

## CON 508: APPLICATION FOR A RESOURCE CONSENT UNDER THE RESOURCE MANAGEMENT ACT 1991

**TO USE LAND FOR A FARMING ACTIVITY WITHIN THE SELWYN - TE WAIHORA CATCHMENT WHERE A PROPERTY NITROGEN LOSS IS 15 KG PER HECTARE PER ANNUM OR LESS**

FOR OFFICE USE ONLY

Receipt number:

Charges paid:

CRC:

**Please note that this application form only applies to those that can meet the criteria below:**

- The Property is located within the Selwyn -Te Waihora Catchment;
- The proposal cannot meet Rule 11.5.8 of the Canterbury Land & Water Regional Plan;
- The current or proposed nitrogen losses for the property do not exceed 15 kg per hectare per annum;
- A Farm Environment Plan has been prepared in accordance with Schedule 7 Part A; and

If you're nitrogen loss from your Property is greater than 15 kg per hectare per annum then please use Form 509. You will also need to use form 509 if you wish to manage several properties together as a Farming Enterprise.

*Note: A 'Property' is defined in the Canterbury Land and Water regional plan as any contiguous area of land, including land separated by a road or river, held in one or more than one ownership that is utilised as a single operating unit, and may include one or more certificates of title.*

*A 'Farming Enterprise' is defined as an aggregation of parcels of land held in single or multiple ownership (whether or not held in common ownership) that constitutes a single operating unit for the purpose of nutrient management.*

*Before you apply for your resource consent please ensure you have:*

- A Farm Environment Plan; and
- Overseer files or an NCheck Report for your property demonstrating that your current or proposed nitrogen losses are 15 kg per hectare per annum or less. For more information on the use of NCheck see [www.canterburywater.farm/qmp/ncheck](http://www.canterburywater.farm/qmp/ncheck) or contact our Customer Services staff on (03) 353 9007 or toll free on 0800 324 636

### Where can I get help?

For further information on Selwyn -Te Waihora Catchment farming activity rules, map information, access to NCheck and other application forms see [www.canterburywater.farm](http://www.canterburywater.farm) or call customer services on (03) 353 9007 or toll free on 0800 324 636

## APPLICATION CHECKLIST

Section 88 of the Resource Management Act 1991 specifies the requirements for applications for resource consents, and requires that each application includes a description of the activity, a planning assessment, and an assessment of the actual and potential effects of the activity on the environment, amongst other things. Rule 11.5.9 also requires that certain matters be addressed in your application or accompany it.

This form has been created to help you satisfy these requirements. If you fail to provide necessary information, including deposit fee, your application will not be accepted for processing.

Please ensure that you have completed all parts of this application form, including:

- Applicant details (Section 1) ..... Page 3
- Pre-application advice (Section 2) ..... Page 5
- Using your Farm Environment Plan as part of your application (Section 3) ..... Page 5
- Description of the activity and site (Section 4) ..... Page 6
- Planning Assessment (Section 5) ..... Page 8
- Assessment of actual and potential effects on the Environment [AEE] (Section 6) ..... Page 8
- Consultation (Section 7) ..... Page 13
- Signatures (Section 8) ..... Page 14

Please also ensure that you have attached the following documents:

- A copy of your Farm Environment Plan (even if you wish to keep it confidential).
- A copy of your OVERSEER® file(s) (xml files) or NCheck Report for your current or proposed land use.
- A farm map (this may form part of your Farm Environment Plan).
- A copy of the Certificate of Title, or rates demand, or subdivision plan, or valuation notice for the property your application relates to.

### Charges

Your application must be accompanied with a deposit of \$2350 as specified in the “Charges Fact Sheet” at <https://www.ecan.govt.nz/do-it-online/resource-consents/first-steps-and-costs>

The deposit may not cover all charges related to the auditing of the application. You may be invoiced for additional charges.

- I have included the appropriate charge of \$2350 as set out in the “Charges Fact Sheet”.

