

**KAIKOURA ZONE WATER COMMITTEE MEETING HELD AT 1.00PM  
ON WEDNESDAY 20 APRIL 2016 AT MEMORIAL HALL SUPPER  
ROOM, ESPLANADE, KAIKOURA.**

***AGENDA***

- 1. Karakia*** *page 1*
- 2. Apologies***
- 3. Matters of Importance to be raised as Urgent Business***
- 4. Confirmation of Minutes 30/03/2016*** *page 2*
- 5. Public Forum***
  - ***Opportunity for members of the public to present to the Committee***
- 6. Committee Updates*** *page*
- 7. Zone Delivery Team Quarterly Update*** *page*
- 8. 2016 Work Programme Priorities Workshop*** *page*
- 9. General Business & Future Meeting Priorities***

	<b>Karakia</b>	
<b>OPENING KARAKIA (one)</b>	<p>E Te Atua  Tiakina teora  Manaakitia mai te oranui  Homai he kakano kiatipu ake ai  Tiakina teora  E Te Atua  Amene</p>	<p>O Lord  Guard our wellbeing  Bless us  Give us a seed so that it may grow  Guide and protect us  O Lord  Amen</p>
<b>OPENING KARAKIA (two)</b>	<p>E Te Atua  Manaakitia mai mātou  E kimi nei i tenei taonga  mo te hapori o Kaikōura  Amene</p>	<p>O Lord  Bless us  Seeking this treasure  For the community of Kaikōura  Amen</p>
<b>CLOSING KARAKIA</b>	<p>Kia a tau kia tatou katoa,  te atawhai o to tatou Ariki a Ihu Karaiti  Me te aroha o te Atua  Me te whiwhinga tahitanga  ki te wairua tapu  Ake  Amene</p>	<p>Let it be with us all  The grace of our Lord Jesus Christ  The love of God  The fellowship  Of the Holy Spirit  Forever more  Amen</p>

<b>AGENDA ITEM NO: 6</b>	<b>SUBJECT: Committee Updates &amp; Actions</b>
<b>REPORT TO: Kaikōura Water Zone Committee</b>	<b>DATE OF MEETING: 20 April 2016</b>
<b>REPORT BY: Murray Griffin, Zone Facilitator</b>	

#### **PURPOSE**

The purpose of the agenda item is to provide the Committee with an overview of updates to be tabled.

#### **COMMITTEE UPDATES**

The following updates will be addressed with the Committee:

- **Action Points from previous meetings** – an updated list of action points is provide as agenda item 6-1.
- **Working Group Updates**
  - **Nutrient Management & Water Efficiency** – A verbal update will be made at the meeting on the Working Group meeting held on Wednesday 20 April (in advance of this meeting).
  - **Love the Lyell/Waikōau** – A verbal update will be made at the meeting on the Working Group meeting held on Tuesday 19 April.
  - **Regional Committee** – Matt Hoggard will provide an update on the Regional Committee meeting held on 12 April.
- **Kaikōura Water Zone Committee Annual Report 2015**  
The final version of the inaugural Annual Report for the Water Zone Committee was presented to the ECan Council meeting on 17 March and will be presented to the Kaikōura District Council on Wednesday 27 April.

#### **RECOMMENDATIONS**

The Zone Committee are asked to receive these updates for their information, and with reference to the committee's 5 Year Outcomes and 2016 work programme priorities.

<b>AGENDA ITEM NO: 6 - 1</b>	<b>SUBJECT: Committee's Actions List</b>
<b>REPORT TO:</b> Kaikōura Water Zone Committee	<b>DATE OF MEETING:</b> 20 April 2016
<b>REPORT BY:</b> Murray Griffin, Zone Facilitator	

#### PURPOSE

The purpose of the agenda item is to provide the Committee with an overview of actions noted at previous meeting for follow up.

#### COMMITTEE ACTIONS

<b>Action List from the previous meeting(s)</b>		<b>By Who</b>	<b>By When</b>	<b>Status</b>	<b>Progress / Outcome</b>
<b>1</b>	Roof and onsite water storage options for local property owners	J Harnett	24 Feb	Done / Ongoing	The Waterwise brochure is ready for distribution in April 2016
<b>2</b>	An infographic of the Clarence/Waiatua profiling the achievements in the catchment	M Griffin	24 Feb	Done / Ongoing	An infographic is ready for distribution in April 2016
<b>3</b>	A3 graphics prepared of the LWRP, the Zone Committees Priority Outcomes, and the sub regional planning process	M Griffin	27 Jul	Done / Ongoing	The first of these A3 graphics was presented at the September meeting, on the Kaikōura sub regional planning scope of work.
<b>4</b>	NZTA follow up on the transport corridor	M Griffin	25 May	Ongoing	Agreed at the 30 March meeting to prepare a letter outlining the KWZC values and priorities for NZTA.
<b>5</b>	Water Quality Monitoring Briefing – follow up actions	M Griffin	25 May	Ongoing	These actions will be addressed as part of the work programme for Apr – Jul at this meeting.
<b>6</b>	Domestic septic options	J Harnett	25 May	Done / Ongoing	Jeremy to provide additional information on current septic systems for review.
<b>7</b>	A report on the current state of the septic systems in the Kaikōura Red Zone	M Griffin	27 Jul	Ongoing	A request by the committee to get an assessment of current state and probable impact of septic systems on water quality within the Red Zone.
<b>8</b>	Prepare a story on the FEP workshops held to encourage all local farmers to complete a FEP for their farm.	M Griffin	25 May	Done / Ongoing	Story written for the Autumn newsletter. Other media options to be confirmed at the 30 May meeting.
<b>9</b>	Spraying in the Clarence	S Palmer	25	Ongoing	Steve Palmer to follow up with

<b>Action List from the previous meeting(s)</b>		<b>By Who</b>	<b>By When</b>	<b>Status</b>	<b>Progress / Outcome</b>
			May		Jim Ward
<b>10</b>	Testing water quality re: landfill leachate	M Hoggard	25 May	Ongoing	Matt to follow up on this testing with Gerry.
<b>11</b>	Thank You letter to Fonterra re: Love the Lyell	Zone Team	25 May	Ongoing	Kevin to arrange and liaise on follow up with Fonterra
<b>12</b>	Lower Lyell - fishing zone	M Hoggard	27 Jul	Ongoing	Matt to follow up on options for establishing an area set aside for young people.

### **RECOMMENDATIONS**

The Zone Committee are asked to receive these updates for their information, and with reference to the Committee's 5 Year Outcomes (2015-2020) and 2016 work programme priorities.

<b>AGENDA ITEM NO: 7</b>	<b>SUBJECT: Five Year Outcomes – Quarterly Progress Report</b>
<b>REPORT TO:</b> Kaikōura Water Zone Committee	<b>DATE OF MEETING:</b> 20 April 2016
<b>REPORT BY:</b> Murray Griffin, Zone Facilitator	

#### **UPDATE**

The Kaikōura Hurunui-Waiiau Zone Delivery Team, which has now been operating since April 2015, was the first of six Zone Delivery Teams to be established in Canterbury to support the regions 10 Zone Committees.

#### **The Kaikōura Hurunui-Waiiau Zone Delivery Team are:**

- **Kevin Heays**, Zone Delivery Manager
- **Chloe Armour**, Land Management Advisor, Kaikōura
- **Jess Hill**, Biodiversity Advisor, Kaikōura and Hurunui/Waiiau
- **Robin Hubbard**, Resource Management Officer – Monitoring and Compliance, Kaikōura and Hurunui/Waiiau
- **Mike Bennett**, Land Management Advisor, Hurunui/Waiiau

#### **Kaikōura 5 Year Outcomes 2015 – 2020**

The Kaikōura Water Zone Committee adopted a set of 5 year outcomes and milestones at its April 2015 meeting. These outcomes and milestones have been used as the primary focus of the work programme for the Zone Delivery Team. One additional outcome 'one-off' projects', was added to ensure all areas of Zone Delivery Team activity are covered.

#### **Progress against Outcomes and milestones**

- Progress against each of the Water Zone Committee's 5 year outcomes for the first quarter of 2016 is provided in agenda item 7-1.
- The Zone Delivery Team will provide a presentation overview to accompany this report.

#### **RECOMMENDATION**

That the Water Zone Committee receive this Zone Delivery Team quarterly update for their information, and in reviewing the milestones and work programme priorities of the committee's five year outcomes 2015 - 2020.

<b>AGENDA ITEM NO: 8</b>	<b>SUBJECT: 2016 Work Programme Priorities – Workshop</b>
<b>REPORT TO:</b> Kaikōura Water Zone Committee	<b>DATE OF MEETING:</b> 20 April 2016
<b>REPORT BY:</b> Murray Griffin, Zone Facilitator	

### **PROPOSAL**

This agenda item outlines a workshop supporting the Zone Committee’s work programme priorities for 2016. It is an opportunity for the Committee to discuss and confirm its work programme priorities and approach over the next six to nine months.

This workshop will address the following work programme priorities:

- The Kaikōura Red Zone – what will it take to turn this Green? What do we need to know and how long will it take to achieve this?
- The Clarence – building on the partnerships and investment to date.
- Love the Lyell – what next in advancing the Lyell Restoration plan?
- Nutrient Management and Water Efficiency – what are the key areas for support for local farmers?
- Lake Rotorua – reconnecting with the Zone’s largest wetland. What are the outcomes sought and how/when can they be achieved?
- Engaging the non-farming community – e.g. waterwise brochure, stormwater awareness.
- What Else and What Next? – confirm a programme schedule for the committee and Zone Delivery Team to advance these priorities

### **RECOMMENDATION**

That the Committee review its work programme priorities for 2016 in addressing the committee’s 5 Year Outcomes and Milestones 2015-2020.