

Minutes of 506th meeting of the Canterbury Regional Council held in the Council Chamber, 200 Tuam Street, Christchurch on Thursday, 14 November 2019 at 11.00 am

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Present

Chair Jenny Hughey, Deputy Chair Peter Scott, Councillors Tane Apanui, Phil Clearwater, Grant Edge, Megan Hands, Ian Mackenzie, Nicole Marshall, Claire McKay, Elizabeth McKenzie, Craig Pauling, Lan Pham, Vicky Southworth and John Sunckell.

Management and officers present

Bill Bayfield (Chief Executive), Miles McConway (Director Finance and Corporate Services), Tafflyn Bradford-James (Director Communications and Engagement), Nadeine Dommissie (Chief Operating Officer), Katherine Trought (Director Strategy and Planning), Stefanie Rixecker (Director of Science), Catherine Schache (General Counsel), and Louise McDonald (Senior Committee Advisor).

1. Welcome and opening karakia

Chair Hughey welcomed everyone to the meeting and invited Cr Pauling to open the meeting with a karakia.

2. **Apologies**

There were no apologies.

3. **Conflicts of interest**

There were no conflicts of interest declared.

4. **Deputations and Petitions**

There were no deputations or petitions.

5. **Minutes**

Refer pages 7 to 12 of the agenda

Resolved

That the Council:

1. **confirms and adopts as a true and correct record the minutes of the meeting held on 24 October 2019.**

Chair Hughey/Cr McKay
CARRIED

6. **Matters Arising**

6.1 **Kauhau whakataki – introductory speech**

The Chair invited each Councillor to speak on their motivation for standing for Council and on what they were looking forward to in this term of Council.

7. **Matters for Council Decision**

7.1 **Committee Structure and Appointments**

Refer to pages 14 to 97 of the agenda

Resolved

That the Council:

1. **adopts a committee structure consisting of:**
 - 1.1 **four standing committees;**
 - **Performance Audit and Risk Committee**
 - **Regulation Hearing Committee**
 - **Canterbury Water Management Strategy Regional Committee**

- Chief Executive Employment, Performance and Remuneration Committee
- 1.2 two statutory committees;
 - Canterbury Civil Defence Emergency Management Joint Committee
 - Canterbury Regional Transport Committee
- 1.3 twelve joint committees;
 - Greater Christchurch Public Transport Joint Committee
 - Greater Christchurch Partnership Committee
 - Ashburton Zone Committee
 - Banks Peninsula Zone Committee
 - Christchurch-West Melton Zone Committee
 - Hurunui-Waiau Zone Committee
 - Kaikōura Zone Committee
 - Lower Waitaki-South Coastal Canterbury Zone Committee
 - Orari-Temuka-Opihi-Pareora Zone Committee
 - Selwyn-Waihora Zone Committee
 - Upper Waitaki Zone Committee
 - Waimakariri Zone Committee.

Cr Sunckell/Cr McKay
CARRIED

Standing Committees

Resolved

That the Council:

1. establishes pursuant to clause 30(1) of Schedule 7 of the Local Government Act 2002, the Performance, Audit and Risk Committee.
2. appoints Cr Sunckell (chair), Crs Hughey, Edge, Hands, Mackenzie & McKay to the Performance Audit and Risk Committee to sit along with one independent member.

Cr Scott/Cr Pauling
CARRIED

It was noted that the previous Council, at its meeting of 29 August 2019, resolved that the Regulation Hearing Committee and Canterbury Water Management Strategy Regional Committee not be discharged at the end of the triennium and that individuals appointed to those committees continue until the time the new Council made its own appointments.

Resolved

That the Council:

- 1. appoints Crs McKay (chair) Edge, Marshall, Pauling & Pham to the Regulation Hearing Committee.**

Cr Clearwater/Cr Marshall
CARRIED

Resolved

That the Council:

- 2. appoints Crs McKay & Pauling as members of the Canterbury Water Management Strategy Regional Committee.**

Cr Mackenzie/Cr Edge
CARRIED

Resolved

That the Council:

- 1. establishes the Chief Executive Employment, Performance and Remuneration Committee.**
- 2. appoints the Chair, the Deputy Chair, Crs Clearwater & Mackenzie as members of the Chief Executive Employment, Performance and Remuneration Committee.**

Cr Marshall/Cr Apanui
CARRIED

Statutory Committees

Resolved

That the Council:

