

HPA Assessment Requirements

Registered suppliers shall:

- (a) Undertake a Home Assessment and produce a prioritised plan for homeowners to implement the recommended improvements. This plan should clearly identify a prioritised set of recommended home improvements and provide a short rationale or explanation of the benefits of taking the actions recommended.
- (b) Advise home owners of potential financial support or discounts that may be available for products or installation services such as the ECan's Healthier Homes Canterbury or clean heat subsidies, EECA's Warmer Kiwi Homes insulation subsidy, bank funding opportunities, certain bank services or other relevant support or product discounts.

Subject to readily available access to the relevant parts of the dwelling, the following information will be required from the assessment process:

About the Homeowner

- Name and contact details
- Whether it is a rental or owner occupied home
- Whether the occupant has a Community Services Card, Gold Card or has health issues that would influence the level of support available to the home owner

About the home

- Address, age, construction style, materials, size, number of storeys etc
- Sketch of floor layout showing key features, heating etc

Insulation

- Extent, type and condition of ceiling insulation
- Extent, type and condition of underfloor insulation
- Extent, type and condition (where possible) of wall insulation
- Presence and condition of ground vapour barrier
- Extent and condition of draught stopping

Lighting

- Type of lighting in each room e.g. pendant, down lights, halogen, incandescent, CFL, LED etc
- Note potential for improving insulation effectiveness if downlights replaced

Space heating

- Note main forms, types and locations of heating
- For woodburners, note any compliance issues e.g. burner over 15 years of age
- Note condition of heater(s) and potential need for maintenance

Water heating

- Details of heating and storage methods
- Is the hot water cylinder insulated and hot water pipes lagged?
- Measure flow rate of shower(s)
- Note any leaking taps
- Measure the temperature of the hot water at the tap

Glazing

- Details of glazing e.g. joinery type, single or double glazed, other features such as thermally broken frames

Ventilation

- Note whether bathrooms, kitchen and laundry are externally vented
- Note presence of any ventilation systems

Other

- Are there any issues such as dampness, shading, ineffective curtains and maintenance issues that may affect the health and performance of the home etc?

Potential Healthier Home Improvements

- List of potential Healthier Home improvements based on completed assessment
- A succinct rationale stating the benefits of the recommended improvements
- Prioritised list of improvements based on likely benefit to the homeowner
- Indicative cost exclusive of any funding assistance
- Description of funding options for implementing the healthier home improvements
- Guidance on where to get further information from