Name of person/company/organisation that is paying the deposit	
Method of payment: cheque/internet banking/paid in person at Environment Canterbury office	
Date payment is made	
Payment reference e.g. applicant name	

### When you have completed this form:

To submit your application and the deposit, you need to either email it to [ecinfo@ecan.govt.nz](mailto:ecinfo@ecan.govt.nz), or send it to: **Environment Canterbury, PO Box 345, Christchurch 8140**, or visit the Environment Canterbury office at 200 Tuam Street, Christchurch.

**1 APPLICANT DETAILS**

**1.1 Applicant(s) details**

Surname:		First names (in full):	
Surname:		First names (in full):	
Surname:		First names (in full):	
Surname:		First names (in full):	

OR Registered Company name and number:

Postal address:		Postcode:	
Billing address (if different):		Postcode:	
Phone (home):		Phone (work):	
Cell phone:		Email address:	
Contact person:			

Are you an Environment Canterbury staff member, an Environment Canterbury Commissioner, or a family member of either?  Yes  No

**1.2 Consultant/Agents details (if applicable)**

Contact person:		Company:	
Postal address:		Postcode:	
Phone (work):		Cell phone:	
Email address:			

During the processing of your application who will be the contact person for making decisions?  Applicant  Consultant / Agent

*Note: All correspondence during the consent application process will be directed to this contact person, unless instructed otherwise. Final decision documents will be sent to the applicant.*

Who will be the contact person for compliance monitoring matters?  Applicant  Consultant / Agent

**1.3 Names and addresses of the owner(s) and occupier of the site to which this application relates**

(You only need to include this information if it is **different** to that of the applicant(s)).

Owner 1:		Phone:	
Postal address:		Postcode:	
Occupier:		Phone:	
Postal address:		Postcode:	

Owner 2:		Phone:	
Postal address:		Postcode:	
Occupier:		Phone:	
Postal address:		Postcode:	
Owner 3:		Phone:	
Postal address:		Postcode:	
Occupier:		Phone:	
Postal address:		Postcode:	
Owner 4:		Phone:	
Postal address:		Postcode:	
Occupier:		Phone:	
Postal address:		Postcode:	

**2 PRE-APPLICATION ADVICE**

Have you received any advice from Environment Canterbury on this application prior to lodging this application?

Yes  No

If yes, please list the pre-application number if known:

*E.g. RMA165897. This number should have been provided to you by staff. Consents Planner or Customer Services.*

Please list any pre-application meetings or advice (verbal and/or written) you have had with Environment Canterbury on this application below:

	Type of advice	Brief details, including who provided the advice and the date
<input type="checkbox"/>	Meeting(s)	
<input type="checkbox"/>	Verbal advice	
<input type="checkbox"/>	Written advice	
<input type="checkbox"/>	Other (e.g. submitted draft application / AEE)	

**3 USING YOUR FARM ENVIRONMENT PLAN AS PART OF YOUR APPLICATION**

*Note: Some information required to complete this application form will already be contained in your Farm Environment Plan. You may therefore choose to refer to the content of your Farm Environment Plan when completing this form where it represents your farming activity for which consent is being sought. For more information as to how your information will be treated see "Official Information" at the end of this form.*

*If you refer to your Farm Environment Plan to complete this form, you are consenting to us providing public access to your Farm Environment Plan and to disclose it upon request*

*Alternatively, you may wish to keep the content of your Farm Environment Plan confidential. In that instance you will need to answer all the questions in this form in full.*

Do you wish to use your Farm Environment Plan as part of your application?

- Yes. I agree to Environment Canterbury providing public access to it along with other consent information.
- No

If No, would you like your Farm Environment Plan to be kept confidential?

- Yes.
- No

If you would like to use your Farm Environment Plan as part of your application but are concerned about content with personal details or commercially sensitive information you may request that type of information be redacted. Please identify what content you would like redacted and the reasons below or on a separate page.

