

# **CANTERBURY REGIONAL TRANSPORT COMMITTEE**

## **TERMS OF REFERENCE 2017**

*Approved at the Regional Transport Committee meeting of 24 February 2017*

### **ESTABLISHMENT**

The Canterbury Regional Transport Committee is established pursuant to the Land Transport Management Act 2003.

### **PURPOSE AND FUNCTIONS**

Under section 106 of the Land Transport Management Act 2003, the functions of the Canterbury Regional Transport Committee are:

- to prepare for approval by the Regional Council a Regional Land Transport Plan or any variation to the Plan
- to provide the Regional Council with any advice and assistance it may request in relation to its transport responsibilities
- to adopt a policy that determines significance in respect of variations to the Regional Land Transport Plan and activities included in the Regional Land Transport Plan.

In addition, the Canterbury Regional Transport Committee will also:

- develop, advocate for, and implement the Transport Workstream of the Canterbury Regional Economic Development Strategy, in conjunction with the lead Mayor for this Workstream
- engage directly with Ministers and central government to influence national policy.

### **LEGAL OBJECTIVES RELATING TO REGIONAL LAND TRANSPORT PLAN**

Under the Land Transport Management Act 2003, the Canterbury Regional Transport Committee must:

- develop every six years a Regional Land Transport Plan, including any associated documents desired by the region or as directed by the requiring legislation, and recommend these to the Regional Council for approval
- undertake a review of the Regional Land Transport Plan every three years following the preparation of the Regional Land Transport Plan.

### **OTHER OBJECTIVES**

The Canterbury Regional Transport Committee will also

- promote the Regional Land Transport Plan within the region and to monitor the progress of its implementation
- report and recommend to the Regional Council, territorial authorities and other organisations, where appropriate, on the Committee's legal responsibilities, objectives and delegated powers

- establish and support suitable working groups to help guide the development and implementation, and review of the Regional Land Transport Plan (including any associated documents)
- support the Chair of the Regional Transport Committee to take part in the South Island Regional Transport Committee Chairs Group, in order to collaborate with other regions to achieve better outcomes across the South Island
- provide the Regional Council with advice and assistance
- work with the lead Mayor to develop and implement the Transport Workstream of the Canterbury Regional Economic Development Strategy.

## **MEMBERSHIP**

- Regional Council:

Two Canterbury Regional Councillors (who shall be the Chairperson and Deputy Chairperson of the Committee)

- Territorial Local Authorities:

One elected member from each City/District Council in the region<sup>1</sup>

- Crown Entities:

One New Zealand Transport Agency representative

- Sector Representatives:

The RTC, at its discretion, can appoint or engage advisors on the terms it sees fit.

## **QUORUM**

Nine members, of whom at least one shall be a Regional Councillor.

## **MEETINGS**

Ordinary meetings of the Committee shall take place on a quarterly basis, but may take place more or less frequently if determined by the Committee as necessary to effectively deliver its functions.

## **VOTING**

All members shall have full speaking rights; however if advisors are appointed, they are not entitled to vote.

## **SUPPORT**

---

<sup>1</sup> For the purposes of Canterbury Regional Transport Committee the following organisations are represented: Ashburton District Council, Canterbury Regional Council (Environment Canterbury), Christchurch City Council, Hurunui District Council, Kaikōura District Council, Mackenzie District Council, Selwyn District Council, the New Zealand Transport Agency, Timaru District Council, Waimakariri District Council and Waimate District Council.

The Canterbury Regional Transport Committee will be supported at a strategic level by the Chief Executives Forum, a senior managers group, and the Regional Transport Forum.

The Canterbury Regional Transport Committee will establish appropriate technical support groups, one of which will be the Transport Officers Group.