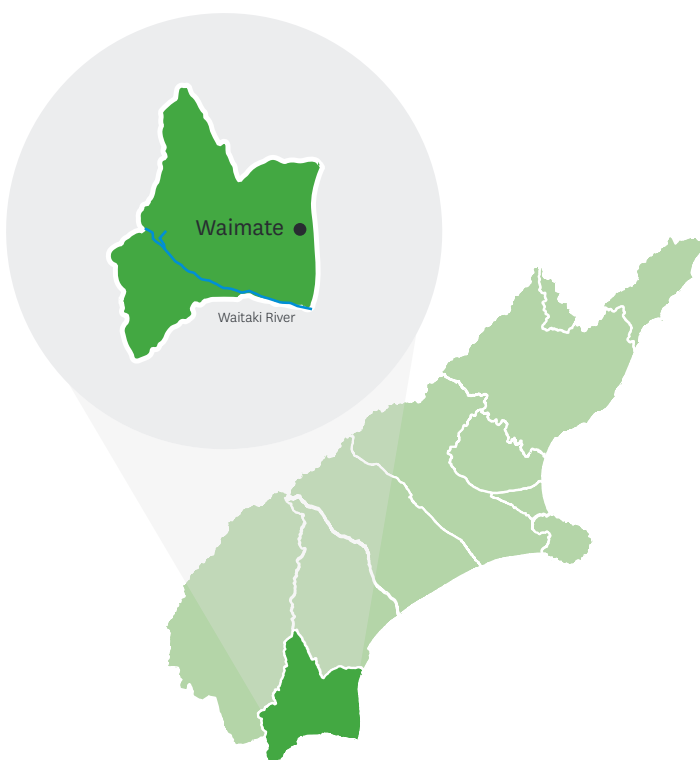
Peter Scott
(Environment Canterbury)

Key zone contacts

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The Lower Waitaki South Coastal Canterbury Water Zone Committee is a community led committee supported by councils.

ecan.govt.nz/water

R20/12

Council Meeting 2020-06-18

2019 Annual Report

Quick action on Ahuriri Arm water quality



Simon Cameron, Upper Waitaki
Water Zone Committee Chair

A good deal of our recent activity has focused on the water quality at one particular – but important – location, the Ahuriri Arm of Lake Benmore.

A decline in the Trophic Level Index (TLI) level at this site indicated an increase in algae and phytoplankton, which can be caused by nutrient discharge from farming and the previous year's climate.

This change directly impacted a small number of farmers with water permit consents linked to the TLI measurement, but the implications reached much further. The whole community – including many who live outside Upper Waitaki – care deeply for our lake health, so there was a flurry of activity to get the right information and take early action.

As a group of people focused on water quality issues – not just councils but also local community members and rūnanga – the committee was able to give crucial time and attention to work through some of the trickiest issues and ask Environment Canterbury for extra information and science.

The affected consent holders chose to move directly to making nutrient reductions ahead of summer 2019 but raised the need for all landholders in the catchment to work together to respond to the increase.

We're not finished working through this issue yet – and a good forum to get proactive positive catchment-wide changes happening will be the new Ahuriri Catchment Group, now being established.

I'd like to thank everyone who has pitched in to give their views, helped work through possible solutions and kept their focus on making changes to improve water quality.

It's important to remember that Lake Benmore and the many other beautiful lakes in the area are treasures worth protecting.

Key achievements 2019

- The committee allocated \$100,000 of Immediate Steps Funding to projects that support biodiversity and health of waterways in the zone. In the past year, these have included significant fencing partnerships with large landowners, including Glenmore Station – aiming to reduce incidences of stock in waterways. Fencing has also been undertaken at Manuka Terrace, with a focus on excluding rabbits. Ongoing support for the Ōmarama Stream Water Users Group has continued and the fencing of Ōmarama Stream continues with partnerships with a number of landowners. Boulton's Gully Willow Control Project, near Lake Pūkaki, has been completed to help protect the values in this stream, including remnants of native vegetation. The clearance of the pest weed cotoneaster, in partnership with Birchwood Station in the Ahuriri Valley and Lake Ōhau Conservation Trust, has been completed.
- Action was taken by the committee to support Environment Canterbury's work with consent holders impacted by a water quality decline at the Ahuriri Arm of Lake Benmore. This

included discussion within the committee, requesting additional technical work, as well as taking leadership roles within groups of consent holders and directly with the community.

- Work is already underway for the 2019/20 Immediate Steps allocations, including starting on a major weed control project in Dobson and Hopkins river valleys (see article) and further funding for native planting at the Ōtematata Wetlands Walkway.
- The 2019 'Love Our Lakes' campaign continued throughout the year to encourage visitors to the area to respect the environment and waterways. This included community posters and support for the Canal Clean-up near Twizel in November. Ahead of the summer 2019/20 campaign, the committee looked at how the campaign added value to the messages in the nation-wide Responsible Camping campaign. The committee also gave feedback to Tourism NZ on high-traffic locations for sharing these messages.

Community posters, including information on how visitors can 'Love Our Lakes', were placed at busy locations around the Upper Waitaki lakes during 2019.



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Checking in on Lake Middleton

Lake Middleton may look like a tiny duck pond beside its neighbour, the large glacial Lake Ōhau, but this little lake is valuable for recreation and as a habitat for rare species, like the Australian crested grebe.

The Upper Waitaki Water Zone Committee, along with the Department of Conservation, local community members and stakeholders, visited Lake Middleton in May 2019 to identify any issues relating to the management of the lake and its margins.

Environment Canterbury gave an overview of the water quality of Lake Middleton. Its science team summarised that recreational water quality has improved since 2011/12 and monitoring over summer showed it was generally safe for swimming.

Discussion then took place on what the committee wishes to follow up relating to the management of the lake, including willow control, wetlands protection, issues with the campground toilet and the feasibility of a new walking track around the lake. The Ōhau Conservation Trust was also present at the day and stated they would be happy to work as a conduit and work with other agencies on an overall plan for the lake.



A field trip to Lake Middleton allowed community members to give the Water Zone Committee an update on key environmental issues.

Trip downstream for trout improves odds for tiny native species

Tiny native fish that live in remote streams in the Mackenzie Basin were given better odds for survival recently thanks to a three-day joint operation to relocate their major predators – hungry trout.

More than 500 rainbow and brown trout were safely caught and moved downstream below special fish barriers during a multi-agency effort in the tributaries leading to Fork Stream near Tekapo. This gives the vulnerable galaxiid species - which rarely grow bigger than 80mm in length – a safer habitat to thrive within.

A team from Environment Canterbury, Department of Conservation and the NZ Defence Force worked together to carefully net the trout and move them further downstream, away from bignose and longjaw Waitaki galaxias – which are only found in the Mackenzie Basin.

The Upper Waitaki Water Zone Committee has supported many projects to protect native fish in the Mackenzie Basin, including \$12,000 of funding towards fish barriers.



Bignose galaxias - native to the Mackenzie area - benefited from the relocation of trout.



Marae hosts hui on traditional Waitaki place names

An event focusing on the history and importance of local Māori place names in the Waitaki area was hosted by Te Rūnanga o Waihao in July.

More than 40 people, including members of the Upper Waitaki Water Zone Committee, attended the special kōrero at Waihao Marae on how to research and understand information on traditional places, using Kā Huru Manu, the Ngāi Tahu Digital Atlas (www.kahurumanu.nz)

Sean Bragg from Te Rūnanga o Ngāi Tahu explained that much of the Waitaki area was traditionally a “food gathering highway” for Ngāi Tahu, who walked up the Waitaki to gather mahinga kai, and then used mōkihi (raft like vessel, constructed from raupō reeds) to transport the resources back down the awa.

“Sharing this information with Ngāi Tahu whānui and the general public is a way to keep this history and knowledge alive,” he said.

DID YOU KNOW?

Tōtara Kaimaka is the Maori place name for “Benmore Range”.

Tōtara Kaimaka runs along the western side of Te Ao Mārama (Lake Benmore) in Te Manahuna (the Mackenzie Basin). Tōtara Kaimaka was an ancestor on the Ārai-te-uru waka, which capsized near Matakāea (Shag Point) on the Otago coastline.



Water Zone Committee members from both the Upper Waitaki and Lower Waitaki South Coastal Canterbury areas met at Waihao Marae to learn more about local place names.



Major weed control project for Dobson and Hopkins Valleys

The Upper Waitaki Zone Water Committee approved \$73,000 – over three years – of Immediate Steps funding towards pest weed control in the Dobson and lower Hopkins Valleys.

The committee adopted the three-year biodiversity project in July to protect the braided rivers, wetlands and dryland ecosystems in this unique area.

The large-scale project came about after a weed survey was carried out in February 2019, which recommended that immediate action should be taken against 10 invasive species.

Most pressing for control is the crack willow and Russell lupin. Crack willow, in particular, colonises wetlands and braided rivers, changing the hydrology and dominating existing native vegetation in wetlands.

Other targeted species include buddleia, alder, elderberry, cotoneaster, gooseberry, flowering currant, raspberry and hops.

The Department of Conservation, Land Information New Zealand, and Glen Lyon Station will also be supporting the project.



Pest weeds in the Hopkins and Dobson river valleys (pictured at their meeting point) will be targeted in a major biodiversity project supported by the water zone committee.

Future challenges and opportunities

Supporting landowners to implement Good Management Practices (GMP)

Ongoing work will continue to support landowners to meet the requirements of Plan Change 5 and industry agreed GMP. The committee will continue to work with Environment Canterbury and industry to motivate and support farmers to implement GMP. Supporting a collective response in the Ahuriri Arm Catchment will be a priority.

Focus on pest weeds partnerships for biodiversity

The committee will continue to encourage partnership projects through the Immediate Steps Biodiversity funding. In the year ahead, a big focus will be the first stage of a \$73,000 three-year project to protect the braided rivers, wetlands and dryland ecosystems in the Hopkins and

Dobson river valleys. The Department of Conservation, Land Information New Zealand and Glen Lyon Station will also be supporting the project.

Increased focus on the Lake Tekapo area

The committee are keen to look at ways they might add value to water quality and quantity issues in this northern area of the zone.

Drylands Heritage Area

Understanding the progress of the Dryland Heritage Area – and how the committee can add value and agency alignment – will continue, so the community sees real outcomes from this work.



Members of the Upper Waitaki Water Zone Committee visit Lake Middleton in May 2019.

Key Zone contacts

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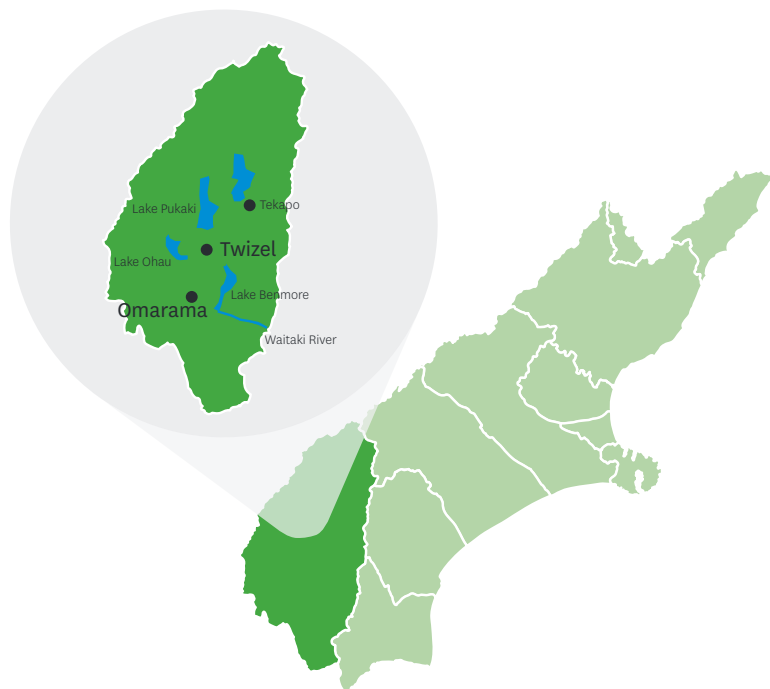
Zone committee membership

Simon Cameron - Chair (Community member)	Vacant (Rūnanga representative – Arowhenua)
Mat Bayliss - Deputy Chair (Community member)	Keiran Whyte (Rūnanga representative – Waihao)
Lisa Anderson (Community member)	Ross McRobie (Waitaki District Council)
Joy Paterson (Community member)	Stuart Barwood (Mackenzie District Council)
Richard Subtil (Community member)	Miriam Morton (Waimate District Council)
John Wilkie (Rūnanga representative – Waihao)	John Sunckell (Environment Canterbury)

In late 2019, we said farewell to Sandra Hampstead- Tipene from Arowhenua rūnanga, and Craig Dawson from Waitaki District Council. We also welcomed Miriam Morton from Waimate District Council and Ross McRobie from Waitaki District Council.

Upper Waitaki Zone

The Upper Waitaki Zone covers the catchments upstream of the Waitaki Dam, from the Lindis Pass to Burkes Pass, including the Mackenzie Basin, and straddles parts of the Waitaki, Waimate and Mackenzie Districts. The committee is a joint committee of the Mackenzie and Waitaki District Councils, and Environment Canterbury. The zone is in the rohe of Arowhenua Rūnanga, Moeraki Rūnanga and Waihao Rūnanga.