*Note: Redacting is a form of editing text so that it cannot be viewed by the public. The time spent to redact information may result in an additional cost to process your application.*

**4 DESCRIPTION OF THE ACTIVITY AND SITE**

**4.1 This application is for:**

Land Use Consent (s9 of the RMA 1991) in accordance with Rule 11.5.9 of the Land & Water Regional Plan.

Please confirm you meet the following:

1. The nitrogen loss for your current or proposed land use does not exceed 15 kgN/ha/yr.	<input type="checkbox"/> Yes
2. Your property or farming enterprise is within the Cultural Landscape/Values Management Area <u>Lake Area</u> and/or Phosphorus and Sediment Risk Area	<input type="checkbox"/> Yes
3. A Farm Environment Plan has been prepared in accordance with Schedule 7 Part A.	<input type="checkbox"/> Yes
4. The land that was not irrigated prior to January 2015 is not supplied with water from Central Plains Water.	<input type="checkbox"/> Yes

*Note: An assessment of whether or not the current and/or proposed land use exceeds 15 kgN/ha/yr is to be undertaken at the time of lodging your application using the most recent version of OVERSEER™ or NCheck. For more information on the use of NCheck see [www.canterburywater.farm/gmp/ncheck](http://www.canterburywater.farm/gmp/ncheck) or contact our Customer Services staff on (03) 353 9007 or toll free on 0800 324 636*

**4.2 Duration of resource consent being applied for:**

Please state the duration sought for your resource consent.	years.	months.
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**4.3 Site of the proposed activity**

Site address:			
Locality (City/District):	<input type="checkbox"/> Selwyn District Council; or	Map or GPS reference NZTM (if known):	
	<input type="checkbox"/> Christchurch City Council		
Area of property (ha):		Legal description:	

*Note: Your legal description can be found on the Certificate of Title, valuation notice, subdivision plan or rate demand for the site. Please include a copy of one of these with your application.*

**4.4 Description of your farming activity for which consent is being sought**

If in Section 3, you indicated that you would like to use your Farm Environment Plan to form part of your application, you should have already described your farming activity as part of your Farm Environment Plan. If that is the case you do not need to address this question. If however you indicated that you wished to make your Farm Environment Plan confidential, you will need to provide a description of your farming activity over the page (or attach):

**4.5 Statement of whether there are other activities (controlled by a Plan) that are part of the proposal or any additional resource consents needed**

*Note: you will only need to complete fields 4.6 and 4.7 if you currently do not hold all the relevant consents for your farming activity or you have changed your farming activity and trigger additional rules or related permitted activities. If you are uncertain please contact Environment Canterbury's customer services on (03) 353 9007 or toll free on 0800 324 636 or [ecinfo@ecan.govt.nz](mailto:ecinfo@ecan.govt.nz) and/or your relevant city or district council.*

List any additional resource consents required as part of the proposed activity from Environment Canterbury and your City or District Council.

Have these resource consents been applied for:

- Yes
- No

**4.6 Related Permitted Activities**

Where a permitted activity rule applies to your farming activity the Council is required to determine that a resource consent is not required for these activities.

Do any permitted activity rules apply to your farming activity?

- Yes
- No

If Yes, does the farming activity comply with the conditions in the permitted activity rules?

- Yes
- No

*Note: Permitted activities rules that could apply to farming activities can be viewed on your zone page at [www.canterburywater.farm/](http://www.canterburywater.farm/)*

**5 PLANNING ASSESSMENT**

The Resource Management Act requires you to provide an assessment of your application against relevant provisions of planning documents and Part 2 of the Resource Management Act 1991.