- 1. establishes the Canterbury Regional Transport Committee pursuant to section 105(1) of the Land Transport Management Act 2003.**
- 2. appoints Crs Scott (chair) & Clearwater (deputy chair) to act as the Chair and Deputy Chair of the Canterbury Regional Transport Committee, in accordance with the requirements of the Land Transport Management Act 2003.**
- 3. notes that under the Land Transport Management Act 2003, Canterbury Regional Council is delegated responsibility to appoint members to the Canterbury Regional Transport Committee following receipt of nominations from the region's territorial authorities, New Zealand Transport Agency and sector groups, and these nominations will be reported to Council for appointment in due course.**

Cr McKay/Cr Sunckell
CARRIED

Resolved

That the Council:

- 1. notes that the Canterbury Civil Defence Emergency Management Group Joint Committee is a permanent Committee required by statute.**
- 2. appoints Cr Sunckell to the Canterbury Civil Defence Emergency Management Group Joint Committee, pursuant to Section 13(4) of the Civil Defence Emergency Management Act 2002.**
- 3. delegates to Cr Sunckell the authority to act for the Environment Canterbury Chair in performance of this role.**

**Cr Scott/Cr Pham
CARRIED**

Other Joint Committees

Resolved

That the Council:

- 1. notes that under clause 4.5 of its Terms of Reference the Greater Christchurch Public Transport Joint Committee is not discharged at the end of a triennium.**
- 2. appoints Chair Hughey, Crs Apanui & Clearwater to the Greater Christchurch Public Transport Joint Committee, noting that Alister James has been appointed as Independent Chair of this committee for up to three years.**
- 3. notes that under clause 4.2 of the Greater Christchurch Public Transport Joint Committee Terms of Reference the parties (Christchurch City Council, Waimakariri District Council, Selwyn District Council and the New Zealand Transport Agency) will each appoint their representatives. Council will be advised of these appointments in due course.**

**Cr Marshall/Cr Edge
CARRIED**

Resolved

That the Council:

- 1. notes that the Greater Christchurch Partnership Committee has appointed an Independent Chair Bill Wasley and is administered by the Christchurch City Council.**
- 2. appoints Chair Hughey and Crs Clearwater & Edge to the Greater Christchurch Partnership Committee.**

**Cr Apanui/Cr Pham
CARRIED**

Resolved

That the Council:

1. notes that the former Council, at its meeting on 29 August 2019, resolved that the Canterbury Water Management Strategy Zone Committees not be discharged at the end of the triennium, and that the membership of those committees continue until the Council resolves to make new appointments.
2. appoints one Councillor to each of the zone committees;
 - Cr Mackenzie - Ashburton Zone Committee
 - Cr Pham - Banks Peninsula Zone Committee
 - Cr Clearwater - Christchurch-West Melton Zone Committee
 - Cr McKay - Hurunui-Waiarau Zone Committee
 - Cr Edge - Kaikōura Zone Committee
 - Cr Marshall - Lower Waitaki-South Coastal Canterbury Zone Committee
 - Cr McKenzie - Orari-Temuka-Opihi-Pareora Zone Committee
 - Cr Southworth - Selwyn-Waihora Zone Committee
 - Cr Sunckell - Upper Waitaki Zone Committee
 - Cr Hands – Waimakariri Zone Committee.
3. notes that local authorities and Rūnanga members on each Zone Committee appoint their own representatives.

Cr Pauling/Cr Apanui
CARRIED

Resolved

That the Council:

1. notes the community members on each Zone Committee are appointed by the constituent local authorities on a rotating membership with one third of community member positions open for appointment each year.

Cr Edge/Cr Clearwater
CARRIED

Resolved

That the Council:

Terms of Reference

1. adopts the proposed Committee Terms of Reference and relevant Agreements attached as Attachment 1 to the report.

General

2. agrees there will be a meeting of the full Council and of the Performance, Audit and Risk Committee on a four weekly cycle or otherwise, as required.
3. agrees there will be a meeting of the Canterbury Water Management Strategy Regional Committee every two months.
4. agrees the Statutory Committees and Joint Committees will meet as and when required.

