

Minutes of the 131st meeting of the Performance, Audit and Risk Committee held in the Council Chamber, 200 Tuam Street, Christchurch on Thursday 4 May 2017 at 2.07 p.m.

Contents

1. Apologies
2. Conflicts Of Interest
3. Deputations and Petitions
4. Risk
 - 4.1 Health and Safety
5. Performance
 - 5.1 Action List
 - 5.2 Operational Performance Report March 2017
 - 5.3 Financial Health Report March 2017
 - 5.4 Greater Christchurch Metro Financial Update
 - 5.5 Efficiency and Productivity Report
 - 5.6 Court Debt
6. Audit
 - 6.1 Audit NZ 2016/17 Engagement Letter
7. Public Excluded
8. Notices of Motion
9. Extraordinary and Urgent Business
10. Questions
11. Next Meeting
12. Closure

Present

Councillors Rod Cullinane (Chair), Claire McKay, Lan Pham, Peter Scott and John Sunckell

In Attendance

Councillors Cunningham and Skelton

Management and officers present

Miles McConway (Director Finance and Corporate Service), Jill Atkinson (Director Strategy and Programmes), Stefanie Rixecker (Director Science), Don Rule (Chief Operating Officer), Catherine Schache (General Counsel), Katherine Harbrow (Chief Financial Officer), and Louise McDonald (Senior Administration Officer)

Report writers and other staff were also in attendance.

Welcome

Cr Cullinane welcomed everybody to this meeting.

1. Apologies

There were no apologies.

2. Conflicts of interest

No conflicts of interest were declared.

3. Deputations and petitions

There were no petitions or requests for deputations received.

4. Risk

4.1 Health and Safety Report

Refer page 4 – Performance, Audit and Risk Committee Agenda

Matthew Bennett presented this report.

It was requested that the Committee be advised of any changes to the Accident Compensation Commission (ACC) levies, particularly in terms of discount for a low number of claims.

Resolved

That the Performance, Audit and Risk Committee:

- 1. Receives the Health and Safety report.**

Cr Scott /Cr Skelton
CARRIED

5. Performance

5.1 Action List

Refer page 7 – Performance, Audit and Risk Committee Agenda

Katherine Harbrow presented this report.

Resolved

That the Performance, Audit and Risk Committee:

- 1. Receives the Action List – 4 May 2017.**

Cr Sunckell /Cr McKay
CARRIED

5.2 **Operational Performance Report**

Refer page 9 – Performance, Audit and Risk Committee Agenda

Wendy Gainford presented this report for the year to 31 March 2017.

An additional word needed for the explanation on the Canterbury Water Management Strategy expenditure was noted: *“Although water quality and quantity work programme, secured there is a delay in timeframes for reports.”*

Resolved

That the Performance, Audit and Risk Committee:

- 1. Receives the Operational Performance report for the year to 31 March 2017.**

Cr Sunckell /Cr Pham
CARRIED

5.3 **Financial Health Report**

Refer page 35 – Performance, Audit and Risk Committee Agenda

Wendy Gainford presented this report.

The Committee were advised that the quarterly treasury report from Council’s financial advisors, Bancorp, will include treasury information and further treasury information will be included in the financial health report.

A breakdown of the provisional debt write off provision was requested.

Resolved

That the Performance, Audit and Risk Committee:

- 1. Receives the monthly financial health report for the nine months ending 31 March 2017.**

Cr Scott / Cr McKay
CARRIED

5.4 **Greater Christchurch Metro Financial Update**

Refer page 75– Performance, Audit and Risk Committee Agenda

Stewart Gibbon presented this report.

The commerciality ratio was discussed and more detail of the process for dealing with any cost recovery deficit was requested.

Information was requested on how much of the public transport funding shortfall is related to total mobility.

Resolved

That the Performance, Audit and Risk Committee:

- 1. Receives the financial update on the Greater Christchurch Metro Programme.**

Cr Pham /Cr Sunckell
CARRIED

5.5 Efficiency and Productivity Report

Refer page 47 – Performance, Audit and Risk Committee Agenda

Rob Woods presented this report.

Resolved

That the Performance, Audit and Risk Committee:

- 1. Receives the Efficiency and Productivity report and attachments.**
- 2. Notes the ongoing focus on this work across the organisation and that further reports will be provided to the Committee.**

Cr McKay / Cr Scott
CARRIED

5.6 Court Debt

Refer page 60 – Performance, Audit and Risk Committee Agenda

Katherine Harbrow presented this report.

Resolved

That the Performance, Audit and Risk Committee:

- 1. receives the financial update on debt recovery.**

Cr Sunckell / Cr Scott
CARRIED

6. Audit

6.1 Audit New Zealand 2016/17 Engagement Letter

Refer page 63 – Performance, Audit and Risk Committee Agenda

Katherine Harbrow presented this report.

Resolved

That the Performance, Audit and Risk Committee:

- 1. acknowledges the terms of engagement of Audit New Zealand.**

- 2. recommends the signing of the audit engagement letter by David Bedford as Chair of Environment Canterbury.**

Cr Sunckell / Cr Phan
CARRIED

6. Public excluded

Resolved

- 1. That the public be excluded from the following part of the proceedings of this meeting, namely:**

1.2 Risk Management Standing Report

1.3 Section 17A Review

1.4 Update on Tag-On Tag-Off Project

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Report	General subject matter	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1	Risk Management Standing Report	Risk management	Good reason to withhold exists under section 7	Section 48(1)(a)
2	Section 17A report	Service delivery reviews	Good reason to withhold exists under section 7	Section 48(1)(a)
3	Update on Tag-On Tag Off Project	Public Transport		

This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceeding of the meeting in public are as follows:

Item No.	
1,2,3	Enable the Council holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

- 2. That appropriate officers remain to provide advice to the Committee.**

Cr Scott / Cr Phan
CARRIED

The meeting went into public excluded session from 2.53 to 3.25 pm.

8. **Notices of motion**

There were no notices of motion.

9. **Extraordinary and urgent business**

There was no urgent business.

10. **Questions**

There were no questions.

11. **Next meeting**

Thursday 1 June 2017 at 2.00 p.m.

12. **Closure**

The meeting closed at 3.28 pm.

Confirmed

Date

12/6/2017



Chairperson