

Minutes of the meeting of the Canterbury Civil Defence and Emergency Management Group Joint Committee held at the Airport Commodore Hotel, 449 Memorial Avenue, Christchurch on Friday 2 March 2018 at 1.05 pm

Present

Joint Committee:

Ashburton District Council
Christchurch City Council
Environment Canterbury
Hurunui District Council
Kaikoura District Council
Mackenzie District Council
Selwyn District Council
Waimakariri District Council

Mayor Donna Favel
Mayor Lianne Dalziel (Chair)
Councillor John Sunckell
Mayor Winton Dalley
Mayor Winston Gray
Mayor Graham Smith
Mayor Sam Broughton
Mayor David Ayers

CEG Members

Christchurch City Council
Hurunui District Council
Environment Canterbury
Mackenzie District Council
Selwyn District Council
Timaru District Council
Waimakariri District Council
Ministry Civil Defence & Emergency Management
New Zealand Police
Group Controller

Mary Richardson
Hamish Dobbie
Bill Bayfield
Suzette van Aswegen
David Ward
Bede Carran
Jim Palmer
Peter Cameron
Inspector Craig McKay
Neville Reilly

In attendance

Sandra James – retiring Group Recovery Manager
Catherine Schache and Louise McDonald (Environment Canterbury)

1. Welcome

Mayor Dalziel welcomed everyone to the meeting.

2. Apologies

Apologies were received from Mayor Damon Odey and Mayor Craig Rowley.

Apologies were also received from Co-ordinating Executive Group (CEG) members Angela Oosthuizen, Andrew Dalziel, Stuart Duncan and Paul Henderson

3. Conflicts of interest

No conflicts of interest were declared.

4. **Minutes of previous meeting**

Refer to page 1 of the agenda.

Resolved

That the minutes of the meeting held on 1 December 2017 be received and adopted.

Mayor Broughton / Mayor Dalley
CARRIED

5. **Matters arising from the minutes**

Health and Safety at Work

Bill Bayfield advised that a letter has been sent to WorkSafe seeking guidance on who, in the CDEM context, would be likely to be considered to be an "officer" under the Act.

New Zealand Response Teams

Peter Cameron advised that the Response teams were still a CDEM asset and their future will be discussed at a meeting soon.

6. **Port Hills Fire: Lessons Learnt**

Refer to page 9 of the agenda.

Mary Richardson spoke to the report with a PowerPoint presentation and explained that the purpose of the review was to identify the lessons learnt from the Port Hill fire response, quoting Mayor Lianne Dalziel "*to look back not to blame but to understand.*"

Resolved

That the Canterbury Civil Defence Emergency Management Group Joint Committee:

- 1. Receive the Christchurch City Council Review of Lessons Learnt from the Port Hills Fire Civil Defence Response.**

Mayor Smith / Mayor Dalley
CARRIED

7. **Review of Canterbury CDEM Group Response to the 14 November 2016 Hurunui/Kaikoura Earthquake**

Refer to page 33 of the agenda

Bill Bayfield introduced this report.

Mayor Lianne Dalziel suggested that the Mayor of Hurunui's comments be attached to the review report

Mayor Winton Dalley explained that he had some concerns about the review but he wanted to look forward. One of the main points from the earthquake was the need for a rural voice and a Rural Advisory Group has been established. This Group will be able to co-ordinate with Civil Defence Emergency Management.

Resolved

That the Canterbury Civil Defence Emergency Management Group Joint Committee:

1. **Receive the Review of the Canterbury Civil Defence Emergency Management Group Response to the 14 November 2016 Hurunui/Kaikōura Earthquake.**
2. **Adopt the recommendations on pages 86 and 87 of the Review of the Canterbury Civil Defence Emergency Management Group Response to the 14 November 2016 Hurunui/Kaikōura Earthquake**
3. **Note that the Hurunui District Council will provide advice that will be added to the report as an appendix.**

Mayor Favel / Mayor Broughton
CARRIED

8. Group Plan Amendment: Strategic Recovery Planning

Refer to page 145 of the agenda and the amended Group Plan, circulated separately

Sandra James presented this item and spoke to a PowerPoint presentation (notes tabled) that included a timeline for the process of updating the Group Plan.

Resolved

That the Canterbury Civil Defence Emergency Management Group Joint Committee:

1. **Approve the amended Group Plan; and**
2. **Note that the amendments will have no effect or no likely effect on the rights of any person and no effect or no more than a minor effect on the obligations of any person, and noting that a full review of the Plan is due in 2019, resolve that public notification to incorporate strategic planning for recovery is not required.**

Mayor Dalziel / Cr Sunckell
CARRIED

The Committee thanked Sandra for all her work in the roles she has had in Civil Defence including as Group Recovery Manager/.

9. Appointment of Group Recovery Manager

Refer to page 145 of the agenda

Neville Reilly presented this item and advised the Group Recovery Manager role has been reviewed and will now be for 20 hours per week.

Resolved

That the Canterbury Civil Defence Emergency Management Group Joint Committee:

1. **Appoint Baden Ewart to be the Canterbury Civil Defence Emergency Management Group Recovery Manager.**

Mayor Dalziel / Mayor Broughton
CARRIED

10. **Group Controller's Report**

Refer to page 146 of the agenda.

Neville Reilly presented his report that included a report on the income and expenditure for the period 1 July to 30 December 2017.

There was support for the membership of the Co-ordination Executive Group (CEG) be extended to include a representative from Te Rūnanga o Ngāi Tahu and a representative from the Rural Advisory Group.

Resolved

That the Canterbury Civil Defence Emergency Management Group Joint Committee:

1. **Receive the Controller's report;**
2. **Appoint Phill Mackay to be a Canterbury CDEM Group Local Controller;**
3. **Remove Steven May and Darryl Nelson as Canterbury CDEM Group Local Controllers;**
4. **Appoint a sub group consisting of Mayor Lianne Dalziel, Mayor Winston Gray and Cr John Sunckell and members from the Co-ordination Executive Group to consider a Canterbury CDEM Group Response to the Technical Advisory Group report;**
5. **Note that a representative from Te Rūnanga o Ngāi Tahu and a representative from the Rural Advisory Group have been invited to join the Canterbury Civil Defence Emergency Management Group Co-ordinating Executive Group (CEG);**
6. **Write to the Minister of Civil Defence to request that consideration be given to the appointment of iwi representation on Joint Committee; and**
7. **In the meantime invite iwi representatives to attend Joint Committee meetings with speaking rights**

Mayor Broughton / Mayor Favel
CARRIED

11. **Ministry for Civil Defence and Emergency Management Update**

Peter Cameron tabled and presented the update from the Ministry of Civil Defence and Emergency Management for February 2018.

Mayor Donna Favel reported that she found the webinar for mayors in December 20217 very useful.

Peter Cameron advised that the cell broadcasting alerts go to all phones that have the capacity. People who hire campervans are provided with aps so they will receive alerts.

Resolved

That the Canterbury Civil Defence Emergency Management Group Joint Committee:

1. **Receive the Ministry of Civil Defence and Emergency Management report.**

Mayor Dalley / Mayor Smith
CARRIED

General Business

Rural Advisory Group

Resolved

That the Canterbury Civil Defence Emergency Management Group Joint Committee:

1. note the formation of a Canterbury Rural Advisory Group,
2. note that the Canterbury Rural Advisory Group is a sub group of the CDEM Co-ordinating Executive Group and that the chair of the Canterbury Rural Advisory Group will be a member of the CDEM Co-ordinating Executive Group
3. note that Mayor Winton Dalley will continue as representative of the Canterbury Mayoral Forum on the Canterbury Rural Advisory Group until the Mayoral Forum addresses representation formally at its next meeting.

Mayor Dalziel / Mayor Broughton
CARRIED

Mayor Lianne Dalziel thanked members for their attendance and closed the meeting at 2.20 pm

Confirmed

Date: 25 May 2018

Chairperson: _____