The Upper Waitaki Water Zone Committee is a community led committee supported by councils.

ecan.govt.nz/water

R20/13 E19/7743 Council Meeting 2020-06-18

9.2. Adoption of Annual Plan 2020/21

Council report

Date of meeting	18 June 2020
Author	Cecilia Ellis, Senior Strategy Advisor
Responsible Director	Katherine Trought, Strategy and Planning

Purpose

1. The purpose of this report is to present the final version of the Annual Plan 2020/21 for Council adoption.
2. The Annual Plan represents the contract that Environment Canterbury has with the community and must be adopted by 30 June 2020 to become effective on 1 July 2020.
3. The Annual Plan needs to be adopted first, before setting the rates. There is a separate agenda item for the rating resolution which Council will need to make to set the 2020/21 rates.

Recommendations

That the Council:

1. **Notes that at its deliberations meeting on 21 May, Council directed staff to prepare an Annual Plan based on a 4% total rates revenue increase**
2. **Notes that rates are not being set at a level sufficient to meet the 2020/21 year's projected operating expenses and so reserves are being used to balance the budget**
3. **Therefore and in accordance with section 100(2) of the Local Government Act 2002 the Council notes that the projected operating revenues for the 2020/21 financial year (as provided for in the Annual Plan) are not set at a level sufficient to meet that year's projected operating expenses; but resolves that it is financially prudent to set the projected operating revenues at that level, having had regard to the matters set out in section 100(2) (a-d) and for the reasons set out in this paper**
4. **Adopts the revised Liability Management and Investment Policy in the form attached to this resolution at Attachment 1, noting that the Policy has been reviewed and recommended to this Council by the Performance Audit and Risk Committee to enable future borrowing**
5. **Notes, in accordance with section 80 of the Local Government Act 2002, that the decision to adopt the Liability Management and Investment Policy in this form is inconsistent with the Council's Revenue and Finance Policy and identifies as set out in this paper, the inconsistency, the reasons for the inconsistency (relating to the need for flexibility arising from COVID-19) and**

its intention to amend the Revenue and Finance Policy as part of the next Long-Term Plan

- 6. Notes that section 80 of the Local Government Act 2002 permits a Council to make a decision that is inconsistent with the Council's policies, provided it follows the procedure contemplated by the Act**
- 7. Adopts the Canterbury Regional Council's Annual Plan 2020/21 in the form attached to this resolution at Attachment 2**
- 8. Delegates to the Council's Acting Chief Executive the authority to make alterations of minor effect or to correct any minor errors to the adopted Annual Plan 2020/21.**

Background

4. The draft Annual Plan 2020/21 is based on the third year of the Long-Term Plan 2018-28. The Long-Term Plan, which underwent consultation in 2018, was adopted with a 5.5% total rates revenue increase for the 2020/21 year.
5. When the Annual Plan 2020/21 was drafted for community engagement, the draft plan proposed a 9.8% increase in total rates revenue, which was above the 5.5% signalled in the Long-Term Plan. The additional 4.3% increase was largely allocated to service improvements proposed for Public Transport and building cash reserves for the General Reserve and River Scheme Reserves.

Annual Plan engagement

6. Engagement on the draft Annual Plan 2020/21 (with the proposed 9.8%) was held between Monday 24 February and Wednesday 25 March.
7. 165 pieces of feedback were received, including from 133 individuals and 32 organisations and groups including Te Rūnanga o Ngāi Tahu, Waimakariri, Ashburton and Hurunui District Councils, Federated Farmers, the Youth Rōpū, environmental groups, community boards, residents' associations and recreational groups. 27 individuals and groups were heard by Council via virtual hearings on 22 and 29 April.
8. Councillors received and considered all pieces of written feedback and at the Council deliberations on 21 May, Council received a summary of the written and verbal feedback received on the draft Annual Plan 2020/21, and the Council's 'Better Future' survey. The virtual hearings and summary are available on Environment Canterbury's website.
9. Much of the public feedback supported the Council's direction and requested more action in priority areas (including public transport, climate change, biodiversity and water quality). Specific funding support for progress of a comprehensive coastal plan review and more budget provision to support efforts in regional planting and regeneration projects was noted in the feedback.
10. Public feedback on the proposed total rates revenue increase of 9.8% was mixed, with some opposed to the rates increase and others in support for increased action in priority

areas including public transport. As the potential economic implications of COVID-19 became more evident during the draft Annual Plan engagement period, feedback increasingly acknowledged that this should have an impact on rating considerations.

11. Much of the feedback was not specifically on the proposed draft Annual Plan 2020/21 but more generally about the Council direction and upcoming Long-Term Plan 2021-31. The feedback received will be useful as Council develops and engages further with the community on the Long-Term Plan 2021-31, while considering the longer-term challenges and opportunities associated with COVID-19 recovery.

COVID-19 implications

12. During engagement on the draft Annual Plan 2020/21, the global and national response to COVID-19 escalated and the potential economic implications of COVID-19 started to become apparent. The draft Annual Plan on which the community provided feedback does not take into account the impacts that COVID-19 has had, and will have, on the regional and national economies.
13. In response to the economic implications of COVID-19, and concerns that the total rates revenue increase was not palatable in the current economic climate (as highlighted by community feedback), Council asked staff to consider COVID-19 impacts and review the draft Annual Plan. In doing so, Council asked staff to take a cautious and measured approach in reviewing the draft Annual Plan noting that time was available to assess the impacts in more detail leading into the Annual Plan adoption date of 18 June.

Council deliberations

14. Council deliberations on the draft Annual Plan 2020/21 were held on 21 May. Options for a revised rate increase were presented for deliberations and ranged from a baseline sustainable total rates revenue increase (a Consumer Price Index-level rate change) to the originally proposed 9.8% total rates revenue increase.
15. Staff recommended a total rates revenue increase of 4% which would provide a balance between longer-term outcomes with the immediate COVID-19 situation. This option enabled flexibility to consider some of the initiatives in year that have been identified in the community feedback or by Councillors since developing the draft Annual Plan. These include a wider review of the Coastal Plan than currently funded, regional planting and regeneration projects, and a climate change engagement proposal.
16. A supplementary paper was also tabled at the Council meeting which set out updated financial information for public transport requirements, given that the impact of the COVID-19 environment on public transport services continues to evolve.
17. Council deliberated on amendments to the options, and the final resolution was that the Council:
 - Directs staff to bring forward a 4% total rates increase which includes the 2.3% sustainable baseline Consumer Price Index (CPI) type increase, plus staff recommendations in the Public Transport Supplementary Paper with the balance being allocated to: \$500k for Regional Coastal Environment Plan;

\$150k for Climate Change Engagement Programme; \$250k for Me Uru Rakau (regional tree planting programme).

18. The attached final Annual Plan 2020/21 incorporates the financial changes to the draft Annual Plan 2020/21 as directed by Council at the deliberations meeting on 21 May. Minor changes to the Annual Plan narrative, measures and targets to support the revision to 4% total rate revenue increase and to provide clarity where requested or as a result of public feedback have also been made.

Cost, compliance and communication

19. Staff have worked to ensure that the Annual Plan process has complied with the various legal requirements, particularly those under the Local Government Act 2002.
20. An external audit of the Environment Canterbury Annual Plan 2020/21 is not required but an external audit was undertaken for the LTP 2018-28 and there were no legal compliance concerns identified.

Financial implications

21. Section 100(1) of the Local Government Act 2002 requires that a Council ensures that each year's projected operating revenues are set at a level sufficient to meet that year's projected operating expenses – that is, that the Council sets a balanced budget.
22. Section 100(2) allows a Council not to set a balanced budget where the Council resolves that it is "financially prudent" to do so, having regard to four factors. Those four factors are:
- The estimated expenses of achieving and maintaining the predicted levels of service provision set out in the Long-Term Plan, including the estimated expenses associated with maintaining the service capacity and integrity of assets throughout their useful life;
 - the projected revenue available to fund the estimated expenses associated with maintaining the service capacity and integrity of assets throughout their useful life;
 - the equitable allocation of responsibility for funding the provision and maintenance of assets and facilities throughout their useful life; and
 - the Council's funding and financial policies.
23. The following section sets out the information assessing those four factors. In conclusion, staff recommend to Council that it is financially prudent not to adopt a balanced budget for these reasons:
- The Long-Term Plan 2018-28 (year 3) was planned as unbalanced budget and it was planned that there would be reserve use instead of fully funding all expenditure. The rate increase for the Long-Term Plan 2018-28 (year 3) was 5.5%.

- There is no expected impact on the levels of service provision, including maintaining the service capacity, revenue, maintenance and integrity of the assets through-out their useful life, from that was set out in the Long-Term Plan 2018-28 (year 3).
- Council funding and financial policies have been reviewed

24. The table below shows the changes in the rating income between the draft document and the final Annual Plan 2020/21:

POST COVID BUDGET REVIEW	\$000	Rates %	
2019/20 Annual Plan (base)	110,282		
Draft 2020/21 Annual Plan	121,055	9.8%	
			Staff proposed changes to draft Annual Plan:
	(2439)	-2.2%	Reduced proposed cash reserve build up (flood protection, elections and general reserves)
	(1353)	-1.2%	Reduced inflation estimates
	(1000)	-0.9%	Use of general reserve due to surplus in 2019/20
	(893)	-0.8%	<i>Public Transport (PT) proposed service improvements removed</i>
	369	0.3%	Reduced user pays income from PT — no 2.5% fare increase
	(872)	-0.8%	Various project review savings leading to no change in Levels of Service
	(751)	-0.7%	COVID-19 savings for 4 th quarter 2019/20
	(700)	-0.6%	Unbudgeted rated collection
	(282)	-0.3%	Reduce depreciation provision for delayed projects (Kainga Depot & Public Transport Real Time Information system)
	(175)	-0.2%	Reduction in rating collection fee collection costs due to lower rate increase
	(158)	-0.1%	Rates effect of operational carry forwards from 2019/20
Proposed 2020/21 Annual Plan	112,801	2.3%	CPI-type level of rate increase
	893	0.8%	<i>PT proposed service improvements reinstated (reversed from above¹)</i>
	(60)	-0.0%	One-month delay to Waimakariri express bus start date
	500	0.5%	Coastal Environment Plan review
	150	0.1%	Climate Change engagement
	250	0.2%	Me Uru Rākau (tree planting) working group
	155	0.1%	General Rate reserve build up (for flexibility)
Amended 2020/21 Annual Plan	114,689	4.0%	

¹ As part of the considerations around the COVID-19 response in April 2020, the impact of COVID-19 on public transport was analysed and expenditure, including \$893k for public transport service improvements was removed to achieve the 2.3% CPI-type baseline. Since April, the impact of the COVID-19 environment on public transport services continues to evolve and the Public Transport service improvements were reinstated.

Consistency with Council Policy

25. In accordance with section 100 of the Local Government Act, staff post COVID-19 reviewed the Council funding and financial policies to ascertain whether flexibility could be added to potentially borrow for operational intergenerational projects (natural capital) in the future if deemed necessary. The Liability Management and Investment Policy and Revenue and Financing Policy currently do not permit this.
26. At the Council deliberations, Council resolved to refer the Liability Management and Investment Policy to the Performance Audit and Risk Committee for that Committee to review the Policy, to ensure appropriate flexibility exists to borrow for projects or operating expenditure needs that may emerge. The Performance Audit and Risk Committee has reviewed the Policy and amendments have been made to Council's Liability Management and Investment Policy to enable future borrowing for COVID-19 response, recovery and cashflow management purposes. The amendments to the Liability Management and Investment Policy include:
 - allow borrowing for “natural capital” assets resulting from operational expenditure
 - amendments arising from Local Government Act changes
 - allows equity investments
27. The amended Liability Management and Investment Policy is attached for Council adoption. Through the Long-Term Plan 2021-31 process this Policy will be reviewed again by Council and included as supplementary information along with other financial policies during the consultation period of the LTP.
28. Amending the Liability Management and Investment Policy to provide flexibility to enable borrowing to fund operating expenditure is inconsistent with the Council's current Revenue and Financing Policy. This does not prevent the Council from deciding to proceed in this way but will require the Council to make amendments to the Revenue and Financing Policy in the Long-Term Plan. The Revenue and Financing Policy cannot be amended without a special consultative procedure (SCP). This SCP will be undertaken as part of the next Long-Term Plan
29. Section 80 of the Local Government Act provides that if a decision is significantly inconsistent with, or is anticipated to have consequences that will be significantly inconsistent with, any policy adopted by the local authority, when making the decision the local authority must clearly identify:
 - the inconsistency – here, the inconsistency is that the Revenue and Financing Policy does not currently allow the Council to borrow money to fund operating expenditure, while the amended Liability Management and Investment Policy will allow for borrowing for that purpose;
 - the reasons for the inconsistency – Council considers that additional flexibility is needed during these times of financial uncertainty due to COVID-19, and
 - any intention of the local authority to amend the policy to accommodate the decision – the Council proposes to review and, if appropriate, amend its

Revenue and Financing Policy at the same time that it reviews its Long-Term Plan, during the 2020/21 financial year.

