

**KAIKOURA ZONE WATER COMMITTEE MEETING HELD AT 12.30PM
ON WEDNESDAY 27 JULY 2016 AT MEMORIAL HALL SUPPER ROOM,
ESPLANADE, KAIKOURA.**

AGENDA

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| 1. Karakia | page 1 |
| 2. Apologies | |
| 3. Matters of Importance to be raised as Urgent Business | |
| 4. Confirmation of Minutes 29/06/2016 | page 2 |
| 5. Public Forum | |
| • Opportunity for members of the public to present to the Committee | |
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	Karakia	
OPENING KARAKIA (one)	E Te Atua Tiakina teora Manaakitia mai te oranui Homai he kakano kiatipu ake ai Tiakina teora E Te Atua Amene	O Lord Guard our wellbeing Bless us Give us a seed so that it may grow Guide and protect us O Lord Amen
OPENING KARAKIA (two)	E Te Atua Manaakitia mai mātou E kimi nei i tenei taonga mo te hapori o Kaikōura Amene	O Lord Bless us Seeking this treasure For the community of Kaikōura Amen
CLOSING KARAKIA	Kia a tau kia tatou katoa, te atawhai o to tatou Ariki a Ihu Karaiti Me te aroha o te Atua Me te whiwhinga tahitanga ki te wairua tapu Ake ake ake Amene	Let it be with us all The grace of our Lord Jesus Christ The love of God The fellowship Of the Holy Spirit Forever more Amen

AGENDA ITEM NO: 6	SUBJECT: Committee Updates & Actions
REPORT TO: Kaikōura Water Zone Committee	DATE OF MEETING: 27 July 2016
REPORT BY: Murray Griffin, Zone Facilitator	

PURPOSE

The purpose of the agenda item is to provide the Committee with an overview of updates to be tabled.

COMMITTEE UPDATES

The following updates will be addressed with the Committee:

- **Working Group Updates**
 - **Love the Lyell/Waikōau** – The notes for the Working Group meeting held on Tuesday 28 June have been provided in the committee papers as agenda item 6-1.
 - **Nutrient Management & Water Efficiency** – The notes for the Working Group meeting held on Wednesday 29 June have been provided in the committee papers as agenda item 6-2.
 - **Regional Committee** – Matt Hoggard will provide an update on the next Regional Committee meeting scheduled for Tuesday 9 August.
 - **Clarence/Waiiau toa Working Group** – the timing and focus of a Working Group will be discussed with the committee.

- **Clarence/Waiiau toa Name Change Consultation** – At the June meeting the committee discussed the proposal to change the official name of the Clarence River to the Waiiau toa / Clarence River for the Committee to consider. This proposal is open for public submissions until Friday 26 August 2016. It was decided to reflect on this and review again at the 27 July meeting.
 - Link to the consultation site:
<http://www.lin.govt.nz/regulatory/place-names/place-name-consultation/14197>

- **Action Points from previous meetings** – an updated list of action points will be provided at the meeting.

RECOMMENDATION

The Zone Committee are asked to receive these updates for their information, and with reference to the Committee's 5 Year Outcomes and 2016 work programme priorities.

AGENDA ITEM NO: 7	SUBJECT: Zone Delivery – Quarterly Update
REPORT TO: Kaikōura Water Zone Committee	DATE OF MEETING: 27 July 2016
REPORT BY: Murray Griffin, Zone Facilitator	

UPDATE

The Kaikōura Hurunui-Waiiau Zone Delivery Team, which has now been operating since April 2015, was the first of six Zone Delivery Teams to be established in Canterbury to support the region's 10 Zone Committees.

