

# CON303: APPLICATION FOR RESOURCE CONSENT

## DISCHARGE TO AIR: CROP RESIDUE BURNING

If you need help in filling out this form please contact our Customer Services staff on (03) 353 9007 or toll free on 0800 324 636. They will be able to provide some general assistance.

Email the completed application to: [ecinfo@ecan.govt.nz](mailto:ecinfo@ecan.govt.nz)  
Or send to Environment Canterbury, PO Box 345, Christchurch 8140

### Information

Section 88 of the Resource Management Act 1991 specifies the requirements for applications for resource consents, and requires that each application includes a description of the activity, a planning assessment, and an assessment of the actual and potential effects of the activity on the environment, amongst other things. We recommend you read [Section 88](#) and [Schedule 4](#) of the RMA prior to completing this form.

Completing all the questions in this application form in full:

- May satisfy the requirements of the Resource Management Act 1991 for an application for resource consent. Environment Canterbury will inform you if further information is required.
- Will assist with the prompt processing of your application. Any omissions in this form may result in your application being returned (under Section 88(3) of the RMA) and may result in additional costs while the required information is obtained.

### Charges

Your application must be accompanied with the deposit charge specified in the "Summary of Resource Consent Charges" or at <https://www.ecan.govt.nz/do-it-online/resource-consents/first-steps-and-costs/>. The deposit may not cover all charges related to the auditing of the application. The applicant may be invoiced for additional charges. If an application is declined, all charges must still be paid.

All accounts are payable by the 20th day of the month following the date of invoice. If the account is not paid within 30 days after the due date, our debt collection agent may charge you a fee equal to 25% of the unpaid portion of the account, but no less than \$25.00. Where the total debt collection costs, legal and other costs arising from the collection of any amount owing exceeds the debt collection fee charged, our debt collection agent is also entitled to recover such additional costs. All Environment Canterbury charges must be met by the applicant. This may include time spent discussing issues with the applicant and any other parties involved in the process.

FOR OFFICE USE ONLY	
Receipt number:	
Charges paid:	CRC:

Name of person/company/organisation that is paying the deposit	
Method of payment: cheque/internet banking/paid in person at Environment Canterbury office	
Date payment is made	
Payment reference e.g. applicant name	

### When you have completed this form

To submit your application and the relevant fixed charge or deposit, you need to either email it to [ecinfo@ecan.govt.nz](mailto:ecinfo@ecan.govt.nz), or send it to: **Environment Canterbury, PO Box 345, Christchurch 8140.**

## 1 APPLICATION DETAILS

Please complete all questions and sign and date the form.

### 1.1 Applicant(s) details

Surname:	<input type="text"/>	First names (in full):	<input type="text"/>
Surname:	<input type="text"/>	First names (in full):	<input type="text"/>
OR Registered Company name and number:	<input type="text"/>		
Postal address:	<input type="text"/>	Postcode:	<input type="text"/>
Billing address (if different):	<input type="text"/>	Postcode:	<input type="text"/>
Phone (home):	<input type="text"/>	Phone (work):	<input type="text"/>
Cell phone:	<input type="text"/>	Email address:	<input type="text"/>
Contact person:	<input type="text"/>		

Are you an Environment Canterbury staff member, an Environment Canterbury Commissioner, or a family member of either?  Yes  No

### 1.2 Consultant/Agents details (if applicable)

Contact person:	<input type="text"/>	Company:	<input type="text"/>
Postal address:	<input type="text"/>	Postcode:	<input type="text"/>
Phone (work):	<input type="text"/>	Cell phone:	<input type="text"/>
Email address:	<input type="text"/>		

1.2.1 During the processing of your application who will be the contact person for making decisions?  Applicant  Consultant / Agent

*Note: All correspondence during the consent application process will be directed to this contact person, unless instructed otherwise. Final decision documents will be sent to the applicant.*

Who will be the contact person for compliance monitoring matters?  Applicant  Consultant / Agent

### 1.3 Names and addresses of the owner and occupier of the site to which this application relates

*(You only need to include this information if it is **different** to that of the applicant(s). If you do not own the land to which this application relates to, you will need to provide written approval from the land owner or they may be considered an affected party.)*

Owner:	<input type="text"/>	Phone:	<input type="text"/>
Postal address:	<input type="text"/>	Postcode:	<input type="text"/>
Occupier:	<input type="text"/>	Phone:	<input type="text"/>
Postal address:	<input type="text"/>	Postcode:	<input type="text"/>

