

**MINUTES OF THE KAIKOURA ZONE WATER COMMITTEE MEETING
HELD AT 12.30 PM ON WEDNESDAY 29 MARCH 2017 AT
COUNCIL MEETING ROOM, 96 WEST END, KAIKOURA.**

- PRESENT:** Tony Blunt, Aroha Boyd, Celeste Harnett, Jeremy Harnett, Ted Howard (Chair), Nicky McArthur, Cr Steve Lowndes, Gina Solomon, Teri Sonal.
- IN ATTENDANCE:** Philippa Beckman (Acting Secretary), Stephen Bragg, Jason Eden, Murray Griffin (Zone Facilitator) Kevin Heays, Jess Hill.
- APOLOGIES:** Matt Hoggard; John Murray

The meeting was opened with a karakia by Stephen Bragg, and a welcome by the Chair.

1. CONFIRMATION OF MINUTES 24/02/2017

Resolved that the minutes of the Kaikōura Zone Water Committee meeting held on 27 February 2017 be confirmed as a true and accurate record.

Aroha Boyd/Nicky McArthur

CARRIED

2. MEMBERSHIP

- 2.1.** Resignation of Jeremy Harnett. Jeremy is relocating out of the district so this is his final meeting. He intends to move the family back to Kaikōura in a year or two. Jeremy was warmly thanked for his contributions and wished well for his future in Wellington.
- 2.2.** Request from Gina Solomon that in future committee correspondence and records she be referred to as representative of Te Rūnanga o Kaikōura not as Manawhenua representative.

3. URGENT BUSINESS

- Rural water supplies
 - Household water shortage
 - Rural septic tanks
- All of these topics are covered elsewhere in the agenda

4. PUBLIC CONTRIBUTION

Nil

5. COMMITTEE UPDATES

Refer p2-5 agenda

5.1. Working Groups

Due to earthquake disruption it was agreed that working group meetings will remain in abeyance until May. In the meantime, some activities and projects are continuing their workstreams; others are on hold, for example, awaiting engineering assessments.

Suggestions:

- Biodiversity projects continue where possible with photos taken of any new and ongoing constructions and plantings.
- Nutrient management – request that an action list be pulled out of previous discussions and some work continued, or if on hold, could the Zone Committee please be advised.

5.2. Regional Committee

Ted Howard attended the Regional Committee's Recreational Amenities Working Group. This group is currently scoping a study of sites of recreational importance, with the aim of identifying and publicising trusted information on these.

The next Regional Committee meeting is on 11 April.

5.3. Zone Delivery

Kevin Heays provided an overview of recent activities involving the Zone Delivery Team.

5.3.1. Lyell Creek/Waikoau: Emphasis is on restoring the creek's capability for drainage and managing flooding. The creek section is badly damaged. Actions: On the rural side diggers have re-battered and realigned the creek and carried out some fencing. The town side has multiple owners and insurance companies so there is no ground action yet but discussions are underway.

Eels are in the creek but in lower numbers than expected. No trout have been noticed. Whitebait breeding sites have been damaged.

The Lyell Creek Restoration Group is meeting regularly.

5.3.2. Fonterra/Zone Team collaboration: This partnership is working well. Discussions have been held on combining rules on new dairy sheds and waterway management plans.

5.3.3. ECan Biosecurity and Compliance: ECan is working closely with Worksafe, NCTA, IWKK and building owners around demolition and repair, and in particular around asbestos and disposal of materials. Communications on this to the community and contractors is progressing.

Suggestion: Clean landfill be crushed and become usable in the rebuild – for example making new driveways for people.

5.3.4. Rural Consent Monitoring: Engagement is occurring around dairy sheds and effluent discharge compliance. Testing of water post-earthquake is being conducted both at existing testing sites and new ones where conditions have noticeably changed. ECan water quality scientists will report to the committee at its April meeting.

5.3.5. Immediate Steps: All of the budget for the first five years has been allocated. For the upcoming year a number of projects have been approved.

Question: What is the prospect of broadening IS parameters to include other project proposals that would address additional CWMS targets, for example, supplying households with roof tanks to increase and improve drinking water supplies? Alternatively, are there any other sources of funding that could be used for water tanks?