The Kaikōura Hurunui-Waiiau Zone Delivery Team are:

- **Kevin Heays**, Zone Delivery Manager
- **Chloe Armour**, Land Management Advisor, Kaikōura
- **Jess Hill**, Biodiversity Advisor, Kaikōura and Hurunui/Waiiau
- **Robin Hubbard**, Resource Management Officer – Monitoring and Compliance, Kaikōura and Hurunui/Waiiau
- **Michael Bennett**, Land Management Advisor, Hurunui/Waiiau

Kaikōura 5 Year Outcomes 2015 – 2020

The Kaikōura Water Zone Committee adopted a set of 5 year outcomes and milestones at its April 2015 meeting. These outcomes and milestones have been used as the primary focus of the work programme for the Zone Delivery Team. One additional outcome 'one-off projects', was added to ensure all areas of Zone Delivery Team activity are covered.

Progress against Outcomes and milestones

- The Zone Delivery Team will provide a presentation overview their achievements and priorities over the second quarter of 2016.

RECOMMENDATION

That the Water Zone Committee receive this Zone Delivery Team quarterly update for their information, and in reviewing the milestones and work programme priorities of the Committee's five year outcomes 2015 - 2020.

AGENDA ITEM NO: 8	SUBJECT MATTER: Dairy NZ Update – Briefing
REPORT TO: Kaikōura Water Zone Committee	DATE OF MEETING: 27 July 2016
REPORT BY: Angela Harvey, Canterbury Catchment Engagement Leader, Dairy NZ	

PURPOSE

This briefing is to update the Kaikōura Water Zone Committee on the Dairy NZ initiatives and activities relevant to the Zone.

BY WHO

This briefing will be provided by **Angela Harvey**, Dairy NZ’s Catchment Engagement Leader for Canterbury. Angela covers the whole Canterbury region, with a primary focus being farmer engagement in Environmental Policy and supporting farmers to understand their requirements particularly with respect to the Canterbury Land and Water Regional Plan.

FOCUS

One of the major projects for the Canterbury sustainability team is the Sustainable Milk Plan project. The Sustainable Milk Plan is Dairy NZ’s Schedule 7 approved Farm Environment Plan Template.

Dairy NZ have committed to supporting farmers with meeting their farm environment plan requirements on a catchment by catchment basis. The project was rolled out in the Kaikōura Zone in February with a very quick adoption by all dairy farmers. We have now completed all farm plans and collated the data.

Angela will give an overview of the project, how the sustainable milk plan process works also how the project may be of benefit moving forward, working with Fonterra and ECan Zone Delivery Team to help implement these actions on the ground.

RECOMMENDATION

That the Committee receive this briefing for their information, and in relation to the Committee’s 5 Year Outcomes and community engagement for 2016.

AGENDA ITEM NO: 10	SUBJECT: Regional Biodiversity – Briefing
REPORT TO: Kaikōura Water Zone Committee	DATE OF MEETING: 27 July 2016
REPORT BY: Chris Keeling, Senior Strategy Advisor	

PURPOSE

To provide the Committee with an update on the regional approach and priorities for biodiversity for the next five years. The key points to be discussed are:

- On-the-ground work continues across the region, supported through Immediate Steps, the Canterbury Biodiversity Strategy fund and Environment Canterbury work programmes
- A regional five year work programme is currently in development. This will deliver the regional five year biodiversity outcomes developed with advice from the Regional Committee and the Biodiversity and Ecosystem Working Group (BEWG), which focus on regionally significant biodiversity values, i.e. braided rivers, wetlands, fish passage. (See Attachment 1)
- Over the next year we aim to better align and coordinate biodiversity work across the region across all agencies and groups – a regional work programme is a vehicle to begin this process
- Zone and regional work programmes should inform each other so that both regional and local work is well supported
- Signatories to the 2008 Canterbury Biodiversity Strategy will be approached in 2016/17 to discuss the future of the strategy – some districts and zones have (or are interested in having) local biodiversity strategies. How regional and local strategies work together is an important topic of conversation on the horizon.

BY WHO

This briefing will be provided by Chris Keeling, Senior Strategy Advisor, Environment Canterbury.