Cr Marshall/Cr Edge
CARRIED

7.2 **Appointment of Councillors to partnership fora**

Refer pages 98 to 152 of the agenda

Resolved

That the Council:

1. confirms the continuation of the Te Rōpū Tuia Governance Forum and appoints all Councillors to it.
2. notes that the Environment Canterbury Chair becomes a Co-Governor and Co-Chair of the Te Waihora Co-Governance Group by virtue of office and appoints Cr Pauling to represent Environment Canterbury as a Te Waihora Co-Governor.
3. notes that the Environment Canterbury Chair becomes a member of the Canterbury Mayoral Forum by virtue of office.
4. appoints Crs Apanui, Hands, Marshall, McKenzie, Pauling, Pham & Southworth to liaise with the Youth Rōpū.
5. appoints Cr Pham to represent Environment Canterbury on the Whakaraupō Governance Group.
6. appoints Cr Edge to represent Environment Canterbury on the North Canterbury Biosecurity Advisory Group
7. appoints Cr Mackenzie to represent Environment Canterbury on the Central Canterbury Biosecurity Advisory Group
8. appoints Cr Pham to represent Environment Canterbury on the Christchurch and Banks Peninsula Biosecurity Advisory Group
9. appoints Cr McKenzie to represent Environment Canterbury on the South Canterbury Biosecurity Advisory Group.
10. appoints Cr Southworth to represent Environment Canterbury on the Avon Heathcote Estuary Ihutai Trust.

Cr Sunckell/ Cr McKenzie
CARRIED

In conjunction with the appointments made, the Chair supported councillors to mentor or shadow other councillors to provide learning opportunities and to share knowledge.

7.3 Councillor Remuneration

Refer pages 153 to 172 of the agenda.

In addition to the proposal contained in the report an alternative proposal was tabled for the Council to consider.

The alternative proposal recognised the additional responsibilities of the Deputy Chair, with all other Councillors to be remunerated on an equal basis.

Cr McKay requested that it be noted that this proposal did not remunerate the chair of the Performance, Audit and Risk Committee.

Resolved

That the Council:

- adopts the following remuneration structure, salary allocations and descriptions for additional responsibilities and submits this proposal to the Remuneration Authority for approval:**

Office	Additional Rem per role \$	Total Rem per role \$	Total Pool \$
Chairperson x1		\$180,000	
Minimum rate per Councillor		\$63, 570	
<i>Pool for Councillor remuneration and additional responsibilities</i>			\$964,061
Total base remuneration for Councillors (\$63,570 x13)			\$826,410
Balance of pool available for additional duties or increased base remuneration			\$137,651
Councillors base remuneration x12		\$71,599	\$859,188
Council Deputy Chair x1	\$33,274	\$104,873	\$104,873
<i>Pool allocated</i>			\$964,061

- adopts the Environment Canterbury Councillors' Expenses, Allowances and reimbursements Policy and submits it to the Remuneration Authority for approval.**

Cr Clearwater /Cr Edge
CARRIED

7.4 **Audit NZ Engagement Letters**

Refer pages 173 to 182 of the agenda

Resolved

That the Council:

- 1. authorises the Chair of the Canterbury Regional Council to sign letters agreeing:**
 - 1.1 to the terms of engagement in respect of the audit of funding received for the Freshwater Improvement Funding Deed (Waikirikiri/Selwyn River).**
 - 1.2 letter of representation limiting the independent assurance that Audit New Zealand can provide for the audit of Canterbury Regional Council's Debenture Trust Deed.**

Cr Scott /Cr Clearwater
CARRIED

5. **Other Business**

Cawthron New Zealand River Awards

The Chair reported on her attendance at the Cawthron New Zealand River Awards. On behalf of the Council she had accepted an award as a finalist in the most improved river awards. This award was for the Ōtākaro/Avon River from Manchester Street to Victoria Square in Christchurch and reflected the benefit of collaboration.

The project to improve the health of the river was undertaken by Christchurch City Council, the Canterbury Earthquake Recovery Authority, Ōtākaro and Environment Canterbury. Scientist Shelley McMurtrie of EOS Ecology employed by the City Council was a key champion of the work.

On behalf to the Council the Chair thanked all those who worked on this project.

6. **Notices of motion**

There were no notices of motion.

7. **Questions**

There were no questions.

8. **Next meeting**

The next meeting will be held on Thursday 12 December.

9. **Closing karakia**

The Chair thanked everyone for their participation and invited Cr Pham to close the meeting with a karakia at 12.12pm.

CONFIRMED

Date 12 December 2019 GM Heghey Chair