## 1.4 Location of the proposed activity

Site address:			
Locality (City/District):	Map reference NZTopo50:		
Area of property (ha):	Legal description:		

*Note: The legal description can be found on the certificate of title, valuation notice, subdivision plan or rate demand for the site. Please include a copy of one of these with your application.*

## 1.5 Consents from local authorities

1.5.1 Under which territorial authority is the land situated:

Ashburton DC

Timaru DC

## 1.6 Current or previous consents

1.6.1 Do you hold or have you held any previous consents at this site for this activity or any related activities?  Yes  No

1.6.2 List any other consents required from the Canterbury Regional Council and indicate whether they have been applied for:

1.6.3 Is this application for a:

New activity  Existing Activity

Change of conditions for an existing consent

1.6.4 If it is a change of conditions to an existing consent, please supply the consent reference number(s) or consent holder's name (if different from current applicant's name) and which conditions you wish to change:

**3 DESCRIPTION OF THE PROPOSAL**

**3.1 Site details:**

3.1.1 Is the property in a Crop Residue Burning Buffer Area?  Yes  No

3.1.2 Is the material to be burnt standing crop residue?  Yes  No

3.1.3 Is the site:  Flat  Rolling  Hill  Alpine  Other

3.1.4 What is the anticipated duration of the burn and how many burns are anticipated to take place between 1 July – 30 June of the following year?

3.1.5 Please describe the affected environs, including any relevant information about the surroundings for example the location of nearby schools, parks, sports grounds, churches or hospitals. A map of the site may help.

**4 LEGAL AND PLANNING MATTERS**

Section 15 of the Resource Management Act 1991 provides for regulation of activities in relation to the discharge of contaminants into air, into or onto land or into water.

**4.1 Please classify the proposal against the relevant rule(s) in the relevant regional plan**

4.1.1 Which regional plan(s) does this activity fall under?

Canterbury Air Regional Plan

4.1.2 Please list the relevant rule(s) of this plan(s):

7.13

4.1.3 What is the status of this activity?

- Permitted  Controlled  Restricted discretionary  Discretionary  
 Non-complying

**4.2 Please provide a full assessment of the proposal against the above rule(s), including an assessment against each condition of the rule(s)**

**4.4 Please provide an assessment of the proposal against any relevant objectives, policies or other provisions of any National Policy Statements, Coastal Policy Statements, National Environmental Standards, the Canterbury Regional Policy Statement, Iwi Management Plan, and any other relevant plan or proposed plan. A list of policies and objectives relevant to this proposal may be found in the planning assessment sheet which accompanies this form.**

**4.5 The purpose of the Resource Management Act (1991) is to promote the sustainable management of natural and physical resources.**

Does your proposal meet the requirements of Part 2, Section 5 (view [here](#))?  Yes  No

**PRINCIPLES**

**4.6 Matters of National Importance (section 6 - view [here](#))**

Do you consider your proposed activity takes into account the Matters of National Importance?  Yes  No

**4.7 Other Matters (section 7 - view [here](#))**

Do you consider your proposed activity takes into account Other Matters?  Yes  No

**4.8 Treaty of Waitangi (section 8 - view [here](#))**

Do you consider your proposed activity take into account the principles of the Treaty of Waitangi?  Yes  No

**5 ASSESSMENT OF ACTUAL & POTENTIAL EFFECTS OF THE PROPOSAL ON THE ENVIRONMENT**

**5.1 Air Quality and Nuisance Effects.** The burning of standing Crop Residue can have adverse effects of air quality and can create nuisance to surrounding property owners. Please summarise how these effects will be less than minor. For example, will you create and adhere to a Smoke Management Plan which meets the requirements of Schedule 3 of the Canterbury Air Regional Plan?

**6 MITIGATION MEASURES**

**6.1 Mitigation of effects on Air Quality and Nuisance Effects.**

- 6.1.1 Identify any affected parties or sensitive activities likely to be affected?  Yes  No
- 6.1.2 Burning when wind is blowing away from affected parties or *sensitive activities*?  Yes  No
- 6.1.3 Having a traffic management plan in place if the burn causes reduced visibility on roads?  Yes  No
- 6.1.4 Avoiding burning in cool calm conditions in which smoke is unlikely to disperse?  Yes  No
- 6.1.5 Burn when neighbours are likely to be away or not likely to be affected?  Yes  No
- 6.1.6 Make sure all FENZ and District Council Rules are complied with?  Yes  No
- 6.1.7 Avoid burning when other fires are blowing significant smoke in the same direction as that of the proposed burn?  Yes  No
- 6.1.8 Having machinery available to keep the fire burning hot, or extinguish it if necessary?  Yes  No
- 6.1.9 Please provide details of any mitigation measures proposed that have not been included elsewhere in this application?

