



Lower Waitaki - South Coastal Canterbury Zone Committee

AGENDA

A **MEETING** of the LOWER WAITAKI - SOUTH COASTAL CANTERBURY
ZONE COMMITTEE will be held as follows:

Date: Wednesday 24 August 2016

Time: 1.00 pm

Venue: Waimate District Council Chamber
Waimate

Membership

Kate White (Chair)	Suzanne Eddington
Andrew Feierabend	Mark Giles (Deputy Chair)
Sandra Hampstead-Tipene	Andrew Hayes
Bill Kingan	Mark Kingsbury
Tom Lambie	Peter McIlraith
Bruce Murphy	Brent Packman
Elizabeth Rollinson	Ranui Ryan

Lower Waitaki South Coastal Canterbury Zone Committee

Waimate District Council Chamber, Queen Street
Waimate

AGENDA 24 August 2016

1.00 pm – 4.30 pm

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a) Matters Arising	
b) Correspondence	
c) Regional Committee Update (Bruce Murphy)	
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Time Table

1.00pm	Karakia and welcome
	Apologies, Minutes, Permanent Items
1.10pm	Regional Round Up
1.30pm	Zone Committee role and focus
1.50pm	Zone Implementation Programme Delivery
2.10pm	Oceania Dairy
2.30pm	Sub-Regional Planning
3.00pm	Afternoon Tea
3.20pm	Hakataramea Update
4.00pm	Immediate Steps Biodiversity Review
4.20pm	General Business
4.30pm	Karakia and meeting close

Lower Waitaki – South Coastal Canterbury Zone Committee

Minutes of the Committee meeting held in the Waitaki District Council Chambers, Oamaru on Wednesday 20 July 2016, at 1.00pm

Present	Kate White (Chair, Community rep), Suzanne Eddington (Waihao Runanga), Andrew Feierabend (Meridian Energy), Mark Giles (Deputy Chair, Community rep), Sandra Hampstead-Tipene (Arowhenua Runanga), Andrew Hayes (Community rep), Mark Kingsbury (Community rep), Commissioner Tom Lambie (ECan), Cr Peter McIlraith (Waimate District Council) apology for lateness, Bruce Murphy (Community rep), Liz Rollinson (Community rep), Ranui Ryan (Moeraki Rūnanga)
Apologies	Cr Bill Kingan (Waitaki District Council) and Brent Packman (Community rep)
In Attendance	Nic Newman (Zone Facilitator – ECan) Elly Finnerty (Committee Secretary) Peter Ramsden (Tangata Whenua Facilitator, CWMS)

At the invitation of the Chair, Peter Ramsden shared a karakia.

The Chair welcomed Ranui Ryan the newly appointed Moeraki Runanga representative to the committee. Visitors were also introduced and welcomed to the meeting.

1. Apologies

RESOLVED
LWSC16/20

L Rollinson/A Hayes
"That apologies are received from Bill Kingan and Brent Packman for absence, and Peter McIlraith for lateness."

CARRIED

2. Confirmation of Minutes

RESOLVED
LWSC16/21

S Eddington/L Rollinson
"That the minutes of the Committee meeting dated 1 June 2016 be confirmed."
CARRIED

3. Permanent Items

Matters Arising from the Minutes:

Liz advised that the drift wood had been removed from around Weirs Bridge

Correspondence

The committee have received a letter from Te Runanga o Moeraki notifying of the appointment of Ranui Ryan as their representative on the Committee.

Regional Committee Update

Update from Bruce Murphy was received, the topics covered included:

- Climate change
- Stormwater management
- Ecosystem health and biodiversity
- Recreational and amenity
- Regional Infrastructure
- Changing membership – John Wilkie (southern runanga representative) was farewelled and thanked for his contribution.

Declaration of Interest

Bruce Murphy has been appointed as a Director on Hunter Downs Irrigation.

4. Regional Round Up

The Committee members reported on topics from their areas.

Suzanne – advised she is the Secretary of the Wainono Steering Group.

Liz – attended the meeting of the Wainono Steering Group, there was good attendance and excellent guest speakers had been organised, thank you to Emily Anderson and Roger Small.

Mark G – further work needs to be done with the community in the Hakataramea Valley. Al Shearer is doing a good job.

Mark K – people are really busy, Kurow-Duntroon Irrigation are having Farm Environmental Plans (FEP) audited. Good information has been made available about Velvet Leaf.

Bruce – Great announcement from Minister Nick Smith on the \$517,000 funding towards the Wainono Lagoon restoration projects.

Tom – noted the work from Kennedy Lange and the Runanga on the Lagoon is greatly appreciated.

Andrew F – Meridian are working through Plan Change 3 implications and following the appeal period they will be looking at their consents.

RESOLVED

LWSC16/22

A Hayes/M Giles

“That the Round the Table updates be received”.

CARRIED

5. Waitaki Catchment Water Allocation Regional Plan

A report from Nick Regnault was circulated with the minutes and Jason Holland attended the meeting to speak to it. The report updated the Committee on the decision on Plan Change 3 to the Waitaki Catchment Water Allocation Regional Plan (WCWARP), the degree of alignment of the decision with the Zone Implementation Programme (ZIP), and the next steps to implement the changes.

Jason presented the key changes to the plan.

- Confirms reliability for water takes from the Lower Waitaki River
- Reserves water for enhancing mahinga kai and associated values of Arowhenua, Moeraki and Waihao
- Reserves water for additional flows into Wainono Lagoon
- New rule for replacement of hydro-electricity consents

The decision was notified on 25 June 2016, there are 15 working days to lodge appeals and the rules apply to all applications for consent, including those ‘in-process’. At the time of the meeting no appeals had been received.

6. Wainono Lagoon

Future Monitoring Update

Shirley Hayward updated the committee on monitoring the Trophic Level Index (TLI) in the Lagoon. Current monitoring is carried out monthly, from Lake Road, approximately 100m from the edge of the Lagoon. It is proposed that a number of sensors at suitable sites will be installed and it is hoped that these will be up and running before the end of 2016.

The new sensors will be sending continuous signals giving much better information about the quality of the water, the monthly monitoring will continue to be carried out.

7. Regional Initiatives

Nic Newman spoke to Ellie McNae’s (ECan – Senior Strategy Advisor) report on the agenda. The purpose of this report is to inform the Committee of current work to address recreation and amenity information gaps, and develop a five year work programme in regional biodiversity. The support of the Committee was sought in identifying potential recreation and amenity flagship

projects in their zone and opportunities for a regional work programme to support biodiversity in the zones.

The committee were asked to forward ideas for improving recreation amenities in the zone and to contribute to the research of Ken Hughey (Lincoln University) on the full range of values associated with freshwater swimming in the Canterbury region.

Peter McIlraith joined the meeting at 2.15pm

RESOLVED
LWZC16/23

M Giles/LRollinson

"That the Committee:

1. note the scope of the swimming research.
2. receive the background reports on recreation and amenity topics.
3. Agree to discuss and identify at a workshop in August/September;
 - Potential flagship recreation and amenity locations and projects, and
 - Opportunities for step-change in biodiversity protection and enhancement."

CARRIED

8. Plan Change 5

Jason Holland was in attendance to speak to the paper on page 15 of the agenda. He provided a summary of the report outlining officers' recommendations on the Nutrient Management and Waitaki Plan Change (Plan Change 5 to the Land and Water Regional Plan) and reminded the Committee of upcoming key dates in the hearing process.

Jason advised that staff have prepared a "Section 42A Report" which is over 400 pages plus appendices. Appendix 1 will demonstrate what the whole plan change would look like with the officers' recommended amendments.

The highlights in the report that may be of particular interest to the Committee are:

- Incorporating Good management Practice (GMP) into the Plan – section 6, pages 30 – 63.
- Nutrient Allocation Zones – section 7, pages 64 – 122.
- Tangata Whenua – section 16, pages 258 – 266.
- Irrigation Schemes – section 21, pages 291 – 299.
- Freshwater Management Units (FMUs – section 22, pages 299 – 407.

The timeline for the process moving forward is:

- 22 July Submitters to confirm their intention and availability to be heard at the hearing. This is also when all evidence is to be received by Council.
- 5 August All rebuttal evidence to be received by Council.
- 22 August Hearing starts. It was noted that there will be hearings in Oamaru and Omarama during September.

RESOLVED
LWZC16/24

S Eddington/ Hayes

"That the information be received."

CARRIED

3.00pm meeting adjourned

3.15pm meeting reconvened

9. Zone Implementation Programme - Implementation

Zone Team Update - Michael Hide

Michael gave a brief update on:

- Integrated Monitoring Framework – the scope for the pilot in the Hakataramea Catchment has been developed.
- A plan for the Hakataramea Valley community is being developed, it is recognised that the current issues in the valley will need to be addressed before the plan can move ahead.
- Wainono Lagoon – Funding of \$517,000 has been secured and the water monitoring project is progressing well.
- Applications for a new member of the zone team are about to close.

Work Programme

Michael Hide (ECan – Zone Manager) spoke to his report on page 19 of the agenda. He updated the Committee on progress against development of the work programme and how this is best reported to the Zone Committee. Michael suggested that progress reporting is based on the achievement of project milestone across four key workstreams –

- Keystone Projects – one or more focus projects; target external funding/resources
- Farmer Change – all activities targeting farmer change, from update uptake of GMP to RMA compliance and enforcement
- Science – all science investigations
- Biodiversity – immediate steps; other zone specific initiatives.

The reporting process will be refined with the committee as the different steps are worked through.

Meeting Frequency

The Chair led a discussion on the frequency of meetings and the committee decided to revert to monthly meetings as there is a feeling of disconnect with having 6 weekly meetings.

Meeting dates: 24 August; 21 September; 19 October; 16 November and 21(14?) December.

Other Business

Peter McIlraith noted that it would be interesting to do a cost benefit exercise on what the committee costs. Noting that in October 2010 the meeting noted what the intentions of the committee would be.

It was noted that Peter Scott a member of the Regional Committee has put his name forward for the Regional Council.

Ministry for the Environment are doing a review of the NPS and would like to talk to interested committee members on this.

Peter Ramsden closed the meeting with a karakia.

The meeting closed at 3.50pm.

AGENDA ITEM NO:	SUBJECT MATTER: Zone Committee role and focus
REPORT BY: Nic Newman	
DATE OF MEETING: August 24 th 2016	

Action required: Reflect on progress the committee has made and discuss Zone Committee focus going forward

Reflection:

The committee was established in late 2010 and its role is:

- to *facilitate community involvement* in the *development*, implementation, and review of a *Zone Implementation Programme (ZIP)* that gives effect to the CWMS in the zone, and
- to *monitor progress of the implementation* of the ZIP.

The committee has facilitated community involvement in the collaborative development of a ZIP and three addenda, through hosting over 100 community meetings and workshops.

Some of the numerous non-statutory activities involved in the implementation of the committee's recommendations/solutions include:

- the Wainono Project and its activities,
- funding over \$350,000 of biodiversity projects,
- the restoration of the Waihao Box,
- braided river island action research in the Waitaki,
- new science investigations to fill knowledge gaps

The following statutory activities have been involved in the implementation of the committee's recommendations/solutions:

- Plan Change 2 and 3 to the Waitaki Allocation Plan,
- Plan Change 3 to the Land and Water Regional Plan (LWRP),
- Plan Change 5 to the LWRP

A Zone Team has been established by Environment Canterbury to help drive ZIP Implementation. Note – ZIP implementation involves a range of organisations in the community.

Potential future focus and way of working:

Now that the committee has completed the development of a number of ZIPs, there is the opportunity to focus on:

1. ZIP Delivery (here and now)

- **Oversee** and **Monitor** ZIP Delivery by Environment Canterbury and other agencies through: receiving monthly reporting on delivery progress, periodic review of milestones /priorities, and inviting agencies to present to the committee on their actions. e.g. inviting Waimate DC to present on their stormwater management in Wainono catchment and alignment with ZIP recommendations.
- **Champion** strands of ZIP Delivery by being providing a visible link to the zone committee e.g. Wainono project launch, and a link for staff/community.
- **Guide** plan implementation to ensure this aligns with the Zone Committee intent e.g. when decisions are released on PC3 South Coastal Canterbury

2. Strategic Interventions (looking forward)

- **Develop solutions** to ongoing **resource management dilemmas** by working collaboratively to develop solutions e.g. Hakataramea Braided River Character
- **Provide an *integrating force*** for actions in the zone by bringing parties together e.g. Augmentation of Wainono lagoon

AGENDA ITEM NO:	SUBJECT MATTER: ZIP Delivery Work Programme Development
REPORT BY: Michael Hide, Zone Manager	
DATE OF MEETING: August 24 2016	

Purpose

To update the committee on progress against development of the work programme and present a draft reporting template to the Zone Committee.

Action Required

Receive the update and provide feedback.

Update

Zone teams have been formed to enhance the way Environment Canterbury does ZIP Delivery. The Southern team is currently working on developing the milestones for each of the key projects identified in the work programme. These are currently in draft and are likely to change over the course of the programme as requirements change and the implications of the subregional plan changes come into effect.

In order to report progress on the work programme it is intended that although the milestones will be set on a quarterly basis, progress towards the milestones will be reported to the committee at each meeting. *This will enable the committee to perform its role of overseeing ZIP delivery via monthly reporting on activity and periodic reporting on progress to milestones. This format will also enable the committee to perform its role of 'championing' ZIP Delivery by indentifying any opportunitites for leadership in a timely manner e.g. the launch of the Wainono project with the Minister for the Environment.*

This report would include the current milestones that are being worked towards, and the progress and activities since the last update. This would be included together with any other relevant issues that are occurring in the zone at the time.

Where more detailed discussion and/or input from the committee is required on a specific workstrand, a separate paper and presentation will be provided as a specific agenda item, as is currently the case.

A draft report will be presented to the committee for feedback on the layout and approach.

AGENDA ITEM NO:	SUBJECT MATTER: Sub Regional Planning update
REPORT BY: Jason Holland	
DATE OF MEETING: August 24th 2016	

Purpose: to update the Zone Committee on the Sub Regional planning progress in the Zone

Attached: Latest hearing schedule for Plan Change 5

Waitaki Allocation Plan – Plan Change 3

- No appeals were lodged.
- Council will consider a staff recommendation on 25 August to make the plan change operative from 1 October.
- Discussions with affected consent-holders are progressing regarding the best way to amend the approximately 65 consents that are affected by Plan Change 3.

Land and Water Regional Plan – Plan Change 3 (South Coastal Canterbury)

- Awaiting report and recommendations from independent hearing panel.
- Council is expected to consider the recommendations at a Council meeting in late September. This will be confirmed closer to the time.
- The Zone Committee will be invited to a briefing before the Council meeting. The details will be confirmed closer to the time.

Land and Water Regional Plan – Plan Change 5 (Nutrient Management & Waitaki Sub-region)

- Hearing commences Monday 22 August.
- The current hearing schedule is available on the ECan website. The latest version of the schedule is attached as Appendix 1. Please note this may be subject to further change. For enquiries about the schedule, please contact Sarah Drummond at Environment Canterbury.

PC 5 Hearing Week 1 - Monday 22 August - Friday 26 August 2016, LINCOLN

Date	Time	Submitter	Sub ID	Date	Time	Submitter	Date	Time	Submitter	Date	Time	Submitter	Date	Time	Submitter
Monday 22 August 2016	9:30am	ECAN	2 Hrs	Tuesday 23 August 2016	9:30am	Federated Farmers	Wednesday 24 August 2016	9:30am	Federated Farmers	Thursday 25 August 2016	9:30am	LWRMS	Friday 26 August 2016	9:30am	C Marshall
						Irrigation NZ			Fonterra			Fish and Game			DOC
						Barhill Chertsey			Murchison Hoban Others						Hurunui Water Project
									Hurunui SNA						PIANZ and EPFNZ
		Lunch				Lunch			Lunch			Lunch			Lunch
	1:30pm	ECAN			1:30pm	Barhill Chertsey		1:30pm	Hurunui SNA		1:30pm	CPW		1:30pm	Ophua Water Ltd
						Fert Assoc			Beef & Lamb			CDHB			Dave Ashby * Mary Sparrow
												David Lee			NZ Deer Farmers
												Robert Johnston			

PC 5 Hearing Week 2 - Tuesday 6 September to Thursday 8 September 2016, Oamaru

Date	Time	Submitter	Date	Time	Submitter	Date	Time	Submitter	Date	Time	Submitter
Monday 5 September 2016	9:30am	Not Sitting	Tuesday 6 September 2016	9:30am	ECAN	Wednesday 7 September 2016	9:30am	WIC	Thursday 8 September 2016	9:30am	WIC
					Joy Burke						
					RDRML						
					Dairy NZ						
		Lunch			Lunch			Lunch			Lunch
	1:30pm	Not Sitting		1:30pm	Dairy NZ		1:30pm	WIC		1:30pm	
					Ravensdown - A Metherell						

PC 5 Hearing Week 3 - Monday 19, Tuesday to Friday 23 September to 2016, LINCOLN
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[illegible]

PC 5 Hearing Week 4 - Tuesday 4 October to Thursday 6 October 2016, Omarama

[illegible]

AGENDA ITEM NO:	SUBJECT MATTER: Hakataramea
REPORT BY: Nic Newman	
DATE OF MEETING: August 24 th 2016	

Action: Receive an update on progress in developing an action plan for the catchment and discuss ways to maintain the braided river character

Background:

In the ZIP Addendum for Waitaki, the Zone Committee recommended a holistic river action plan be prepared involving the catchment community. Environment Canterbury has contracted this work out and will provide an update on progress in the development of the action plan.

The CWMS incorporates as its second target area 'Natural character, processes and ecological health of braided rivers' and within this has goals to 'maintain the braided character of Canterbury's rivers'. As part of the action plan development in the Hakataramea, issues have been raised about impacts on the braided character of the river. An update will be provided to the committee on these issues and it is proposed that the committee discuss the maintenance of the braided river character.

AGENDA ITEM NO:	SUBJECT MATTER: Immediate Steps Biodiversity Review
REPORT BY: Chris Keeling	
DATE OF MEETING: August 24th 2016	

Action required:

Provide feedback on the key review findings

Attachments:

1. Overview of proposed Immediate Steps framework

Background

Immediate Steps has been very successful over the past six years and provides a valuable tool for zone committees / regional committee to drive on-the-ground biodiversity action. A review of Immediate Steps was completed in early 2015. The review was wide-ranging and gathered information from Zone Committees, the Regional Committee, rūnanga representatives, external groups, and Environment Canterbury staff. It made a series of recommendations on how to improve the framework and overall delivery of the programme.

A second phase of work has now been completed, which took the recommendations of the 2015 review and proposes how to operationalise them. In summary:

- Commitment has been made through the Long Term Plan 2015-25 process to continue Immediate Steps
- Changes are proposed, which largely focus on the operational processes internal to Environment Canterbury, but also include some widening of the project assessment criteria.
- The proposal aims to improve Immediate Steps as a funding tool, making it more flexible and streamlined:
 - a. A more **strategic approach** through the ongoing development of five year outcomes and associated zone/regional work programmes
 - b. A **revised project assessment criteria**, which aims to make project selection science-informed rather than science-led

- c. A **streamlined administrative approach** is developed to enable projects to get underway quicker
- d. A **risk-based approach** is taken to financial management to get funding out to applicants quicker and easier.
- e. **Integration** with other work programmes, where opportunities arise, e.g. infrastructure, land use and water quality, etc.
- f. **Monitoring, measuring and reporting** of outcomes is consistently incorporated in project implementation

A summary of the proposal is presented in Attachment 1. This provides more detail.

What does this mean for Zone Committees / Regional Committee?

- Immediate Steps funding continues at current levels
- Project assessment criteria expanded (beyond ecological value) to include community engagement, cost effectiveness and alignment with zone/regional five year outcomes – enables a committee discussion around wider project benefit rather than focussing on the operational detail
- More strategic use of funds:
 - projects will be more targeted, in line with zone/regional five year outcomes and work programmes, but committees still retain flexibility to fund impromptu projects
 - limits on carrying over uncommitted funding (funding not attached to a project or proposed project) from year to year set at 25% of your annual budget
 - ongoing requirement for 1/3 funding contribution by applicant, but the committee have discretion to fund 100% of project if this is a barrier to a valuable project going ahead
 - a bigger drive to think about longer term projects and commitment of future years' funds
 - using Immediate Steps funds to leverage other funds (e.g. industry, central government, etc.) for bigger projects
- Project applicants can get on with their project quicker – a more streamlined administrative approach means better throughput of projects and a better experience for applicants
- Better monitoring and reporting against project outcomes
- Development and consideration of new regional flagship projects to give focus to CWMS targets that need more action
- Improved communications and media presence for biodiversity at zone and regional level.

Specific questions

1. **Do you support the proposed approach?**
2. **Will it raise any challenges for you as a Zone Committee?**
3. **Does it address everything you wanted it to?**
4. We propose a delegation for Zone Managers to approve projects up to \$5,000 without bringing these to Zone Committees for a decision. This is so applicants for smaller projects have a sense of certainty of funding and can get underway quickly without having to wait for a zone committee decision. **Do you support this concept?**

Overview of Proposed Immediate Steps Framework

Core components of the framework	Rationale and Comments
1. Funding Long-term funding commitment through the LTP 2015-25 until 2025.	Ongoing commitment to funding required. Any changes to funding levels to be addressed through LTP process.
2. Intent The primary purpose of the programme is to protect and restore freshwater biodiversity and water-use affected terrestrial biodiversity (including dryland) through community engagement and funding support. Biodiversity includes habitats and ecosystem health.	Clarified intent. Importance of community engagement made explicit. Biodiversity primary purpose. Other benefits allowed for in decision making. New emphasis on protection, not just restoration.
3. A strategic approach: Five year outcomes setting the direction for on-the-ground priorities Enables: <ul style="list-style-type: none"> Proactive approach seeking projects in priority areas. Planning and delivery over 5 years to maximise biodiversity benefits (enables eco-sourcing for example). Ability to carry-over committed funds and commit to spending from future budgets for projects for up to 5 years. Some limits of extent of committing future funds – see paper for details. 	New to Immediate Steps. Currently being developed by Regional and Zone Committees. Provides potential for step change in focus and delivery. Clarifies overall direction but retains some short-term flexibility.
4. Project Decision Making and Assessment Criteria Regional and zone committees are primary decision makers for projects. Revised assessment criteria standardised across all zones: <ul style="list-style-type: none"> Prerequisite criteria Direct biodiversity (ecological) benefits and cost effectiveness Wider community outcomes such as: community engagement, Ngāi Tahu significance, alignment to ZC targets, other benefits not captured above. 	Significant changes to assessment framework: <ul style="list-style-type: none"> Pre-requisite criteria, checked by staff. Biodiversity benefits and cost effectiveness based on direct ecological benefits. Wider community outcomes explicitly include community engagement and other matters. These are unclear in the existing assessment and decision making framework. Criteria to be standardised across all zones.
5. New regional flagships New or revised regional flagships aimed at <u>protection of high value sites</u> to be developed. Possible examples are around braided river margins and parts of the high country where there has been significant land use change over recent years.	New to Immediate Steps. Next steps are technical analysis and stakeholder engagement to develop programmes over the next 12 months for consideration. Aim to provide focus on CWMS targets that need additional action.
6. Communications revamp: focus on behaviour change <ul style="list-style-type: none"> Re-branding, as part of wider biodiversity programme. Emphasis on methods and messages to deliver on the ground action, overcoming existing attitudes, perceptions and behaviours. Kotahitanga (togetherness, collective action) 	New to Immediate Steps. Underlying message is that biodiversity is an organisational and community priority. Focus is on finding better ways to engage in the face of poor understanding and attitudes towards “biodiversity” and existing normative behaviours.
7. Changes to operational processes Streamlined processes using risk based approach including: <ul style="list-style-type: none"> Zone Committees delegating approval to staff for smaller and low-risk projects Simplified process for small applications Simplified processes for applicants with good track record Administrative improvements such as consolidated invoices Working more closely with partners to get momentum in priority areas Zone Committees take greater role in leadership and advocacy, and less in operational detail. Monitoring programmes to align to regional and zone outcomes and milestones.	Revised Immediate Steps.process. Aim to make process easier for customers and staff. Less administration and more certainty, enabling more to be done. Examples provided for discussion. Further details being worked through for discussion and decision by Zone Committees and management. Enhanced monitoring and reporting recommended covering both delivery of programme and outcomes achieved.
8. Financial Management <ul style="list-style-type: none"> Requirements for 1/3 funding from other sources and equal allocation between Zones retained. Flexibility built into this, if required. Further analysis required to quantify any increased funding demand due to new regional initiatives and communication revamp. Operational changes recommended such as: <ul style="list-style-type: none"> Carryovers permitted for committed funds Delegations (as outlined above) Limits proposed for extent of committing future funds to retain some flexibility Limits proposed for carry-over of uncommitted funds and redistribution of surplus (max \$25K per annum). Better financial tracking and reporting tools needed to support process improvements. 	Revised Immediate Steps.process. Aligns to process improvements and five year targets. Analysis of future funding demand to be addressed as part of development of any new regional initiatives and communications revamp.