To assist, a list of the relevant provisions is available to use in an accompanying PLANNING ASSESSMENT SHEET. This is available at [www.ecan.govt.nz/do-it-online/resource-consents/consent-application-forms](http://www.ecan.govt.nz/do-it-online/resource-consents/consent-application-forms) and [www.canterburywater.farm/zones](http://www.canterburywater.farm/zones)

*Note: You can choose to fill out the PLANNING ASSESSMENT SHEET or provide your own assessment*

**Please indicate which you have undertaken:**

I have completed and attached a PLANNING ASSESSMENT SHEET;	<input type="checkbox"/>
OR	
I have attached an assessment against the above documents.	<input type="checkbox"/>

**6 ASSESSMENT OF ACTUAL AND POTENTIAL EFFECTS ON THE ENVIRONMENT**

**6.1 Description of the environment and assessment of the proposed activity’s effects on the environment**

If in Section 3, you indicated that you would like to use your Farm Environment Plan to form part of your application, you should have described the environment and provided an assessment of effect on the environment as part of your Farm Environment Plan. If this is the case you do not need to address this question. If however you indicated that you wished to make your Farm Environment Plan confidential, you will need to provide a description of the environment and an assessment of effects below (or attach):

**6.2 Quality, Compliance and Auditing of your Farm Environment Plan**

**6.2.1 Quality of your Farm Environment Plan**

Was your Farm Environment Plan prepared:

*Information can be found on Schedule 7 of the Canterbury Land and Water Regional Plan and approved templates can be found at [www.canterburywater.farm /fep/](http://www.canterburywater.farm/fep/)*

- By farmer alone
  - By farmer supported at an Industry or Environment Canterbury workshop
  - By a farmer supported by consultant
- If so, consultant's name?

Other

Yes     No

Is the Farm Environment Plan on an Environment Canterbury approved template?

If no, has it been prepared in accordance with the matters in Schedule 7 of the Canterbury Land & Water Regional Plan?

Yes     No

If no, why not?



*Note: If you indicated that your Farm Environment Plan has not been prepared in accordance with an approved template or Schedule 7 of the Canterbury Land & Water Regional Plan your application will be considered a non-complying activity under Rule 11.5.11 and you will need to use application form CON499 at [www.ecan.govt.nz/do-it-online/resource-consents/consent-application-forms](http://www.ecan.govt.nz/do-it-online/resource-consents/consent-application-forms)*

6.2.2 Farm Environment Plan Auditing

Do you agree to have your Farm Environment Plan audited by an independent and certified Farm Environment Plan auditor to ensure you are implementing Good Management Practices or Actions in your Farm Environment Plan?

Yes  No

If **No**, how do you intend to demonstrate compliance with the Farm Environment Plan?

*Note: Your audit will be undertaken in accordance with the Farm Environment Plan audit requirements and your grade will be reported to Environment Canterbury. The recurrence of future audits will be based on your grade (A= 3 years, B= 2 years, C= 1 year, D= 6 months). See [www.canterburywater.farm/fep/fep-audits](http://www.canterburywater.farm/fep/fep-audits) for information on Farm Environment Plan Auditing.*

**6.3 Potential benefits of the activity to the applicant, the community and the environment**

Please provide a summary of the positive benefits of your farming activity:

**6.4 Nitrogen Loss Management**

6.4.2 Current or Proposed Nitrogen Loss

*Note: You can prepare your current or proposed losses using either NCheck or OVERSEER®. If your losses are 15kgN/ha/yr or less there is not limitation on the on-going use of NCheck. For more information on NCheck see [www.canterburywater.farm/gmp/ncheck](http://www.canterburywater.farm/gmp/ncheck) or contact Customer Services on (03) 353 9007 or toll free on 0800 324 636*

(a) State your current or proposed nitrogen loss rate in kg N/ha/yr

Please specify when the OVERSEER® files or NCheck Report for your Current or Proposed Nitrogen Loss were created or last updated.

Date:

*Note: If your current or proposed nitrogen loss is greater than 15kgN/ha/yr then please use Form CON509. See [www.ecan.govt.nz/do-it-online/resource-consents/consent-application-forms](http://www.ecan.govt.nz/do-it-online/resource-consents/consent-application-forms) and [www.canterburywater.farm/zones](http://www.canterburywater.farm/zones) to obtain this form or call customer services on 0800 324 636 or toll free on 0800 324 636.*

6.4.3 Nitrogen Discharge Limit

*Note: You do not need to agree to a Nitrogen Discharge Limit. By having a Nitrogen Discharge Limit specified you can however future proof your farm in relation to OVERSEER® version change – see explanation below. If you agree to a Nitrogen Discharge Limit it will be audited as one component of your Farm Environment Plan.*

Do you wish to have a Nitrogen Discharge Limit?