Significance and engagement

30. As the proposed Annual Plan 2020/21 did not include significant or material differences from the content of the Long-Term Plan 2018-28 (year 3) under section 95(2A) of the Local Government Act 2002, Council undertook engagement on the draft Annual Plan 2020/21. Engaging with the community was beneficial to receive content of the draft Annual Plan 2020/21 and inform development of the Long-Term Plan 2021-31.
31. An assessment of the significance and engagement policy with regards to proposed changes to the draft Annual Plan 2020/21 as a result of the COVID-19 budget review and revision of total rates revenue increase to 4% did not trigger the Significance and Engagement policy.

Communication

32. A summary of feedback and deliberations will be available on the Annual Plan engagement portal, website and through social media. Following adoption of the Annual Plan 2020/21 the details will be summarised in a press release for media. Partners, stakeholders, community organisations and those who gave feedback and indicated they wish to be kept informed of outcomes will be updated by email.
33. The final Annual Plan documents will be published on our website and shared via social media.

Next steps

34. Following adoption of the Annual Plan 2020/21 the next statutory step is to set the rates. The next Council agenda item will approve the rates resolution for the 2020/21-year effective from 1 July 2020.

Attachments to be circulated separately

1. Liability Management and Investment Policy
2. Annual Plan 2020/21

Legal review	Catherine Schache
Peer reviewers	David Perenara O'Connell, Katherine Harbrow

9.3. Setting the Rates 2020-2021

Council Report

Date of meeting	18 June 2020
Author	Katherine Harbrow, Chief Financial Officer
Responsible Director	Catherine Schache, General Counsel Miles McConway, Director Finance & Corporate Services

Purpose

To enable Canterbury Regional Council to set the draft rates for the 2020/21 financial year following the adoption of the 2018/28 Long Term Plan. The Council now needs to formally adopt the rates resolution setting the rates for the period 1 July 2020 to 30 June 2021.

Value proposition

Rates are required to be set in order to be legitimately levied on the community so that the Council's activities can be funded.

Recommendations

That Council:

1. Resolves: to

- a) **Appoint under Section 53(1) of the Local Government (Rating) Act 2002 those territorial authorities set out in resolutions bz – ch to collect on behalf of Council in instalments of rates on the due dates set out in resolution bz and to apply the penalties on unpaid rates set out alongside their names in Resolutions ca and cb.**
Noting that the rates collected by Mackenzie District Council include the rates in relation to that part of the Waitaki District that is in the Canterbury Regional Council boundary); and
- b) **Delegate under Section 27 of the Local Government (Rating) Act 2002 to those territorial authorities the function of keeping and maintaining a rating information database and rates records.**

2. Delegates authority pursuant to the Local Government (Rating) Act 2002 to the Chief Executive, Director Finance and Corporate Services and the Chief Financial Officer (any one of them acting alone) to:

- a) **apply penalties (stated under resolution ca - cb and cf - cg) on unpaid rates in accordance with Sections 57 and 58, and**
- b) **approve applications for rates postponement and rates remissions in accordance with Council's policy, and**

- c) carry out all other functions permissible under the Act that are not required to be a Council responsibility

3. **Resolves** to approve the delegation for the Director Finance and Corporate Services to sign the Rating collection and DVD agreements with Environment Canterbury territorial authorities to continue to collect Environment Canterbury rates on its behalf

4. **Resolves** the setting of the rates for the 2020/21 financial year and sets the following rates (including GST), pursuant to the Local Government (Rating) Act 2002 and
a) states due dates for payment in accordance with Section 24, and
b) applies penalties on unpaid rates in accordance with Sections 57 and 58,

on rating units in the region for the financial year commencing 1 July 2020 ending on 30 June 2021. These rates are set in accordance with Canterbury Regional Council's 2018-28 Long Term Plan and the Funding Impact Statement which forms part of the 2020/21 Annual Plan

- a) That a Uniform Annual General Charge (Fixed Rate) be set, for all rateable land at \$25.60 per rating unit as set out in the table below

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Uniform Annual General Charge			
Canterbury region	\$25.60	fixed amount per rating Unit	7,422,995

- b) That the general rate is set for all rateable land based upon capital value. The Council has used projected values to arrive at capital values for each territorial authority area.

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
General Rate			
Kaikoura	\$39.53	per \$100,000 Capital Value	636,049
Hurunui	\$37.05	per \$100,000 Capital Value	2,750,448
Waimakariri	\$36.89	per \$100,000 Capital Value	6,306,893
Christchurch	\$38.32	per \$100,000 Capital Value	39,527,041
Selwyn	\$37.65	per \$100,000 Capital Value	8,872,610
Ashburton	\$36.81	per \$100,000 Capital Value	6,955,823
Timaru	\$38.59	per \$100,000 Capital Value	5,292,447
Mackenzie	\$41.27	per \$100,000 Capital Value	1,715,400
Waimate	\$37.13	per \$100,000 Capital Value	1,801,911
Waitaki	\$40.57	per \$100,000 Capital Value	909,080

c) That Passenger Transport Services targeted rates be set differentially based on location at a rate in the dollar or at a fixed rate amount per rating unit as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Public Passenger Transport Services Rate			
Kaikoura (Kaikoura Vehicle Trust)	\$0.83	per \$100,000 Capital Value	4,974
Christchurch – City	\$27.89	per \$100,000 Capital Value	28,421,908
Christchurch – Kainga	\$5.67	per \$100,000 Capital Value	56,958
Christchurch (Governors Bay Community Vehicle Trust)	\$2.24	per \$100,000 Capital Value	5,968
Ashburton (Total Mobility only)	\$1.03	per \$100,000 Capital Value	33,651
Timaru – City	\$13.85	per \$100,000 Capital Value	758,923
Timaru (Geraldine Community Vehicle Trust)	\$4.51	per \$100,000 Capital Value	30,508
Timaru – Temuka	\$1.65	per \$100,000 Capital Value	9,251
Mackenzie – Twizel (Twizel-Tekapo Community Vehicle Trust)	\$0.74	per \$100,000 Capital Value	5,268
Mackenzie – Tekapo (Twizel-Tekapo Community Vehicle Trust)	\$0.37	per \$100,000 Capital Value	1,695
Mackenzie (Fairlie Community Vehicle Trust)	\$3.69	per \$100,000 Capital Value	4,949
Waimate (Total Mobility only)	\$1.83	per \$100,000 Capital Value	8,629
Uniform Targeted Public Passenger Transport Services Rate			
Hurunui (Cheviot Vehicle Trust)	\$5.46	fixed amount per rating Unit	4,974
Hurunui (Culverden Community Vehicle Trust)	\$8.13	fixed amount per rating Unit	4,974
Hurunui (Amberley Community Vehicle Trust)	\$1.52	fixed amount per rating Unit	4,949
Hurunui (Hawarden Waikari Community Vehicle Trust)	\$6.30	fixed amount per rating Unit	4,949
Waimakariri - Urban	\$105.96	fixed amount per rating Unit	1,728,167
Waimakariri - Rural	\$14.55	fixed amount per rating Unit	136,305
Selwyn - Urban	\$107.03	fixed amount per rating Unit	1,455,033
Selwyn - Rural	\$13.17	fixed amount per rating Unit	156,597
Selwyn - Darfield	\$22.44	fixed amount per rating Unit	56,637
Selwyn - Leeston	\$50.98	fixed amount per rating Unit	74,128
Selwyn (Ellesmere Community Vehicle Trust)	\$2.41	fixed amount per rating Unit	6,466
Selwyn (Malvern Community Vehicle Trust)	\$0.94	fixed amount per rating Unit	4,974
Timaru (Pleasant Point Community Vehicle Trust)	\$3.80	fixed amount per rating Unit	4,974
Waimate (Waitaki Community Vehicle Trust)	\$3.34	fixed amount per rating Unit	524
Waitaki (Waitaki Community Vehicle Trust)	\$3.34	fixed amount per rating Unit	4,425

d) That Air Quality targeted rates be set differentially based on location for a rate in the dollar based on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Air Quality Rate			
Waimakariri	\$1.37	per \$100,000 Capital Value	103,157
Christchurch	\$1.37	per \$100,000 Capital Value	1,406,319
Ashburton	\$1.36	per \$100,000 Capital Value	50,951
Timaru	\$1.43	per \$100,000 Capital Value	90,498
Waimate	\$1.37	per \$100,000 Capital Value	8,028

e) That Air Quality Heating Assistance targeted rates be set differentially based on location for a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Air Quality Heating Assistance Rate			
Rangiora	\$0.00	per \$100,000 Capital Value	0
Kaipoi	\$3.22	per \$100,000 Capital Value	44,262
Christchurch	\$0.00	per \$100,000 Capital Value	0
Ashburton	\$0.00	per \$100,000 Capital Value	0
Timaru	\$2.05	per \$100,000 Capital Value	115,177
Geraldine	\$4.26	per \$100,000 Capital Value	29,826
Waimate	\$4.07	per \$100,000 Capital Value	23,769

f) That a Clean Heat Loan targeted rate be set differentially based on the provision or availability of service for different categories of land at different fixed amounts as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Clean Heat Loan Rate				
Loan Advanced - Band AD: 1000 to 1200	the provision of service to the rating unit	\$100.00	the extent of provision of service to the rating unit	100
Loan Advanced - Band AC: 1200 to 1400	the provision of service to the rating unit	\$120.00	the extent of provision of service to the rating unit	240
Loan Advanced - Band AB: 1400 to 1600	the provision of service to the rating unit	\$140.00	the extent of provision of service to the rating unit	140
Loan Advanced - Band AA: 1600 to 1800	the provision of service to the rating unit	\$160.00	the extent of provision of service to the rating unit	320
Loan Advanced - Band A: 1800 to 2000	the provision of service to the rating unit	\$180.00	the extent of provision of service to the rating unit	360
Loan Advanced - Band B: 2000 to 2200	the provision of service to the rating unit	\$200.00	the extent of provision of service to the rating unit	200
Loan Advanced - Band C: 2200 to 2400	the provision of service to the rating unit	\$220.00	the extent of provision of service to the rating unit	1,540
Loan Advanced - Band D: 2400 to 2600	the provision of service to the rating unit	\$240.00	the extent of provision of service to the rating unit	7,440
Loan Advanced - Band E: 2600 to 2800	the provision of service to the rating unit	\$260.00	the extent of provision of service to the rating unit	3,120
Loan Advanced - Band F: 2800 to 3000	the provision of service to the rating unit	\$280.00	the extent of provision of service to the rating unit	4,200
Loan Advanced - Band G: 3000 to 3200	the provision of service to the rating unit	\$300.00	the extent of provision of service to the rating unit	7,200
Loan Advanced - Band H: 3200 to 3400	the provision of service to the rating unit	\$320.00	the extent of provision of service to the rating unit	5,760
Loan Advanced - Band I: 3400 to 3600	the provision of service to the rating unit	\$340.00	the extent of provision of service to the rating unit	20,060
Loan Advanced - Band J: 3600 to 3800	the provision of service to the rating unit	\$360.00	the extent of provision of service to the rating unit	11,880
Loan Advanced - Band K: 3800 to 4000	the provision of service to the rating unit	\$380.00	the extent of provision of service to the rating unit	14,440
Loan Advanced - Band L: 4000 to 4200	the provision of service to the rating unit	\$400.00	the extent of provision of service to the rating unit	12,400
Loan Advanced - Band M: 4200 to 4400	the provision of service to the rating unit	\$420.00	the extent of provision of service to the rating unit	11,340
Loan Advanced - Band N: 4400 to 4600	the provision of service to the rating unit	\$440.00	the extent of provision of service to the rating unit	6,600
Loan Advanced - Band O: 4600 to 4800	the provision of service to the rating unit	\$460.00	the extent of provision of service to the rating unit	29,800
Loan Advanced - Band P: 4800 to 5000	the provision of service to the rating unit	nil	the extent of provision of service to the rating unit	0
Loan Advanced - Band Q: 5000 to 5200	the provision of service to the rating unit	\$500.00	the extent of provision of service to the rating unit	14,500
Loan Advanced - Band R: 5200	the provision of service to the rating unit	\$520.00	the extent of provision of service to the rating unit	65,000

