

**Minutes of the meeting of the
Canterbury Civil Defence and Emergency Management
Group Joint Committee
held at Airport Commodore Hotel, 449 Memorial Avenue,
Christchurch, on Friday 9 August 2019 at 1.00 pm**

Present

Joint Committee:

Ashburton District Council
Christchurch City Council
Environment Canterbury
Hurunui District Council
Kaikoura District Council
Mackenzie District Council
Selwyn District Council
Timaru District Council
Waimakariri District Council
Waimate District Council

Mayor Donna Favel
Mayor Lianne Dalziel (Chair)
Councillor John Sunckell
Mayor Winton Dalley
Mayor Winston Gray
Mayor Graham Smith
Mayor Sam Broughton
Mayor Damon Odey
Mayor David Ayers
Mayor Craig Rowley

Observer

Te Rūnanga o Ngāi Tahu

Elizabeth Cunningham

CEG Members

Environment Canterbury
Hurunui District Council
Kaikoura District Council
Fire & Emergency NZ
St John
Canterbury CDEM Group Controller

Bill Bayfield
Hamish Dobbie
Angela Oosthuizen
Colin Russell
Wally Mitchell
Neville Reilly

In attendance

MCDEM
MPI
MPI
Environment Canterbury
CDEM Group Office
Environment Canterbury

Allan Grigg
Charlotte Austin
Grant Ross
Elaine Greaves
Gavin Treadgold
Nick Daniels

1. Welcome

The Chair welcomed everyone to the meeting, including Allan Grigg (MCDEM), Charlotte Austin and Grant Ross from MPI.

2. Apologies

An apology for absence was received and accepted from Peter Cameron (MCDEM).

3. Conflicts of interest

No conflicts of interest were declared.

4. Minutes of previous meeting

Refer to page 1 of the agenda.

Resolved:

That the minutes of the meeting held on 24 May 2019 be received and adopted.

Cr Sunckell/Mayor Rowley
CARRIED

5. Matters arising from the minutes

There were no matters arising from the minutes.

6. MPI Response to Eradicate Mycoplasma Bovis

Refer to page 9 of the agenda

MPI representatives Charlotte Austin (Regional Manager, North:South Island) and Grant Ross (Acting North:South Island Recovery Manager) provided an update on MPI's large-scale biosecurity response to eradicating Mycoplasma bovis.

The presentation included information around how the disease was spread through both high and low risk pathways; how it presented in cattle; and how and when the disease entered New Zealand. Although seven possible entry pathways had been identified, the mode of entry was not conclusive.

As at 31 July 2019, 821,717 tests had been undertaken by testing for the actual bacterium, and the immune response to the bacterium. In May 2018 the Government and industry agreed to the phased eradication of Mycoplasma bovis and a technical advisory group was constantly reviewing its processes to ensure best practise.

The meeting was advised of work to date and processes put in place to prevent spread of the disease, together with a snapshot of the current situation (as at 31 July 2019).

MPI was working alongside Rural Support Trust (RST) to provide advice and support for affected farmers; and Trust volunteers also received appropriate support to undertake welfare work. Mayors were asked to encourage their communities to support affected farmers and their families with compassion, rather than suspicion. MPI was investigating ways around sharing information with neighbours while still

being sensitive to privacy issues. The Chair acknowledged the role of both regional and local councils to work in partnership with MPI during this process, advising there were information sharing options under the Privacy Act that enabled certain agencies to share information. There was a strong desire to ensure there was the ability to share information and, if not, it was suggested this Forum could write to the Minister to request a change. MPI staff undertook to look at what was currently permitted under the Privacy Act and the need to ensure a documented 'lessons learned' was captured.

MPI staff were thanked for providing a comprehensive presentation.

Resolved:

That the Canterbury Civil Defence Emergency Management Group Joint Committee:

- 1. Receive the update on the MPI response to eradicate *Mycoplasma bovis*.**

Mayor Favell/Mayor Dalley
CARRIED

7. Ministry of Civil Defence & Emergency Management Update

Refer to page 11 of the agenda

Allan Grigg (Regional Emergency Management Advisor) presented the report on behalf of Peter Cameron, highlighting the following:

- Establishment of new agency
- NZ Emergency Management Assistance Team (NZ-EMAT) – previously described as the NZ Fly-in Teams (NZ-FIT)
- Revision of Co-ordinated Incident Management System (CIMS)
- Review of Recoveries
- Response and Recovery Leadership Capability Development Programme
- Director's Guideline: Risk Assessment Guidance for CDEM Group Planning
- Upcoming Local Body Elections and Emergency Management
- Factsheet: Declaring states of local emergency.

It was noted that on page 2 of Attachment 2, information relating to 'What if the emergency is during local government elections?' was incorrect. There needed to be absolute clarity in terms of how the Local Government Act and Local Electoral Act linked to the Civil Defence Act.

Resolved:

That the Canterbury Civil Defence Emergency Management Group Joint Committee:

- 1. Receive the update from the Ministry of Civil Defence & Emergency Management.**

Mayor Rowley/Mayor Smith
CARRIED

8. Group Controller's Report

Refer to page 25 of the agenda

Neville Reilly presented this report, noting finances for the period 1 July 2018 to 31 May 2019; and updates on the following:

Tsunami threat arising from a m7.2 earthquake that occurred in the Kermadec trench at a depth of approximately 35km on Sunday, 16 June 2019. Some communication issues were identified following a debrief and work was being done to prevent similar concerns arising in the future.