Yes     No

If No, you will not be authorised to exceed a nitrogen loss of 15 kg/ha/yr. You will need to keep records to demonstrate, to Environment Canterbury on request, that your nitrogen losses do not exceed 15kg /ha/yr.

If yes, please indicate whether you wish to have the Nitrogen Discharge Limit specified as:

- 15kg nitrogen per hectare per year; or
- You're current or proposed nitrogen loss rate as set out in section 6.4.2 above.

*Note: OVERSEER® is continually being updated to improve the model and incorporate the latest scientific research. This means that a nitrogen loss calculated using the OVERSEER® or NCheck can change when new versions of OVERSEER® are released, even if a farming activity has not changed. Including your current or proposed nitrogen loss rate as your Nitrogen Discharge Limit, means that you will still be compliant if a change in OVERSEER® results in your nitrogen loss exceeding 15 kg/ha as the Nitrogen Discharge Limit will be written so it updates with changes.*

6.5 Phosphorus Loss Management

If in Section 3, you indicated that you would like to use your Farm Environment Plan to form part of your application, you should have already identified good management practices to minimise the discharge of phosphorus and sediment to water as part of your Farm Environment Plan. If this is the case you do not need to address this question. If however you indicated that you wished to make your Farm Environment Plan confidential, you will need to outline the practices you propose to use below (or attach):

6.6 Cultural Landscape/Values Management Area

6.6.1 Does any part of your property or farming enterprise contain any part of the Cultural Landscape/Values Management Area **Lake Area** or **River Zone**?

- Yes    Please answer questions 6.6.2 and 6.6.3?
- No    Please proceed to question 7.

*Note: The Selwyn Waihora zone page at [www.canterburywater.farm/](http://www.canterburywater.farm/) includes a 'Selwyn Te Waihora Farming Activities Map' which can help you identify the Cultural Landscape/Values Management Area Lake Area and River Zone. Or contact Customer Services on (03) 353 9007 or toll free on 0800 324 636.*

6.6.2 Mahinga kai and management of waterways and drains

Do you agree to implement the additional management objective and targets below? If you agree, your implementation of the objective and targets will be audited alongside all other aspects of your Farm Environment Plan.

*Note: To help you implement this objective and targets, information can be found on the Selwyn Waihora zone page at <http://www.canterburywater.farm/fep/mahinga-kai/> or contact Customer Services on (03) 353 9007 or toll free on 0800 324 636.*

**Objective 2:** To protect mahinga kai and manage waterways and drains recognising their cultural and ecological sensitivity to discharges of contaminants within the Cultural Landscape Values Management Area

Targets:

- (1) Mahinga kai values are protected by implementing all other Farm Environment Plan Objectives and Targets taking mahinga kai values into account.
- (2) Mahinga kai species and habitats are protected when waterway (including drain) management and vegetation clearance occurs.
- (3) Mahinga kai habitats and species are sustained through management of remnant native vegetation and wetlands.
- (4) Properties within Selwyn District Council Drainage Scheme comply with any District Council Discharge of Land Drainage Water resource consent.

Yes

No

If **No**, how do you intend to demonstrate how you will protect mahinga kai and manage waterways and drains and the cultural and ecological sensitivity of the Cultural Landscape/Values Management Area?

6.6.3 Known wāhi tapu or wāhi taonga sites

Does any part of your property or farming enterprise contain a known wāhi tapu or wāhi taonga site?