Please refer to:

- Appendix 1 (below): Five Year Regional Fresh-water Related Biodiversity Outcomes
- Agenda paper 10-1: Immediate Steps in the future

RECOMMENDATION

The Zone Committee are asked to receive this briefing for their information, and with reference to the committee's 5 Year Outcomes and 2016 work programme priorities.

Five Year Regional Fresh-water Related Biodiversity Outcomes

Outcomes
By June 2021: (What we work on)
1. The protection, maintenance and restoration of Canterbury's braided rivers is supported
2. The protection, maintenance and restoration of wetlands is supported
3. Mahinga kai: Longfin eel / tuna is managed in a sustainable way
4. Mahinga kai: Improved fish passage is supported regionally
5. Management plans for ecologically significant habitats, key sites and corridors are in place
6. Support the protection, maintenance and restoration of coastal lagoons, river mouths and spring-fed coastal streams
7. Support is provided to the management of invasive weeds and pests in areas of biodiversity value
(How we work)
8. Biodiversity management is co-ordinated and aligned through a joined-up regional approach
9. Community-based organisations are supported to be more effective
10. Biodiversity is woven into working landscape with catchment group support, expertise, tools, and farm environment plans

Note: Actions required may include policy initiatives

Immediate Steps in the future

Immediate Steps has been very successful over the past six years and provides a valuable tool for zone committees / regional committee to drive on-the-ground biodiversity action. A review of Immediate Steps was completed in early 2015. The review was wide-ranging and gathered information from Zone Committees, the Regional Committee, rūnanga representatives, external groups, and Environment Canterbury staff. It made a series of recommendations on how to improve the framework and overall delivery of the programme.

A second phase of work has now been completed, which took the recommendations of the 2015 review and proposes how to operationalise them. In summary:

- Commitment has been made through the Long Term Plan 2015-25 process to continue Immediate Steps
- Changes are proposed, which largely focus on the operational processes internal to Environment Canterbury, but also include some widening of the project assessment criteria.
- The proposal aims to improve Immediate Steps as a funding tool, making it more flexible and streamlined:
 - a. A more **strategic approach** through the ongoing development of five year outcomes and associated zone/regional work programmes
 - b. A **revised project assessment criteria**, which aims to make project selection science-informed rather than science-led
 - c. A **streamlined administrative approach** is developed to enable projects to get underway quicker
 - d. A **risk-based approach** is taken to financial management to get funding out to applicants quicker and easier.
 - e. **Integration** with other work programmes, where opportunities arise, e.g. infrastructure, land use and water quality, etc.
 - f. **Monitoring, measuring and reporting** of outcomes is consistently incorporated in project implementation

A summary of the proposal is presented in Attachment 1. This provides more detail.

What does this mean for Zone Committees / Regional Committee?

- Immediate Steps funding continues at current levels
- Project assessment criteria expanded (beyond ecological value) to include community engagement, cost effectiveness and alignment with zone/regional five year outcomes – enables a committee discussion around wider project benefit rather than focussing on the operational detail

- More strategic use of funds:
 - projects will be more targeted, in line with zone/regional five year outcomes and work programmes, but committees still retain flexibility to fund impromptu projects
 - limits on carrying over uncommitted funding (funding not attached to a project or proposed project) from year to year set at 25% of your annual budget
 - ongoing requirement for 1/3 funding contribution by applicant, but the committee have discretion to fund 100% of project if this is a barrier to a valuable project going ahead
 - a bigger drive to think about longer term projects and commitment of future years' funds
 - using Immediate Steps funds to leverage other funds (e.g. industry, central government, etc.) for bigger projects
- Project applicants can get on with their project quicker – a more streamlined administrative approach means better throughput of projects and a better experience for applicants
- Better monitoring and reporting against project outcomes
- Development and consideration of new regional flagship projects to give focus to CWMS targets that need more action
- Improved communications and media presence for biodiversity at zone and regional level.

Specific questions

1. **Do you support the proposed approach?**
2. **Will it raise any challenges for you as a Zone Committee?**
3. **Does it address everything you wanted it to?**
4. We propose a delegation for Zone Managers to approve projects up to \$5,000 without bringing these to Zone Committees for a decision. This is so applicants for smaller projects have a sense of certainty of funding and can get underway quickly without having to wait for a zone committee decision. **Do you support this concept?**

Attachments

1. Overview of proposed Immediate Steps framework

Overview of Proposed Immediate Steps Framework

Core components of the framework	Rationale and Comments
<p>1. Funding Long-term funding commitment through the LTP 2015-25 until 2025.</p>	<p>Ongoing commitment to funding required. Any changes to funding levels to be addressed through LTP process.</p>
<p>2. Intent The primary purpose of the programme is to protect and restore freshwater biodiversity and water-use affected terrestrial biodiversity (including dryland) through community engagement and funding support. Biodiversity includes habitats and ecosystem health.</p>	<p>Clarified intent. Importance of community engagement made explicit. Biodiversity primary purpose. Other benefits allowed for in decision making. New emphasis on protection, not just restoration.</p>
<p>3. A strategic approach: Five year outcomes setting the direction for on-the-ground priorities Enables:</p> <ul style="list-style-type: none"> Proactive approach seeking projects in priority areas. Planning and delivery over 5 years to maximise biodiversity benefits (enables eco-sourcing for example). Ability to carry-over committed funds and commit to spending from future budgets for projects for up to 5 years. Some limits of extent of committing future funds – see paper for details. 	<p>New to Immediate Steps. Currently being developed by Regional and Zone Committees. Provides potential for step change in focus and delivery. Clarifies overall direction but retains some short-term flexibility.</p>
<p>4. Project Decision Making and Assessment Criteria Regional and zone committees are primary decision makers for projects. Revised assessment criteria standardised across all zones:</p> <ul style="list-style-type: none"> Prerequisite criteria Direct biodiversity (ecological) benefits and cost effectiveness Wider community outcomes such as: community engagement, Ngāi Tahu significance, alignment to ZC targets, other benefits not captured above. 	<p>Significant changes to assessment framework:</p> <ul style="list-style-type: none"> Pre-requisite criteria, checked by staff. Biodiversity benefits and cost effectiveness based on direct ecological benefits. Wider community outcomes explicitly include community engagement and other matters. These are unclear in the existing assessment and decision making framework. Criteria to be standardised across all zones.
<p>5. New regional flagships New or revised regional flagships aimed at <u>protection of high value sites</u> to be developed. Possible examples are around braided river margins and parts of the high country where there has been significant land use change over recent years.</p>	<p>New to Immediate Steps. Next steps are technical analysis and stakeholder engagement to develop programmes over the next 12 months for consideration. Aim to provide focus on CWMS targets that need additional action.</p>
<p>6. Communications revamp: focus on behaviour change</p> <ul style="list-style-type: none"> Re-branding, as part of wider biodiversity programme. Emphasis on methods and messages to deliver on the ground action, overcoming existing attitudes, perceptions and behaviours. Kotahitanga (togetherness, collective action) 	<p>New to Immediate Steps. Underlying message is that biodiversity is an organisational and community priority. Focus is on finding better ways to engage in the face of poor understanding and attitudes towards “biodiversity” and existing normative behaviours.</p>
<p>7. Changes to operational processes Streamlined processes using risk based approach including:</p> <ul style="list-style-type: none"> Zone Committees delegating approval to staff for smaller and low-risk projects Simplified process for small applications Simplified processes for applicants with good track record Administrative improvements such as consolidated invoices Working more closely with partners to get momentum in priority areas Zone Committees take greater role in leadership and advocacy, and less in operational detail. <p>Monitoring programmes to align to regional and zone outcomes and milestones.</p>	<p>Revised Immediate Steps process. Aim to make process easier for customers and staff. Less administration and more certainty, enabling more to be done. Examples provided for discussion. Further details being worked through for discussion and decision by Zone Committees and management. Enhanced monitoring and reporting recommended covering both delivery of programme and outcomes achieved.</p>
<p>8. Financial Management</p> <ul style="list-style-type: none"> Requirements for 1/3 funding from other sources and equal allocation between Zones retained. Flexibility built into this, if required. Further analysis required to quantify any increased funding demand due to new regional initiatives and communication revamp. Operational changes recommended such as: <ul style="list-style-type: none"> Carryovers permitted for committed funds Delegations (as outlined above) Limits proposed for extent of committing future funds to retain some flexibility Limits proposed for carry-over of uncommitted funds and redistribution of surplus (max \$25K per annum). Better financial tracking and reporting tools needed to support process improvements. 	<p>Revised Immediate Steps process. Aligns to process improvements and five year targets. Analysis of future funding demand to be addressed as part of development of any new regional initiatives and communications revamp.</p>

AGENDA ITEM NO: 11	SUBJECT: Regional Recreational, Amenity and Regional Biodiversity Initiatives – Briefing	
REPORT TO: Kaikōura Water Zone Committee	DATE OF MEETING: 27 July 2016	
REPORT BY: Ellie McNae, Senior Strategy Advisor, Barbara Nicholas, Regional Committee Facilitator (ECan)		

Subject

Informing regional work programmes: recreational and amenity initiatives and regional biodiversity

Purpose

To inform the Zone Committee of work underway to

- address recreation and amenity information gaps, and
- develop a 5 year work programme in regional biodiversity

To request their support to identify

- potential recreation and amenity flagship projects in their zone
- opportunities for a regional work programme to support biodiversity in the zones

Recommendations:

That the Kaikōura Water Zone Committee;

1. **Note** the scope of the swimming research,
2. **Receive** the background reports on recreation and amenity topics,
3. **Agree** to discuss and identify at a workshop in August/September;
 - potential flagship recreation and amenity locations and projects, and
 - opportunities for step-change in biodiversity protection and enhancement

Background

The Regional Committee has agreed to advance two priority work programmes from 2016 – recreational and amenity opportunities, and regional biodiversity. The intent for both these work streams is to support and amplify initiatives at zone scale, and to identify and remedy any gaps across the region.

They have now asked Environment Canterbury staff to begin conversations with the zone committees to ensure their work aligns with and supports local initiatives. This is with a particular focus on recreation and amenity, and biodiversity.

Recreation and amenity opportunities

Since the inception of the CWMS a range of work has been underway to deliver the recreation and amenity targets. This includes a number of recommendations in Zone Implementation Plans, publication of research reports into kayaking and jet-boating values, and the establishment of joint work programmes and projects with partner organisations. Despite this work, there is a general acknowledgement that insufficient progress has been made in delivering on the recreational and amenity targets. This includes the presence of significant information gaps, with a key one being around swimming in freshwater. To address this the

CWMS Regional Committee has commissioned a piece of research into swimming values in Canterbury.

The Regional Committee has also reconvened the Recreation and Amenity Working Group (RAWG), who have now begun work towards developing a set of 5 year outcomes and a work programme. This includes a proposal to work with the Zone Committees to identify and establish Recreation and Amenity Flagship projects.

Scope of the Swimming Research

Ken Hughey (Lincoln University) has been contracted to deliver a research report that assesses the full range of values associated with freshwater swimming in the Canterbury region. This will include assessment of the following factors:

1. Locations where people swim, and the relative popularity/value of these sites at both a local and regional scale
2. Values that are key to a 'good' swimming spot, e.g. presence of amenities, flow rates/water depths, water quality, presence of a pool, scenic values
3. Barriers to people swimming in freshwater, e.g., accessibility, perceived water quality, knowledge of sites
4. Appropriateness of current locations for recreational water quality monitoring
5. Value of current indicators used for recreational water quality monitoring
6. Value of the current methods for reporting recreational water quality

The 'broad' approach to be used is to work with Environment Canterbury and other relevant organisations to establish an Expert Panel to guide and then moderate the data collection and analysis process. Environment Canterbury's Youth Engagement Team (and others as appropriate) will engage with schools and youth groups, electronically and face-to-face as appropriate, to gather raw data. Staff also plan to work with the various CWMS Zone Committees and their Rūnanga representatives.

Data will be collected and compiled from June – August, with an expert panel workshop to examine the results scheduled for September. The draft report will be delivered in early October, in time to inform the selection of monitoring sites at the pre-season recreation meeting. The final report is due in November.

Identifying Recreation and Amenity Flagship projects

The CWMS Recreation and Amenity Targets state the requirement that there be a positive trend in the availability or quality of recreational opportunities in each zone by 2020. By 2040 the targets state that at least one major recreational opportunity in each zone be restored that did not exist in 2010. To drive work towards this goal, the Regional Committee recommended in 2014 the establishment of at least one multi-party flagship project for recreation and amenity. In the spirit of the CWMS, the flagship projects could look to achieve outcomes for multiple targets, not just recreation and amenity.

The Recreation and Amenity Working Group (RAWG) discussed this proposal at their May 2016 meeting and determined that, rather than the Regional Committee selecting flagship projects, each Zone Committee should nominate their own potential flagship projects.

They acknowledged that current information gaps around the location and nature of some recreation opportunities may limit the Zone Committees ability to identify potential flagship projects. To remedy this, Environment Canterbury staff will be convening an information-gathering workshop with a wide range of recreational interest groups in the coming months. We then propose coming to each of the Zone Committees with that additional information in

August/September, and working with the Zone Facilitators to identify some potential flagship projects in each of the zones.

In advance of that workshop, we wanted to present the proposal to Zone Committees, while also bringing their attention to the currently available information on recreation and amenity values. This includes the report into kayaking values, jetboating values and a range of maps showing access points and some recreational sites along Canterbury rivers. Copies of these will be provided at the meeting.

Regional biodiversity

The Regional Committee has agreed the need to expand and accelerate work to protect and enhance biodiversity across the region. Five years of the immediate steps funding has enabled zones and the regional committee to support a range of initiatives, but the risks to biodiversity remain.

In parallel with *zone* implementation programmes the regional committee is now advising and supporting a 5 year *regional* work programme in biodiversity. They have agreed ten priority outcomes:

1. The protection, maintenance and enhancement of Canterbury's braided rivers
2. The protection, maintenance and enhancement of wetlands is supported
3. Mahinga kai: longfin eel/tuna is managed in a sustainable way
4. Mahinga kai: improved fish passage is supported regionally
5. Management plans for ecologically significant habitats, key sites and corridors are in place
6. Support the protection, maintenance and restoration of local lagoons, river mouths and spring fed coastal streams
7. Support is provided to the management of invasive weeds and pests in areas of biodiversity value
8. Biodiversity management is co-ordinated and aligned through a joined up regional approach
9. Community-based organisation are supported to be more effective
10. Biodiversity is woven into the landscape with catchment group support, expertise, tools and farm environment plans

A stocktake is underway of biodiversity- related actions across the region (including review of zone committee implementation priority work programmes). This will inform an assessment of where there are 'gaps', and opportunities for synergies and partnerships with CWMS partners, and the subsequent development of the 5-year work programme.

The regional committee is mindful that zone committees know their local communities and environment and will be aware of the places of greatest need of protection, and where there are opportunities to make a difference if additional resources and/or expertise is available. The regional committee is also aware that there may be synergies between biodiversity, mahinga kai and recreational values.

Their suggestion is that the workshop in August/September not only identifies possible recreation and amenity flagship projects but also explores opportunities for a step-change in biodiversity protection and enhancement.