**7 OTHER INFORMATION**

**7.1 Duration requested**

7.1.1 Please specify the duration sought for your consent(s):

15 years 0 months.

*Note: The maximum duration allowed under the Act is 35 years.*

**7.2 Start date**

*Note: Resource consents lapse five years after their commencement date unless the consent has been given effect to or an application is made to Environment Canterbury to extend this period prior to the lapse date.*

7.2.1 When do you propose to start the activity?

(date/month/year)

**7.3 Additional notes to applicants**

- Your application must be publicly notified unless Environment Canterbury is satisfied that the adverse effects on the environment will be minor and written approval has been obtained from every person Environment Canterbury considers may be adversely affected by the granting of your application (unless Environment Canterbury considers it unreasonable to require the obtaining of every such approval).
- Section 128 of the Resource Management Act 1991 sets out the circumstances in which Environment Canterbury may review the conditions of a resource consent. Under Section 128(c) Environment Canterbury may undertake a review at any time if the application contained any inaccuracies which materially influenced the decision made.
- **The information you provide with your application, which includes all associated reports and attachments, is official information. It will be used to process your application and, together with other official information, assist in the management of the region’s natural and physical resources. Access to information held by Environment Canterbury is administered in accordance with the Local Government Official Information and Meetings Act 1987, and Privacy Act 1993. Your information may be disclosed in accordance with the terms of these Acts. Public access is also provided to consent information via Environment Canterbury’s website. Environment Canterbury may withhold access to information in certain circumstances. It is therefore important you advise Environment Canterbury about any concern you may have about disclosure of any of the information, which includes all associated reports and attachments, you have provided in this application (e.g. protection of personal information, trade secrets, commercially sensitive material, information which, if released, may cause serious offence to tikanga Maori, or any other information you consider should not be disclosed. While Environment Canterbury may still have to disclose information under the above legislation, it can take into account any concern you wish to raise.**

Please describe any concerns here:

**7.4 Errors and omissions**

7.4.1 When you receive your Resource Consent Documents please check that the details are correct. You have a 15 working day period after the decision is notified to allow you to object or advise of errors or omissions without cost.

**8 APPLICANT SIGNATURE AND DATE**

I/we **have read** all of the information on this application form and I understand all of the notes and I understand that I am liable to pay all actual and reasonable charges relating to the processing of this application.

I/we **also understand** that if the application is granted, I will be liable to pay all actual and reasonable charges related to compliance monitoring of the consent.

<i>Signature of applicant</i>	<i>Date</i>	<i>Full name of person signing – please print</i>
<i>Signature of <b>applicant</b></i>	<i>Date</i>	<i>Full name of person signing – please print</i>

**or Duly Authorised Person**

**Note: Environment Canterbury must have written authorisation to process your consent application. Both the consultant (if used) and the applicant must sign this section.**

- Where there are multiple people applying for consent, all persons must sign this form.
- If a company is the applicant, at least one director must sign this form.
- Anyone else who is applying for consent on behalf of another person, group of people or a company (e.g. a manager applying on behalf of a company) can sign this form and submit the application. However, written authorisation from the persons or company on behalf of which the consent is being applied for must be supplied with this application.

## 9 CONSULTANT SIGNATURE AND DATE

<i>Signature of <b>consultant</b></i>	<i>Date</i>	<i>Full name of person signing – please print</i>

### CHECKLIST

Please ensure you:

- Complete all parts of this application form.
- Include an assessment of effects of the activity on the environment, set out in Section 7 of this application form.
- Include a site plan.
- Include a copy of the certificate of title, rates demand, subdivision plan or valuation notice for the site your application relates to.
- Sign and date this application form (both applicant and consultant if one is used).
- Include the appropriate charge as set out in the “Summary of Resource Consent charges”.

Consider consulting local Rūnanga:

- If your proposed activity occurs:
  - (a) Within a statutory acknowledgement area
  - (b) Within a silent file area
  - (c) Close to a site of cultural significance, or
  - (d) Otherwise affects a site of cultural significance