Yes     No

*Note: 1. The Selwyn Waihora zone page at <http://www.canterburywater.farm/> includes a 'Selwyn Te Waihora Farming Activities Map' which can help you identify these sites or for help contact Customer Services on (03) 353 9007 or toll free on 0800 324 636.  
 2. We recommend you engage with rūnanga if your property contains a known wāhi tapu or wāhi taonga sites. Contact customer services on (03) 353 9007 or toll free on 0800 324 636 to find out how best to contact the rūnanga or talk to the catchments Cultural Land Management Advisor.*

If yes, please outline your proposed practices or actions to protect these site below (or attach):

## 7 CONSULTATION

Consultation with all persons potentially affected by your activity prior to lodging your application may result in considerable time and cost savings.

To assist with determining what consultation may be required, please consider the following.

Have you recently or do you propose to change your farming activity in a way that could affect any party (e.g. impact on a drinking water bore)?

Yes

No

If any part of your property or farming enterprise is within the Cultural Landscape Values Management Area (Lake Area or River Zone) and:

- a. you have any wāhi tapu or wāhi taonga sites within your property or farming enterprise; or
- b. you have indicate no to question 6.6.2;

Then local rūnanga may be considered an affected party.

If you do not own the land to which the application relates to, you will need to provide written approval from the land owner or they may be considered an affected party.

If written approval is obtained from all parties that could be affected by your activity and the effects of your activity are minor, then Environment Canterbury may process your application without public notification.

Have you attached any written approvals obtained?

No

Yes

Written approval forms are available at <https://www.ecan.govt.nz/document/download?uri=3102510>

If written approval cannot be obtained, please suggest ways to reduce the effects on the potentially affected party (mitigation measures).

### Non-notified and limited notified applications

For your activity to be considered on a non-notified basis the effects on the environment must be no more than minor and the effects any persons potentially affected by your proposed activity must be less than minor, unless that person has provided their written approval.

If you determine there are any persons/parties potentially affected you may want to consult with them in order to discuss whether they will provide their written approval for your proposal. If you were unable to obtain written approval and Environment Canterbury decided that there were persons affected by your proposal, those parties will be notified of your application (limited notification) and given the opportunity to submit on your application.

### Publically Notified applications

Publically notified consents are for activities which do not meet requirements in the RMA for processing on a non-notified or limited notified basis as set out above.

The final decision to notify or not notify an application is made by Environment Canterbury.

**8 SIGNATURES**

I/we **have read** all of the information on this application form and I understand all of the notes and that I am liable to pay all actual and reasonable charges relating to the processing of this application.

I/we **also understand** that if the application is granted, I will be liable to pay all actual and reasonable charges related to compliance monitoring of the consent.

Signature of **applicant**

**or Duly Authorised Person**

Date

Full name of person signing – please print

Signature of **applicant**

**or Duly Authorised Person**

Date

Full name of person signing – please print

Signature of **applicant**

**or Duly Authorised Person**

Date

Full name of person signing – please print

Signature of **applicant**

**or Duly Authorised Person**

Date

Full name of person signing – please print

Signature of **consultant (if applicable)**

Date

Full name of person signing – please print

**Note: Environment Canterbury must have written authorisation to process your consent application. Both the consultant (if used) and the applicant must sign this section.**

- Where there are multiple people applying for consent, all persons must sign this form.
- If a company is the applicant, at least one director must sign this form.

**Official Information**

The information you provide with your application, which includes all associated reports and attachments, is official information. It will be used to process your application and, together with other official information, assist in the management of the region’s natural and physical resources. Access to information held by Environment Canterbury is administered in accordance with the Local Government Official Information and Meetings Act 1987, and Privacy Act 1993. Your information may be disclosed in accordance with the terms of these Acts. Public access is also provided to consent information via Environment Canterbury’s website. *Environment Canterbury may withhold access to information in certain circumstances.* It is therefore important you advise Environment Canterbury *about any concern you may have about disclosure of any of the information, which includes all associated reports and attachments, you have provided in this application (e.g. protection of personal information, trade secrets, commercially sensitive material, information which, if released, may cause serious offence to tikanga Maori, or any other information you consider should not be disclosed).* While Environment Canterbury may still have to disclose information under the above legislation, it can take into account any concern you wish to raise.

Please describe any concerns here: