

Minutes of the 146th meeting of the Performance, Audit and Risk Committee held in the Council Chamber, 200 Tuam Street, Christchurch on Thursday, 28 February 2019 at 2.00pm

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Present

Cr Peter Scott (Deputy Chair), Councillors Claire McKay, Steve Lowndes and John Sunckell

Management and officers present

Miles McConway (Director Finance and Corporate Services), Katherine Harbrow (Chief Financial Officer), Catherine Schache (General Counsel), Katherine Trought (Director Strategy & Planning), Stefanie Rixecker (Director of Science), Stewart Gibbon (Senior Manager Public Transport), Tarsha Triplow (Team Leader Corporate Reporting), Matthew Bennett (Principal Health & Safety Officer) and Louise McDonald (Senior Committee Advisor)

Report writers and supporting staff were also in attendance.

Welcome

Deputy Chair Peter Scott welcomed everyone to the meeting.

1. Apologies

An apology was received from Councillor Rod Cullinane.

2. **Conflicts of interest**

There were no conflicts of interest recorded.

3. **Deputations and petitions**

No petitions or requests for deputations were received.

4. **Risk**

4.1 **Health and Safety Report**

Refer page 7 – Performance, Audit and Risk Committee Agenda

Matthew Bennett presented this report and highlighted that the work being done on the Health and Safety Strategy Work Programme. He advised that he will promote with his colleagues at other regional council the idea of sharing information to enable some benchmarking data to be collected.

Appreciation was expressed for the additional information provided in the report, and support for the report including on a quarterly basis a specific focus on the different aspects of health and safety performance.

Resolved

That the Performance, Audit and Risk Committee:

1. **receive the Health and Safety Governance report for February 2019.**

Cr McKay / Cr Sunckell
CARRIED

5. **Performance**

5.1 **Action List**

Refer page 15 – Performance, Audit and Risk Committee Agenda

Katherine Harbrow presented this item.

Resolved

That the Performance, Audit and Risk Committee:

1. **receive the Action List for 28 February 2019.**

Chair Lowndes / Cr Sunckell
CARRIED

5.2 Operational Report

Refer page 17 – Performance, Audit and Risk Committee Agenda

Katherine Harbrow reported on operational performance by portfolio for the period ended 31 January 2019.

Resolved

That the Performance, Audit and Risk Committee:

- 1. Receives the Operational Performance report for the period ended 31 January 2019.**

Cr Sunckell / Chair Lowndes
CARRIED

5.3 Financial Health Report

Refer page 37 – Performance, Audit and Risk Committee Agenda

Katherine Harbrow took the Committee through the financial results for the period ended 31 January 2019.

Attached to the report was a copy of the Treasury Report for the quarter ending 31 December 2018. It was noted that Environment Canterbury's costs of funds continues to be the lowest for a local government entity in New Zealand that Bancorp Treasury is aware of.

The next report will include an update of the revenue from rates.

Resolved

That the Performance, Audit and Risk Committee:

- 1. Receives the monthly Financial Health report for period ended 31 January 2019.**

Cr McKay / Chair Lowndes
CARRIED

5.4 Public Transport Financial Update

Refer page 56 – Performance, Audit and Risk Committee Agenda

Stewart Gibbon provided an update on the financial performance of Public Transport. He reported that Red Bus Limited will be using an electric bus for the next two months on a number of Red Bus routes.

Noting the increase in Total Mobility usage a request was made for data on trip destinations, in particular the number of trips to the Christchurch Public Hospital.

Resolved

That the Performance, Audit and Risk Committee:

- 1. Receives the Financial Update on Public Transport.**

Cr Sunckell / Cr McKay
CARRIED

5.5 Healthier Homes Canterbury

Refer page 63 – Performance, Audit and Risk Committee Agenda

Sam Elder introduced the first report on the performance of the new Healthier Homes Canterbury financial assistance service and invited feedback on the information provided.

Clare Pattison presented the report and explained that the initial interest was higher than anticipated and it was pleasing to see the good rate of update from Timaru residents.

Councillors appreciated the information provided, in particular the clear identification of risks.

Resolved

That the Performance, Audit and Risk Committee:

- 1. receives the report regarding the performance of the Healthier Homes Canterbury initiative;**
- 2. supports the content of the report including the identification of risks; and**
- 3. requests quarterly reporting on this initiative to commence effective immediately.**

Cr McKay / Cr Sunckell
CARRIED

6. Notices of motion

There were no notices of motion.

7. Extraordinary and urgent business

There was no urgent business.

8. Questions

In response to a question regarding office space, Miles McConway explained that office space in St Asaph Street was to be leased for a year to accommodate the staff working on the water data project.

9. Next Meeting

Thursday, 28 March 2019.

10. Closure

Cr Scott declared the meeting closed at 2.43pm.

CONFIRMED

14 March 2019

Date

Dep Chairperson