g) That a Healthier Homes Canterbury Loan targeted rate be set differentially based on the extent of provision of service to the rating unit as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Healthier Homes Canterbury Loan				
Loan Advanced - Band H08: 600 to 700	the provision of service to the rating unit	\$77.76	the extent of provision of service to the rating unit	156
Loan Advanced - Band H10: 800 to 900	the provision of service to the rating unit	\$100.00	the extent of provision of service to the rating unit	300
Loan Advanced - Band H11: 900 to 1000	the provision of service to the rating unit	\$111.12	the extent of provision of service to the rating unit	444
Loan Advanced - Band H12: 1100 to 1200	the provision of service to the rating unit	\$122.24	the extent of provision of service to the rating unit	611
Loan Advanced - Band H13: 1200 to 1300	the provision of service to the rating unit	\$133.32	the extent of provision of service to the rating unit	533
Loan Advanced - Band H14: 1300 to 1400	the provision of service to the rating unit	\$144.44	the extent of provision of service to the rating unit	433
Loan Advanced - Band H15: 1400 to 1500	the provision of service to the rating unit	\$155.56	the extent of provision of service to the rating unit	467
Loan Advanced - Band H16: 1500 to 1600	the provision of service to the rating unit	\$166.68	the extent of provision of service to the rating unit	833
Loan Advanced - Band H17: 1600 to 1700	the provision of service to the rating unit	\$177.76	the extent of provision of service to the rating unit	1,600
Loan Advanced - Band H18: 1700 to 1800	the provision of service to the rating unit	\$188.88	the extent of provision of service to the rating unit	944
Loan Advanced - Band H20: 1800 to 1900	the provision of service to the rating unit	\$200.00	the extent of provision of service to the rating unit	1,000
Loan Advanced - Band H21: 1900 to 2000	the provision of service to the rating unit	\$211.12	the extent of provision of service to the rating unit	1,056
Loan Advanced - Band H22: 2000 to 2100	the provision of service to the rating unit	\$222.24	the extent of provision of service to the rating unit	444
Loan Advanced - Band H23: 2100 to 2200	the provision of service to the rating unit	\$233.32	the extent of provision of service to the rating unit	467
Loan Advanced - Band H24: 2200 to 2300	the provision of service to the rating unit	\$244.44	the extent of provision of service to the rating unit	3,178
Loan Advanced - Band H25: 2300 to 2400	the provision of service to the rating unit	\$255.56	the extent of provision of service to the rating unit	1,022
Loan Advanced - Band H26: 2400 to 2500	the provision of service to the rating unit	\$266.68	the extent of provision of service to the rating unit	1,600
Loan Advanced - Band H27: 2500 to 2600	the provision of service to the rating unit	\$277.76	the extent of provision of service to the rating unit	1,389
Loan Advanced - Band H28: 2600 to 2700	the provision of service to the rating unit	\$288.88	the extent of provision of service to the rating unit	1,444
Loan Advanced - Band H30: 2700 to 2800	the provision of service to the rating unit	\$300.00	the extent of provision of service to the rating unit	2,100
Loan Advanced - Band H31: 2800 to 2900	the provision of service to the rating unit	\$311.12	the extent of provision of service to the rating unit	933
Loan Advanced - Band H32: 2900 to 3000	the provision of service to the rating unit	\$322.24	the extent of provision of service to the rating unit	2,900
Loan Advanced - Band H33: 3000 to 3100	the provision of service to the rating unit	\$333.32	the extent of provision of service to the rating unit	1,333
Loan Advanced - Band H34: 3100 to 3200	the provision of service to the rating unit	\$344.44	the extent of provision of service to the rating unit	4,133
Loan Advanced - Band H35: 3200 to 3300	the provision of service to the rating unit	\$355.56	the extent of provision of service to the rating unit	2,844
Loan Advanced - Band H36: 3300 to 3400	the provision of service to the rating unit	\$366.68	the extent of provision of service to the rating unit	3,300
Loan Advanced - Band H37: 3400 to 3500	the provision of service to the rating unit	\$377.76	the extent of provision of service to the rating unit	3,022
Loan Advanced - Band H38: 3500 to 3600	the provision of service to the rating unit	\$388.88	the extent of provision of service to the rating unit	5,055

Loan Advanced - Band H40: 3600 to 3700	the provision of service to the rating unit	\$400.00	the extent of provision of service to the rating unit	2,800
Loan Advanced - Band H41: 3700 to 3800	the provision of service to the rating unit	\$411.12	the extent of provision of service to the rating unit	7,811
Loan Advanced - Band H42: 3800 to 3900	the provision of service to the rating unit	\$422.24	the extent of provision of service to the rating unit	7,178
Loan Advanced - Band H43: 3900 to 4000	the provision of service to the rating unit	\$433.32	the extent of provision of service to the rating unit	7,366
Loan Advanced - Band H44: 4000 to 4100	the provision of service to the rating unit	\$444.44	the extent of provision of service to the rating unit	8,889
Loan Advanced - Band H45: 4100 to 4200	the provision of service to the rating unit	\$455.56	the extent of provision of service to the rating unit	7,289
Loan Advanced - Band H46: 4200 to 4300	the provision of service to the rating unit	\$466.68	the extent of provision of service to the rating unit	4,200
Loan Advanced - Band H47: 4300 to 4400	the provision of service to the rating unit	\$477.76	the extent of provision of service to the rating unit	4,300
Loan Advanced - Band H48: 4400 to 4500	the provision of service to the rating unit	\$488.88	the extent of provision of service to the rating unit	8,800
Loan Advanced - Band H50: 4500 to 4600	the provision of service to the rating unit	\$500.00	the extent of provision of service to the rating unit	4,500
Loan Advanced - Band H51: 4600 to 4700	the provision of service to the rating unit	\$511.12	the extent of provision of service to the rating unit	4,600
Loan Advanced - Band H52: 4700 to 4800	the provision of service to the rating unit	\$522.24	the extent of provision of service to the rating unit	4,700
Loan Advanced - Band H53: 4800 to 4900	the provision of service to the rating unit	\$533.32	the extent of provision of service to the rating unit	6,933
Loan Advanced - Band H54: 4900 to 5000	the provision of service to the rating unit	\$544.44	the extent of provision of service to the rating unit	8,711
Loan Advanced - Band H55: 5000 to 5100	the provision of service to the rating unit	\$555.56	the extent of provision of service to the rating unit	5,556
Loan Advanced - Band H56: 5100 to 5200	the provision of service to the rating unit	\$566.68	the extent of provision of service to the rating unit	3,400
Loan Advanced - Band H57: 5200 to 5300	the provision of service to the rating unit	\$577.76	the extent of provision of service to the rating unit	7,511
Loan Advanced - Band H58: 5300 to 5400	the provision of service to the rating unit	\$588.88	the extent of provision of service to the rating unit	4,122
Loan Advanced - Band H60: 5400 to 5500	the provision of service to the rating unit	\$600.00	the extent of provision of service to the rating unit	9,600
Loan Advanced - Band H61: 5500 to 5600	the provision of service to the rating unit	\$611.12	the extent of provision of service to the rating unit	5,500
Loan Advanced - Band H62: 5600 to 5700	the provision of service to the rating unit	\$622.24	the extent of provision of service to the rating unit	4,356
Loan Advanced - Band H63: 5700 to 5800	the provision of service to the rating unit	\$633.32	the extent of provision of service to the rating unit	5,067
Loan Advanced - Band H64: 5800 to 5900	the provision of service to the rating unit	\$644.44	the extent of provision of service to the rating unit	2,578
Loan Advanced - Band H65: 5900 to 6000	the provision of service to the rating unit	\$655.56	the extent of provision of service to the rating unit	4,589
Loan Advanced - Band H66: 6000 to 6100	the provision of service to the rating unit	\$666.68	the extent of provision of service to the rating unit	8,000
Loan Advanced - Band H67: 6100 to 6200	the provision of service to the rating unit	\$677.76	the extent of provision of service to the rating unit	7,455
Loan Advanced - Band H68: 6200 to 6300	the provision of service to the rating unit	\$688.88	the extent of provision of service to the rating unit	11,022
Loan Advanced - Band H70: 6300 to 6400	the provision of service to the rating unit	\$700.00	the extent of provision of service to the rating unit	9,100
Loan Advanced - Band H71: 6400 to 6500	the provision of service to the rating unit	\$711.12	the extent of provision of service to the rating unit	5,689
Loan Advanced - Band H72: 6500 to 6600	the provision of service to the rating unit	\$722.24	the extent of provision of service to the rating unit	11,556
Loan Advanced - Band H73: 6600 to 6700	the provision of service to the rating unit	\$733.32	the extent of provision of service to the rating unit	12,466
Loan Advanced - Band H74: 6700 to 6800	the provision of service to the rating unit	\$744.44	the extent of provision of service to the rating unit	2,978

Loan Advanced - Band H75: 6800 to 6900	the provision of service to the rating unit	\$755.56	the extent of provision of service to the rating unit	6,800
Loan Advanced - Band H76: 6900 to 7000	the provision of service to the rating unit	\$766.68	the extent of provision of service to the rating unit	7,667
Loan Advanced - Band H77: 7000 to 7100	the provision of service to the rating unit	\$777.76	the extent of provision of service to the rating unit	7,778
Loan Advanced - Band H78: 7100 to 7200	the provision of service to the rating unit	\$788.88	the extent of provision of service to the rating unit	8,678
Loan Advanced - Band H80: 7200 to 7300	the provision of service to the rating unit	\$800.00	the extent of provision of service to the rating unit	4,800
Loan Advanced - Band H81: 7300 to 7400	the provision of service to the rating unit	\$811.12	the extent of provision of service to the rating unit	11,356
Loan Advanced - Band H82: 7400 to 7500	the provision of service to the rating unit	\$822.24	the extent of provision of service to the rating unit	5,756
Loan Advanced - Band H83: 7500 to 7600	the provision of service to the rating unit	\$833.32	the extent of provision of service to the rating unit	5,833
Loan Advanced - Band H84: 7600 to 7700	the provision of service to the rating unit	\$844.44	the extent of provision of service to the rating unit	35,466
Loan Advanced - Band H85: 7700 to 7800	the provision of service to the rating unit	\$855.56	the extent of provision of service to the rating unit	28,233
Loan Advanced - Band H86: 7800 to 7900	the provision of service to the rating unit	\$866.68	the extent of provision of service to the rating unit	43,334
Loan Advanced - Band H87: 7900 to 8000	the provision of service to the rating unit	\$877.76	the extent of provision of service to the rating unit	21,944

h) That Civil Defence Emergency Management targeted rates be set using projected values at a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Civil Defence Emergency Management Rate			
Kaikoura	\$1.72	per \$100,000 Capital Value	27,651
Hurunui	\$1.61	per \$100,000 Capital Value	119,571
Waimakariri	\$1.60	per \$100,000 Capital Value	274,182
Christchurch	\$1.67	per \$100,000 Capital Value	1,718,372
Selwyn	\$1.63	per \$100,000 Capital Value	385,722
Ashburton	\$1.60	per \$100,000 Capital Value	302,393
Timaru	\$1.68	per \$100,000 Capital Value	230,080
Mackenzie	\$1.79	per \$100,000 Capital Value	74,574
Waimate	\$1.61	per \$100,000 Capital Value	78,335

i) That Regional Environmental Infrastructure Local targeted rates

be set at a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Selwyn-Waihora Regional Environmental Infrastructure Rate			
Christchurch	\$0.12	per \$100,000 Capital Value	216
Selwyn	\$0.12	per \$100,000 Capital Value	28,899

j) That Waimakariri River Regional Park targeted rates be set using projected values

be set at a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Waimakariri River Regional Park Rate			
Waimakariri	\$0.82	per \$100,000 Capital Value	140,634
Christchurch	\$0.84	per \$100,000 Capital Value	858,779
Selwyn	\$0.88	per \$100,000 Capital Value	197,846

k) That Ashley / Rakahuri River Regional Park targeted rates be set using projected values

at a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Ashley/Rakahuri River Regional Park Rate			
Waimakariri	\$0.13	per \$100,000 Capital Value	21,835
Christchurch	\$0.13	per \$100,000 Capital Value	133,338

l) That a Tekapo Regional Park targeted rate be set at a uniform fixed amount per rating unit as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Uniform Targeted Tekapo Regional Park Rate			
Mackenzie	\$0.95	fixed amount per rating Unit	19,929
Timaru	\$0.95	fixed amount per rating Unit	4,247

m) That a Rabbit Pest Control targeted rate be set differentially based on location for different categories of land at a rate per hectare of land as set out in the table below

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Rabbit Pest Control Rate				
Banks Peninsula Rabbit Rating District				
Negligible	where the land is situated	\$0.35	per Hectare of Land	3,042
Low Plains	where the land is situated	\$0.59	per Hectare of Land	12,169
Moderate	where the land is situated	\$1.91	per Hectare of Land	15,211

n) That CIP Possum targeted rates be set at a rate per dollar of land value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Rate			
Christchurch	\$1.18	per \$100,000 Land Value	8,631

o) That CIP Possum targeted rates be set at a rate per hectare of land as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Rate			
Christchurch	\$0.13	per \$100,000 Land Value	8,631

p) That Pest-free Banks Peninsula targeted rates be set differentially based on location at a rate in the dollar on land value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Rate			
Christchurch	\$4.78	per \$100,000 Land Value	268,395
Selwyn	\$4.77	per \$100,000 Land Value	7,605

q) That Pest-free Banks Peninsula targeted rates be set at a rate per hectare of land as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Uniform Targeted Rate			
Christchurch	\$0.83	per Hectare of Land	65,707
Selwyn	\$0.75	per Hectare of Land	3,293