Financial Workshops – due to a degree of uncertainty around what government would provide during and after an emergency, Rob Rouse from the Greater Christchurch Group was holding workshops for local authority staff and other agencies (responsible for finance, risk and insurance, infrastructure, and emergency management including recovery and welfare managers) to provide an overview of:-

- Learnings from recent events
- Government financial support to TAs
- Welfare and other Response costs
- Recovery – essential infrastructure
- Repair, replacement of insured assets
- Betterment and financial support
- Claim review and approval process.

The Group Controller advised that elected members were welcome to attend either of the remaining workshops being held at Environment Canterbury at 9.30am on Monday, 12 August 2019 or at Timaru District Council on Monday, commencing at 10.00am on 19 August 2019. Each session would run for around five hours.

Training – Canterbury CDEM was in Year 2 of a three-year exercise cycle for EOC/ECC exercises and it was noted the Regional Emergency Coordination Centre would be participating in the South Island Inter-Group exercise based on an Alpine Fault scenario schedule for 22 November 2019. The Chair suggested that elected members be invited to observe the 22 November 2019 exercise.

Response Teams – a national framework for the governance and management of Response Teams had progressed with MCDEM. There was agreement for the concept of having a multi-agency Response Team Governance Group which would provide guidance via a Response Team Steering Group. That Group, supported by a MCDEM Secretariat, would provide direction to the teams, including registration and standards for an audit process. It was important to provide skill sets that could be practically utilised.

Clarification was sought around whose responsibility it was to establish a support centre when there was a local disaster that was not classified as a Civil Defence emergency. The recent gas explosion at Northwood was cited as an example where people self-managed their welfare needs. FENZ were the first responders to the emergency, followed by the Police. The Chair considered that while FENZ was busy attending to the emergency, Civil Defence could very well have aided in setting up a Civil Defence Centre. The Group Controller undertook to review the process around Civil Defence providing a co-ordinated response to similar Police or FENZ-led emergencies in the future.

Online CDEM Communications and Public Education in Canterbury – The Canterbury CDEM Group Office was working with EMOs and communications staff of each Council to discuss various options available for online communications.

The purpose of online content developed by the CDEM sector was two-fold:

- To provide public education and preparedness messages during 'peacetime'
- To provide timely information and updates during an emergency.

Each organisation appeared to employ various modes of communication, so a project had been initiated to review how this could be better co-ordinated. The review had highlighted that the use of Apps seemed to be the way of the future; and a core team of communications staff from councils would be working together with CDEM staff. The aim was to provide a consistent piece of information being relayed by all agencies (including CDHB, MPI, etc).

Resolved:

That the Canterbury Civil Defence Emergency Management Group Joint Committee:

1. **Receive the Ministry of Civil Defence & Emergency Management report.**

Mayor Dalley/Mayor Odey

CARRIED

9.1 Late Report: Appointment of Controllers

Separate attachment to the agenda

The Chair referred to a request to consider a late report that was not available at the time the agenda was prepared. In order to enable timely information to be provided to the Committee, consideration of this item could not be delayed – particularly given that the next scheduled meeting (in November) was dependent on confirmation of Committee members following the election.

Resolved:

That the Canterbury Civil Defence Emergency Management Group Joint Committee:

1. **Resolves, pursuant to section 46A(7) of the Local Government Official Information and Meetings Act 1987, to consider this matter at its 9 August 2019 meeting, notwithstanding that it was not on the agenda for the meeting; and**
2. **Receives the following item:**

9.2 Appointment of Local Controllers

Mayor Odey/Councillor Sunckell

CARRIED

9.2 Appointment of Controllers

Separate attachment to the agenda

Neville Reilly presented a report detailing recommendations from Christchurch City Council to appoint Leonie Rae and Tracey Weston; and from Kaikoura District Council to appoint Chris Gregory to the position of Local Controller.

It was noted that all three nominees had considerable leadership experience at the level required during a response; and had been endorsed by the CDEM CEG Committee.

Resolved:

That the Canterbury Civil Defence Emergency Management Group Joint Committee:

- 1. Appoint Leonie Rae, Tracey Weston and Chris Gregory as Canterbury CDEM Group Local Controllers.**

Mayor Dalziel/Mayor Gray
CARRIED

Other Business

There was some discussion around the CDEM Joint Committee utilising future time with the Mayoral Forum in a more dynamic format; and this was being worked on.


Te Rūnanga o Ngāi Tahu representative, Elizabeth Cunningham, applauded the National Disaster Resilience Strategy (Rautaki ā-Motu Manawaroa Aitua) being published in Te Reo and in keeping with this spirit, wished to change the title of her role as 'Observer' to a more appropriate Maori interpretation that better reflected her ability to participate in meetings. Elizabeth undertook to liaise with staff prior to the next meeting.

Next Meeting

Subject to post-election confirmation, the next meeting of the Joint Committee would be held on Friday, 29 November 2019.

The meeting concluded at 3.02 pm.

In accordance with Standing Order Clause 3.18.2 we confirm the correctness of the minutes of the meeting of the Civil Defence Emergency Management Group Joint Committee prior to the next election of members.


Chairperson

6/10/2019.
Date


Acting Chief Executive

8/10/2019
Date