Action: Kevin Heays and Murray Griffin will investigate the scope and possibility of household supplementary water tanks.

5.3.6. Septic tanks: Question: How do we ensure that rural septic tanks are safe and functional? People are concerned about the status of their tanks.

Response: A private company has offered to carry out inspections, provide advice and sell new units. Other companies can also do this, and local drainlayers can carry out inspections. Owners also need to ensure that their insurance companies are requested to replace damaged units.

Action: Kevin Heays will write on this topic for the Autumn newsletter.

5.4. Action List

<i>Action List from the previous meeting(s)</i>		<i>By Who</i>	<i>By When</i>	<i>Status</i>	<i>Progress / Outcome</i>
1	Roof and onsite water storage options for local property owners	<i>J Harnett</i>	<i>29 Mar</i>	<i>Done</i>	<i>The Waterwise brochure has been prepared for distribution</i>
2	Clarification of what is swimmable – Issues/thresholds/views	<i>M Griffin</i>	<i>31 May</i>	<i>Ongoing</i>	<i>A briefing on this to be arranged.</i>
3	A3 infographics prepared on the Zone Committee’s 5Year Outcomes, the LWRP planning process	<i>M Griffin</i>	<i>31 May</i>	<i>Ongoing</i>	<i>The next A3 infographic will be discussed at the April meeting.</i>
4	Wai Water Story Map	<i>M Griffin & J Fettes</i>	<i>31 May</i>	<i>Ongoing</i>	<i>Updating the Kaikōura Story Map to be aligned with the ZIP refresh.</i>
5	Damaged rural septic repair options	<i>K Heays</i>	<i>31 May</i>	<i>Ongoing</i>	<i>Options for improved septic systems on rural properties to be investigated.</i>
6	Planning options for Kaikōura Zone	<i>A Parrish</i>	<i>26 Apr</i>	<i>Ongoing</i>	<i>A paper prepared on the planning options under the LWRP to meet community outcomes.</i>
7	A briefing on the Kaikōura Earthquakes	<i>M Griffin</i>	<i>31 May</i>	<i>Ongoing</i>	<i>Marion Schoenfeld will attend the 31 May meeting.</i>
8	Rural drinking water supplies	<i>M Griffin</i>	<i>26 Apr</i>	<i>Ongoing</i>	<i>This issue addresses the co-ordination of public updates & information for residents on rural water supplies.</i>

6. COMMUNICATIONS

A communications report was tabled for discussion.

Recommendation: That Kaikōura Immediate Steps, and other projects, be video recorded for Facebook, and at the end of the year these mini recordings could also be compiled into a promotion for Immediate Steps funding. An example could be the Clarence pest control project.

Action: Murray Griffin will pass this recommendation to Tania Butterfield, the ECan Communications Advisor for the zone.

7. ANNUAL REPORT

The 2016 annual report for the committee is complete and has been forwarded to the Kaikōura District and ECan Councils for receiving. The committee thanks Ted Howard for his work on the report.

Recommendation: That once passed through the councils, consider the possibility of mailing out to all households.

Action: Murray Griffin to investigate the possibility of mailing the annual report to all households.

8. COMMITTEE WORK PROGRAMME PRIORITIES

Refer p6 agenda

An open workshop was held to identify work priorities under the following headings: Drinking water; biodiversity, natural values and mahinga kai; water, nutrient and effluent management; Kaikōura streams, fans, flats and wetlands; visitor and transport corridor impacts.

The discussion outcomes will be compiled and circulated to the committee for upcoming meetings.

9. GENERAL BUSINESS

Nil

10. ACTION SHEET

Who?	Action	Refer agenda item
Murray	Compile action list from working groups of activities continuing and advise circumstances of activities on hold.	Working groups p 1
Kevin & Murray	Investigate the scope and possibility of household supplementary water tanks.	Item 5.3.5 p2
Kevin	Write an article about septic tanks for the autumn newsletter.	Item 5.3.6 P2
Murray	Recommend to Communications Advisor that Immediate Steps and other projects e.g. Clarence pest control project be video recorded for Facebook, and at the end of the year compile video clips into a promotion for IS funding.	Item 6 p3
Murray	Investigate the possibility of mailing out the 2016 Annual Report to all households in the zone.	Item 6 p3