- r) That Pest Management Targeted rates be set at a rate in the dollar on land value using projected values or a rate per hectare of land as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Pest Management Rate			
Kaikoura	\$4.58	per \$100,000 Land Value	23,167
Hurunui	\$4.27	per \$100,000 Land Value	172,564
Waimakariri	\$4.27	per \$100,000 Land Value	191,552
Christchurch	\$4.28	per \$100,000 Land Value	85,877
Selwyn	\$4.26	per \$100,000 Land Value	336,274
Ashburton	\$4.20	per \$100,000 Land Value	471,260
Timaru	\$4.23	per \$100,000 Land Value	174,020
Mackenzie	\$4.49	per \$100,000 Land Value	63,326
Waimate	\$4.26	per \$100,000 Land Value	126,462
Waitaki	\$4.32	per \$100,000 Land Value	32,157
Targeted Pest Management Rate			
Kaikoura	\$0.14	per Hectare of Land	12,930
Hurunui	\$0.14	per Hectare of Land	85,518
Waimakariri	\$0.14	per Hectare of Land	24,321
Christchurch	\$0.14	per Hectare of Land	12,094
Selwyn	\$0.14	per Hectare of Land	55,018
Ashburton	\$0.14	per Hectare of Land	58,245
Timaru	\$0.14	per Hectare of Land	29,654
Mackenzie	\$0.14	per Hectare of Land	58,096
Waimate	\$0.14	per Hectare of Land	45,404
Waitaki	\$0.14	per Hectare of Land	37,885

- s) That Catchment Works and Services targeted rates be set differentially based on location at a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Catchment Works and Services Rate			
Kaikoura	\$1.81	per \$100,000 Capital Value	29,147
Hurunui	\$0.70	per \$100,000 Capital Value	51,667
Waimakariri	\$0.95	per \$100,000 Capital Value	163,269
Christchurch	\$0.23	per \$100,000 Capital Value	237,494
Selwyn	\$0.98	per \$100,000 Capital Value	232,729
Ashburton	\$1.06	per \$100,000 Capital Value	200,424
Timaru	\$2.41	per \$100,000 Capital Value	330,037
Mackenzie	\$1.94	per \$100,000 Capital Value	80,577
Waimate	\$2.10	per \$100,000 Capital Value	102,067
Waitaki	\$0.42	per \$100,000 Capital Value	9,368

- t) That a Little River Wairewa Catchment Works targeted rate be set at a uniform fixed amount per rating unit as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND		RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Little River Wairewa Rating District				
Class A (Christchurch)		\$82.38	fixed amount per rating Unit	34,930

- u) That a Waimakariri Eyre Cust Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Waimakariri Eyre Cust Rating District				
Class A (Christchurch)	where the land is situated	\$0.14	per \$100,000 Capital Value	595
Class B	where the land is situated	\$0.09	per \$100,000 Capital Value	1,319
Class C	where the land is situated	\$0.04	per \$100,000 Capital Value	1,949
Class D	where the land is situated	\$0.03	per \$100,000 Capital Value	22,911
Class E	where the land is situated	\$0.02	per \$100,000 Capital Value	62
Class F	where the land is situated	\$0.01	per \$100,000 Capital Value	644
Class A (Waimakariri)	where the land is situated	\$0.14	per \$100,000 Capital Value	3,719
Class B	where the land is situated	\$0.09	per \$100,000 Capital Value	2,279
Class C	where the land is situated	\$0.04	per \$100,000 Capital Value	152
Class D	where the land is situated	\$0.03	per \$100,000 Capital Value	172
Class E	where the land is situated	\$0.02	per \$100,000 Capital Value	249
Class F	where the land is situated	\$0.01	per \$100,000 Capital Value	267
Class B (Selwyn)	where the land is situated	\$0.09	per \$100,000 Capital Value	33
Class C	where the land is situated	\$0.04	per \$100,000 Capital Value	41
Class D	where the land is situated	\$0.03	per \$100,000 Capital Value	86
Class E	where the land is situated	\$0.02	per \$100,000 Capital Value	489
Class F	where the land is situated	\$0.01	per \$100,000 Capital Value	365

- v) That a Waimakariri Flood Protection Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Waimakariri Flood Protection Project				
Class A (Christchurch)	where the land is situated	\$0.73	per \$100,000 Capital Value	686,418
Class B	where the land is situated	\$0.15	per \$100,000 Capital Value	10,396
Class A (Waimakariri)	where the land is situated	\$0.73	per \$100,000 Capital Value	21,434
Class B	where the land is situated	\$0.15	per \$100,000 Capital Value	11,129
Class A (Selwyn)	where the land is situated	\$0.74	per \$100,000 Capital Value	23,196
Class B	where the land is situated	\$0.15	per \$100,000 Capital Value	5,573

- w) That an Ashley River Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Ashley River Rating District				
Class A	where the land is situated	\$21.13	per \$100,000 Capital Value	133,270
Class B	where the land is situated	\$14.09	per \$100,000 Capital Value	25,802
Class C	where the land is situated	\$10.57	per \$100,000 Capital Value	53,126
Class D	where the land is situated	\$5.64	per \$100,000 Capital Value	580
Class U1	where the land is situated	\$8.45	per \$100,000 Capital Value	336,375
Class U2	where the land is situated	\$8.45	per \$100,000 Capital Value	53,912
Class U3	where the land is situated	\$8.45	per \$100,000 Capital Value	57,249

- x) That a Selwyn River Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Selwyn River Rating District				
Class A	where the land is situated	\$67.36	per \$100,000 Capital Value	41,831
Class B	where the land is situated	\$60.63	per \$100,000 Capital Value	77,627
Class C	where the land is situated	\$53.89	per \$100,000 Capital Value	20,669
Class D	where the land is situated	\$40.42	per \$100,000 Capital Value	28,757
Class E	where the land is situated	\$26.95	per \$100,000 Capital Value	19,432
Class F	where the land is situated	\$10.10	per \$100,000 Capital Value	9,282
Class U1	where the land is situated	\$60.63	per \$100,000 Capital Value	4,548
Class U2	where the land is situated	\$26.95	per \$100,000 Capital Value	710

- x) That a Lake Ellesmere Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Lake Ellesmere Rating District				
Class A (Christchurch)	where the land is situated	\$84.14	per \$100,000 Capital Value	10,992
Class B	where the land is situated	\$70.11	per \$100,000 Capital Value	1,730
Class C	where the land is situated	\$44.87	per \$100,000 Capital Value	2,783
Class D	where the land is situated	\$11.22	per \$100,000 Capital Value	1,103
Class E	where the land is situated	\$5.61	per \$100,000 Capital Value	451
Class A (Selwyn)	where the land is situated	\$85.00	per \$100,000 Capital Value	43,116
Class B	where the land is situated	\$70.83	per \$100,000 Capital Value	13,681
Class C	where the land is situated	\$45.33	per \$100,000 Capital Value	69,587
Class E	where the land is situated	\$5.67	per \$100,000 Capital Value	8,985

- z) That an Ashburton Rivers 1999 Stopbank Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on capital value as set out in the table below

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Ashburton Rivers 1999 Stopbank Rating District				
Class A	where the land is situated	\$0.00	per \$100,000 Capital Value	0
Class B	where the land is situated	\$0.00	per \$100,000 Capital Value	0
Class C	where the land is situated	\$0.00	per \$100,000 Capital Value	0

aa) That an Ashburton Rivers Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Ashburton Rivers Rating District				
Class AA	where the land is situated	\$40.52	per \$100,000 Capital Value	26,553
Class AB	where the land is situated	\$38.04	per \$100,000 Capital Value	28,330
Class AL	where the land is situated	\$35.55	per \$100,000 Capital Value	191,998
Class BL	where the land is situated	\$25.06	per \$100,000 Capital Value	12,477
Class CL	where the land is situated	\$18.84	per \$100,000 Capital Value	60,162
Class DL	where the land is situated	\$12.62	per \$100,000 Capital Value	37,243
Class EL	where the land is situated	\$6.22	per \$100,000 Capital Value	11,461
Class FL	where the land is situated	\$2.13	per \$100,000 Capital Value	3,916
Class U1	where the land is situated	\$3.38	per \$100,000 Capital Value	103,227
Class AU	where the land is situated	\$210.18	per \$100,000 Capital Value	20,555
Class BU	where the land is situated	\$126.16	per \$100,000 Capital Value	102,590
Class CU	where the land is situated	\$84.02	per \$100,000 Capital Value	2,486
Class DU	where the land is situated	\$62.95	per \$100,000 Capital Value	199

ab) That a Prices Valley Drainage Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Prices Valley Drainage District				
Class A	where the land is situated	\$265.51	per \$100,000 Capital Value	1,503
Class C	where the land is situated	\$70.80	per \$100,000 Capital Value	212
Class D	where the land is situated	\$35.40	per \$100,000 Capital Value	234
Class E	where the land is situated	\$17.70	per \$100,000 Capital Value	219

ac) That a Sefton Ashley Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Sefton Ashley Rating District				
Class A	where the land is situated	\$28.39	per \$100,000 Capital Value	17,885
Class B	where the land is situated	\$14.20	per \$100,000 Capital Value	4,499

ad) That a Lower Hinds River Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Lower Hinds River Rating District				
Class Main	where the land is situated	\$11.57	per \$100,000 Capital Value	60,720

ae) That an Upper Hinds River Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Upper Hinds River Rating District				
Class A	where the land is situated	\$24.41	per \$100,000 Capital Value	14,964
Class B	where the land is situated	\$21.97	per \$100,000 Capital Value	18,878
Class C	where the land is situated	\$4.88	per \$100,000 Capital Value	1,752

af) That an Orari-Waihi-Temuka Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Orari-Waihi-Temuka Rating District				
Class A	where the land is situated	\$88.55	per \$100,000 Capital Value	37,246
Class B	where the land is situated	\$61.99	per \$100,000 Capital Value	98,205
Class C	where the land is situated	\$41.32	per \$100,000 Capital Value	229,442
Class D	where the land is situated	\$20.66	per \$100,000 Capital Value	229,691
Class E	where the land is situated	\$8.86	per \$100,000 Capital Value	69,315
Class F	where the land is situated	\$2.95	per \$100,000 Capital Value	17,773

ag) That an Opihi River Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Opihi River Rating District				
Class A (Timaru)	where the land is situated	\$98.32	per \$100,000 Capital Value	43,626
Class B	where the land is situated	\$93.41	per \$100,000 Capital Value	110,381
Class C	where the land is situated	\$73.74	per \$100,000 Capital Value	144,856
Class D	where the land is situated	\$54.08	per \$100,000 Capital Value	16,947
Class E	where the land is situated	\$19.66	per \$100,000 Capital Value	40,917
Class F	where the land is situated	\$6.88	per \$100,000 Capital Value	32,568
Class U1	where the land is situated	\$98.32	per \$100,000 Capital Value	9,153
Class U2	where the land is situated	\$39.33	per \$100,000 Capital Value	17,968
Class U3	where the land is situated	\$19.66	per \$100,000 Capital Value	5,101
Class U4	where the land is situated	\$6.88	per \$100,000 Capital Value	3,980
Class U4A	where the land is situated	\$13.77	per \$100,000 Capital Value	9,901
Class B (Mackenzie)	where the land is situated	\$99.88	per \$100,000 Capital Value	13,302
Class C	where the land is situated	\$78.85	per \$100,000 Capital Value	125,859
Class D	where the land is situated	\$57.82	per \$100,000 Capital Value	2,157
Class E	where the land is situated	\$21.03	per \$100,000 Capital Value	13,233
Class F	where the land is situated	\$7.36	per \$100,000 Capital Value	78,229
Class U3	where the land is situated	\$21.03	per \$100,000 Capital Value	25,037

ah) That a Lower Pareora River Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Lower Pareora River Rating District				
Class A (Timaru)	where the land is situated	\$139.52	per \$100,000 Capital Value	1,810
Class B	where the land is situated	\$104.64	per \$100,000 Capital Value	3,746
Class C	where the land is situated	\$69.76	per \$100,000 Capital Value	20,134
Class D	where the land is situated	\$41.86	per \$100,000 Capital Value	3,343
Class E	where the land is situated	\$20.93	per \$100,000 Capital Value	1,072
Class F	where the land is situated	\$6.98	per \$100,000 Capital Value	710
Class U1	where the land is situated	\$83.71	per \$100,000 Capital Value	28,341
Class U2	where the land is situated	\$13.95	per \$100,000 Capital Value	6,408
Class B (Waimate)	where the land is situated	\$100.62	per \$100,000 Capital Value	19,258
Class C	where the land is situated	\$67.08	per \$100,000 Capital Value	11,727
Class D	where the land is situated	\$40.25	per \$100,000 Capital Value	8,460
Class E	where the land is situated	\$20.12	per \$100,000 Capital Value	5,543
Class F	where the land is situated	\$6.71	per \$100,000 Capital Value	912

ai) That a Kapua Drainage Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Kapua Drainage District				
Class A	where the land is situated	\$209.42	per \$100,000 Capital Value	968
Class C	where the land is situated	\$104.71	per \$100,000 Capital Value	619

aj) That a Lower Waitaki River Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Lower Waitaki River Rating District				
Class A (Waitaki)	where the land is situated	\$81.83	per \$100,000 Capital Value	33,770
Class B	where the land is situated	\$40.91	per \$100,000 Capital Value	9,867
Class U1	where the land is situated	\$40.91	per \$100,000 Capital Value	1,346
Class A (Waimate)	where the land is situated	\$74.73	per \$100,000 Capital Value	78,488
Class B	where the land is situated	\$37.37	per \$100,000 Capital Value	33,642

ak) That a Waiau River-Bourne Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Waiau River-Bourne Rating District				
Class A	where the land is situated	\$3,102.55	per \$100,000 Capital Value	17,995

al) That a Waiau River-Rotherham Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Waiau River-Rotherham Rating District				
Class A	where the land is situated	\$358.59	per \$100,000 Capital Value	2,672
Class B	where the land is situated	\$233.09	per \$100,000 Capital Value	30,763

am) That a Waiau Township Area Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Waiau Township Area Rating District				
Class A	where the land is situated	\$61.06	per \$100,000 Capital Value	47,657

an) That a Kaikoura River Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Kaikoura River Rating District				
Class A	where the land is situated	\$23.78	per \$100,000 Capital Value	61,929
Class B	where the land is situated	\$14.27	per \$100,000 Capital Value	885
Class C	where the land is situated	\$9.51	per \$100,000 Capital Value	430
Class D	where the land is situated	\$5.95	per \$100,000 Capital Value	458
Class E	where the land is situated	\$4.76	per \$100,000 Capital Value	2,237
Class F	where the land is situated	\$2.38	per \$100,000 Capital Value	3,064
Class U1	where the land is situated	\$23.78	per \$100,000 Capital Value	10,567
Class U2	where the land is situated	\$5.95	per \$100,000 Capital Value	519
Class U3	where the land is situated	\$3.57	per \$100,000 Capital Value	4,802
Class U4	where the land is situated	\$2.38	per \$100,000 Capital Value	8,430

ao) That a Kowai River - Leithfield Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Kowai River - Leithfield Rating District				
Class A	where the land is situated	\$5.80	per \$100,000 Capital Value	6,653

ap) That a North Kowai River Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
North Kowai River Rating District				

