

Minutes of the 132nd meeting of the Performance, Audit and Risk Committee held in the Council Chamber, 200 Tuam Street, Christchurch on Thursday, 1 June 2017 at 2.10pm

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Present

Cr Rod Cullinane (Chair)
Cr Peter Scott

Cr Claire McKay
Cr John Sunckell

Cr Lan Pham

In Attendance

Cr David Caygill

Cr Peter Skelton

Management and officers present

Miles McConway (Director Finance and Corporate Service), Jill Atkinson (Director Strategy and Programmes), Stefanie Rixecker (Director Science), Don Rule (Chief Operating Officer), Catherine Schache (General Counsel), Katherine Harbrow (Chief Financial Officer), and Vivienne Ong (Senior Administration Officer)

Report writers and supporting staff were also in attendance.

Welcome

Cr Cullinane welcomed everybody to this meeting.

1. Apologies

There were no apologies.

2. Conflicts of interest

No conflicts of interest were declared.

3. Deputations and petitions

There were no petitions or requests for deputations received.

4. Risk

4.1 Health and Safety Report

Refer page 4 – Performance, Audit and Risk Committee Agenda

Miles presented this report.

A Notifiable Accident involving a chain-saw had just been reported where a staff member in Timaru received eight stitches. This incident had been reported to Work Safe New Zealand.

Resolved

THAT the Performance, Audit and Risk Committee receives the Health and Safety report.

Cr McKay / Cr Pham
CARRIED

5. Performance

5.1 Action List

Refer page 8 – Performance, Audit and Risk Committee Agenda

Katherine Harbrow presented this report.

Resolved

THAT the Performance, Audit and Risk Committee receives the Action List – 1 June 2017.

Cr Sunckell / Cr Scott
CARRIED

5.2 **Operational Performance Report**

Refer page 11 – Performance, Audit and Risk Committee Agenda

Katherine Harbrow and Wendy Gainford presented this report for the year to 30 April 2017.

Resolved

THAT the Performance, Audit and Risk Committee receives the Operational Performance report for the year to 30 April 2017.

Cr Scott / Cr McKay
CARRIED

5.3 **Financial Health Report**

Refer page 36 – Performance, Audit and Risk Committee Agenda

Wendy Gainford and Katherine Harbrow presented this report.

Resolved

THAT the Performance, Audit and Risk Committee receives the monthly financial health report for the nine months ending 30 April 2017.

Cr Pham / Cr Sunckell
CARRIED

5.4 **Greater Christchurch Metro Financial Update**

Refer page 43– Performance, Audit and Risk Committee Agenda

Edward Wright presented this report.

Resolved

THAT the Performance, Audit and Risk Committee receives the financial update on the Greater Christchurch Metro Programme.

Cr McKay / Cr Scott
CARRIED

6. **Audit**

6.1 **Section 17A Reviews – Public Transport and Resource Consent Processing**

Refer page 49 – Performance, Audit and Risk Committee Agenda

Robert woods presented this report.

Resolved

THAT the Performance, Audit and Risk Committee:

- 1. Recommends to the Council that the Public Transport and Consents Service Delivery reviews recommending no change to governance, funding or delivery arrangements be adopted; and**
- 2. Notes that one further review for the science service is also in progress and will be presented to Performance Audit and Risk Committee in July.**

Cr Sunckell / Cr McKay
CARRIED

7. Public excluded

Resolved

- 1. THAT the public be excluded from the following part of the proceedings of this meeting, namely:**
 - 1.1 Proposed internal audit plan for the 2017/18 financial year**
 - 1.2 Risk Standing Report – 1 June 2017**

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Report	General subject matter	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1	Proposed internal audit plan for the 2017/18 financial year	Risk management	Good reason to withhold exists under section 7	Section 48(1)(a)
2	Risk Standing Report – 1 June 2017	Risk management	Good reason to withhold exists under section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceeding of the meeting in public are as follows:

Item No.	
1,2	Enable the Council holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) – Section 7(2)(i)

- 2. That appropriate officers remain to provide advice to the Committee.**

Cr McKay / Cr Sunckell
CARRIED

The meeting went into public excluded session from 2.33pm to 2.43pm.

8. **Notices of motion**

There were no notices of motion.

9. **Extraordinary and urgent business**

There was no urgent business.

10. **Questions**

There were no questions.

11. **Next meeting**

Thursday 6 July 2017.

12. **Closure**

The meeting closed at 2.44pm pm.

Confirmed

Date 15 June 2017  Chairperson