

**CANTERBURY CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP
JOINT COMMITTEE**

**MINUTES OF THE MEETING HELD AT
TIMARU DISTRICT COUNCIL, 2 KING GEORGE PLACE, TIMARU
ON FRIDAY 26 MAY 2017 COMMENCING AT 1.00 PM**

PRESENT

Joint Committee:

Ashburton District Council	Mayor Donna Favel
Christchurch City Council	Mayor Lianne Dalziel (Chair)
Environment Canterbury	Councillor John Sunckell
Hurunui District Council	Mayor Winton Dalley
Kaikōura District Council	Mayor Winston Gray
Mackenzie District Council	Mayor Graham Smith
Selwyn District Council	Mayor Sam Broughton
Timaru District Council	Mayor Damon Odey
Waimakariri District Council	Mayor David Ayers
Waimate District Council	Mayor Craig Rowley

CEG Members

Ashburton District Council	Andrew Dalziel
Environment Canterbury	Bill Bayfield
Hurunui District Council	Hamish Dobbie
Mackenzie District Council	Wayne Barnett
Selwyn District Council	David Ward
Timaru District Council	Bede Carran
Waimakariri District Council	Jim Palmer (Deputy Chair CEG)
Ministry of Civil Defence & Emergency Management	Peter Cameron
Group Controller	Neville Reilly

IN ATTENDANCE

Dave Brash (National Recovery Manager), Rob Upton, Cr David Bedford (Environment Canterbury), Janelle Mackie (Regional Emergency Management Office) and Louise McDonald (minutes)

1. WELCOME

Mayor Dalziel welcomed everyone to the meeting

2. APOLOGIES

There were no apologies from the Joint Committee.

Apologies were received from the following members of the Co-ordinating Executive Group (CEG): Superintendent John Price and Inspector Craig McKay (NZ Police)

3. CONFLICTS OF INTEREST

No conflicts of interest were declared.

4. MINUTES OF PREVIOUS MEETING

Refer to page 3 of the agenda.

Resolved

That the minutes of the meeting held on 24 February 2017 be received and adopted.

Mayor Odey / Cr Sunckell
CARRIED

5. MATTERS ARISING

Item 10 – Review of response to Hurunui/Kaikōura Earthquake

An update report was tabled with a Terms of Reference and a Request for Proposal for discussion later in the meeting.

6. REPORT FROM NATIONAL RECOVERY MANAGER

Refer to page 10 of the agenda.

Dave Brash spoke to his report attached to the agenda and tabled PowerPoint notes and highlight the following key challenges facing Hurunui and Kaikoura Districts following the November 2016 earthquake:

- Winter warming
- Welfare and insurance
- Natural hazards and land damage
- Economy and tourism
- Road and rail
- Infrastructure
- Marine life
- Supporting long term council recovery

Resolved

That the report from the National Recovery Manager on the Recovery from the Hurunui/Kaikōura Earthquake on 14 November 2016 be received.

Mayor Smith / Mayor Broughton
CARRIED

7. REVIEW OF THE TSUNAMI EVACUATION IN CHRISTCHURCH

Refer to page 11 of the agenda

Mayor Dalziel presented the report of the Christchurch City Council review of the Tsunami evacuation in Christchurch on 14 November 2016. This review was done by Adela Kardos, from the Council's legal team, who was chosen to undertake the review as she does not work in Civil Defence.

Mayor Dalziel explained that the biggest concern expressed by the community was inconsistent messaging. Many people waited to hear the sirens before evacuating and there was confusion about where to go.

There was discussion about the use of sirens for tsunami warnings and it was noted that expert advice is needed regarding their use.

Mayor Broughton explained that the 'Selwyn Gets Ready' App sends messages direct to households and this technology would be useful for other councils.

Resolved

That the report on the Christchurch City Council review into the Tsunami Evacuation in Christchurch on 14 November 2016 be received.

Mayor Favel/ Mayor Gray
CARRIED

8. REPORT FROM THE GROUP WELFARE MANAGER

Refer to page 18 of the agenda

Bill Bayfield introduced this item advising that Rob Upton the Group Welfare Manager had retired after many years of service to Civil Defence and invited Mr Upton to provide an overview of welfare in the Group.

Mr Upton reflected on his 25 years of involvement in the CDEM Group. In his first 12 years there were no declarations. From 2004 there were declarations for the 2006 snow event and then the earthquakes in 2010 and 2011. There were also floods, pandemic planning, and tsunami warnings, all providing significant challenges.

The Group is making steady progress on the welfare response to the Hurunui/Kaikoura earthquake and the Port Hills fire events, although it has put demands on staff and resources. All territorial authorities have appointed welfare managers and the Group is better prepared than it was in 1992.

Mr Upton said that he would like to see politicians and the media emphasise the positive. The bulk of CDEM people are volunteers and to quote Paul Davey they are 'ordinary people doing extraordinary things'.

Decisions made during an event are often made without complete information as it takes time to obtain information. Public expectations are now much higher and people need to remember that they need to be prepared to look after themselves for at least 3 days. Many in the community seem unaware that all the emergency services are part of Civil Defence and he suggested their vehicles carry the CDEM logo

He explained that the role of controllers and staff in an event is very stressful, working over long time periods. People recruited for these roles need to have personal strengths like resilience and stamina.

He was disappointed that the people appointed to the Technical Advisory Group did not appear to have any experience of organising or leading a CDEM response.

Rob Upton concluded by saying that he had personally and professionally enjoyed his long involvement in the Canterbury CDEM Group.

Mayor Dalziel thanked Mr Upton for this report and remembered his report on the September 2010 earthquake. She was impressed the integrity and insight that he provided in both reports.

She supported his comments regarding the need for local CDEM expertise in the Technical Group and thanked Rob for his powerful message and obtained his agreement for the full text of his report to be shared with all Group chairs.

Resolved

That the report from the Canterbury CDEM Group Welfare Manager be received.

Mayor Dalziel / Mayor Broughton
CARRIED

9. REPORT ON CANTERBURY CDEM GROUP EMERGENCY MANAGEMENT TRAINING CENTRE

Refer to page 19 of the agenda

Janelle Mackie presented her report and spoke to a PowerPoint presentation. She explained the Emergency Management Training Centre (EMTC) is owned by Environment Canterbury on behalf of the Canterbury CDEM Group and has been registered as a Private Training Establishment with the New Zealand Qualifications Authority since 2008.

The EMTC provides three tiers of training:

1. Volunteers and community response
2. Co-ordination response and multi-agency training
3. Leading response.

The CDEM Co-ordinating Executive Group CEG at its 8 May 2017 meeting decided to retain the EMTC and put in place improved financial accounting, and health and safety compliance.

Neville Reilly noted that there is currently no national system, each group is responsible for their own training.

Resolved

That the report on the Canterbury Emergency Management Training Centre be received.

Mayor Dalley / Mayor Odey
CARRIED

10. CHRISTCHURCH JUSTICE AND EMERGENCY SERVICES PRECINCT

Refer to page 20 of the agenda

Neville Reilly presented this report that include an update on the budget and the cost sharing agreement for the Precinct's Emergency Operations Centre.

Mayor Dalziel advised the Christchurch City Council were awaiting some further information before agreeing to the cost sharing agreement.

Resolved

That the Christchurch Justice and Emergency Services Precinct Update report be received.

Mayor Ayers / Mayor Broughton
CARRIED

11. GROUP CONTROLLER'S REPORT

Refer to page 23 of the agenda

Neville Reilly presented his report that included information on the Civil Defence Group budget and financial reserve of \$250,000.

Resolved

That the Group Controller's report be received.

Mayor Broughton / Cr Sunckell
CARRIED

12. MINISTRY UPDATE

Peter Cameron tabled an update from the Ministry of Civil Defence & Emergency Management and highlighted the following items:

- The national warning system is being upgraded and is scheduled to go live on 29 May 2017.
- Workshop were being held with user agencies for the development of the alert publishing platform. As not all phones will be able to receive alerts, the roll out of the service will be gradual.
- The National Emergency Conference will be held in Wellington 7 to 9 June and will include a presentation on the Hurunui/Kaikōura earthquake.

Resolved

That the Ministry of Civil Defence & Emergency Management report be received.

Mayor Dalley / Mayor Favel
CARRIED

13. GENERAL BUSINESS

Review of the Response to the Hurunui/Kaikōura Earthquake

Bill Bayfield presented this report that had been tabled earlier in the meeting.

Resolved

That the report on the Review of the Response to the Hurunui/Kaikōura Earthquake be received.

Mayor Dalley / Mayor Rowley
CARRIED

14. NEXT MEETING

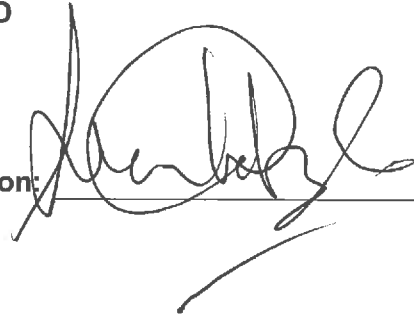
The next meeting will be held on Friday 25 August 2017.

The meeting closed at 2.35 p.m.

CONFIRMED

Date: 25 August 2017

Chairperson: _____

A handwritten signature in black ink, written over a horizontal line. The signature is cursive and appears to be 'D. H. H. H.' or similar, with a large circular flourish at the top.