Targeted Differential Catchment Works Rate				
North Kowai Rating District				
Class A	where the land is situated	\$16.53	per \$100,000 Capital Value	2,607
Class B	where the land is situated	\$8.27	per \$100,000 Capital Value	1,692

aq) That a Conway River Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Conway River Rating District				
Class A	where the land is situated	\$590.01	per \$100,000 Capital Value	6,209

ar) That a Sefton Town Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Sefton Town Rating District				
Class A	where the land is situated	\$32.78	per \$100,000 Capital Value	2,491

as) That a Washdyke Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on capital value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Washdyke Rating District				
Class A	where the land is situated	\$52.09	per \$100,000 Capital Value	42,720
Class B	where the land is situated	\$31.25	per \$100,000 Capital Value	22,348

at) That a Halswell River Drainage Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on land value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Halswell River Drainage District				
Class B (Christchurch)	where the land is situated	\$57.09	per \$100,000 Land Value	192,683
Class C	where the land is situated	\$40.30	per \$100,000 Land Value	40,409
Class D	where the land is situated	\$26.87	per \$100,000 Land Value	17,956
Class E	where the land is situated	\$4.03	per \$100,000 Land Value	9,610
Class F	where the land is situated	\$10.07	per \$100,000 Land Value	11,377
Class A (Selwyn)	where the land is situated	\$70.07	per \$100,000 Land Value	14,470
Class B	where the land is situated	\$59.56	per \$100,000 Land Value	184,975
Class C	where the land is situated	\$42.04	per \$100,000 Land Value	117,695
Class D	where the land is situated	\$28.03	per \$100,000 Land Value	18,067
Class E	where the land is situated	\$4.20	per \$100,000 Land Value	27,881
Class F	where the land is situated	\$10.51	per \$100,000 Land Value	11,288
Class U1	where the land is situated	\$70.07	per \$100,000 Land Value	32,898
Class U2	where the land is situated	\$14.01	per \$100,000 Land Value	8,739

au) That a Halswell Earthquake Recovery Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on land value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Halswell Earthquake Recovery District				
Class B (Christchurch)	where the land is situated	\$0.65	per \$100,000 Land Value	2,268
Class C	where the land is situated	\$0.46	per \$100,000 Land Value	473
Class D	where the land is situated	\$0.31	per \$100,000 Land Value	216
Class E	where the land is situated	\$0.05	per \$100,000 Land Value	113
Class F	where the land is situated	\$0.12	per \$100,000 Land Value	134
Class A (Selwyn)	where the land is situated	\$0.80	per \$100,000 Land Value	166
Class B	where the land is situated	\$0.68	per \$100,000 Land Value	2,117
Class C	where the land is situated	\$0.48	per \$100,000 Land Value	1,347
Class D	where the land is situated	\$0.32	per \$100,000 Land Value	207
Class E	where the land is situated	\$0.05	per \$100,000 Land Value	319
Class F	where the land is situated	\$0.12	per \$100,000 Land Value	129
Class U1	where the land is situated	\$0.80	per \$100,000 Land Value	376
Class U2	where the land is situated	\$0.16	per \$100,000 Land Value	100

av) That a North Rakaia River Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on land value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
North Rakaia River Rating District				
Class A	where the land is situated	\$247.99	per \$100,000 Land Value	101,820

aw) That a Rangitata River Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on land value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Rangitata River Rating District				
Class A	where the land is situated	\$132.26	per \$100,000 Land Value	246,171
Class B	where the land is situated	\$79.36	per \$100,000 Land Value	63,300
Class C	where the land is situated	\$52.90	per \$100,000 Land Value	22,312
Class D	where the land is situated	\$26.45	per \$100,000 Land Value	7,338
Class AA	where the land is situated	\$1,573.92	per \$100,000 Land Value	7,602

ax) That a Staveley Storm Channel Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on land value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Staveley Storm Channel Rating District				
Class A	where the land is situated	\$2.16	per \$100,000 Land Value	188
Class B	where the land is situated	\$1.73	per \$100,000 Land Value	117
Class C	where the land is situated	\$0.65	per \$100,000 Land Value	49

ay) That an Upper Chatterton & Hanmer West Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on land value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Upper Chatterton & Hanmer West Rating District				
Class A	where the land is situated	\$35.07	per \$100,000 Land Value	2,277
Class B	where the land is situated	\$22.54	per \$100,000 Land Value	1,386
Class C	where the land is situated	\$15.03	per \$100,000 Land Value	3,513
Class D	where the land is situated	\$42.58	per \$100,000 Land Value	18,264
Class U	where the land is situated	\$68.88	per \$100,000 Land Value	7,822

az) That a Makikihi River Catchment Works targeted rate be set differentially Based on location for different categories of land at a rate in the dollar on land value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Makikihi River Rating District				
Class A	where the land is situated	\$54.00	per \$100,000 Land Value	1,444
Class B	where the land is situated	\$21.60	per \$100,000 Land Value	122
Class C	where the land is situated	\$5.40	per \$100,000 Land Value	31

ba) That a Dry Creek Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on land value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Dry Creek Rating District				
Class A	where the land is situated	\$36.82	per \$100,000 Land Value	5,942
Class B	where the land is situated	\$25.77	per \$100,000 Land Value	4,535
Class C	where the land is situated	\$5.52	per \$100,000 Land Value	1,044

bb) That a Lower Pahau River Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on land value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Lower Pahau River Rating District				
Class A	where the land is situated	\$379.75	per \$100,000 Land Value	12,077

bc) That a Waihao-Wainono Flood & Drainage Catchment Works targeted rate be set differentially based on location for different categories of land at a rate in the dollar on land value as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Waihao-Wainono Flood & Drainage District				
Class A	where the land is situated	\$106.44	per \$100,000 Land Value	95,712
Class B	where the land is situated	\$13.84	per \$100,000 Land Value	7,925

bd) That a Lower Hurunui Catchment Works targeted rate be set differentially based on location for different categories of land at a rate per hectare of land as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Lower Hurunui Rating District				
Class A	where the land is situated	\$9.58	per Hectare of Land	3,743

be) That a Lower Flats Groyne Waiau Catchment Works targeted rate be set differentially based on location for different categories of land at a rate per hectare of land as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Lower Flats Groyne Waiau Rating District				
Class A	where the land is situated	\$11.53	per Hectare of Land	3,534

bf) That a Lyndon Catchment Works targeted rate be set differentially based on location for different categories of land at a rate per hectare of land as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Lyndon Rating District				
Class A	where the land is situated	\$34.73	per Hectare of Land	625
Class B	where the land is situated	\$20.84	per Hectare of Land	938
Class C	where the land is situated	\$15.28	per Hectare of Land	85

bg) That a Waiau River Spotswood Catchment Works targeted rate be set differentially based on location for different categories of land at a rate per hectare of land as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Waiau River Spotswood Rating District				
Class A	where the land is situated	\$11.85	per Hectare of Land	2,843
Class B	where the land is situated	\$10.66	per Hectare of Land	283

bh) That a Pahau River Catchment Works targeted rate be set differentially
Based on location for different categories of land at a rate per hectare of land as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Pahau River Rating District				

Class A	where the land is situated	\$1.49	per Hectare of Land	370
Class B	where the land is situated	\$1.36	per Hectare of Land	377
Class C	where the land is situated	\$0.88	per Hectare of Land	181
Class D	where the land is situated	\$0.56	per Hectare of Land	126
Class E	where the land is situated	\$0.53	per Hectare of Land	99

bi) That a Lower Rakaia River Catchment Works targeted rate be set differentially based on location for different categories of land at a rate per hectare of land as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Lower Rakaia River Rating District				
Class A (Ashburton)	where the land is situated	\$338.84	per Hectare of Land	5,039
Class B	where the land is situated	\$16.94	per Hectare of Land	6,196
Class C	where the land is situated	\$13.55	per Hectare of Land	5,467
Class D	where the land is situated	\$10.17	per Hectare of Land	5,735
Class E	where the land is situated	\$6.78	per Hectare of Land	1,392
Class B (Selwyn)	where the land is situated	\$16.94	per Hectare of Land	26,213
Class C	where the land is situated	\$13.55	per Hectare of Land	4,486
Class D	where the land is situated	\$10.17	per Hectare of Land	1,232
Class E	where the land is situated	\$6.78	per Hectare of Land	4,373
Class F	where the land is situated	\$3.39	per Hectare of Land	305

bj) That an Ashburton-Hinds Drainage Catchment Works targeted rate be set differentially based on location for different categories of land at a rate per hectare of land as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Ashburton-Hinds Drainage District				
Class A	where the land is situated	\$8.70	per Hectare of Land	109,582
Class B	where the land is situated	\$6.09	per Hectare of Land	29,421
Class C	where the land is situated	\$4.35	per Hectare of Land	22,153
Class D	where the land is situated	\$2.61	per Hectare of Land	4,065
Class E	where the land is situated	\$1.74	per Hectare of Land	5,700
Class F	where the land is situated	\$0.87	per Hectare of Land	3,740
Class U1 <i>Council Meeting 2020-06-18</i>	where the land is situated	\$33.71	per Hectare of Land	5,886

bk) That a Seadown Drainage Catchment Works targeted rate be set differentially based on location for different categories of land at a rate per hectare of land as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Seadown Drainage District				
Class A	where the land is situated	\$45.40	per Hectare of Land	17,141
Class B	where the land is situated	\$27.24	per Hectare of Land	12,514
Class C	where the land is situated	\$9.08	per Hectare of Land	4,884
Class D	where the land is situated	\$4.54	per Hectare of Land	408

bl) That an Otaio River Catchment Works targeted rate be set differentially based on location for different categories of land at a rate per hectare of land as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Otaio River Rating District				
Class A	where the land is situated	\$83.79	per Hectare of Land	29,733
Class B	where the land is situated	\$33.51	per Hectare of Land	3,998

bm) That a Kaikoura Drainage Catchment Works targeted rate be set differentially based on location for different categories of land at a rate per hectare of land as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Kaikoura Drainage District				
Class A	where the land is situated	\$35.84	per Hectare of Land	46,784
Class B	where the land is situated	\$17.92	per Hectare of Land	1,120
Class C	where the land is situated	\$10.75	per Hectare of Land	896

bn) That a Cleardale Catchment Works targeted rate be set differentially based on location for different categories of land at a rate per hectare of land as set out in the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Cleardale Rating District				
Class A	where the land is situated	\$0.00	per Hectare of Land	0
Class B	where the land is situated	\$0.00	per Hectare of Land	0
Class C	where the land is situated	\$0.00	per Hectare of Land	0

Class D	where the land is situated	\$0.00	per Hectare of Land	0
Class E	where the land is situated	\$0.00	per Hectare of Land	0
Class F	where the land is situated	\$0.00	per Hectare of Land	0

bo) That a Buttericks Road Drainage Catchment Works targeted rate be set per the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Buttericks Road Drainage District				
Class A (prorated)	where the land is situated	\$0.00	the extent of provision of service to the rating unit	0

bp) That a Chertsey Road Drainage Catchment Works targeted rate be set per the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Chertsey Road Drainage District				
Class A (prorated)	where the land is situated	\$0.00	the extent of provision of service to the rating unit	0

bq) That a Green Street Creek Drainage Catchment Works targeted rate be set per the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Green Street Creek Drainage District				
Class A (prorated)	where the land is situated	\$0.00	the extent of provision of service to the rating unit	0

br) That a Lower Makikihi River Catchment Works targeted rate be set per the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Lower Makikihi River Rating District				
Class A (prorated)	where the land is situated	\$17.57	the extent of provision of service to the rating unit	1,757

bs) That an Esk Valley Catchment Works targeted rate be set per the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Esk Valley Rating District				
Class A (prorated)	where the land is situated	\$0.00	the extent of provision of service to the rating unit	0

bt) That a Mount Harding Creek Catchment Works targeted rate be set per the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Mount Harding Creek Rating District				
Class A (prorated)	where the land is situated	\$0.00	the extent of provision of service to the rating unit	0

bu) That an Omarama Stream Catchment Works targeted rate be set per the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2019/20 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Omarama Stream Rating District				
Class A (prorated)	where the land is situated	\$0.00	the extent of provision of service to the rating unit	0

bv) That a Penticotico River Catchment Works targeted rate be set per the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Penticotico River Rating District				
Class A (prorated)	where the land is situated	\$70.60	the extent of provision of service to the rating unit	7,060

bw) That a Seadown Road Drain Catchment Works targeted rate be set per the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Seadown Road Drain Rating District				
Class A (prorated)	where the land is situated	\$0.00	the extent of provision of service to the rating unit	0

bx) That a Twizel River Catchment Works targeted rate be set per the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Twizel River Rating District				
Class A (prorated)	where the land is situated	\$0.00	the extent of provision of service to the rating unit	0

by) That a Rakaia Double Hill Catchment Works targeted rate be set per the table below:

TYPE OF RATE CATEGORIES OF RATEABLE LAND Subcategorised as the following targeted rates:	RELATIONSHIP BETWEEN CATEGORIES	RATE	CALCULATION BASIS	2020/21 REVENUE SOUGHT \$
Targeted Differential Catchment Works Rate				
Rakaia Double Hill Rating District				
Class A (prorated)	where the land is situated	\$344.35	the extent of provision of service to the rating unit	34,435

bz) That in the 2020/21 financial year the rates be due in the tentative instalments as set out in the table below

Territorial Authority	Instalment No.1	Instalment No.2	Instalment No.3	Instalment No.4
Kaikoura	20-Sep-20	20-Dec-20	20-Mar-21	20-Jun-21
Hurunui	20-Aug-20	20-Nov-20	20-Feb-21	20-May-21
Waimakariri	20-Aug-20	20-Nov-20	20-Feb-21	20-May-21
Christchurch - Area 1	15-Aug-20	15-Nov-20	15-Feb-21	15-May-21
Christchurch - Area 2	15-Sep-20	15-Dec-20	15-Mar-21	15-Jun-21
Christchurch - Area 3	31-Aug-20	30-Nov-20	28-Feb-21	31-May-21
Selwyn	15-Sep-20	15-Dec-20	15-Mar-21	15-Jun-21
Ashburton	20-Aug-20	20-Nov-20	20-Feb-21	20-May-21
Timaru	21-Sep-20	21-Dec-20	22-Mar-21	21-Jun-21
Waimate	28-Aug-20	27-Nov-20	26-Feb-21	28-May-21
MacKenzie	20-Sep-20	20-Dec-20	20-Mar-21	20-Jun-21
Waitaki	31-Jan-21			

ca) That further penalties of 10% may be added to any portion of rates assessed in the 2020/21 financial year that are not paid by or near the due date as set out in the table below.

Territorial Authority	Instalment No.1	Instalment No.2	Instalment No.3	Instalment No.4
Kaikoura	21-Sep-20	21-Dec-20	21-Mar-21	21-Jun-21
Hurunui	21-Aug-20	21-Nov-20	21-Feb-21	21-May-21
Waimakariri	27-Aug-20	27-Nov-20	27-Feb-21	27-May-21
Christchurch - Area 1*	20-Aug-20	20-Nov-20	20-Feb-21	20-May-21
Christchurch - Area 2*	20-Sep-20	20-Dec-20	20-Mar-21	20-Jun-21
Christchurch - Area 3*	5-Sep-20	5-Dec-20	5-Mar-21	5-Jun-21
Selwyn**	16-Sep-20	16-Dec-20	16-Mar-21	16-Jun-21
Ashburton	21-Aug-20	21-Nov-20	21-Feb-21	21-May-21
Timaru	24-Sep-20	24-Dec-20	25-Mar-21	24-Jun-21
Waimate	1-Sep-20	1-Dec-20	2-Mar-21	1-Jun-21
MacKenzie	22-Sep-20	22-Dec-20	22-Mar-21	22-Jun-21
Waitaki	1-Feb-21			

cb) That penalties of 10% may be added to the balance of rates levied in any previous financial year, including any additional charges previously imposed which remain unpaid, and an additional 10% may continue thereafter to be added to all arrears and additional charges that remain unpaid (with the exception of current instalments) at six monthly intervals, by the date fixed for that purpose by the territorial authority collecting rates on behalf of the Canterbury Regional Council for that district.

Territorial Authority	Additional Penalty Dates	Further Additional Penalties
Kaikoura	20-Jul-20	20-Jan-21
Hurunui	1-Jul-20	1-Jan-21
Waimakariri	1-Jul-20	1-Jan-21
Christchurch - Area 1*	1-Oct-20	1-Apr-21
Christchurch - Area 2*	1-Oct-20	1-Apr-21
Christchurch - Area 3*	1-Oct-20	1-Apr-21

Selwyn**	1-Jul-20	continuing annually
Ashburton	31-Aug-20	continuing annually
Timaru	21-Sep-20	22-Mar-21
Waimate	1-Jul-20	1-Jan-21
MacKenzie	1-Jul-20	1-Jan-21
Waitaki	1-Jul-20	1-Jan-21

Notes: * Christchurch Penalties will be 7% for all late instalments and both additional penalties as noted above

Notes: ** Selwyn Penalties will be 3% for all late instalments and both additional penalties as noted above

cc) That the discount for the early payment of rates be set in accordance with the policy of the territorial authority collecting the rates on behalf of the Canterbury Regional Council.

cd) That the Rates are to be paid at the venues determined by the territorial authorities collecting the rates on behalf of Canterbury Regional Council and to be paid by the methods determined by the territorial authorities collecting the rates on behalf of Canterbury Regional Council.

ce) The following schemes have Targeted Catchment Rates applied by Canterbury Regional Council.

Group No.1	Buttericks Rd	Omarama Stream	Lower Makikihi River
	Chertsey Rd	Penticotico River	Mount Harding Creek
	Esk Valley	Seadown Rd Drain	Twizel River
	Green Street Creek		

Group No.2 Rakaia Double Hill

Regional Authority Due Date

All Targeted Rates issued directly by Canterbury Regional Council shall be due and payable

	Group No.1	Group No.2
On the following dates	20-Nov-20	20-Feb-21

cf) That further penalties of 10% may be added to any portion of rates assessed in the 2019/20 financial year that are not paid by or near the due date as set out in the table below.

Regional Authority Penalty Date

All Targeted Rates issued directly by Canterbury Regional Council and outstanding

	Group No.1	Group No.2
On the following dates	21-Nov-20	21-Feb-21

cg) That penalties of 10% may be added to the balance of rates levied in any previous financial year, including any additional charges previously imposed which remain unpaid, and an additional 10% may continue thereafter to all arrears and additional charges that remain unpaid (with the exception of current instalments) at six monthly intervals, by the date fixed for that purpose by Canterbury Regional Council for that group.

Regional Authority	Additional Penalty Dates	Further Additional Penalties
Canterbury Regional Council	1-Jul-20	1-Jan-21

9.4. Fees and Charges Special Consultative Procedure

Council report

Date of meeting	18 June 2020
Author	Tania Harris, Senior Manager Operational Support
Responsible Director	Katherine Trought / Nadeine Dommissie

Purpose

1. To seek agreement to initiate a special consultative procedure under the Local Government Act 2002 section 83 on 1 July 2020 to consult with the community on a proposed increase to consent planning officer charge-out rates in the Fees and Charges Policy.

Recommendations

That the Council:

1. **approves initiation on 1 July 2020 of a special consultative procedure, as set out in the Local Government Act 2002, section 83, to consult the community on increasing consent planning officer charge out rates in the Environment Canterbury Fees and Charges Policy.**
2. **approves the Statement of Proposal (attached).**

Background

2. At the Council Meeting on 12 March 2020, Council approved a proposal to increase the charge-out rates for consent planning officers to recover actual and reasonable costs. This is consistent with Environment Canterbury's Revenue and Financing Policy, which is included as part of the Long-Term Plan and was consulted on in 2018. This policy sets out the guiding principle of attribution of costs to the beneficiary.
3. It was not possible to consult effectively during the period of lockdown as a result of the Covid-19 pandemic. It is now proposed that the period of consultation will run from 1 July – 3 August 2020.
4. A Statement of Proposal, as required by the Local Government Act 2002, has been prepared (Attachment 1) to make the community aware of the issue and how they can make submissions on it.

Cost, compliance and communication

Significance and engagement

5. Councils must use the special consultative procedure set out in the Local Government Act 2002, section 83, when fixing charge-out rates for staff processing resource consent applications.
6. For a special consultative procedure, councils must prepare a statement of proposal setting out the issue or decision to be made. The community must be made aware of the issue and how they can make submissions on it. All submissions must be acknowledged in writing and every submitter must be given a reasonable opportunity to be heard, if requested.

Financial implications

7. There is a projected deficit in cost recovery associated with the processing of consent applications of \$600 - 800,000 for the current financial year. If no changes are made to the current funding model, this will be repeated in financial year 2020/21.
8. If consent planning officer charge-out rates are increased as soon as possible, there is an opportunity to recover costs for most of 2020/21.
9. Any shortfall in cost-recovery is covered by use of reserves or by general rates. This may impact other Council activities.

Risk assessment and legal compliance

10. General Counsel has reviewed and approved the timeline set out below.

Consistency with Council policy

11. The proposed increase in charge-out rate is consistent with the current Revenue and Finance Policy and the principle of attribution of costs to the beneficiary.
12. The Fees and Charges Policy states that it will be reviewed at least annually by 1 July each calendar year in conjunction with Long-Term Plan and Annual Plan processes. That review has taken place and has identified this issue.

Next steps

13. The proposed timeline is:
 - 18 June 2020 – Council decide to initiate a special consultative procedure on 1 July 2020 to propose an increase in charge-out rate for consent planning officers
 - 1 July 2020 – consultation period commences
 - 3 August 2020 – consultation period closes (10 am)
 - 13 August 2020 – hearings held

- 20 August 2020 – Council deliberates
- 27 August 2020 – Council meeting to decide what action to take with respect to the proposed increase in charge-out rates.

14. Any changes decided by Council on 27 August 2020 can come into effect immediately.

Attachments

1. Statement of Proposal - Fees and Charges [9.4.1 - 4 pages]

Legal review	Catherine Schache
Peer reviewers	Adrienne Lomax (Senior Strategy Advisor), Katherine Harbrow (Chief Financial Officer)

Statement of Proposal

Changes to the Fees and Charges Policy

JUNE 2020



Statement of Proposal

Changes to the Fees and Charges Policy

We are proposing two changes to the Fees and Charges Policy to enable Environment Canterbury to recover actual and reasonable costs for the processing of consent applications. Feedback from the community is sought on the proposed changes to the policy.

Background

Environment Canterbury's Fees and Charges Policy describes the fees and charges we have set under legislation such as the Resource Management Act 1991, Local Government Act 2002 and Building Act 2004. These Acts allow us to recover all reasonable costs incurred in respect of the activity to which the charge relates.

Resource consents are permits that allow the holder to use or take water, land or coastal resources, or allow discharge of water or wastes into air, water or onto land. The costs for resource consent applications are borne by those who initiate or benefit from the activity, ie user-pays.

We receive 1500-2000 resource consent applications each year and must meet statutory timeframes for processing these. Over time our consents have become more complex and the level of service we provide has increased in response to this. We have improved our processes and kept cost increases for consent applicants to a minimum for a number of years. Our hourly charge-out rates have not increased since 2009/10 financial year, and so have not kept pace with increasing costs such as inflation.

We have now reached the point where the charges for processing resource consent applications are not covering the full costs. In this financial year there is a projected total deficit of \$600,000 - \$800,000. This is based on the trend of chargeable hours for consent applications to date. We are therefore proposing an increase to charge-out rates to fully recover the cost of a consent application process from the applicant and avoid any ongoing support of this service from general rates.

The Council has also been investing in several projects to continually improve the quality of our data and ongoing systems efficiencies, which in turn will enable us to provide a high level of service to consent applicants. This work is funded through general rates.

Proposed changes to existing fees and charges

To address the under-recovery of costs from consent applications we have two options:

1. Keep charge-out rates for consent applications the same and make up the shortfall from general rates reserve.
2. Increase charge-out rates for consent applications as soon as practical.

Option 1 is not consistent with Environment Canterbury's Revenue and Financing Policy, which sets out the guiding principle of attribution of costs to the beneficiary. Option 1 would also mean that the shortfall would continue to be met from general rates and this may impact our ability to deliver other work programmes.

We prefer option 2, to increase charge-out rates as soon as practical, as this is consistent with our Revenue and Financing Policy (that is, the user-pays model) and reduces cost to general ratepayers.

The changes we propose to the Fees and Charges Policy will allow for full recovery of actual and reasonable costs for resource consent applications. The changes proposed are an increase in hourly charge-out rates for Consents Planners and Senior Consents Planners, of \$31.75 and \$29.00 respectively (see Table 1).

Table 1 Proposed changes to charge-out rates

Hourly charge-out rate	Current charge (inc. GST)	Proposed charge (Inc GST)
Consents Planner	\$135.00	\$166.75
Senior Consents Planner	\$155.00	\$184.00

These charge-out rates cover the systems, overheads, equipment and staff costs for the time taken to assess and process the consent application.

Table 2 shows three sample consent applications with current costs and proposed costs.

Table 2 Examples of proposed increase to applicants

Type of consent application	Current deposit fees for activity based on average costs/hours	Cost if charge-out rates increased as proposed	Proposed increase to consent applicant (average)
Swing Mooring	\$575 .00 (4.25 hrs)	\$710.23	\$135.23
Transfer of Water Permit from one site to another	\$1,900.00 (14 hrs)	\$2,346.85	\$446.85
Take Groundwater	\$2,950.00 (21.85 hrs)	\$3,643.80	\$693.80

Note: examples have been calculated showing the increase for a Consents Planner only and will vary for Senior Consents Planner hourly rates or a combination of officers.

We recommend that all consent applicants seek pre-application advice to keep application costs to a minimum. The first hour of pre-application advice is free. Find out more

<https://www.ecan.govt.nz/do-it-online/resource-consents/understanding-consents/application-advice>

As required by the Resource Management Act 1991 section 36(3)(b), charges for resource consent planning may be fixed only after undertaking a special consultative procedure as set out in the Local Government Act 2002 section 83.

Having your say

We're inviting submissions on these changes from Wednesday 1 July to Monday 3 August 2020. You can make a submission at [haveyoursay.ecan.govt.nz/feesandcharges2020](https://www.ecan.govt.nz/feesandcharges2020)

When you submit feedback please let us know if you would like to speak to your submission at one of our public hearings. Hearings are scheduled for 13 August, so please put this date in your diary. We will be in touch with more information to those who indicate they wish to attend a hearing once submissions close.

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E20/7898



9.5. Local Governance Statement

Council report

Date of meeting	18 June 2020
Author	Catherine Schache, General Counsel
Responsible Director	Miles McConway, Director Finance & Corporate Services

Purpose

1. To seek Council approval of Environment Canterbury's Local Governance Statement.
2. All local authorities are required by the Local Government Act 2002 (LGA) to prepare and make publicly available, following the triennial general election of members, a Local Governance Statement.

Recommendations

That the Council:

- 1. approves the Local Governance Statement in the form attached**

Background

3. Section 40 of the LGA requires Council to prepare and publish a Local Governance Statement. This document is a collection of information about the processes through which the Council engages with its community, how the Council makes decisions, and how citizens can influence those processes. A Local Governance Statement helps support the purpose of local government by promoting local democracy.
4. The LGA sets out the minimum contents for a Local Governance Statement document, all of which are contained in the document attached to this paper. Broadly speaking, a Local Governance Statement must include information concerning functions, powers, electoral matters, members' roles, governance structures, meeting processes, consultation policies, policies in relation to Māori, management and employment policies.
5. The Local Governance Statement should have been completed within six months of the local body election on 12 October 2019. There was a slight delay in getting this document finalised, largely as a result of the restrictions in place from late March due to COVID-19.
6. This delay has provided an opportunity for Council's advanced draft Strategic Direction, which is to be considered for adoption at the 18 June 2020 Council meeting, to be included in the Local Governance Statement, to ensure it reflects the direction of the new Council.

7. The Statement also reflects decisions and appointments at Council meetings, including the formation of two working groups in April 2020.
8. Following feedback on the draft Local Governance Statement 2020 from Councillors, it is intended to add te Reo Māori section headings. This will be done as soon as the translated text is available.

Cost, compliance and communication

Financial implications

9. There are no financial implications of this proposal.

Risk assessment and legal compliance

10. Adopting a Local Governance Statement is required by and consistent with the LGA.

Significance and engagement

11. There are no engagement or consultation requirements in relation to the Local Governance Statement.

Consistency with council policy

12. Approving the Local Governance Statement is consistent with Council's policies.

Communication

13. Once approved, the Local Governance Statement will be available on Council's website.

Attachment to be circulated separately

- Local Governance Statement 2020

Peer reviewers	Adrienne Lomax, Senior Strategy Advisor; Vivienne Ong, Committee Advisor, Legal Services
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9.6. Strategic Direction 2020-23

Council report

Date of meeting	18 June 2020
Author	Cecilia Ellis, Senior Strategy Advisor
Responsible Director	Katherine Trought, Strategy and Planning

Purpose

1. The purpose of this report is to present an advanced draft of the Strategic Direction *Te Aronga Rautaki* 2020-23 for adoption by Council.
2. An advanced draft of the Council's Strategic Direction provides a basis for engagement with partners, stakeholders and community on Council direction and priorities to guide the development of the Long-Term Plan 2021-31.

Recommendations

That the Council:

- 1. Adopts the attached advanced draft Strategic Direction 2020-23.**

Background

3. Since late 2019 following local government elections, Council have discussed a refreshed Strategic Direction to signal what the Council direction and priorities will be over the next three years and beyond. Discussions, including through two dedicated workshops, have focused on how the Council can build on the past and be very clear about how it is working with, and for, the people of Canterbury into the future. Development of the Strategic Direction was informed by discussions on the key strategic drivers, challenges and opportunities for the region.
4. Since the February Councillor workshops, COVID-19 has changed the region's, and the country's, economy. The medium to long-term impacts of COVID-19 on Canterbury and New Zealand are still unknown and may not be fully understood for some time. Councillors expressed to staff that, although there is economic uncertainty, it is important to progress the draft Strategic Direction so Council can be clear to the community about Council's long-term aspirations, whilst remaining flexible to respond to both national and regional recovery processes.
5. With the development of the draft Long-Term Plan 2021-31 progressing, the Strategic Direction is an essential guide for Council and staff for decision making and provides a basis for engagement with the community.
6. Following further refinements on the draft Strategic Direction in April, the final advanced draft is now presented to Council for adoption so Council can engage with partners, stakeholders and community on Council direction and priorities.

Community feedback and engagement

7. In engaging on the draft Annual Plan 2020/21, Council asked the community what direction they would like Council to take over the long-term via a 'Better Future' survey. 165 took the opportunity to provide feedback. The feedback was generally supportive of the priority areas and direction signalled by Council and aligns with the priorities and opportunities identified in the strategic direction. For example, many specified that they wanted to see more action and funding in priority areas of public transport, climate change, biodiversity, water quality and regeneration opportunities.
8. Specific feedback was sought on whether Council should change the current purpose statement. Responses were mixed with 54% of respondents saying yes (change it), 30% said no (leave it) and 11% weren't sure. Of those that said yes change it, common words proposed for inclusion included: building resilience, environment, climate change, future-focused and leading.

Advanced draft Strategic Direction 2020-23

9. The attached Strategic Direction *Te Aronga Rautaki* 2020-23 provides Council with a longer-term view which guides organisational decision-making and the allocation of resources.
10. The Strategic Direction *Te Aronga Rautaki* 2020-23 consists of the following key components:
 - Council vision and purpose
 - transformational opportunities – representing aspirational goals that are a priority for Council
 - enduring priorities – representing Council's core and ongoing activities
 - operating principles – principles that outline how Council will work to support the vision, including how Council will make good decisions, efficiently deliver through portfolios of work, and areas to invest in to support this work
 - values - how Council and staff will go about delivering on its vision.

Cost, compliance and communication

Financial implications

11. Adopting the Strategic Direction at this meeting does not have any financial implications but it will guide organisational decision-making and the allocation of resources, including decisions made in the Long-Term Plan 2021-31.

Risk assessment and legal compliance

12. Council are not required to formally adopt a strategic direction; however clear direction setting it is a critical component to guide organisational decision making, including ahead of the development of the Long-Term Plan.

Significance and engagement

13. In developing the Strategic Direction, Council have considered what is important to the community. Continued engagement with partners and groups provides Councillors with further insight into community views to inform direction-setting in the Long-Term Plan.

Communication

14. The Strategic Direction will be used as a basis for early engagement with Ngāi Tahu, stakeholders and community groups to encourage participation and motivate these groups to tell us about the activities and services they want Council to prioritise. The first opportunity will be Te Rōpū Tuia on 26 June.
15. Communication and engagement will start at a high level – explaining the purpose of Council's Long-Term Plan 2021-2031 and Strategic Direction – and these can then be progressed through community involvement, before consulting on the specific details.

Next steps

16. Following adoption, the advanced draft Strategic Direction will be used by Council and staff as a basis for organisational decision-making and engagement with the community.

Attachments

1. Attachment - Strategic Direction [9.6.1 - 1 page]

File reference	[SharePoint link for this paper]
Legal review	Catherine Schache
Peer reviewers	Adrienne Lomax, Diane Dinnis



Our vision and purpose

Taking action together to shape a thriving and resilient Canterbury, now and for future generations.
Toitū te marae o Tāne, toitū te marae o Tangaroa, toitū te iwi.

OUR VALUES

Manaakitanga
people first
Whanaungatanga
collaboration
Kaitiakitanga
stewardship
Pononga
integrity
Māiatanga
can do

OUR OPERATING PRINCIPLES

We will make good decisions by

- Listening to the people to serve communities
- Displaying confident and caring democratic leadership
- Working collaboratively with partners
- Being guided by our values
- Taking into account cultural, social, economic and environmental wellbeing
- Being evidence-based and future-focused
- Enabling innovation

Ensuring change is both managed and manageable

We will efficiently deliver through our portfolios of work

- Regional leadership
- Freshwater management
- Biodiversity and biosecurity
- Climate change, hazards, risk and resilience
- Transport and urban development
- Air quality

We will support this by investing in

- An enduring partnership with Ngāi Tahu
- Community participation locally and regionally
- High-performing people for success
- Knowledge: science, data and mātauranga Māori
- Securing a diversity of funding sources
- Opportunities through technology and innovation

9.7. Approval of contract for services for Chatham Islands Council

Council report

Date of meeting	18 June 2020
Author	Catherine Schache
Responsible Director	Miles McConway

Purpose

1. Since 2004 Environment Canterbury has performed a range of services for Chatham Islands Council (CIC) to support it in meeting its obligations as a Regional Council, in return for which CIC (using funding from the Department of Internal Affairs) pays this Council approximately \$1.3m per annum. The contract to provide those services expires on 30 June 2020 and accordingly needs to be renewed.
2. CIC relies on Environment Canterbury and the contract needs to be renewed to ensure continuity of service delivery to that Council.

Recommendations

That the Council:

1. **Agrees to Environment Canterbury renewing its contract with the Chatham Islands Council for a further one year term, until 30 June 2021; and**
2. **Delegates authority to the Director Finance and Corporate Services to finalise and to sign that contract.**

Background

3. CIC has not only functions of a territorial authority but also the powers of a regional council under statutes including the Resource Management Act and the Biosecurity Act.
4. Since 2004 the Department of Internal Affairs has provided funding to CIC to obtain the services it needs to support it in meeting its obligations as a regional council and since that time, those services have been provided by Environment Canterbury. There have been four successive contracts for services, each for a four year term. The current contract, signed in 2016, expires on 30 June 2020.
5. The services provided under the contract consist of those needed for corporate services, RMA matters, biosecurity, emergency management and maritime safety.
6. The contract provides for the establishment of a Steering Group (made up of the CIC CE, Owen Pickles, Environment Canterbury's Director of Finance & Corporate Services, Miles McConway, and other Environment Canterbury senior managers who are involved in delivering services). To date the Steering Group has been able to resolve any issues that have arisen under the contract.

7. Payments under the contract reflect the value of the services that this Council provides to CIC and therefore there is no cost to Canterbury ratepayers arising from the contract. To the extent that there are slight 'unders' and 'overs' in any year, there is a reserve account maintained.
8. The renewal of a contract would ordinarily be a management matter, but as the value of this contract (which will be \$1.3m next year) is in excess of staff delegations Council approval is needed for this renewal.
9. This short-term renewal is needed to allow an orderly review by the Department of Internal Affairs of its future funding arrangements for CIC, which has been interrupted by Covid-19. Covid-19 also affected the ability of Environment Canterbury and CIC to negotiate the renewed longer term contract. Staff understand that this one year renewal would be helpful to DIA and to CIC and that it fits with their current planning.

Cost, compliance and communication

Financial implications

10. As noted above, the contract is cost-neutral to Environment Canterbury. However it is essential to CIC that Environment Canterbury continues to perform under the contract for the forthcoming year.

Risk assessment and legal compliance

11. The contract renewal will be appropriately documented

Next steps

12. Once approved, the contract renewal will be documented in time for the expiry of the current term.

Attachments

Nil

10. Exclusion of the Public from Part of the Council Meeting

Council paper

Meeting Date	18 June 2020
Author	Louise McDonald

Recommendations

That the public be excluded from the following part of the proceedings of this meeting, namely:

1. Performance, Audit & Risk Committee report
2. Chief Executive Employment, Performance and Remuneration Committee report

1. The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Report	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1.	Performance, Audit & Risk Committee report	Good reason to withhold exists under Section 7	Section 48(1)(a)
2.	Chief Executive Employment, Performance and Remuneration Committee report		

2. This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceeding of the meeting in public are as follows:

Item No.	
1.	<i>Enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities – Section 7(2)(h)</i>
2.	<i>Protection of privacy of natural persons – Section 7(2)(a)</i>

2. That appropriate officers remain to provide advice to the Committee

11. Other Business

12. Notices of Motion

13. Questions

14. Next Meeting

15. Closing Karakia